

**MINUTES OF THE DUBUQUE SOIL AND WATER  
CONSERVATION DISTRICT COMMISSIONER'S MEETING  
EPWORTH IA  
December 1, 2015**

**Call Meeting to Order:** The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Vice-Chairperson Charles McCullough at 6:05 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on December 1, 2015. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Jerry Ostwinkle, Bob Lucas, Charles McCullough, Jeff Reiter.

**Adopt Agenda:** Being no additions the agenda was approved as presented.

15-118 Motion made by Reiter to approve the agenda as presented. Motion seconded by Lucas. Motion carried unanimously.

**Approval of Minutes of Last Meeting:** McCullough called for a discussion of the November 3, 2015 meeting minutes.

15-119 Motion made by Ostwinkle to approve the meeting minutes. Motion seconded by Lucas. Motion carried unanimously.

**FARMS Program Summary:** Current **FARMS '15** Account information:

<b>Program</b>	<b>Balance</b>	<b>Program</b>	<b>Balance</b>
REAPP	\$8,861.47	REAPF/NG	\$3,357.41
Cost Share	\$49,266.50		

**Cost Share Applications:** Commissioners reviewed the following:

***IFIP***

Terry Miller, 1 water & sediment control structure, \$1,904.78 cost share amt  
Ryan Gotto, 1,400' terrace, \$7,997.00 cost share amt  
Donald Paisley, 1,337' terrace, \$6,396.16 cost share amt  
Patrick Schroeder, 1 grade stabilization structure, \$27,593.50 amt

***REAP***

None

***Tete Des Mortes***

None

***State Revolving Loan***

None

***Water Quality Initiative***

None

15-120 Motion made by Reiter to approve the application(s). Motion seconded by Ostwinkle. Motion carried unanimously. Ralph Winters Water & Sediment control structure will be submitted for state supplemental funding.

Cost Share Amendments: McCullough reviewed the following:

Thomas Klocke, #45418, change completion date to 6/30/16 with Vince Sitzmann's approval.

15-121 Motion made by Ostwinkle to approve the amendment. Motion seconded by Lucas. Motion carried unanimously.

Cost Share Certifications:

None

Cost Share Maintenance Agreements:

None

1M/Finance:

- Bank Statement and Quicken report for November was not available.
- Checks Written - #2800 Eric Schmechel \$43.37 (Ipad cord)

15-122 Motion made by Reiter to approve the checks written. Motion seconded by Ostwinkle. Motion carried unanimously.

Correspondence Received:

- Arensdorf Soil Loss Complaint – Structure has been constructed.
- Schroeder/Hannan Soil Loss Complaint – DC Weiss talked with Hannan 12/1/15 and they have a meeting scheduled with supervisors to sign paperwork to accept liability for leaving the concrete blocks in county right of way. Weiss discussed CRP options and CRP is not desirable. Weiss encouraged Hannan to seed areas down that had been sodbusted and widen existing grass seedings. RC has contacted Pfab regarding use of incorrect RUSLE software in first soil loss figures. Pfab will be presented with a revised conservation plan for his signature.
- IFIP Recall & Supplemental letter from DSCWQ.
- Limestone Bluffs RC&D WMA Meeting – Dec 10 in Monticello.
- Limestone Bluffs RC&D November Report
- Soil Health Conference will be held in early February. More info to follow.

Personnel Updates:

- In consultation with the Personnel Committee Joshua Schuster has been re-hired effective December 16<sup>th</sup> as a district employee. Josh was our 2013 intern and will be working two days a week to help with conservation planning.
- Ron McCarthy will be retiring on January 4<sup>th</sup>. Ron requests no acknowledgement of the day.
- Courtney Myers had a baby girl on December 2<sup>nd</sup>.

15-123 Motion made by Reiter to approve Josh's employment. Motion seconded by Ostwinkle. Motion carried unanimously.

Meeting Updates:

- SSCC is meeting on the 3rd.

NRCS Updates:

- DC Weiss has been informed that state cost share cover crop applicants not meeting federal program guidelines will be cost share approved by Vince Sitzmann.

CRP Conservation Plans & Revisions:

1 was reviewed.

Conservation Plan Approval:

4 were reviewed.

15-124 Motion made by Ostwinkle to approve the Conservation Plans as presented. Motion seconded by Lucas. Motion carried unanimously.

Treasurer's Report:

'16 1M Report .....	\$ 749.77
District Savings.....	\$ 22,923.68
'16 1M Ledger .....	\$ 749.77
Contractor Mtg.....	\$ 489.88
District Payroll S18.1.....	\$ 88,554.61
District Checking .....	\$ 1,659.77
Payroll - SWCD .....	\$ 52,519.03
WMA .....	\$ 292.17

15-125 Motion made by Reiter to approve the Treasurer's Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Being no further business to discuss, McCullough requested a motion to adjourn.

15-126 Motion made by Reiter to adjourn. Motion seconded by Lucas. Motion carried unanimously.

The meeting adjourned at 7:40 p.m.

The next meeting will be held on January 5, 2016 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

Melvin Wilgenbusch 01/13/2016  
Chairperson Date

Colleen Sufken 12/2/15  
Secretary Date