



Waxhaw NC 28173
980-218-5015

Notice of Privacy Practices

Progress in Motion, LLC maintains compliance with HIPAA privacy regulations.

This notice describes how health information about you or your child may be used and disclosed and how you can get access to this information.

All information that is provided during the evaluation and treatment process is considered confidential by the staff at Progress in Motion. We protect all patient information within the guidelines provided by federal, state, and local government.

Exchange and use of protected health information between Progress in Motion, LLC for the purpose of treatment, payment, or healthcare operations will be permitted. Example: therapist discussing clients' progress with supervisor.

Disclosure of protected health information outside of Progress in Motion, LLC is permitted when you sign an authorization. Any authorization for disclosure may be revoked at any time by notifying Progress in Motion, LLC in writing- this will not affect disclosures permitted by your initial authorization while it was in effect.

Client Rights

As parent/guardian of a client of Progress in Motion, LLC, you have rights related to the use and disclosure of health information. Please provide a written request if you wish to review and/or to request a copy of your child's records. Should you request a copy of your child's records, there will be a .25 cent per page charge and the information will be made available to you within 2 weeks.

***Your therapist will provide you a copy of your child's initial evaluation, any progress notes, and re-assessment reports without charge.*

If you have any additional questions about our privacy practices, please call the office at 980-218-0515. Progress in Motion, LLC reserves the right to amend, change, and/or revise our privacy policy at any time in accordance with federal, state, and local rules/regulations. Revisions to the 'Notice of Privacy Practices' will be made available to all clients.

Please sign to acknowledge you read our privacy policy above

Signature of parent or guardian

Date

Child's name