



## SECTION 5: EMPLOYMENT HISTORY

Please list all your employers for the past ten years, beginning with the most recent. Please see the receptionist if you need an additional sheet. This information must be completed even if you are submitting a resume.

Employer: _____	Type of Business: _____	
Address: _____		
Telephone: _____	Last Position Held: _____	
Dates Employed: ___ / ___ to ___ / ___	Supervisor's Name: _____	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job Functions: _____		
Reason for Leaving: _____	Salary: _____	

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Employer: _____	Type of Business: _____	
Address: _____		
Telephone: _____	Last Position Held: _____	
Dates Employed: ___ / ___ to ___ / ___	Supervisor's Name: _____	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job Functions: _____		
Reason for Leaving: _____	Salary: _____	

**Comments: Include explanation of any gaps in employment.**

_____
_____
_____
_____
_____

**ADDITIONAL INFORMATION:** Summarize special job-related skills and qualifications.

_____
_____
_____
_____
_____

**Note to applicants:** Do not answer this question unless you have a full understanding of the job requirements (see attached job description). If you have any questions, please contact at LOU Corporation administrator at (928) 527-8898.

Are you capable of performing in a reasonable manner, with or without reasonable accommodations, the activities involved in the job for which you have applied?     YES     NO

**SECTION 6: REFERENCES** give the names of a previous supervisor, co-worker and friend whom you have known at least one year

Name	Phone #	Relationship	Years Acquainted
1.			
2.			
3.			

This application and all attached documents become official records of LOU Corp. and will not be returned. This application for employment expires after 30 days. If you have not heard from LOU Corp in 30 days and still wish to be considered for the position, you will need to complete a new application packet. LOU Corp is an Employment-At-Will Employer, which means that either LOU Corp or the employee can terminate employment relationship at any time for any lawful reason. An Employment-At-Will relationship can only be altered by a written employment contract specific to all terms and conditions of employment which is signed by the employee and an administrator of LOU Corp. By signing below you hereby certify that the information contained in this application and related documents are true, correct and complete to the best of your knowledge and belief.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

"Unless expressly waived by the Division, Under Titles VI and VII of the Civil Rights Act of 1964 (respectively "Title VI" and "Title VII") and the Americans with Disabilities Act of 1990 (ADA) Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, LOU Corporation prohibits discrimination in admissions, programs, services, activities or employment based on race, color, religion, sex, national origin, age, and disability. LOU Corporation must make a reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. Auxiliary aids and services are available upon request to individuals with disabilities. For example, this means that if necessary, LOU Corporation must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that LOU Corporation will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. To request this document in alternative format or for further information about this policy please contact: Quality Assurance Coordinator at (928) 527-8898. Para obtener este documento en otro formato u obtener información adicional sobre esta política: Quality Assurance Coordinator at (928) 527-8898.

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