

**SUMMER VILLAGE OF SILVER SANDS
AGENDA**

**Thursday, September 19, 2024 at the Fallis Hall (located at 53303 Range Road 52)
and via Zoom commencing at 9:00 a.m**

**(As per bylaw 341-2024 Council and/or Council Committee meetings may not be
filmed or voice recorded.)**

1. Call to order

Treaty 6 Territory Land Acknowledgement

The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.

2. Agenda: a) Thursday, September 19th, 2024 Regular Council Meeting

(approve agenda as is, or with amendments, additions or deletions)

3. Minutes: a) Friday, August 30th, 2024 Organizational Meeting Minutes
 p 1-6

(approve minutes as is, or with amendments)

 b) Friday, August 30th, 2024 Regular Meeting Minutes
 p 7-12

(approve minutes as is, or with amendments)

4. Delegations: a)

5. Public Hearings: n/a

6. Bylaws: a) 343-2024 – Animal Control Bylaw – a draft of this bylaw was presented to Council at their August 30th, 2024 Regular meeting and deferred to remove all references to the keeping of bees and beehives within the Summer Village. An updated draft with the noted references removed as shown in red strikethrough, as well as a clean version of the bylaw are attached.
 p 13-32
 p 33-51

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*(that Bylaw 343-2024, being the Animal Control Bylaw for the
Summer Village of Silver Sands, be given first reading)*

(that Bylaw 343-2024 be given second reading)

(that Bylaw 343-2024 be considered for third reading)

(that Bylaw 343-2024 be given third and final reading)

or

(defer for further changes)

b)

7. Business:

p 52-68

- a) Fortis Franchise Fee for 2025 - each year Council is provided the information with respect to your Fortis franchise fee and Council sets what the franchise fee will be for the subsequent calendar year. Currently, your fee is set at 3%, and the cap on fees is 20%. If Council chooses to leave your fee at 3% the estimated revenue to be generated in 2025 is \$6,190.00, for example, if Council was to consider an increase to 5%, the estimated revenue generated would be \$10,316.00. A list showing the % fee for other urban municipalities is attached, along with all sorts of other information.

*(that the Fortis Franchise Fee for the Summer Village of Silver
Sands for the 2025 year be set at _____%)*

p 69-79

- b) Canada Community Building Fund (CCBF) - Alberta and Canada have agreed to a renewed administrative agreement for the CCBF program. The program had been governed by a 10-year administrative agreement for the 2014-15 to 2023-24 period and expired in March 2024. The renewed CCBF administrative agreement, signed in July 2024, covers the 2024-25 to 2033-34 period. Starting in 2024, all eligible local governments receive a base funding amount (\$50,000 for most communities; \$5,000 for summer villages), with the

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remaining federal funding distributed on a per capita basis. In the past, funding was distributed on a per capita basis with each community guaranteed a minimum of \$50,000 (although summer villages received a lower base funding amount). This change ensures local governments benefit from any increases to federal CCBF funding over the course of the administrative agreement.

Other noted changes to the program include annual reporting requirements on project outcomes in addition to expenditure and project status, a revised payment condition that requires financial reporting to be certified prior to payment of CCBF funding, a federal requirement for local governments to maintain a distinct bank account for CCBF funding, and the introduction of CCBF spending restrictions for local governments with infrastructure management challenges, in alignment with the restrictions under the Local Government Fiscal Framework program.

Silver Sands' 2024 CCBF Allocation is \$17,467.00.

(that the Canada Community Building Fund (CCBF) Memorandum of Agreement between His Majesty in Right of Alberta as represented by the Minister of Municipal Affairs and the Summer Village of Silver Sands for the period April 1, 2024-25 to March 31, 2033-34 be approved and execution authorized)

or

(some other direction as given by Council at meeting time)

c)
p 80-81

Regional Municipalities Meeting – The next Regional Municipalities Meeting has been scheduled for Friday, October 4th, 2024 from 9:30 a.m. to 3:00 p.m. at the Alberta Beach Seniors

(authorize attendance of Council and administration to the Regional Municipalities Meeting which has been scheduled

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*for Friday, October 4th, 2024 from 9:30 a.m. to 3:00 p.m. at
the Alberta Beach Seniors building)*

or

(some other direction as given by Council at meeting time)

- d) Town of Onoway civil claim against Wendy Wildman/Wildwillow Enterprises Inc. – further to closed session discussions at previous Council meetings, Mayor Poulin has asked this matter be on the agenda further to a resident inquiry regarding same.

(direction as given by Council at meeting time)

- e) Community Dock Ad Hoc Committee – further to direction at the last Council meeting, this item is here for Council to give consideration to how you may wish to structure an ad hoc committee:

how many members: how many from council, how many from the community, are there other stakeholders, how to advertise for same – Council as a whole to review and appoint

(direction as given my Council at meeting time)

- f) Cancellation of Public Auction scheduled for October 25, 2024 at 12:00 p.m. - Lot 24 Block 2 Plan 2941MC - As the property owner have now entered into a tax agreement with the Summer Village for the payment of the outstanding property taxes, the public auction scheduled for October 25, 2024 at 12:00 p.m. will be cancelled, previously carried under motions 125-24, 126-24 and 127-24.

(that Council ratify the actions of Administration in entering into a tax payment agreement and as a result the Public

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*Auction pertaining to Lot 24 Block 2 Plan 2941MC, scheduled
for October 25, 2024 at 12:00 p.m. be cancelled)*

g)
p 83-94

Capital Region Assessment Services Commission - Assessment Review Board Agreement Renewal for 2025-2027 – some changes have been made from the expiring 2022-2024 agreement, primarily to better clarify the obligations of the Commission and the Members; also, to adjust the fees that CRASC will charge. The Hearing, Panellist and Presiding Officer fees have increased by 10% and a fee for Judicial Review has been added. The Hearing and Assessment Clerk fees have been unchanged. The Member fees also are unchanged at \$400 for core fees and a \$0.15 per parcel fee.

(that the Capital Region Assessment Services Commission agreement to provide Assessment Review Board Services for the period 2025 to 2027 be approved and execution authorized)

or

(some other direction as given by Council at meeting time)

h)
p 95-113
p 114

Subdivision Application Pt. SW 3-54-5-W5M – please refer to the September 13th, 2024 attached subdivision referral as distributed by Municipal Planning Services. The owner of the golf course lands is proposing to subdivide a 7.56 acre parcel off as shown on the attached maps and please note the questionnaire that also has to be returned.

(direction as given by Council at meeting time)

i)

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j)

k)

8. Financial: a) Income & Expense Statement – as at August 31, 2024
p 115-119 (accept income & expense statement for information)

9. Councillors' Reports:
a) Mayor
b) Deputy Mayor
c) Councillor

(accept Council Reports for information)

10. Administration Reports:
p 120 a) Development Officer's Report
p 121 b) Public Works Report
p 122-123 c) Follow-up received on request to Lac Ste. Anne County
to use the Darwell Transfer Station
d) Assessment Sub Class Bylaw
p 124-125 e) Summer Village vs Village status
f) Emergency Base Mapping
g)
h)

(accept above items for information)

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11. Information and Correspondence:

p 126-128

a) Development Permits:

i) 24DP12-31 – 13 Birch Avenue – “as-built” construction of a recreational vehicle parking pad and placement of a recreational vehicle for both the purposes of storage and use.

p 129-132

ii) 24DP13-31 – 8 Golf Course Road - construction of a single detached dwelling, including covered deck (154.0 sq. m.) c/w decks (34.3 sq. m.), installation of a water supply and of a septic system

p 133-151

b) 2025 Equalized Assessment Report (based on the 2023 Assessment) – Silver Sands Equalized Assessment Comparison is 2025 / 2024 Residential \$70,050,286 / \$63,854,729 and 2025 / 2024 Non-Residential \$1,343,960 / \$1,254,520. In accordance with legislation, assessment levels must fall within a range of 95 to 105 per cent of market value. Silver Sands assessment level is 0.957 or 95.7% of the market value.

p 152-154
p 155-159

c) Community Peace Officer Reports for July

d) Community Peace Officer Reports for August

p 160-170

e) Yellowhead Regional Library – information on their 2024 Budget Overview and their 2025 Draft Budget with projections for 2026 and 2027

f)

g)

(accept correspondence for information)

12. Open Floor Discussion with Gallery: (15-minute time limit)

13. Closed Meeting (if required): n/a

14. Adjournment

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Next Meetings:

- September 25 to 27, 2024 – AB Munis Convention
- September 28, 2024 – SVLSACE
- October 17 & 18, 2024 – ASVA Conference
- October 25, 2024 – Regular Council Meeting
- November 29, 2024 – Regular Council Meeting

Summer Village of Silver Sands
Organizational Meeting
Friday, August 30, 2024 at Fallis Hall
HELD IN PERSON & VIA ZOOM

	PRESENT	<p>Councillors: Graeme Horne, Bernie Poulin, Liz Turnbull</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Assistant CAO, Heather Luhtala</p> <p>Public Works: Public Works Supervisor, Dustin Uhlman</p> <p>Public at Large: 1 (via Zoom), 5 (in person)</p>
1./2.	CALL TO ORDER & AGENDA ADOPTION 173-24	<p>Wendy Wildman called the meeting to order at 9:00 a.m.</p> <p>MOVED by Councillor Poulin that the Organizational Meeting Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	NOMINATIONS 174-24 175-24	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Turnbull nominated Councillor Poulin.</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p>MOVED by Councillor Horne that nominations cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Poulin was declared Mayor.</p> <p>Mayor Poulin assumed the Chair.</p> <p>Mayor Poulin called for nominations for Deputy Mayor.</p> <p>Councillor Horne nominated Councillor Turnbull</p> <p>Mayor Poulin called for nominations a second time.</p> <p>Mayor Poulin called for nominations a third time.</p> <p>MOVED by Mayor Poulin that nominations cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Turnbull was declared Deputy Mayor.</p>



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<p>4.</p>	<p>COMMITTEE APPOINTMENTS 176-24</p>	<p>MOVED by Deputy Mayor Turnbull that the committee appointments be approved as follows:</p> <ul style="list-style-type: none">a) Emergency Management/Disaster Services (Liz Turnbull – Representative) (Bernie Poulin – Alternate)b) Darwell Wastewater Lagoon Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate)c) Highway 43 East Waste Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate)d) Assessment Review Board (as per agreement with Capital Region Assessment Services Commission – Bylaw 311-2021)e) Lake Isle Aquatic Management Society (LIAMS) (Bernie Poulin – Representative) (Graeme Horne - Alternate)f) Summer Villages of Lac Ste. Anne County East (all of Council to attend) (Bernie Poulin – Representative) (Liz Turnbull – Alternate)g) Capital Region Assessment Services Commission (Graeme Horne – Representative) (Liz Turnbull – Alternate)h) Family & Community Support Services/Recreation Board (Liz Turnbull – Representative) (Graeme Horne – Alternate)i) Yellowhead Regional Library (Liz Turnbull – Representative)j) Local Library (Darwell) (Liz Turnbull – Representative) (Bernie Poulin – Alternate)
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		<p>k) Subdivision and Development Appeal Board (as per agreement with Milestone Municipal Services – Bylaw 289-2018)</p> <p>l) Fallis Community Association (Graeme Horne – Representative) (Liz Turnbull – Alternate)</p> <p>m) Lake Isle Lac Ste. Anne (LILSA) (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>n) Regional Emergency Services (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>o) Darwell Regional Wastewater Line (Graeme Horne – Representative) (Bernie Poulin – Alternate)</p> <p>p) Flowering Rush Abatement Project (Bernie Poulin – Representative) (Graeme Horne - Alternate Representative)</p> <p>q) Onoway Regional Medical Clinic (Bernie Poulin – Representative)</p> <p style="text-align: right;">CARRIED</p>
5.	<p>COUNCIL ACKNOWLEDGMENTS 177-24</p>	<p>MOVED by Councillor Horne that the following be acknowledged as received, reviewed and confirmed: -section 201 (1) of the MGA outlining Council's legislative responsibilities; -the Council & Council Committee Procedural Bylaw 341-2024; -the Public Participation Policy C-COU-PAR-1 and Public Participation Plan; and, -the Council Code of Conduct Bylaw 285-2018.</p> <p style="text-align: right;">CARRIED</p>

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Summer Village of Silver Sands
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6.	FINANCIAL CONFIRMATION 178-24	MOVED by Councillor Horne that the following financial information be confirmed: a) Signing Authority to be all of Council and the Chief Administrative Officer and Assistant Chief Administrative Officer <ul style="list-style-type: none"> • Two signatures are required • One signature to be any member of Council (Graeme Horne, Bernie Poulin, Liz Turnbull) • One signature to be the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala b) Banking Authority – ATB Financial CARRIED
	179-24	MOVED by Deputy Mayor Turnbull that the Council Remuneration and Expense Reimbursement Policy C-COU-REM-1 be approved as presented. CARRIED
7.	CONFIRMATIONS 180-24	MOVED by Deputy Mayor Turnbull that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman. CARRIED
8.	181-24	MOVED by Mayor Poulin that the Auditor Appointment be confirmed as Seniuk & Company. CARRIED
9.	182-24	MOVED by Councillor Horne that the Solicitor appointment be confirmed as Patriot Law Group. CARRIED
10.	183-24	MOVED by Councillor Horne that the Municipal Planning Commission be confirmed as all of Council. CARRIED
11.	184-24	MOVED by Deputy Mayor Turnbull that the Freedom of Information and Protection of Privacy Coordinator be confirmed as the Chief Administrative Officer. CARRIED

