

CITY-COUNTY BOARD OF HEALTH MINUTES

Monthly Board Meeting

Feb. 19, 2015

PRESENT: Sharon Buhr, Chair
Dr. James Buhr, Secretary (4:15 p.m.)
Tom Overn, Vice Chair
Madeline Luke

ABSENT: Cindy Schwehr

ALSO PRESENT: Theresa Will, RN, Director
Angie Martin, Office Manager

CALL TO ORDER: Meeting was called to order at 3:55 p.m. by Sharon Buhr, Chair, in the County Commission room in the Barnes County Courthouse.

AGENDA: Under New Business add: 1) ND PERS insurance 2) Other. Agenda approved with addition.

MINUTES: Luke made a motion to approve the minutes of the Jan. 27 regular monthly meeting and the Feb. 6 and 11 special meetings. Second by Overn. Unanimous vote, motion carried.

DIRECTOR'S REPORT: Will presented testimony before the ND Senate Appropriations Committee regarding Sen. Mathern's tobacco tax bill on Monday, Feb. 16. Left Committee with a 10-3 "Do Not Pass." Voted down on the floor 17-30. Both tax bills on both sides are done regarding tobacco. Local legislators voted in favor of the bills, said Will. Sen. Robinson suggested at the committee hearing that there will be an initiated measure coming up regarding this issue.

Regarding SPF SIG, CCHD has met with several different groups, including a ND Winter Show board member, about alcohol usage. Decided to wait until after Winter Show this year to visit with their Board regarding alcohol use during their events. CCHD ordered ID scanners, and law enforcement thinks they will be very helpful at such events as the Winter Show concert to make sure people are of legal drinking age. Will presented bill of \$4,500 for four of the scanners. This will come out of the SPF SIG grant. Luke questioned who would be responsible if a scanner was broken. It was suggested that two scanners be gifted to the Valley City Police Department and two to the Barnes County Sheriff Department and they could be responsible for their upkeep. Theresa will discuss this with other staff members working on the SPF SIG project.

Regarding tobacco prevention, the language in the House does not currently include e-cigarettes as a tobacco product, according to Vicki Voldal Rosenau, local tobacco prevention coordinator. CCHD is currently monitoring nicotine/smoke at two Skyline Villa and Rudolf Square apartments. Tenants complaining of health issues related to smoke drifting into their apartment.

Will and Paula Thomsen are working with the Center for Rural Health on a community health assessment and community improvement plan. Will likely be completed in 2015. Funding is currently available for this. We need this for public health accreditation.

Will and Julia Anderson attended a Hepatitis C and HIV testing training at Central Valley Health District in Jamestown as a regional project. State will now reimburse us for doing Hep C and HIV testing on community members. Regarding any positive results, CCHD

would contact our regional epidemiologist, Jennifer Schmidt. Schmidt would follow state protocol regarding notifying client and referring them on for appropriate care. Luke requested that Will find out what the state protocol is regarding this.

Bid proposals sent out to six contractors regarding asbestos abatement. Will find out results by March 2. Grant from state for asbestos abatement project is fairly certain at this point, according to Will.

**VOUCHERED
EXPENSES:**

Overn made a motion to approve February vouchered expenses (highlighted bills on expense sheet). Second by Luke. Unanimous vote, motion carried. Dr. Buhr made a motion to approve March vouchered expenses. Second by Overn. Unanimous vote, motion carried. Sharon Buhr questioned if it would be better for the Board to meet the second week of each month rather the fourth in regards to the vouchered expenses and ease of interpretation by Board members. Theresa will ask Becky Kratz, CCHD financial analyst, if this would work better.

**FINANCIAL
REPORT:**

Reviewed.

OLD BUSINESS:

There was nothing new to report regarding the Barnes OTM Partnership.

CCHD facilities update: There is a contingency fund that each of the contractors built into their budgets that Board members were not aware of -- \$7,500 for Wick and \$5,000 each for Bakkegard & Schell and Enterprise Electric. They have not used these funds yet. When do they choose to spend that money, questioned Buhr. Sharon and Theresa will look into this further. Change proposal requests reviewed. There was more demo to the safe area on the south wall teller location than anticipated (\$187.67). Refund from Enterprise Electric for security card readers that CCHD has put a hold on for now (\$439.65). Additional surface-mounted receptacle in WIC room (\$174.77), demolition of existing speaker system in NE corner offices (\$68.00), and demolition of additional floor receptacles not shown on plan (\$76.10). Architect talked with Kory at Enterprise about not getting any more change proposals for minor changes such as these. Dr. Buhr made a motion to pay these change proposals. Second by Overn. Unanimous vote, motion carried.

Theresa and Sharon talked with Wick Construction regarding a problem with a “wavy” floor where the public access restrooms will be located (formerly an office). Wick suggested installing a sanitary base (approximately \$400 more) and run wall tile all the way to the floor. Overn made a motion to approve the sanitary base. Second by Dr. Buhr. Unanimous vote, motion carried.

Regarding changing some outlets from brown to white (\$28/ea.), Will suggested just changing the five outlets in the waiting area. Consensus was to change only those five outlets for now.

Board reviewed the asbestos report put together by Trio Consulting regarding the tunnel under the south perimeter of the building. State is now in charge of this abatement project. They are getting bids by March 2. Then we will have some sort of timeline after that. State cannot reimburse CCHD for asbestos abatement done previously, only this project.

Other pay requests to be paid with the March expenses include:

- Hepper Olson Architects -- \$58,600 (10% of total)
- Trio Consulting -- \$1,300
- Theresa Will (ID scanners x 4 for SPF SIG) -- \$4,500

Dr. Buhr made a motion to pay these bills. Second by Overn. Unanimous vote, motion carried. It was noted that the architect did not charge her 10% fee regarding the asbestos abatement project in the tunnel area. Will stated that the Board should also request that she not charge 10% regarding the electronic sign on the outside of the building as most of the preliminary work was done by Will.

Tobacco/smoke free workplaces: Nothing new to report at this time. Regarding the e-cigarette ordinance, Luke talked with City Attorney Russ Myhre and asked that the e-cig portion be taken out of the commerce ordinance as there were complicating issues, according to Myhre. He made the changes regarding the number of licenses (1 to 1,000 population) available. City would grandfather in the 13 licensees and licenses would be reduced by attrition. Want to make penalties mandatory. Board would also like to see permits posted next to vending machines. Luke will keep pushing Myhre to get this ordinance completed so it can come to a Commission vote.

NEW BUSINESS: ND PERS health insurance: Contract for ND PERS health plan will change from Blue Cross Blue Shield to Sanford Health plan on July 1, 2015.

ADJOURNMENT: With no further business before the Board, the meeting adjourned at 4:47 p.m. The next regular monthly meeting will be **Wednesday, Mar. 18, 2015 at 3:30 p.m.** in the Commission room (note date change).

Respectfully submitted,

Dr. James Buhr, Secretary