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12.	185-24	<p>MOVED by Councillor Horne that Community Peace Officer (CPO) be confirmed as Town of Mayerthorpe (Cst. Gervais Kasamba).</p> <p style="text-align: right;">CARRIED</p>
13.	186-24	<p>MOVED by Deputy Mayor Turnbull that the Integrity Commission be confirmed as Victoria Message.</p> <p style="text-align: right;">CARRIED</p>
14.	187-24	<p>MOVED by Councillor Horne that the Fire Chief be confirmed as Dave Ives of Fire Rescue International.</p> <p style="text-align: right;">CARRIED</p>
15.	188-24	<p>MOVED by Mayor Poulin that the Local Director of Emergency Management be confirmed as Dennis Woolsey and that the Local Deputy Director of Emergency Management be confirmed as Rick Wagner.</p> <p style="text-align: right;">CARRIED</p>
16.	189-24	<p>MOVED by Councillor Horne that the Designated Officers positions be confirmed as follows:</p> <ul style="list-style-type: none"> -ASSESSOR APPOINTMENT - Capital Region Assessment Services Commission – Tanmar Consulting, Mike Krim – Bylaw 313-2021 -DEVELOPMENT AUTHORITY - Tony Sonnleitner – Development Officer – Bylaw 198-2004 -PLANNING AUTHORITY - Municipal Planning Services Ltd.- Jane Dauphinee – Bylaw 233-2010 -ASSESSMENT REVIEW BOARD CLERK – Geryl Amorn, Capital Region Assessment Services Commission – Bylaw 323-2022 -SUBDIVISION & DEVELOPMENT APPEAL BOARD CLERKS – Emily House & Cathy McCartney, Milestone Municipal Services – Bylaw 296-2019 <p style="text-align: right;">CARRIED</p>
17.	190-24	<p>MOVED by Deputy Mayor Turnbull that regular Council meetings be held on the last Friday of each month at the Fallis Hall commencing at 9:00 a.m., except for the months of May and December, that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the Summer Village website.</p> <p style="text-align: right;">CARRIED</p>
18.	191-24	<p>MOVED by Councillor Horne that the municipal office location be confirmed as 2317, Twp Rd 545, Lac Ste. Anne County, Alberta.</p> <p style="text-align: right;">CARRIED</p>

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Summer Village of Silver Sands
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19.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 9:12 a.m.
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Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

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SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, AUGUST 30, 2024
HELD IN-PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: n/a</p> <p>Delegation(s): 9:05 a.m. Margo Meyer & Darlo Duncan - to discuss the establishment of a community dock</p> <p>9:20 a.m. Ron Roberts – Silver Sands Golf & RV Resort – to discuss the future minimum municipal tax related to the Golf Resort RV lots</p> <p>Public at Large: 2 (in-person), 1 (via Zoom)</p>
1.	CALL TO ORDER	<p>Mayor Poulin called the meeting to order at 9:14 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	AGENDA 192-24	<p>MOVED by Deputy Mayor Turnbull that the August 30, 2024 Agenda be approved with the following addition:</p> <p>Under Business: 7.f) Discussion on hardware for virtual meetings</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 193-24	<p>MOVED by Councillor Horne that the minutes of the July 19, 2024 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>



SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
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4.	DELEGATIONS	<p>9:13 a.m. - Margo Meyer & Darlo Duncan – to discuss the establishment of a community dock</p> <p>194-24 MOVED by Mayor Poulin that Council support the initiatives of residents, Margo Meyer and Darlo Duncan with respect to fundraising for a community dock, that the Summer Village establish an ad-hoc committee, that the Summer Village investigate potential grant funding opportunities and that the Summer Village hold all funds with respect to this project. CARRIED</p> <p>Margo Meyer & Darlo Duncan exited the meeting at 9:33 a.m.</p> <p>9:33 a.m. - Ron Roberts – Silver Sands Golf & RV Resort – to discuss the future minimum amount payable for RV lots. The Summer Village’s minimum amount payable on all lots for the 2024 tax year is \$1,109.00.</p> <p>195-24 MOVED by Councillor Horne that as full municipal services are not accessed by the Silver Sands Golf & RV Resort within their RV lot area, administration is to provide a recommendation to Council for a reduced minimum municipal tax payable for these lots to an amount that reflects this reduced use of services; the recommendation is to include an allowance for annual increases and be implemented for an extended period of time, legal counsel to be engaged as required. CARRIED</p> <p>Ron Roberts exited the meeting at 9:45 a.m.</p>
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	<p>196-24 343-24 – Animal Control Bylaw MOVED by Deputy Mayor Turnbull that the draft Animal Control Bylaw 343-24 be brought back to the next Council meeting with the removal of all references to the keeping of domestic bees and beehives. CARRIED</p> <p>197-24 344-24 – Feeding of Wildlife Bylaw MOVED by Councillor Horne that Bylaw 344-2024 being a Bylaw to control the feeding of wildlife in the Summer Village of Silver Sands, be given 1st reading as amended – the amendment will reduce the fees for all first offences from \$500.00 to \$100.00 on Schedule “A” – Fine Schedule. CARRIED</p> <p>198-24 MOVED by Deputy Mayor Turnbull that Bylaw 344-2024 be given second reading (as amended by first reading). CARRIED</p>

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SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
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HELD IN-PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	<p>199-24</p> <p>200-24</p> <p>201-24</p> <p>202-24</p> <p>203-24</p> <p>204-24</p> <p>205-24</p> <p>206-24</p> <p>207-24</p> <p>208-24</p>	<p>MOVED by Mayor Poulin that Bylaw 344-2024 be considered for third reading (as amended by first reading). CARRIED UNANIMOUSLY</p> <p>MOVED by Deputy Mayor Turnbull that Bylaw 344-2024 be given third and final reading (as amended by first reading). CARRIED</p> <p>345-24 – Council Code of Conduct Bylaw MOVED by Councillor Horne that Bylaw 345-2024 being a Bylaw to establish a code of conduct governing the conduct of Councillors for the Summer Village of Silver Sands, be given 1st reading. CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that Bylaw 345-2024 be given second reading. CARRIED</p> <p>MOVED by Mayor Poulin that Bylaw 345-2024 be considered for third reading. CARRIED UNANIMOUSLY</p> <p>MOVED by Councillor Horne that Bylaw 345-2024 be given third and final reading. CARRIED</p> <p>346-24 – Bylaw Enforcement Officer Bylaw MOVED by Deputy Mayor Turnbull that Bylaw 346-2024 being a Bylaw to authorize the establishment of a Bylaw Enforcement Officer for the Summer Village of Silver Sands, be given 1st reading. CARRIED</p> <p>MOVED by Councillor Horne that Bylaw 346-2024 be given second reading. CARRIED</p> <p>MOVED by Mayor Poulin that Bylaw 346-2024 be considered for third reading. CARRIED UNANIMOUSLY</p> <p>MOVED by Councillor Horne that Bylaw 346-2024 be given third and final reading. CARRIED</p>
<p>7.</p>	<p>BUSINESS</p> <p>209-24</p>	<p>MOVED by Councillor Horne that the request to cancel the tax penalty in the amount of \$83.78 on tax roll 1354TC be denied. CARRIED</p>

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SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, AUGUST 30, 2024
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	210-24	MOVED by Deputy Mayor Turnbull that the information received on the Circular Materials Extended Producer Responsibility program be accepted for information, and that further discussion on same be deferred until the Summer Village receives their compensation offer for curbside blue-bag pickup. CARRIED
	211-24	MOVED by Deputy Mayor Turnbull that the discussion regarding weed harvesting and future weed clean-up along the lakeshore be accepted for information and that Council acknowledge receipt of the complaints for same. CARRIED
	212-24	MOVED by Mayor Poulin that the Forest Resource Improvement Association of Alberta (FRIAA) grant application information be included in the April 2025 Summer Village Council meeting agenda package for consideration of funding for vegetation management and or vegetation management plans for the Summer Village's municipal reserve areas. CARRIED
	213-24	MOVED by Deputy Mayor Turnbull that the Summer Village of Silver Sands endorses the Ste. Anne Summer Villages Regional Emergency Management Partnership's draft 2025 budget as presented. CARRIED
	214-24	MOVED by Councillor Horne that the purchase of a KanDao conferencing system and tripod be approved to a maximum amount of \$2,000.00, costs to be covered within the annual operating budget. CARRIED
8.	FINANCIAL 215-24	MOVED by Deputy Mayor Turnbull that Council accept for information the income and expense statements as at July 31, 2024. CARRIED
9.	COUNCIL REPORTS 216-24	MOVED by Deputy Mayor Turnbull that the Council reports be accepted for information as presented. CARRIED
10.	ADMINISTRATION REPORTS 217-24	MOVED by Councillor Horne that Council accept for information the Administration reports as presented. CARRIED

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11.	CORRESPONDENCE 218-24	<p>MOVED by Deputy Mayor Turnbull that the following correspondence be accepted for information as presented:</p> <ul style="list-style-type: none"> a) Development Officer's Report b) Public Works Report c) LSA County use of Darwell transfer station, emailed July 2nd, 2024 - no response yet d) Town of Mayerthorpe – meeting with CAO to discuss door hanger program pending e) Fire Hall Construction Grants – we reached out to Alberta Counsel who advised there are a couple of federal funds that do underwrite fire hall construction, they will report back on if and when they are accepting applications f) Seacan Storage permit to LSA County g) Willow Avenue MR Complaint h) Sale of Quad - \$3,500.00 i) Q & A on Recreational Vehicles & Temporary Living Accommodations in Residential Districts pamphlet <p style="text-align: right;">CARRIED</p>
12.	OPEN GALLERY 219-24	<p>MOVED by Councillor Horne that the discussion with the open gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
13.	CLOSED MEETING 220-24	<p>MOVED by Liz Turnbull that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 11:35 a.m. to discuss the following item:</p> <ul style="list-style-type: none"> -Intergovernmental relations – Regional Fire Services - FOIPP Act Sections 21, 22, 23 and 24 -Third Party Business Interest – Town of Onoway/Wildwillow Enterprises Inc. - FOIPP Act Section 16 <p style="text-align: right;">CARRIED</p> <p>The closed meeting recessed at 11:36 a.m. to allow the public in attendance time to exit the meeting.</p> <p>The closed meeting was reconvened at 11:40 a.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne Wendy Wildman Heather Luhtala Dustin Uhlman</p>

(11)

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, AUGUST 30, 2024
HELD IN-PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	221-24	<p>MOVED by Councillor Horne that Council return to an open meeting at 12:09 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 12:10 p.m. to allow public to return to the meeting.</p> <p>The meeting was reconvened at 12:13 p.m. (no public present).</p>
14.	NEXT MEETING(S)	The next Regular Council Meeting is scheduled for Thursday, September 19, 2024 at 9:00 a.m. in person at Fallis Hall and virtually via Zoom.
15.	ADJOURNMENT	The meeting adjourned at 12:14 p.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

(12)

Municipal Government Act RSA 2000 Chapter M-26

Being a Bylaw of the Summer Village of Silver Sands for the Purpose of Regulating and Controlling Animals Within the Corporate Limits of the Municipality

WHEREAS pursuant to Section 7 of the Municipal Government Act R.S.A. 2000, Chapter M-26, as amended, a municipality may pass bylaws with respect to wild and domestic animals and activities in relation to them;

AND WHEREAS, pursuant to Section 7 of the Municipal Government Act R.S.A. 2000, Chapter M-26, as amended, a municipality may pass bylaws with respect to the safety, health and welfare of people and the protection of people and property;

AND WHEREAS the Council of the Summer Village of Silver Sands deems it expedient to provide for the control and keeping of cats and dogs and domestic animals within the municipality, whereby Livestock shall only be kept, harboured, or possessed when the Livestock resides on a Farmland-assessed property which is located within the boundaries of the municipality;

AND WHEREAS this Bylaw does not regulate the feeding of wildlife within the boundaries of the municipality as that is addressed in Bylaw 344-2024 *Feeding of Wildlife Bylaw*;

NOW THEREFORE, the Council of the Summer Village of Silver Sands, in the Province of Alberta, duly assembled, enacts as follows:

A. TITLE:

This bylaw shall be cited as the "Animal Control Bylaw".

B. DEFINITIONS:

For the purposes of this bylaw:

1. "Animal" means any bird, reptile, amphibian, or mammal excluding humans and Wildlife;
2. "Animal Protection Act" means the *Animal Protection Act*, RSA 2000, c A-41;
3. "Attack" means force applied by an Animal to a person or other Animal consisting of more than one Bite, or more than one puncture, or more than one laceration, resulting in bleeding, sprains, serious bruising or multiple injuries;
4. "Bark Excessively" means a Dog that barks, howls, or makes any other loud noise for a continuous period so as to unreasonably disturb the peace and tranquility of the neighborhood;
5. ~~"Beehive" means a box or receptacle with movable frames, used for housing a Colony of bees;~~

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6. "Bite" means force applied by an Animal by means of its mouth and teeth upon a Person or other Animal;
7. "Bylaw" means this Animal Control Bylaw;
8. "Bylaw Enforcement Officer" means a bylaw enforcement officer appointed or employed or otherwise contracted by the Summer Village, or a Community Peace Officer appointed or employed or otherwise contracted by the Summer Village;
9. "CAO" means the chief administrative officer for the Summer Village;
10. "Cat" means any domesticated male or female member of the feline family;
11. "Cemetery" means land within the Summer Village that is set apart or used as a place for the burial of dead human bodies or other human remains or in which dead human bodies or other human remains are buried;
- ~~12. "Colony" means a queen, brood and accompanying adult bees;~~
13. "Communicable Disease" means diseases which can be passed from Animal to Animal, and Animal to person;
14. "Council" means the municipal council of the Summer Village;
15. "Court" means the Alberta Court of Justice;
16. "Day" means a continuous period of twenty-four hours, or part thereof;
17. "Dangerous Dogs Act" means the *Dangerous Dogs Act*, RSA 2000, c D-3;
18. "Designated Officer" has the same meaning as defined in the *Municipal Government Act*;
19. "Dog" means any domesticated male or female member of the canine family;
20. "Domestic Animal" means a domesticated Animal that lives and breeds in a tame condition and, without restricting the generality of the foregoing, shall include a Dog, a Cat, a rabbit, and a ferret, but shall not include Livestock or Wildlife;
21. "Former Owner" means the Person who at the time of impoundment was the Owner of an Animal which has subsequently been sold, given away, or destroyed;
22. "Golf Course" means land which is set aside for the playing of the game of golf and upon which the game of golf is played;
23. "Guide Dog" has the same definition as set out in the *Blind Persons' Rights Act*, RSA 2000, c B-3, and includes a dog that is in training to become a guide dog but does not include Dogs that are no longer actively used as guide dogs;
24. "Household Pet" means a Dog, Cat, or other Domestic Animal but does not include Livestock or Wildlife;

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25. **"Identification Tag"** means a disc or other shape of metal or plastic which is securely affixed to a Dog's or Cat's Collar or other restraining device and which contains in legible print, at a minimum, the operational phone number of the Owner or a phone number at which the Owner can be contacted;
26. **"Immunization"** means vaccination against rabies, distemper, hepatitis, parvovirus, para influenza, leptospirosis (DHPPL);
27. **"Impounded"** means taken into custody of the Pound;
28. **"Justice"** has the meaning as defined in the *Provincial Offences Procedures Act*, RSA 2000, c, P-34;
29. **"Kennel"** means an establishment run by any person, group of persons, or corporation, engaged in the business of breeding, buying, selling, training or boarding of Animals of any kind;
30. **"Land Use Bylaw"** means Summer Village of Silver Sands Land Use Bylaw 335-2023, as amended;
31. **"Leash"** means material capable of leading or restraining the Animal on which it is being used;
32. **"Livestock"** includes, but is not limited to:
 - a. a horse, mule, donkey, swine, camel, llama, alpaca, sheep or goat;
 - b. domestically reared or kept deer, reindeer, moose, elk, or bison;
 - c. farm bred fur bearing animals including foxes or mink;
 - d. animals of the bovine species;
 - e. emus, ostriches, chickens, roosters, turkeys, ducks, geese, peacocks, peahens, or pheasants; and
 - f. all other animals that are kept for agricultural purposes ~~except bee colonies~~, but does not include Cats, Dogs or other Domestic Animals;
33. **"Motor Vehicle"** has the meaning as defined in the *Traffic Safety Act*, RSA 2000, c T-6.
34. **"Municipal Government Act"** or the "Act" means the *Municipal Government Act*, RSA 2000, c M-26 and the regulations thereunder;
35. **"Municipal Violation Tag"** means a notice issued by the Summer Village that alleges an offence and provides a person with the opportunity to pay a fine amount to the Summer Village in lieu of prosecution for the offence;
36. **"Muzzle"** means a humane device of sufficient strength placed over an Animal's mouth to prevent it from Biting;

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37. **"Off Leash Area"** means a Park or a portion of a Park which has been designated as an off-leash area by the Summer Village;
38. **"Owner"** means any Person or body corporate:
- a. who is the licensed owner of an Animal;
 - b. who has legal title to an Animal;
 - c. who has possession, care and control, or custody of an Animal, either temporarily or permanently;
 - d. who harbours the Animal or allows an Animal to remain on that Person's premises;
 - e. who is identified as the registered owner on the title at the Land Titles office;
 - f. who is recorded as the Owner of the property on the Summer Village's assessment roll; or
 - g. who is an occupant of a property under a lease, license or permit;
39. **"Park"** means a public space controlled by the Summer Village and set aside as a park to be used by the public for rest, recreation, exercise, pleasure, amusement, cultural heritage, education, appreciation of nature and enjoyment and includes:
- a. Playgrounds;
 - b. Cemeteries;
 - c. natural areas;
 - d. Sports Fields;
 - e. Pathways;
 - f. trails;
 - g. Park roadways;
 - h. spray parks;
 - i. wading or swimming areas;
- but does not include Golf Courses;
40. **"Pathway"** means a multipurpose throughfare controlled by the Summer Village and set aside for use by pedestrians, cyclists, and persons using wheeled conveyances, which is improved by asphalt, concrete or brick, whether or not it is located in a Park, and includes any bridge or structure with which it is contiguous;
41. **"Peace Officer"** means a member of the Royal Canadian Mounted Police, a Peace Officer appointed under the *Peace Officer Act*, SA 2006, c P-3.5 or a Bylaw Enforcement Officer;

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42. **"Person"** includes a corporation, an individual, and the heirs, executors, administrator or other legal representatives of an individual;
43. **"Playground"** means land within the Summer Village and controlled by the Summer Village upon which apparatus such as swings and slides are placed;
44. **"Pound"** means the premises designated by the Summer Village for the purposes of impounding and caring for all Dogs and Cats found to be at Running at Large or otherwise contravening any section of this Bylaw;
45. **"Pound Keeper"** means a person appointed or contracted by the Summer Village or by agreement with another municipality or private business to maintain the designated Pound or Pounds;
46. **"Public Property"** means all Property owned by or under the control and management of the Summer Village;
47. **"Property"** includes any lands, buildings or premises in the Summer Village;
48. **"Provincial Offences Procedure Act"** means the *Provincial Offences Procedure Act*, RSA 2000, c P-34, and the regulations thereunder;
49. **"Running at Large" or "Run at Large"** means:
 - a. an Animal or Animals which are not under the control of a person responsible by means of a Leash and is or are upon property other than the property in respect of which the Owner of the Animal or Animal has the right of occupation, or upon any highway, throughfare, street, road, trail, avenue, parkway, lane, alley square, Pathway, bridge, causeway, trestleway, sidewalk (including the boulevard portion of the sidewalk), Park or other public place which has not been designated as an Off Leash Area, or
 - b. any Animal or Animals which are under the control of a person responsible by means of a Leash and which cause damage to persons, property or other Animals that is off of the property of the Owner or harbourer.
50. **"Service Dog"** has the same definition as set out in the *Service Dog Act*, SA 2007, C S-7.5 and includes a Dog that is in training to become a service dog but does not include Dogs that are no longer actively used as service dog;
51. **"Severe Injury"** includes any injury resulting in broken bone or bones, disfiguring lacerations, sutures, cosmetic surgery, scars, and further includes any other injury determined to be severe by a Court upon hearing the evidence;
52. **"Sports Field"** means land within the Summer Village and controlled by the Summer Village which is set apart and used for the playing of sport including, but not limited to, baseball diamonds, field hockey or cricket pitches, and rugby, soccer or football fields;
53. **"Stray Animals Act"** means the *Stray Animals Act*, RSA 2000, c S-20;

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- 54. **"Summer Village"** means the Summer Village of Silver Sands;
- 55. **"Swine"** means any pig or swine, including potbellied pigs, that are of or are associated with the swine family;
- 56. **"Threatening Behaviour"** means the following behaviour exhibited by a Dog, without provocation: growling, snapping at, lunging at, chasing, stalking, attacking or biting another Animal, Livestock or Wildlife or a bicycle, or motor vehicle being operated, unless the Dog is a working stock Dog and is engaged in the performance of such work;
- 57. **"Trespasser"** means one who intentionally and without consent or privilege enters another's property;
- 58. **"Vicious Dog"** means:
 - a. any Dog which, without provocation, has chased, injured, or bitten any other Animal, livestock or human;
 - b. any Dog which, without provocation, has damaged or destroyed any public or private property;
 - c. any Dog which, without provocation, has threatened or caused the reasonable apprehension of threat to another Animal, Livestock, or human and which in the opinion of a Bylaw Enforcement Officer presents a threat of serious harm to other Animals, Livestock, or humans; and
 - d. any Dog which has been previously determined to be a Vicious Dog under this Bylaw, or a prior bylaw;
- 59. **"Violation Ticket"** has the same meaning as that term is used in the *Provincial Offences Procedure Act*;
- 60. **"Wildlife"** has the same meaning as that term is used in the *Wildlife Act*, RSA 2000, C W-10 and includes but is not limited to coyotes, cougars, bobcats, deer, moose, elk, wild rabbits, porcupines, beavers and skunks.

C RESTRICTIONS ON THE KEEPING OF ANIMALS

- ~~1.~~ 1. No person shall keep, harbour, or possess Livestock within the Summer Village except:
 - a. in accordance with the provisions of the Land Use Bylaw; and
 - b. where the Livestock are kept on property of the Owner of such Livestock and where such property is assessed as Class 3 - Farmland pursuant to the Summer Village's assessment roll.
- ~~2.~~ ~~The keeping of Beehives is permitted as follows:~~

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- ~~a. a maximum of one (1) Beehive is permitted per parcel provided that the Beehive, bees, or Colony do not, in the opinion of the Summer Village, create a nuisance or pose a risk to neighbouring properties, persons, or the community as a whole;~~
- ~~b. Beehives must be removed if the Summer Village issues a notice to the Owner that the Beehive, bees, or Colony are creating a nuisance or pose a risk to neighbouring properties, persons, or the community as a whole; and~~
- ~~c. Beehives must be located in the rear yard of the parcel.~~
- 3. 2. No person shall keep, harbour, or possess more than three (3) Dogs and/or three (3) Cats, of whatever sex and aged six (6) months or more, at one time, on any parcel of property in the Summer Village.
- 4. 3. No person shall operate a Kennel on any property except where an approved Development Permit has been issued for such Kennel under the Land Use Bylaw and any other required licenses have been obtained. The harbouring, keeping or, or owning of more than three (3) Dogs over the age of six (6) months shall be deemed to be operating a Kennel.

D RESPONSIBILITIES OF ANIMAL AND DOG OWNERS:

- 1. The Owner of a Dog shall:
 - a. ensure the Dog is not Running at Large within the Village;
 - b. except when in an Off Leash Area, ensure the Dog is on a Leash and in control at all times when off of the Owner's property;
 - c. ensure that the Dog does not enter into or remain in or on a Cemetery within the Village;
 - d. ensure that the Dog does not enter into or remain in or on a Park or other Public Property with signage confirming Dogs are prohibited; and
 - e. ensure that any Dog that is suffering from a Communicable Diseases is kept housed and confined and is not permitted to come into contact with other Animals, Dogs or humans except for contact required to obtain veterinary medical care.
- 2. The Owner of a Dog or Cat over the age of six (6) months shall ensure that the Dog or Cat has an Identification Tag attached to its Collar, harness, or other restraining device when the Dog or Cat is off the Property of the Owner.
- 3. No Person shall allow a Dog to:
 - a. Bark Excessively;
 - b. Bite, chase or stalk Animals, bicycles, automobiles or other motor vehicles;

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- c. chase or otherwise threaten a person or persons, whether on the property of the Owner or not, unless the person chased or threatened is a Trespasser on the property of the Owner;
 - d. cause damage to property or other Animals, whether on the property of the Owner or not;
 - e. do any act that injures a person or persons whether on the property of the Owner or not;
 - f. Bite a person or persons, whether on the property of the Owner or not;
 - g. Attack a person or persons, whether on the property of the Owner or not;
 - h. Attack a person or persons, whether on the property of the Owner or not, causing Severe Injury;
 - i. cause death to another Animal; or
 - j. upset any waste receptacles or scatter the contents thereof on any Public Property or on any private property not belonging to the Owner.
4. An Owner of an Animal shall:
- a. ensure that the Animal is not in distress;
 - b. ensure that the Animal has adequate food and water;
 - c. provide the Animal with adequate care when the Animal is wounded or ill;
 - d. provide the Animal with reasonable protection from injurious heat or cold; and
 - e. provide the Animal with adequate shelter, ventilation and space.
5. No person shall allow an Animal to be outside of the passenger cab of a Motor Vehicle on a Roadway, regardless of whether the Motor Vehicle is moving or parked.
6. Notwithstanding section D.5 above, a person may allow an Animal to be outside of the passenger cab of a Motor Vehicle, including riding in the back of a pick-up truck or flatbed truck if the Animal is:
- a. in a fully enclosed trailer;
 - b. in a canopy enclosing the bed area of a vehicle;
 - c. contained in a ventilated kennel or similar device that is securely fastened to the bed of the vehicle; or
 - d. securely tethered in such a manner that it is not standing on bare metal, cannot jump, or be thrown from the vehicle, is not in danger of strangulation, and cannot reach beyond the outside edges of the vehicle.
7. The Owner of a female Dog or Cat in heat shall keep such Dog or Cat is housed and confined in the Owner's residence or in a licensed Kennel during the whole



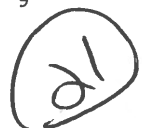
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period such Dog or Cat is in heat except that such Dog or Cat shall be permitted outside the said residence or Kennel for the purposes of:

- a. urinating or defecating on the property of said Owner or Kennel; and
 - b. obtaining necessary veterinary medical care.
8. If a Dog or Cat defecates on any Public Property or private property other than the property of its Owner, the Owner shall cause such defecation to be removed immediately and disposed of properly. This requirement shall not apply to Service Dogs or Guide Dogs.
 9. The Owner of a Dog shall ensure that when the Dog is on Public Property or private property other than property of its Owner, the Owner has means to collect and properly dispose of defecation from such Dog in the Owner's possession. This requirement shall not apply to Service Dogs or Guide Dogs.
 10. The Owner of an Animal shall ensure that the Animal is not Running at Large.
 11. The Owner of an Animal left unattended in a Motor Vehicle shall ensure:
 - a. that the Animal is restrained in a manner that prevents the contact between the Animal and any member of the public; and
 - b. that the Animal has suitable ventilation and reasonable protection from injurious heat or cold.
 12. The Owner of a Motor Vehicle involved in an offence referred to in this section is guilty of the offence unless that Owner satisfies the Court that the Motor Vehicle was:
 - a. not being driven or was not parked by the Owner; and
 - b. that the person driving or parking the Motor Vehicle at the time of the offence did so without the Owner of the Motor Vehicle's express or implied consent.
 13. The Owner of an Animal shall ensure that the Animal is not left unattended while tethered or tied on premises where the public has express or implied access.
 14. The Owner of an Animal shall ensure that the Animal is not left unsupervised while tethered or tied on private property
 15. A Peace Officer that identifies an offence under section D.11 of this Bylaw may use any means reasonable and necessary for the safety of the Animal to remove the Animal from the Motor Vehicle, and the Peace Officer is not liable for damage to the Motor Vehicle, its contents, or the Animal, associated with such action.

E INTERFERENCE WITH ANIMALS

1. No person shall:



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- a. untie, loosen, or otherwise free an Animal or Dog which has been tied or otherwise restrained; or
- b. tease or torment an Animal or Dog or otherwise provoke an Animal or Dog to bark, Bite, attempt to Bite, chase or otherwise threaten any person, Animal or Dog; or
- c. negligently or willfully open a gate, door, or other opening in a fence or enclosure in which an Animal or Dog has been confined and thereby allow an Animal or Dog to Run at Large.

F VICIOUS DOGS

- 1. A Bylaw Enforcement Officer may, based on personal observation of the Dog or an investigation initiated by a complaint, declare a Dog to be a Vicious Dog.
- 2. A Dog shall not be declared a Vicious Dog based on the following behaviour alone:
 - a. it Attacks or Bites a Trespasser on the property of the Owner, or property controlled by the Owner; or
 - b. it is kept as a Livestock guardian Dog and if the Attack is in defense of Livestock of which the Dog is responsible on the property of the Owner.
- 3. If a Bylaw Enforcement Officer determines a Dog to be a Vicious Dog, the Bylaw Enforcement Officer shall give the Owner of the Vicious Dog written notice by mail within fifteen (15) days of such determination:
 - a. informing the Owner that their Dog has been determined to be a Vicious Dog;
 - b. requiring the Owner to keep the Vicious Dog in accordance with the provision of this section of the Bylaw;
 - c. informing the Owner that if the Vicious Dog is not kept in accordance with the requirements of this section of this Bylaw, that the Owner will be fined, or subject to enforcement pursuant to this Bylaw.
- 4. An Owner of a Dog determined to be a Vicious Dog by the Bylaw Enforcement Officer may appeal such determination to Council within thirty (30) days of receiving notice of such determination. Such notice of appeal shall be submitted in writing to the CAO.
- 5. On receipt of a notice of appeal under section F.4 above, Council shall as soon as is reasonably practical cause the matter to be reviewed and make a final determination. That determination by Council shall be final and binding and not subject to further appeal under this Bylaw.
- 6. The determination of a Dog to be a Vicious Dog continues notwithstanding that the Dog has been sold, gifted, or transferred to a new Owner.
- 7. When a declared Vicious Dog is not on the Property of the Owner:



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- a. the Dog shall be harnessed or on a Leash which shall not exceed two (2) meters and in a manner that prevents it from chasing, injuring, or Biting other Animals or Persons, or causing damage to public or private property;
 - b. the Dog shall be under the control of a person who is sixteen (16) years of age or older; and
 - c. the Dog shall be Muzzled.
8. When a declared Vicious Dog is on the property of an Owner;
- a. the Dog shall be confined indoors;
 - b. the Dog shall be kept as if the provisions of section F.7 above applied to such Dog while on the Property of the Owner; or
 - c. the Dog shall be confined in a secure enclosure which means a locked building, cage or fenced area of such construction that will not permit the confined Dog or Dogs to jump, climb, dig, or force their way out, or allow the entry of any person not in control of the Dog.
9. Where a Dog is determined to be a Vicious Dog pursuant to this Bylaw, the Owner shall, within ten (10) days of receiving the notice of designation:
- a. ensure that the Vicious Dog has been tattooed by a licensed veterinarian;
 - b. ensure that an identifiable microchip has been implanted in the Vicious Dog;
 - c. if the Vicious Dog has not been spayed or neutered, have the Vicious Dog spayed or neutered; and
 - d. post signs conspicuously on their premises alerting the public that a Vicious Dog is on the premises.
10. Where a Dog has been determined to be a Vicious Dog, a Bylaw Enforcement Officer may impose one or more of the following conditions on the Owner of the Vicious Dog, and the Owner must comply at the Owner's expense with such conditions as are imposed under this section:
- a. requiring the Owner to modify the Owner's property in some manner in order to reduce the risk of the Vicious Dog leaving the property or Running at Large;
 - b. requiring the Owner to retain the services of a Dog trainer to provide the Owner with specified training and that the Owner provide proof of the completion of such training;
 - c. requiring the Owner to obtain, maintain, and provide written evidence of liability insurance in a specified amount for the Vicious Dog, and that such insurance policy contains a provision requiring the insurer to notify the Summer Village if such policy expires or is otherwise cancelled or terminated; and

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- d. any other additional condition that is similar to the above and in the opinion of the Bylaw Enforcement Officer is reasonably necessary for the safety of the public.
11. An Owner of a Vicious Dog shall ensure that the Dog does not:
 - a. Run at Large;
 - b. chase a person or other Animal;
 - c. injure a person or other Animal;
 - d. Bite a person or other Animal;
 - e. Attack a person or other Animal; or
 - f. damage or destroy Public or private property.
 12. Where a Dog is determined to be a Vicious Dog, the Owner of such Vicious Dog shall not permit the Vicious Dog to be in an Off Leash Area at any time.
 13. Where a Dog is determined to be a Vicious Dog, the Owner of such Vicious Dog shall not breed or sell the Vicious Dog within the Summer Village.
 14. The Owner of a Vicious Dog shall notify the Summer Village immediately of the following:
 - a. the Vicious Dog is Running at Large;
 - b. the occurrence of any incident described in section F.11 involving the Vicious Dog; or
 - c. the sale, surrender, or death of the Vicious Dog.

G RABIES AND COMMUNICABLE DISEASE CONTROL

1. Upon demand made by a Peace Officer, an Owner of a Domestic Animal shall forthwith surrender any Domestic Animal which the Peace Officer has reasonable and probable grounds to suspect of having been exposed to rabies or any Communicable Disease for supervised quarantine, the expense for which shall be borne by the Owner, and the Animal may be reclaimed by the Owner if the Animal is determined to be free of rabies or any Communicable Disease upon payment of the confinement expenses and upon compliance with the any other provisions of this Bylaw.
2. When a Domestic Animal under quarantine has been diagnosed as rabid, or suspected by a licensed veterinarian of being rabid, and dies while under such observation, the Pound Keeper shall immediately send the head of such Domestic Animal to the appropriate health department for pathological examination and shall notify the appropriate public health officer of reports and human contacts and the diagnosis made, or suspected diagnosis made, of the Domestic Animal.

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3. During such period of rabies quarantine as provided for in this section, every Domestic Animal bitten by any Animal adjudged to be rabid, shall be forthwith destroyed or, at the Owner's expense and option shall be treated for rabies infection by a licensed veterinarian or held under quarantine by the Owner in the same manner as other Domestic Animals are quarantined.
4. The carcass of any dead Animal exposed to rabies shall, upon demand, be surrendered to the Pound Keeper.
5. A licensed veterinarian shall direct the destruction, disposal of remains or treatment of any Domestic Animal found to be infected with rabies.

H SEIZURE AND IMPOUNDMENT OF ANIMALS

1. A Bylaw Enforcement Officer, upon complaint under this Bylaw, may seize and impound:
 - a. every Dog or Cat found Running at Large contrary to this Bylaw in the Summer Village;
 - b. every Dog which has bitten, or is alleged to have bitten a person or Animal, pending the outcome of an application to declare the Dog to be a Vicious Dog, or an application under the *Dangerous Dogs Act* to destroy the Dog; and
 - c. every Dog or Cat not wearing an Identification Tag as required by this Bylaw.
2. In enforcement of the jurisdiction provided in section H.1 for the purposes of investigation only, a Bylaw Enforcement Officer is hereby authorized to enter any privately owned premises provided that in this section, the word "premises" does not include a building or buildings used as a dwelling house. A Bylaw Enforcement Officer may enter a premises in order to preserve the safety and security of the public if deemed necessary. Premises include any outdoor lot visible from the street.
3. If a Bylaw Enforcement Officer knows or can ascertain the name or residence of the Owner of any Impounded Dog or Cat, they shall make reasonable attempts to notify the Owner of the Impoundment of the Dog or Cat as soon as practical.
4. The Pound Keeper shall keep all Impounded Dogs or Cats for a period of at least 72 hours, unless the Dog or Cat is tattooed or microchipped in which cases the impoundment shall be for a period of at least 96 hours, including the day of impounding. Sundays and statutory holidays shall not be included in the computation of the 72-hour (or 96-hour) period. During this period, any healthy Dog or Cat may be redeemed by its Owner upon the Owner paying to the Pound Keeper the appropriate fees, documentation of immunization, neutering or spaying, fines issued, plus Pound fees for every 24-hour period or fraction thereof that the Dog or Cat has been Impounded.
5. If at the expiration of a 72-hour (or 96-hour) period any Impounded Dog or Cat has not been redeemed, it may be sold, given away, or destroyed. The purchaser of

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an Impounded Animal from the Pound pursuant to the provisions of this Bylaw shall obtain full right and title to the Animal and the right and title of the Former Owner shall be forfeit.

6. Any Impounded Dog or Cat which appears to be in distress in accordance with the *Animal Protection Act* shall be dealt with as provided for in the *Animal Protection Act*.
7. Any Livestock Running at Large within the Village shall be dealt with as provided for in the *Stray Animals Act*.
8. No Person whether or not they are the Owner of the Animal which is being, or has been, pursued or captured shall:
 - a. interfere with or attempt to obstruct a Peace Officer who is attempting to capture or who has captured any Animal in accordance with this Bylaw;
 - b. open any Motor Vehicle in which seized Animals have been placed;
 - c. remove or attempt to remove, from the possession of a Peace Officer, any Animal which has been seized;
 - d. induce any Animal to enter a house or other place where it may be safe from capture, or otherwise assist the Animal to escape capture;
 - e. falsely represent themselves as being in charge or control of an Animal so as to establish that the Animal is not Running at Large;
 - f. unlock, unlatch, or otherwise open a Motor Vehicle in which Animals captured for Impoundment have been placed to as to allow or attempt to allow any Animals to escape; or
 - g. provide false information to a Peace Officer.

I GENERAL

1. Any references in this Bylaw to any statutes, regulations, bylaws or other enactments is to those statutes, regulations, bylaws or other enactments as amended or replaced from time to time and any amendments thereto.
2. Whenever a singular or masculine form of a word is used in this Bylaw, it shall include the plural, feminine or neutral form of the word as the context requires.
3. The headings in this Bylaw do not form part of this Bylaw and shall not affect its interpretation.
4. No person shall willfully or knowingly obstruct a Peace Officer, or a person aiding a Peace Officer in their duties, from enforcing the provisions of this Bylaw.
5. Where this Bylaw requires that an Owner be provided with a notice or a decision, that notice of decision may be served by ordinary mail to the last known address of the Owner and the Owner is deemed to have received that notice or decision seven (7) days from the date it was mailed.

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6. Any Person or Owner who commits a breach of any of the provisions of this Bylaw commits an offence.
7. In the case of an offence that is of a continuing nature, a contravention of a provision of this Bylaw constitutes a separate offence with respect to each day, or part of a day, during which the contravention continues, and a person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such separate offence.
8. A person who is guilty of an offence under this Bylaw is liable:
 - a. To a fine in an amount not less than as set out in Schedule A; or
 - b. On summary conviction, to a fine of not less than \$100.00 and not more than \$10,000.00, or imprisonment for not more than six months, or both.
9. If a Municipal Violation Tag is issued in respect of an offence, the Municipal Violation Tag must specify the fine established by this Bylaw for the offence.
10. A person who commits an offence may, if a Municipal Tag is issued in respect of the offence, pay the fine amount established by this Bylaw for the offence and if the amount is paid on or before the required date, the person will not be prosecuted for the offence under the *Provincial Offences Procedure Act*.
11. Where a Peace Officer believes that a person has contravened any provision of this Bylaw, the Peace Officer may commence proceedings against the person by issuing a Violation Ticket pursuant to the *Provincial Offences Procedure Act*.
12. If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
 - a. specify the fine amount established by this Bylaw for the offence; or
 - b. require a person to appear in court without the alternative of making a voluntary payment.
13. A person who commits an offence may, if a Violation Ticket is issued in respect of the offence and if the Violation Ticket specifies the fine amount established by this Bylaw for the offence, make a voluntary payment equal to the specified fine.
14. Nothing in this Section shall prevent any Peace Officer from issuing a Violation Ticket requiring the court appearance of the defendant pursuant to the *Provincial Offences Procedure Act*, or from laying an information instead of issuing a Violation Ticket or Municipal Violation Tag.
15. A Municipal Violation Tag shall be deemed to be sufficiently served:
 - a. by leaving a copy with the accused person;
 - b. by leaving a copy for the accused person at the accused person's most usual place of residence with someone residing at the residence who is apparently 16 years of age or older; or
 - c. by mailing a copy by recorded mail to the last known address of the accused person; or
 - d. where the accused is an association, partnership, or other body corporate:

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- i. by serving it, using a method of service identified in subsections (a), (b), or (c) on a director of the body corporate;
 - ii. by leaving it at or serving it by recorded mail to the registered office address of the body corporate; or
 - iii. by leaving it with a person who appears to have management or control responsibilities in respect of the body corporate at its principal place of business.
16. This Section shall not prevent any Peace Officer from issuing a violation ticket requiring the court appearance of the defendant pursuant to the *Provincial Offences Procedure Act*, or from laying an information instead of issuing a violation ticket.
 17. Nothing in this Section shall prevent any person or Owner from defending a charge of committing a breach of this Bylaw.
 18. The Summer Village is not required to enforce this Bylaw. In deciding whether to enforce this Bylaw, the Summer Village may consider any practical concerns, including municipal budget and personnel resources.
 19. A Bylaw Enforcement Officer or Designated Officer may pursue any and all remedies set out in this Bylaw, the *Municipal Government Act*, and any other law in the Province of Alberta. Nothing in this Bylaw shall restrict, limit, or preclude the Summer Village from taking multiple steps to regulate Animals in the municipality.
 20. Schedule A forms part of this Bylaw.
 21. Each provision of this Bylaw is independent of all other provisions. If any provision of the Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

J TRANSITION AND COMING INTO FORCE

This Bylaw hereby rescinds Bylaw number 232 and any other Animal Control Bylaw or Dog Control Bylaw of and for the Summer Village of Silver Sands.

THAT this BYLAW shall come into force and effective on the date of the third and final reading.

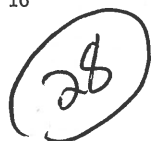
Read a first time on this _____ day of July, 2024.

Read a second time on this _____ day of _____, 2024.

Unanimous Consent to proceed to third reading on this _____ day of _____, 2024.

Read a third and final time on this _____ day of _____, 2024.

Signed this _____ day of _____, 2024.



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Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

DRAFT

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SCHEDULE "A"

FINE SCHEDULE

Section	Offence	First Offence	Second Offence in a 12-month period	Third and Subsequent Offences in a 12-month period
C.1	Keeping, harboring or possessing Livestock	\$100.00	\$200.00	\$300.00
C.2.a	Keeping of more than one Beehive	\$100.00	\$200.00	\$300.00
C.2.b	Failure to remove a Beehive after notice given	\$100.00	\$200.00	\$300.00
C.2.c	Failure to locate Beehive in rear yard	\$100.00	\$200.00	\$300.00
C.3 C.2	Keeping or more than three (3) Dogs and/or Three (3) Cats on one parcel (fine is for each excess animal)	\$100.00	\$200.00	\$300.00
C.4 C.3	Operating an unauthorized Kennel	\$100.00	\$200.00	\$300.00
D.1a	Dog Running at Large	\$100.00	\$200.00	\$300.00 for third offence \$500.00 for fourth and subsequent offences
D.1.b	Dog not on Leash or control when off Owner's property	\$100.00	\$200.00	\$300.00
D.1.c	Dog in Cemetery	\$100.00	\$200.00	\$300.00
D.1.d	Dog in area prohibited by sign	\$100.00	\$200.00	\$300.00
D.1.e	Dog suffering from Communicable Disease not confined	\$100.00	\$200.00	\$300.00
D.2	Dog or Cat without Identification Tag	\$100.00	\$200.00	\$200.00
D.3.a	Dog Barking Excessively	\$100.00	\$200.00	\$300.00
D.3.b	Dog Biting, chasing or stalking Animals, bicycles, automobiles or other motor vehicles	\$100.00	\$200.00	\$300.00
D.3.c	Dog chasing or threatening a person	\$100.00	\$200.00	\$300.00
D.3.d	Dog causing damage to property or other Animals, whether on the property of the Owner or not	\$100.00	\$200.00	\$300.00

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Section	Offence	First Offence	Second Offence in a 12-month period	Third and Subsequent Offences in a 12-month period
D.3.e	Dog injures a person or persons whether on the property of the Owner or not	\$100.00	\$200.00	\$300.00
D.3.f	Dog bites a person or persons, whether on the property of the Owner or not	\$100.00	\$200.00	\$300.00
D.3.g	Dog Attacks a person or persons, whether on the property of the Owner or not	\$100.00	\$200.00	\$300.00
D.3.h	Dog Attacks a person or persons, whether on the property of the Owner or not, causing Severe Injury	\$100.00	\$200.00	\$300.00
D.3.i	Dog causes death to another Animal	\$100.00	\$200.00	\$300.00
D.3.j	Dog upsets any waste receptacles or scatter the contents thereof on any Public Property or on any private property not belonging to the Owner	\$100.00	\$200.00	\$300.00
D.4.a	Animal in distress	\$100.00	\$200.00	\$300.00
D.4.b	Animal does not have adequate food or water	\$100.00	\$200.00	\$300.00
D.4.c	Animal not provided with adequate care	\$100.00	\$200.00	\$300.00
D.4.d	Animal not provided with protection from heat or cold	\$100.00	\$200.00	\$300.00
D.4.e	Animal not provided with adequate shelter, ventilation, or space	\$100.00	\$200.00	\$300.00
D.5	Animal outside of passenger cab in vehicle	\$100.00	\$200.00	\$300.00
D.7	Dog or Cat in heat not confined	\$100.00	\$100.00	\$100.00
D.8	Dog or Cat defecation not removed	\$100.00	\$200.00	\$200.00
D.9	Dog Owner does not have means to remove defecation	\$100.00	\$200.00	\$200.00
D.10	Animal Running at Large	\$100.00	\$200.00	\$300.00
D.11	Animal left unattended in motor vehicle improperly	\$100.00	\$200.00	\$300.00
D.13	Animal left unattended while tethered or tied on property where public has access	\$100.00	\$200.00	\$300.00
D.14	Animal left unsupervised while tethered or tied on private property.	\$100.00	\$200.00	\$300.00

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BYLAW NO. 343-2024

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Section	Offence	First Offence	Second Offence in a 12-month period	Third and Subsequent Offences in a 12-month period
E.1.a	Untie, loosed or free an Animal	\$100.00	\$200.00	\$300.00
E.1.b	Tease or torment or provoke an Animal	\$100.00	\$200.00	\$300.00
E.1.c	Opening Animal confinement	\$100.00	\$200.00	\$300.00
F.7.a	Vicious Dog not harnessed or on Leash	\$1,000.00	\$1,000.00	\$1,000.00
F.7.b	Vicious Dog not in control of a person aged 16 or older	\$1,000.00	\$1,000.00	\$1,000.00
F.7.c	Vicious Dog not muzzled	\$1,000.00	\$1,000.00	\$1,000.00
F.8.b	Vicious Dog not kept or confined as required	\$1,000.00	\$1,000.00	\$1,000.00
F.10	Vicious Dog Owner failure to comply with requirements after designation of Vicious Dog	\$1,500.00	\$1,500.00	\$1,500.00
F.11.a	Vicious Dog runs at large	\$1,000.00	\$1000.00	\$1000.00
F.11.b	Vicious Dog chases a person or other animal	\$1,000.00	\$1,000.00	\$1,000.00
F.11.c	Vicious Dog injures a person or other animal	\$1,500.00	\$1,500.00	\$1,500.00
F.11.d	Vicious Dog bites a person or other animal	\$1,500.00	\$1,500.00	\$1,500.00
F.11.e	Vicious Dog attacks a person or other animal	\$1,500.00	\$1,500.00	\$1,500.00
F.11.f	Vicious Dog damages or destroys property	\$1,500.00	\$1,500.00	\$1,500.00
F.12	Vicious Dog in Off Leash Area	\$1,500.00	\$1,500.00	\$1,500.00
F.14	Sell or breed Vicious Dog	\$1,000.00	\$1000.00	\$1000.00
F.15.a	Failure to notify of Vicious Dog Running at Large	\$1,000.00	\$1000.00	\$1000.00
F.15.b	Failure to notify of incident with Vicious Dog	\$1,000.00	\$1000.00	\$1000.00
F.15.c	Failure to notify of sale, surrender or death of Vicious Dog	\$1,000.00	\$1000.00	\$1000.00
G.1-G.5	Failure to comply with any requirement of section G regarding rabies and communicable disease control	\$100.00	\$200.00	\$300.00
H.8a – H.8g	Interfere with pursuit or seizure of Animal	\$100.00	\$200.00	\$300.00
I.4	Obstruct Peace Officer	\$100.00	\$200.00	\$300.00
	Violation of any other provisions of the Bylaw	\$100.00	\$200.00	\$200.00

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Being a Bylaw of the Summer Village of Silver Sands for the Purpose of Regulating and Controlling Animals Within the Corporate Limits of the Municipality

WHEREAS pursuant to Section 7 of the Municipal Government Act R.S.A. 2000, Chapter M-26, as amended, a municipality may pass bylaws with respect to wild and domestic animals and activities in relation to them;

AND WHEREAS, pursuant to Section 7 of the Municipal Government Act R.S.A. 2000, Chapter M-26, as amended, a municipality may pass bylaws with respect to the safety, health and welfare of people and the protection of people and property;

AND WHEREAS the Council of the Summer Village of Silver Sands deems it expedient to provide for the control and keeping of cats and dogs and domestic animals within the municipality, whereby Livestock shall only be kept, harboured, or possessed when the Livestock resides on a Farmland-assessed property which is located within the boundaries of the municipality;

AND WHEREAS this Bylaw does not regulate the feeding of wildlife within the boundaries of the municipality as that is addressed in Bylaw 344-2024 *Feeding of Wildlife Bylaw*;

NOW THEREFORE, the Council of the Summer Village of Silver Sands, in the Province of Alberta, duly assembled, enacts as follows:

A. TITLE:

This bylaw shall be cited as the "Animal Control Bylaw".

B. DEFINITIONS:

For the purposes of this bylaw:

1. "**Animal**" means any bird, reptile, amphibian, or mammal excluding humans and Wildlife;
2. "**Animal Protection Act**" means the *Animal Protection Act*, RSA 2000, c A-41;
3. "**Attack**" means force applied by an Animal to a person or other Animal consisting of more than one Bite, or more than one puncture, or more than one laceration, resulting in bleeding, sprains, serious bruising or multiple injuries;
4. "**Bark Excessively**" means a Dog that barks, howls, or makes any other loud noise for a continuous period so as to unreasonably disturb the peace and tranquility of the neighborhood;
5. "**Bite**" means force applied by an Animal by means of its mouth and teeth upon a Person or other Animal;
6. "**Bylaw**" means this Animal Control Bylaw;

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7. **"Bylaw Enforcement Officer"** means a bylaw enforcement officer appointed or employed or otherwise contracted by the Summer Village, or a Community Peace Officer appointed or employed or otherwise contracted by the Summer Village;
8. **"CAO"** means the chief administrative officer for the Summer Village;
9. **"Cat"** means any domesticated male or female member of the feline family;
10. **"Cemetery"** means land within the Summer Village that is set apart or used as a place for the burial of dead human bodies or other human remains or in which dead human bodies or other human remains are buried;
11. **"Communicable Disease"** means diseases which can be passed from Animal to Animal, and Animal to person;
12. **"Council"** means the municipal council of the Summer Village;
13. **"Court"** means the Alberta Court of Justice;
14. **"Day"** means a continuous period of twenty-four hours, or part thereof;
15. **"Dangerous Dogs Act"** means the *Dangerous Dogs Act*, RSA 2000, c D-3;
16. **"Designated Officer"** has the same meaning as defined in the *Municipal Government Act*;
17. **"Dog"** means any domesticated male or female member of the canine family;
18. **"Domestic Animal"** means a domesticated Animal that lives and breeds in a tame condition and, without restricting the generality of the foregoing, shall include a Dog, a Cat, a rabbit, and a ferret, but shall not include Livestock or Wildlife;
19. **"Former Owner"** means the Person who at the time of impoundment was the Owner of an Animal which has subsequently been sold, given away, or destroyed;
20. **"Golf Course"** means land which is set aside for the playing of the game of golf and upon which the game of golf is played;
21. **"Guide Dog"** has the same definition as set out in the *Blind Persons' Rights Act*, RSA 2000, c B-3, and includes a dog that is in training to become a guide dog but does not include Dogs that are no longer actively used as guide dogs;
22. **"Household Pet"** means a Dog, Cat, or other Domestic Animal but does not include Livestock or Wildlife;
23. **"Identification Tag"** means a disc or other shape of metal or plastic which is securely affixed to a Dog's or Cat's Collar or other restraining device and which contains in legible print, at a minimum, the operational phone number of the Owner or a phone number at which the Owner can be contacted;
24. **"Immunization"** means vaccination against rabies, distemper, hepatitis, parvovirus, para influenza, leptospirosis (DHPPL);

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25. **"Impounded"** means taken into custody of the Pound;
26. **"Justice"** has the meaning as defined in the *Provincial Offences Procedures Act*, RSA 2000, c, P-34;
27. **"Kennel"** means an establishment run by any person, group of persons, or corporation, engaged in the business of breeding, buying, selling, training or boarding of Animals of any kind;
28. **"Land Use Bylaw"** means Summer Village of Silver Sands Land Use Bylaw 335-2023, as amended;
29. **"Leash"** means material capable of leading or restraining the Animal on which it is being used;
30. **"Livestock"** includes, but is not limited to:
 - a. a horse, mule, donkey, swine, camel, llama, alpaca, sheep or goat;
 - b. domestically reared or kept deer, reindeer, moose, elk, or bison;
 - c. farm bred fur bearing animals including foxes or mink;
 - d. animals of the bovine species;
 - e. emus, ostriches, chickens, roosters, turkeys, ducks, geese, peacocks, peahens, or pheasants; and
 - f. all other animals that are kept for agricultural purposes, but does not include Cats, Dogs or other Domestic Animals;
31. **"Motor Vehicle"** has the meaning as defined in the *Traffic Safety Act*, RSA 2000, c T-6.
32. **"Municipal Government Act"** or the "Act" means the *Municipal Government Act*, RSA 2000, c M-26 and the regulations thereunder;
33. **"Municipal Violation Tag"** means a notice issued by the Summer Village that alleges an offence and provides a person with the opportunity to pay a fine amount to the Summer Village in lieu of prosecution for the offence;
34. **"Muzzle"** means a humane device of sufficient strength placed over an Animal's mouth to prevent it from Biting;
35. **"Off Leash Area"** means a Park or a portion of a Park which has been designated as an off-leash area by the Summer Village;
36. **"Owner"** means any Person or body corporate:
 - a. who is the licensed owner of an Animal;
 - b. who has legal title to an Animal;

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- c. who has possession, care and control, or custody of an Animal, either temporarily or permanently;
 - d. who harbours the Animal or allows an Animal to remain on that Person's premises;
 - e. who is identified as the registered owner on the title at the Land Titles office;
 - f. who is recorded as the Owner of the property on the Summer Village's assessment roll; or
 - g. who is an occupant of a property under a lease, license or permit;
37. **"Park"** means a public space controlled by the Summer Village and set aside as a park to be used by the public for rest, recreation, exercise, pleasure, amusement, cultural heritage, education, appreciation of nature and enjoyment and includes:
- a. Playgrounds;
 - b. Cemeteries;
 - c. natural areas;
 - d. Sports Fields;
 - e. Pathways;
 - f. trails;
 - g. Park roadways;
 - h. spray parks;
 - i. wading or swimming areas;
- but does not include Golf Courses;
38. **"Pathway"** means a multipurpose throughfare controlled by the Summer Village and set aside for use by pedestrians, cyclists, and persons using wheeled conveyances, which is improved by asphalt, concrete or brick, whether or not it is located in a Park, and includes any bridge or structure with which it is contiguous;
39. **"Peace Officer"** means a member of the Royal Canadian Mounted Police, a Peace Officer appointed under the *Peace Officer Act*, SA 2006, c P-3.5 or a Bylaw Enforcement Officer;
40. **"Person"** includes a corporation, an individual, and the heirs, executors, administrator or other legal representatives of an individual;
41. **"Playground"** means land within the Summer Village and controlled by the Summer Village upon which apparatus such as swings and slides are placed;

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42. "**Pound**" means the premises designated by the Summer Village for the purposes of impounding and caring for all Dogs and Cats found to be at Running at Large or otherwise contravening any section of this Bylaw;
43. "**Pound Keeper**" means a person appointed or contracted by the Summer Village or by agreement with another municipality or private business to maintain the designated Pound or Pounds;
44. "**Public Property**" means all Property owned by or under the control and management of the Summer Village;
45. "**Property**" includes any lands, buildings or premises in the Summer Village;
46. "**Provincial Offences Procedure Act**" means the *Provincial Offences Procedure Act*, RSA 2000, c P-34, and the regulations thereunder;
47. "**Running at Large**" or "**Run at Large**" means:
 - a. an Animal or Animals which are not under the control of a person responsible by means of a Leash and is or are upon property other than the property in respect of which the Owner of the Animal or Animal has the right of occupation, or upon any highway, throughfare, street, road, trail, avenue, parkway, lane, alley square, Pathway, bridge, causeway, trestleway, sidewalk (including the boulevard portion of the sidewalk), Park or other public place which has not been designated as an Off Leash Area, or
 - b. any Animal or Animals which are under the control of a person responsible by means of a Leash and which cause damage to persons, property or other Animals that is off of the property of the Owner or harbourer.
48. "**Service Dog**" has the same definition as set out in the *Service Dog Act*, SA 2007, C S-7.5 and includes a Dog that is in training to become a service dog but does not include Dogs that are no longer actively used as service dog;
49. "**Severe Injury**" includes any injury resulting in broken bone or bones, disfiguring lacerations, sutures, cosmetic surgery, scars, and further includes any other injury determined to be severe by a Court upon hearing the evidence;
50. "**Sports Field**" means land within the Summer Village and controlled by the Summer Village which is set apart and used for the playing of sport including, but not limited to, baseball diamonds, field hockey or cricket pitches, and rugby, soccer or football fields;
51. "**Stray Animals Act**" means the *Stray Animals Act*, RSA 2000, c S-20;
52. "**Summer Village**" means the Summer Village of Silver Sands;
53. "**Swine**" means any pig or swine, including potbellied pigs, that are of or are associated with the swine family;

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54. **"Threatening Behaviour"** means the following behaviour exhibited by a Dog, without provocation: growling, snapping at, lunging at, chasing, stalking, attacking or biting another Animal, Livestock or Wildlife or a bicycle, or motor vehicle being operated, unless the Dog is a working stock Dog and is engaged in the performance of such work;
55. **"Trespasser"** means one who intentionally and without consent or privilege enters another's property;
56. **"Vicious Dog"** means:
- a. any Dog which, without provocation, has chased, injured, or bitten any other Animal, livestock or human;
 - b. any Dog which, without provocation, has damaged or destroyed any public or private property;
 - c. any Dog which, without provocation, has threatened or caused the reasonable apprehension of threat to another Animal, Livestock, or human and which in the opinion of a Bylaw Enforcement Officer presents a threat of serious harm to other Animals, Livestock, or humans; and
 - d. any Dog which has been previously determined to be a Vicious Dog under this Bylaw, or a prior bylaw;
57. **"Violation Ticket"** has the same meaning as that term is used in the *Provincial Offences Procedure Act*;
58. **"Wildlife"** has the same meaning as that term is used in the *Wildlife Act*, RSA 2000, C W-10 and includes but is not limited to coyotes, cougars, bobcats, deer, moose, elk, wild rabbits, porcupines, beavers and skunks.

C RESTRICTIONS ON THE KEEPING OF ANIMALS

1. No person shall keep, harbour, or possess Livestock within the Summer Village except:
- a. in accordance with the provisions of the Land Use Bylaw; and
 - b. where the Livestock are kept on property of the Owner of such Livestock and where such property is assessed as Class 3 - Farmland pursuant to the Summer Village's assessment roll.
2. No person shall keep, harbour, or possess more than three (3) Dogs and/or three (3) Cats, of whatever sex and aged six (6) months or more, at one time, on any parcel of property in the Summer Village.
3. No person shall operate a Kennel on any property except where an approved Development Permit has been issued for such Kennel under the Land Use Bylaw and any other required licenses have been obtained. The harbouring, keeping or, or

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owning of more than three (3) Dogs over the age of six (6) months shall be deemed to be operating a Kennel.

D RESPONSIBILITIES OF ANIMAL AND DOG OWNERS:

1. The Owner of a Dog shall:
 - a. ensure the Dog is not Running at Large within the Village;
 - b. except when in an Off Leash Area, ensure the Dog is on a Leash and in control at all times when off of the Owner's property;
 - c. ensure that the Dog does not enter into or remain in or on a Cemetery within the Village;
 - d. ensure that the Dog does not enter into or remain in or on a Park or other Public Property with signage confirming Dogs are prohibited; and
 - e. ensure that any Dog that is suffering from a Communicable Diseases is kept housed and confined and is not permitted to come into contact with other Animals, Dogs or humans except for contact required to obtain veterinary medical care.
2. The Owner of a Dog or Cat over the age of six (6) months shall ensure that the Dog or Cat has an Identification Tag attached to its Collar, harness, or other restraining device when the Dog or Cat is off the Property of the Owner.
3. No Person shall allow a Dog to:
 - a. Bark Excessively;
 - b. Bite, chase or stalk Animals, bicycles, automobiles or other motor vehicles;
 - c. chase or otherwise threaten a person or persons, whether on the property of the Owner or not, unless the person chased or threatened is a Trespasser on the property of the Owner;
 - d. cause damage to property or other Animals, whether on the property of the Owner or not;
 - e. do any act that injures a person or persons whether on the property of the Owner or not;
 - f. Bite a person or persons, whether on the property of the Owner or not;
 - g. Attack a person or persons, whether on the property of the Owner or not;
 - h. Attack a person or persons, whether on the property of the Owner or not, causing Severe Injury;
 - i. cause death to another Animal; or
 - j. upset any waste receptacles or scatter the contents thereof on any Public Property or on any private property not belonging to the Owner.

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4. An Owner of an Animal shall:
 - a. ensure that the Animal is not in distress;
 - b. ensure that the Animal has adequate food and water;
 - c. provide the Animal with adequate care when the Animal is wounded or ill;
 - d. provide the Animal with reasonable protection from injurious heat or cold; and
 - e. provide the Animal with adequate shelter, ventilation and space.
5. No person shall allow an Animal to be outside of the passenger cab of a Motor Vehicle on a Roadway, regardless of whether the Motor Vehicle is moving or parked.
6. Notwithstanding section D.5 above, a person may allow an Animal to be outside of the passenger cab of a Motor Vehicle, including riding in the back of a pick-up truck or flatbed truck if the Animal is:
 - a. in a fully enclosed trailer;
 - b. in a canopy enclosing the bed area of a vehicle;
 - c. contained in a ventilated kennel or similar device that is securely fastened to the bed of the vehicle; or
 - d. securely tethered in such a manner that it is not standing on bare metal, cannot jump, or be thrown from the vehicle, is not in danger of strangulation, and cannot reach beyond the outside edges of the vehicle.
7. The Owner of a female Dog or Cat in heat shall keep such Dog or Cat is housed and confined in the Owner's residence or in a licensed Kennel during the whole period such Dog or Cat is in heat except that such Dog or Cat shall be permitted outside the said residence or Kennel for the purposes of:
 - a. urinating or defecating on the property of said Owner or Kennel; and
 - b. obtaining necessary veterinary medical care.
8. If a Dog or Cat defecates on any Public Property or private property other than the property of its Owner, the Owner shall cause such defecation to be removed immediately and disposed of properly. This requirement shall not apply to Service Dogs or Guide Dogs.
9. The Owner of a Dog shall ensure that when the Dog is on Public Property or private property other than property of its Owner, the Owner has means to collect and properly dispose of defecation from such Dog in the Owner's possession. This requirement shall not apply to Service Dogs or Guide Dogs.
10. The Owner of an Animal shall ensure that the Animal is not Running at Large.
11. The Owner of an Animal left unattended in a Motor Vehicle shall ensure:
 - a. that the Animal is restrained in a manner that prevents the contact between the Animal and any member of the public; and

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- b. that the Animal has suitable ventilation and reasonable protection from injurious heat or cold.
- 12. The Owner of a Motor Vehicle involved in an offence referred to in this section is guilty of the offence unless that Owner satisfies the Court that the Motor Vehicle was:
 - a. not being driven or was not parked by the Owner; and
 - b. that the person driving or parking the Motor Vehicle at the time of the offence did so without the Owner of the Motor Vehicle's express or implied consent.
- 13. The Owner of an Animal shall ensure that the Animal is not left unattended while tethered or tied on premises where the public has express or implied access.
- 14. The Owner of an Animal shall ensure that the Animal is not left unsupervised while tethered or tied on private property
- 15. A Peace Officer that identifies an offence under section D.11 of this Bylaw may use any means reasonable and necessary for the safety of the Animal to remove the Animal from the Motor Vehicle, and the Peace Officer is not liable for damage to the Motor Vehicle, its contents, or the Animal, associated with such action.

E INTERFERENCE WITH ANIMALS

- 1. No person shall:
 - a. untie, loosen, or otherwise free an Animal or Dog which has been tied or otherwise restrained; or
 - b. tease or torment an Animal or Dog or otherwise provoke an Animal or Dog to bark, Bite, attempt to Bite, chase or otherwise threaten any person, Animal or Dog; or
 - c. negligently or willfully open a gate, door, or other opening in a fence or enclosure in which an Animal or Dog has been confined and thereby allow an Animal or Dog to Run at Large.

F VICIOUS DOGS

- 1. A Bylaw Enforcement Officer may, based on personal observation of the Dog or an investigation initiated by a complaint, declare a Dog to be a Vicious Dog.
- 2. A Dog shall not be declared a Vicious Dog based on the following behaviour alone:
 - a. it Attacks or Bites a Trespasser on the property of the Owner, or property controlled by the Owner; or

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- b. it is kept as a Livestock guardian Dog and if the Attack is in defence of Livestock of which the Dog is responsible on the property of the Owner.
3. If a Bylaw Enforcement Officer determines a Dog to be a Vicious Dog, the Bylaw Enforcement Officer shall give the Owner of the Vicious Dog written notice by mail within fifteen (15) days of such determination:
 - a. informing the Owner that their Dog has been determined to be a Vicious Dog;
 - b. requiring the Owner to keep the Vicious Dog in accordance with the provision of this section of the Bylaw;
 - c. informing the Owner that if the Vicious Dog is not kept in accordance with the requirements of this section of this Bylaw, that the Owner will be fined, or subject to enforcement pursuant to this Bylaw.
4. An Owner of a Dog determined to be a Vicious Dog by the Bylaw Enforcement Officer may appeal such determination to Council within thirty (30) days of receiving notice of such determination. Such notice of appeal shall be submitted in writing to the CAO.
5. On receipt of a notice of appeal under section F.4 above, Council shall as soon as is reasonably practical cause the matter to be reviewed and make a final determination. That determination by Council shall be final and binding and not subject to further appeal under this Bylaw.
6. The determination of a Dog to be a Vicious Dog continues notwithstanding that the Dog has been sold, gifted, or transferred to a new Owner.
7. When a declared Vicious Dog is not on the Property of the Owner:
 - a. the Dog shall be harnessed or on a Leash which shall not exceed two (2) meters and in a manner that prevents it from chasing, injuring, or Biting other Animals or Persons, or causing damage to public or private property;
 - b. the Dog shall be under the control of a person who is sixteen (16) years of age or older; and
 - c. the Dog shall be Muzzled.
8. When a declared Vicious Dog is on the property of an Owner;
 - a. the Dog shall be confined indoors;
 - b. the Dog shall be kept as if the provisions of section F.7 above applied to such Dog while on the Property of the Owner; or
 - c. the Dog shall be confined in a secure enclosure which means a locked building, cage or fenced area of such construction that will not permit the confined Dog or Dogs to jump, climb, dig, or force their way out, or allow the entry of any person not in control of the Dog.
9. Where a Dog is determined to be a Vicious Dog pursuant to this Bylaw, the Owner shall, within ten (10) days of receiving the notice of designation:

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- a. ensure that the Vicious Dog has been tattooed by a licensed veterinarian;
 - b. ensure that an identifiable microchip has been implanted in the Vicious Dog;
 - c. if the Vicious Dog has not been spayed or neutered, have the Vicious Dog spayed or neutered; and
 - d. post signs conspicuously on their premises alerting the public that a Vicious Dog is on the premises.
10. Where a Dog has been determined to be a Vicious Dog, a Bylaw Enforcement Officer may impose one or more of the following conditions on the Owner of the Vicious Dog, and the Owner must comply at the Owner's expense with such conditions as are imposed under this section:
- a. requiring the Owner to modify the Owner's property in some manner in order to reduce the risk of the Vicious Dog leaving the property or Running at Large;
 - b. requiring the Owner to retain the services of a Dog trainer to provide the Owner with specified training and that the Owner provide proof of the completion of such training;
 - c. requiring the Owner to obtain, maintain, and provide written evidence of liability insurance in a specified amount for the Vicious Dog, and that such insurance policy contains a provision requiring the insurer to notify the Summer Village if such policy expires or is otherwise cancelled or terminated; and
 - d. any other additional condition that is similar to the above and in the opinion of the Bylaw Enforcement Officer is reasonably necessary for the safety of the public.
11. An Owner of a Vicious Dog shall ensure that the Dog does not:
- a. Run at Large;
 - b. chase a person or other Animal;
 - c. injure a person or other Animal;
 - d. Bite a person or other Animal;
 - e. Attack a person or other Animal; or
 - f. damage or destroy Public or private property.
12. Where a Dog is determined to be a Vicious Dog, the Owner of such Vicious Dog shall not permit the Vicious Dog to be in an Off Leash Area at any time.
13. Where a Dog is determined to be a Vicious Dog, the Owner of such Vicious Dog shall not breed or sell the Vicious Dog within the Summer Village.
14. The Owner of a Vicious Dog shall notify the Summer Village immediately of the following:

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- a. the Vicious Dog is Running at Large;
- b. the occurrence of any incident described in section F.11 involving the Vicious Dog; or
- c. the sale, surrender, or death of the Vicious Dog.

G RABIES AND COMMUNICABLE DISEASE CONTROL

1. Upon demand made by a Peace Officer, an Owner of a Domestic Animal shall forthwith surrender any Domestic Animal which the Peace Officer has reasonable and probable grounds to suspect of having been exposed to rabies or any Communicable Disease for supervised quarantine, the expense for which shall be borne by the Owner, and the Animal may be reclaimed by the Owner if the Animal is determined to be free of rabies or any Communicable Disease upon payment of the confinement expenses and upon compliance with the any other provisions of this Bylaw.
2. When a Domestic Animal under quarantine has been diagnosed as rabid, or suspected by a licensed veterinarian of being rabid, and dies while under such observation, the Pound Keeper shall immediately send the head of such Domestic Animal to the appropriate health department for pathological examination and shall notify the appropriate public health officer of reports and human contacts and the diagnosis made, or suspected diagnosis made, of the Domestic Animal.
3. During such period of rabies quarantine as provided for in this section, every Domestic Animal bitten by any Animal adjudged to be rabid, shall be forthwith destroyed or, at the Owner's expense and option shall be treated for rabies infection by a licensed veterinarian or held under quarantine by the Owner in the same manner as other Domestic Animals are quarantined.
4. The carcass of any dead Animal exposed to rabies shall, upon demand, be surrendered to the Pound Keeper.
5. A licensed veterinarian shall direct the destruction, disposal of remains or treatment of any Domestic Animal found to be infected with rabies.

H SEIZURE AND IMPOUNDMENT OF ANIMALS

1. A Bylaw Enforcement Officer, upon complaint under this Bylaw, may seize and impound:
 - a. every Dog or Cat found Running at Large contrary to this Bylaw in the Summer Village;
 - b. every Dog which has bitten, or is alleged to have bitten a person or Animal, pending the outcome of an application to declare the Dog to be a Vicious Dog, or an application under the *Dangerous Dogs Act* to destroy the Dog; and

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- c. every Dog or Cat not wearing an Identification Tag as required by this Bylaw.
2. In enforcement of the jurisdiction provided in section H.1 for the purposes of investigation only, a Bylaw Enforcement Officer is hereby authorized to enter any privately owned premises provided that in this section, the word "premises" does not include a building or buildings used as a dwelling house. A Bylaw Enforcement Officer may enter a premises in order to preserve the safety and security of the public if deemed necessary. Premises include any outdoor lot visible from the street.
3. If a Bylaw Enforcement Officer knows or can ascertain the name or residence of the Owner of any Impounded Dog or Cat, they shall make reasonable attempts to notify the Owner of the Impoundment of the Dog or Cat as soon as practical.
4. The Pound Keeper shall keep all Impounded Dogs or Cats for a period of at least 72 hours, unless the Dog or Cat is tattooed or microchipped in which cases the impoundment shall be for a period of at least 96 hours, including the day of impounding. Sundays and statutory holidays shall not be included in the computation of the 72-hour (or 96-hour) period. During this period, any healthy Dog or Cat may be redeemed by its Owner upon the Owner paying to the Pound Keeper the appropriate fees, documentation of immunization, neutering or spaying, fines issued, plus Pound fees for every 24-hour period or fraction thereof that the Dog or Cat has been Impounded.
5. If at the expiration of a 72-hour (or 96-hour) period any Impounded Dog or Cat has not been redeemed, it may be sold, given away, or destroyed. The purchaser of an Impounded Animal from the Pound pursuant to the provisions of this Bylaw shall obtain full right and title to the Animal and the right and title of the Former Owner shall be forfeit.
6. Any Impounded Dog or Cat which appears to be in distress in accordance with the *Animal Protection Act* shall be dealt with as provided for in the *Animal Protection Act*.
7. Any Livestock Running at Large within the Village shall be dealt with as provided for in the *Stray Animals Act*.
8. No Person whether or not they are the Owner of the Animal which is being, or has been, pursued or captured shall:
 - a. interfere with or attempt to obstruct a Peace Officer who is attempting to capture or who has captured any Animal in accordance with this Bylaw;
 - b. open any Motor Vehicle in which seized Animals have been placed;
 - c. remove or attempt to remove, from the possession of a Peace Officer, any Animal which has been seized;
 - d. induce any Animal to enter a house or other place where it may be safe from capture, or otherwise assist the Animal to escape capture;

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- e. falsely represent themselves as being in charge or control of an Animal so as to establish that the Animal is not Running at Large;
- f. unlock, unlatch, or otherwise open a Motor Vehicle in which Animals captured for Impoundment have been placed to as to allow or attempt to allow any Animals to escape; or
- g. provide false information to a Peace Officer.

I GENERAL

1. Any references in this Bylaw to any statutes, regulations, bylaws or other enactments is to those statutes, regulations, bylaws or other enactments as amended or replaced from time to time and any amendments thereto.
2. Whenever a singular or masculine form of a word is used in this Bylaw, it shall include the plural, feminine or neutral form of the word as the context requires.
3. The headings in this Bylaw do not form part of this Bylaw and shall not affect its interpretation.
4. No person shall willfully or knowingly obstruct a Peace Officer, or a person aiding a Peace Officer in their duties, from enforcing the provisions of this Bylaw.
5. Where this Bylaw requires that an Owner be provided with a notice or a decision, that notice of decision may be served by ordinary mail to the last known address of the Owner and the Owner is deemed to have received that notice or decision seven (7) days from the date it was mailed.
6. Any Person or Owner who commits a breach of any of the provisions of this Bylaw commits an offence.
7. In the case of an offence that is of a continuing nature, a contravention of a provision of this Bylaw constitutes a separate offence with respect to each day, or part of a day, during which the contravention continues, and a person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such separate offence.
8. A person who is guilty of an offence under this Bylaw is liable:
 - a. To a fine in an amount not less than as set out in Schedule A; or
 - b. On summary conviction, to a fine of not less than \$100.00 and not more than \$10,000.00, or imprisonment for not more than six months, or both.
9. If a Municipal Violation Tag is issued in respect of an offence, the Municipal Violation Tag must specify the fine established by this Bylaw for the offence.
10. A person who commits an offence may, if a Municipal Tag is issued in respect of the offence, pay the fine amount established by this Bylaw for the offence and if the amount is paid on or before the required date, the person will not be prosecuted for the offence under the *Provincial Offences Procedure Act*.

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11. Where a Peace Officer believes that a person has contravened any provision of this Bylaw, the Peace Officer may commence proceedings against the person by issuing a Violation Ticket pursuant to the *Provincial Offences Procedure Act*.
12. If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
 - a. specify the fine amount established by this Bylaw for the offence; or
 - b. require a person to appear in court without the alternative of making a voluntary payment.
13. A person who commits an offence may, if a Violation Ticket is issued in respect of the offence and if the Violation Ticket specifies the fine amount established by this Bylaw for the offence, make a voluntary payment equal to the specified fine.
14. Nothing in this Section shall prevent any Peace Officer from issuing a Violation Ticket requiring the court appearance of the defendant pursuant to the *Provincial Offences Procedure Act*, or from laying an information instead of issuing a Violation Ticket or Municipal Violation Tag.
15. A Municipal Violation Tag shall be deemed to be sufficiently served:
 - a. by leaving a copy with the accused person;
 - b. by leaving a copy for the accused person at the accused person's most usual place of residence with someone residing at the residence who is apparently 16 years of age or older; or
 - c. by mailing a copy by recorded mail to the last known address of the accused person; or
 - d. where the accused is an association, partnership, or other body corporate:
 - i. by serving it, using a method of service identified in subsections (a), (b), or (c) on a director of the body corporate;
 - ii. by leaving it at or serving it by recorded mail to the registered office address of the body corporate; or
 - iii. by leaving it with a person who appears to have management or control responsibilities in respect of the body corporate at its principal place of business.
16. This Section shall not prevent any Peace Officer from issuing a violation ticket requiring the court appearance of the defendant pursuant to the *Provincial Offences Procedure Act*, or from laying an information instead of issuing a violation ticket.
17. Nothing in this Section shall prevent any person or Owner from defending a charge of committing a breach of this Bylaw.
18. The Summer Village is not required to enforce this Bylaw. In deciding whether to enforce this Bylaw, the Summer Village may consider any practical concerns, including municipal budget and personnel resources.

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- 19. A Bylaw Enforcement Officer or Designated Officer may pursue any and all remedies set out in this Bylaw, the *Municipal Government Act*, and any other law in the Province of Alberta. Nothing in this Bylaw shall restrict, limit, or preclude the Summer Village from taking multiple steps to regulate Animals in the municipality.
- 20. Schedule A forms part of this Bylaw.
- 21. Each provision of this Bylaw is independent of all other provisions. If any provision of the Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

J TRANSITION AND COMING INTO FORCE

This Bylaw hereby rescinds Bylaw number 232 and any other Animal Control Bylaw or Dog Control Bylaw of and for the Summer Village of Silver Sands.

THAT this BYLAW shall come into force and effective on the date of the third and final reading.

Read a first time on this ____19th____ day of ____September____, 2024.

Read a second time on this ____19th____ day of ____September____, 2024.

Unanimous Consent to proceed to third reading on this ____19th____ day of ____September____, 2024.

Read a third and final time on this ____19th____ day of ____September____, 2024.

Signed this ____19th____ day of ____September____, 2024.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

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BYLAW NO. 343-2024

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SCHEDULE "A"

FINE SCHEDULE

Section	Offence	First Offence	Second Offence in a 12-month period	Third and Subsequent Offences in a 12-month period
C.1	Keeping, harboring or possessing Livestock	\$100.00	\$200.00	\$300.00
C.2	Keeping or more than three (3) Dogs and/or Three (3) Cats on one parcel (fine is for each excess animal)	\$100.00	\$200.00	\$300.00
C.3	Operating an unauthorized Kennel	\$100.00	\$200.00	\$300.00
D.1a	Dog Running at Large	\$100.00	\$200.00	\$300.00 for third offence \$500.00 for fourth and subsequent offences
D.1.b	Dog not on Leash or control when off Owner's property	\$100.00	\$200.00	\$300.00
D.1.c	Dog in Cemetery	\$100.00	\$200.00	\$300.00
D.1.d	Dog in area prohibited by sign	\$100.00	\$200.00	\$300.00
D.1.e	Dog suffering from Communicable Disease not confined	\$100.00	\$200.00	\$300.00
D.2	Dog or Cat without Identification Tag	\$100.00	\$200.00	\$200.00
D.3.a	Dog Barking Excessively	\$100.00	\$200.00	\$300.00
D.3.b	Dog Biting, chasing or stalking Animals, bicycles, automobiles or other motor vehicles	\$100.00	\$200.00	\$300.00
D.3.c	Dog chasing or threatening a person	\$100.00	\$200.00	\$300.00
D.3.d	Dog causing damage to property or other Animals, whether on the property of the Owner or not	\$100.00	\$200.00	\$300.00
D.3.e	Dog injures a person or persons whether on the property of the Owner or not	\$100.00	\$200.00	\$300.00
D.3.f	Dog bites a person or persons, whether on the property of the Owner or not	\$100.00	\$200.00	\$300.00

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BYLAW NO. 343-2024

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Section	Offence	First Offence	Second Offence in a 12-month period	Third and Subsequent Offences in a 12-month period
D.3.g	Dog Attacks a person or persons, whether on the property of the Owner or not	\$100.00	\$200.00	\$300.00
D.3.h	Dog Attacks a person or persons, whether on the property of the Owner or not, causing Severe Injury	\$100.00	\$200.00	\$300.00
D.3.i	Dog causes death to another Animal	\$100.00	\$200.00	\$300.00
D.3.j	Dog upsets any waste receptacles or scatter the contents thereof on any Public Property or on any private property not belonging to the Owner	\$100.00	\$200.00	\$300.00
D.4.a	Animal in distress	\$100.00	\$200.00	\$300.00
D.4.b	Animal does not have adequate food or water	\$100.00	\$200.00	\$300.00
D.4.c	Animal not provided with adequate care	\$100.00	\$200.00	\$300.00
D.4.d	Animal not provided with protection from heat or cold	\$100.00	\$200.00	\$300.00
D.4.e	Animal not provided with adequate shelter, ventilation, or space	\$100.00	\$200.00	\$300.00
D.5	Animal outside of passenger cab in vehicle	\$100.00	\$200.00	\$300.00
D.7	Dog or Cat in heat not confined	\$100.00	\$100.00	\$100.00
D.8	Dog or Cat defecation not removed	\$100.00	\$200.00	\$200.00
D.9	Dog Owner does not have means to remove defecation	\$100.00	\$200.00	\$200.00
D.10	Animal Running at Large	\$100.00	\$200.00	\$300.00
D.11	Animal left unattended in motor vehicle improperly	\$100.00	\$200.00	\$300.00
D.13	Animal left unattended while tethered or tied on property where public has access	\$100.00	\$200.00	\$300.00
D.14	Animal left unsupervised while tethered or tied on private property.	\$100.00	\$200.00	\$300.00
E.1.a	Untie, loosed or free an Animal	\$100.00	\$200.00	\$300.00
E.1.b	Tease or torment or provoke an Animal	\$100.00	\$200.00	\$300.00
E.1.c	Opening Animal confinement	\$100.00	\$200.00	\$300.00
F.7.a	Vicious Dog not harnessed or on Leash	\$1,000.00	\$1,000.00	\$1,000.00

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BYLAW NO. 343-2024

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Section	Offence	First Offence	Second Offence in a 12-month period	Third and Subsequent Offences in a 12-month period
F.7.b	Vicious Dog not in control of a person aged 16 or older	\$1,000.00	\$1,000.00	\$1,000.00
F.7.c	Vicious Dog not muzzled	\$1,000.00	\$1,000.00	\$1,000.00
F.8.b	Vicious Dog not kept or confined as required	\$1,000.00	\$1,000.00	\$1,000.00
F.10	Vicious Dog Owner failure to comply with requirements after designation of Vicious Dog	\$1,500.00	\$1,500.00	\$1,500.00
F.11.a	Vicious Dog runs at large	\$1,000.00	\$1000.00	\$1000.00
F.11.b	Vicious Dog chases a person or other animal	\$1,000.00	\$1,000.00	\$1,000.00
F.11.c	Vicious Dog injures a person or other animal	\$1,500.00	\$1,500.00	\$1,500.00
F.11.d	Vicious Dog bites a person or other animal	\$1,500.00	\$1,500.00	\$1,500.00
F.11.e	Vicious Dog attacks a person or other animal	\$1,500.00	\$1,500.00	\$1,500.00
F.11.f	Vicious Dog damages or destroys property	\$1,500.00	\$1,500.00	\$1,500.00
F.12	Vicious Dog in Off Leash Area	\$1,500.00	\$1,500.00	\$1,500.00
F.14	Sell or breed Vicious Dog	\$1,000.00	\$1000.00	\$1000.00
F.15.a	Failure to notify of Vicious Dog Running at Large	\$1,000.00	\$1000.00	\$1000.00
F.15.b	Failure to notify of incident with Vicious Dog	\$1,000.00	\$1000.00	\$1000.00
F.15.c	Failure to notify of sale, surrender or death of Vicious Dog	\$1,000.00	\$1000.00	\$1000.00
G.1-G.5	Failure to comply with any requirement of section G regarding rabies and communicable disease control	\$100.00	\$200.00	\$300.00
H.8a – H.8g	Interfere with pursuit or seizure of Animal	\$100.00	\$200.00	\$300.00
I.4	Obstruct Peace Officer	\$100.00	\$200.00	\$300.00
	Violation of any other provisions of the Bylaw	\$100.00	\$200.00	\$200.00

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Electric Distribution Franchise Fee Percentages for 2025

As part of the Electrical Distribution System Franchise Agreement with FortisAlberta, the franchise fee percentage may be **increased or decreased once per calendar year, with written notice**. If there are no changes to the franchise fee percentage, the current franchise fee percentage will continue for 2025.

IMPORTANT TIMELINES TO ENSURE CHANGES TO THE FRANCHISE FEE PERCENTAGE ARE IMPLEMENTED BY JANUARY 1, 2025.

1. **Review** the attached letter, Franchise Fee Calculator, and present the recommendations to Council.
2. If Council is proposing an **increase or decrease to the franchise fee percentage**, the change in the franchise fee, including the impact on a customer's monthly bill is **required to be advertised in the local newspaper having the widest circulation within your municipality for two consecutive weeks**. (Please use the sample advertisement that is attached).
3. If **increasing** the franchise fee percentage, it must stay within the **Franchise Fee Cap of 20%** set by the Alberta Utilities Commission.
4. **By November 1st, 2024**, please **email** clear copies of the following documentation to stakeholderrelations@fortisalberta.com.

INCLUDE:

- ✓ Copies of **both** advertisements.
 - ✓ **Publication dates** for both advertisements.
 - ✓ Name & location of newspaper.
5. Late submissions, inaccurate or incomplete responses may delay the filing and necessary approval from the Alberta Utilities Commission. Late submissions will be filed with the Alberta Utilities Commission in February with an anticipated effective date of **April 1, 2025**.

6. If Council decides to maintain the current franchise fee percentage, no advertising is required, simply notify us via email at stakeholderrelations@fortisalberta.com.

TIPS FOR USING THE FRANCHISE CALCULATOR

Attached is the FortisAlberta Franchise Calculator specific to your municipality. The calculator is intended to assist in **estimating** franchise fee revenues for 2025.

- On the first tab: **Financial Impacts**, the Franchise Fee percentage (**yellow cell**) can be changed to model different scenarios. By changing the percentage in this cell, the spreadsheet will automatically update to reflect the estimated revenue for 2025.

Franchise Fee Calculator Changes:	
Yellow area is to calculate different franchise fee.	
2025 Proposed Franchise Percentage	0.00%

- The second tab: **Residential Bill Impacts**, displays **the impact on an Average Residential Bill**. (This information is needed for the advertisement if the franchise fee percentage is being changed.)
- The third tab: **2022 – June 2024 YOY Data**, shows the franchise fee revenue collected by the municipality over the last two and a half years and linear taxes for the last three years. Site count and historical consumption information for the last three years are also included.

If you have any questions or concerns, please contact your Stakeholder Relations Manager.

Thank you,



Please email your 2024-2025 franchise decision by November 1, 2024, to stakeholderrelations@fortisalberta.com

From:
Municipality:
Phone:
Email:

- No Change
- Increase, From _____% to **New Percentage:** _____%
- Decrease, From _____% to **New Percentage:** _____%

If any changes are being made to the Franchise Fee, please provide the following:

- Clear copies of **both** advertisements (**ran consecutively for two weeks**).
- Publication dates for **both** advertisements.
- Name & location** of newspaper.

_____ Signature	
_____ Print Name	_____ Title
_____ Municipality	_____ Date

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Municipal Code	Municipality	Rate Category	2024 Transmission January to June Actuals	2024 Distribution January to June Actuals	2024 Franchise Fee Revenue January to June Actuals	12 Months Transmission (ESTIMATED)	12 Months Distribution (ESTIMATED)	12 Months Franchise Fee (ESTIMATED)	Proposed Transmission Change	Proposed Distribution Change	Transmission Including Proposed Change (ESTIMATED)	Distribution (Fortis Alberta) Including Proposed Change (ESTIMATED)	2024 D&T Including Proposed Changes (ESTIMATED)	D&T & Franchise Fee @ CURRENT Franchise Fee with Proposed Changes (ESTIMATED)	Franchise Fee Revenue at the NEW Franchise Fee Percentage (ESTIMATED)
04-0283	Silver Sands	11 - Residential Service	\$ 26,071	\$ 81,438	\$ 2,853	\$ 83,843	\$ 122,872	\$ 6,306	3.00%	3.00%	\$ 65,587	\$ 126,820.07	\$ 182,207	\$ 187,873	\$ -
04-0283	Silver Sands	31 - Street Lights	\$ 171	\$ 7,828	\$ 250	\$ 342	\$ 16,556	\$ 517	3.00%	3.00%	\$ 352	\$ 18,330.60	\$ 18,892	\$ 17,192	\$ -
04-0283	Silver Sands	38 - Yard Lighting Service	\$ 4	\$ 106	\$ 3	\$ 0	\$ 212	\$ 7	3.00%	3.00%	\$ 0	\$ 218.22	\$ 227	\$ 234	\$ -
04-0283	Silver Sands	41 - Small Commercial Service	\$ 1,182	\$ 2,200	\$ 105	\$ 2,384	\$ 4,588	\$ 209	3.00%	3.00%	\$ 2,457	\$ 4,738.34	\$ 7,185	\$ 7,411	\$ -
			\$ 28,328	\$ 91,566	\$ 3,015	\$ 86,675	\$ 143,938	\$ 8,039			\$ 68,396	\$ 149,907.23	\$ 208,411	\$ 212,710	\$ -

2024 Current Franchise Fee	3.00%
Franchise Fee Cap	2.0%
2024 Estimated Revenue	\$ 6,038
2025 Estimated Franchise Fee Revenue if your Franchise Fee remains the same	\$ 6,190
Franchise Fee Calculator Changes:	
Yellow area is to calculate different franchise fee	
2025 Proposed Franchise Percentage	0.00%
2025 Estimated Franchise Fee Revenue if your Percentage is changed	\$ -
Difference in Franchise Fees Collected from 2024 to 2025 with Proposed D&T Rate Changes.	\$ (6,038)

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Franchise Fee Estimating Tool is For Information Purposes Only

This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 640 kWh
 Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs				
Rate 11 (Effective Jan. 1, 2024) Distribution Tariff Estimated Rate Filing) Based on Current 3% Franchise Fee				
Delivery Service Charge				
All kWh Delivered	\$	0.080409	640 kWh	\$51.46
Basic Daily Charge	\$	0.98675	30 Days	\$29.60
				<u>\$81.06</u>
Current Franchise Fee			3.00%	\$2.43
		GST	5.0%	<u>\$4.17</u>
				<u><u>\$87.67</u></u>
Current Annual Franchise Fee Costs: \$2.43 * 12 = \$29.18				

Proposed Residential Customer Monthly Costs				
Rate 11 (Proposed January 2025 Estimated Distribution Tariff) Based on NEW 0% Franchise Fee				
Delivery Service Charge				
All kWh Delivered*	\$	0.082861	640 kWh	\$53.03
Basic Daily Charge*	\$	1.01685	30 Days	\$30.51
				<u>\$83.54</u>
Estimated Proposed Franchise Fee			0.00%	\$0.00
		GST	5.0%	<u>\$4.18</u>
				<u><u>\$87.71</u></u>
Proposed Annual Franchise Fee Cost: \$0 * 12 = \$0				
* Includes estimated Rate changes.				

5b

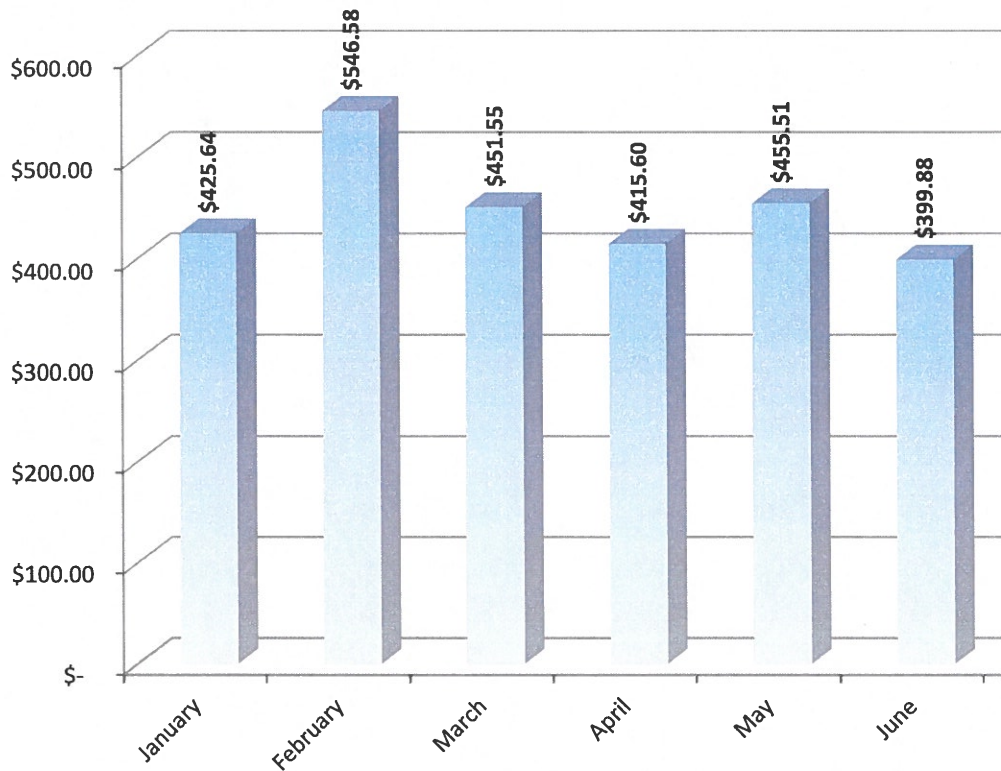
	Month	Revenue Collected
2022	January	\$ 425.64
	February	\$ 546.58
	March	\$ 451.55
	April	\$ 415.60
	May	\$ 455.51
	June	\$ 399.88
	July	\$ 393.13
	August	\$ 449.76
	September	\$ 392.88
	October	\$ 450.25
	November	\$ 405.10
	December	\$ 384.54
2023	January	\$ 474.56
	February	\$ 537.08
	March	\$ 453.46
	April	\$ 443.05
	May	\$ 498.90
	June	\$ 379.64
	July	\$ 444.96
	August	\$ 447.51
	September	\$ 427.50
	October	\$ 472.58
	November	\$ 425.41
	December	\$ 407.05
2024	January	\$ 475.77
	February	\$ 485.87
	March	\$ 582.46
	April	\$ 526.93
	May	\$ 492.81
	June	\$ 455.39

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2022 Total	\$	5,170.42
2023 Total	\$	5,411.70
2024 Jan - June Total	\$	3,019.23

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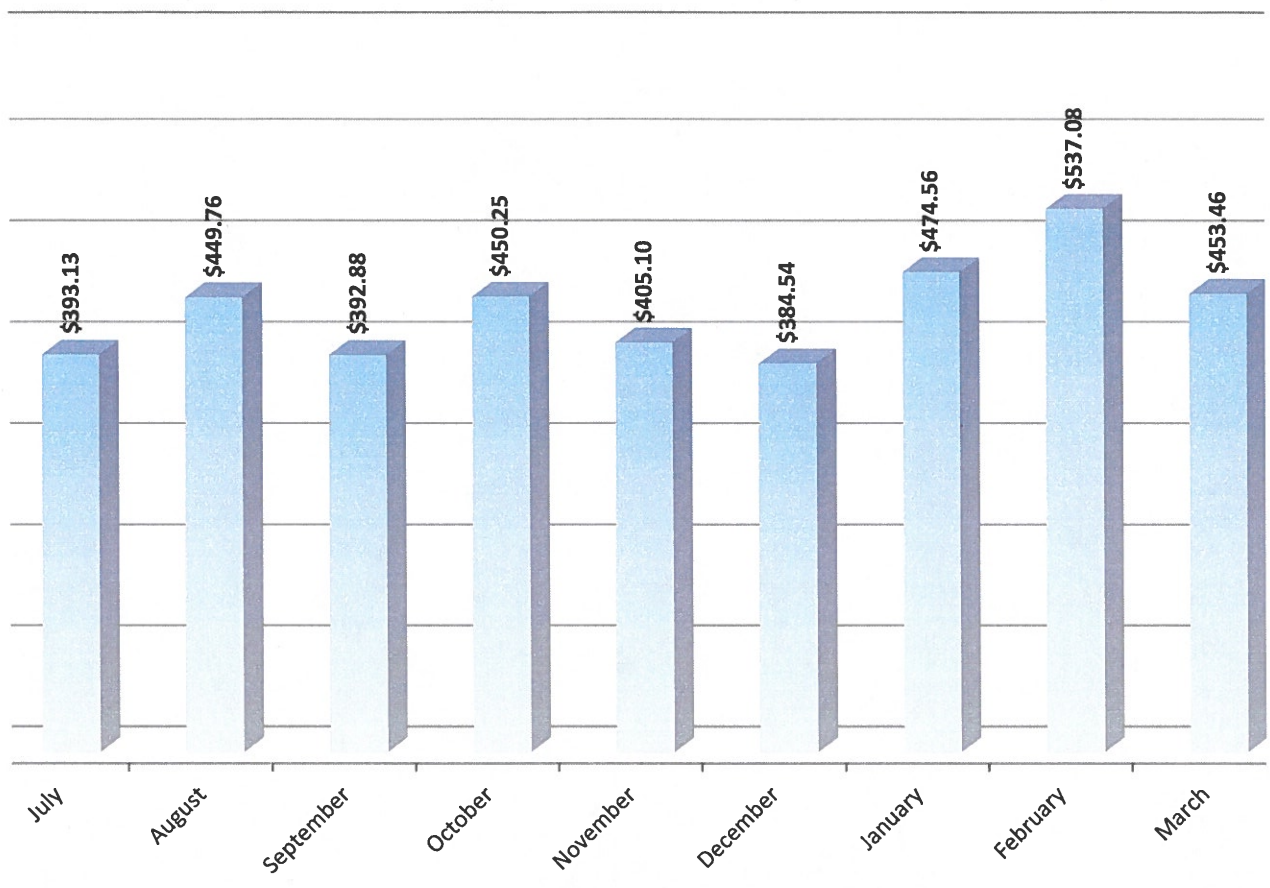
Franchise Fee Revenue January 2022 - June 2024



Site Count

Rate Category	2021	2022
11 - Residential Service	254	261
31 - Street Lights	1	1
38 - Yard Lighting Service	1	1
41 - Small General Service	5	5
Grand Total	261	268

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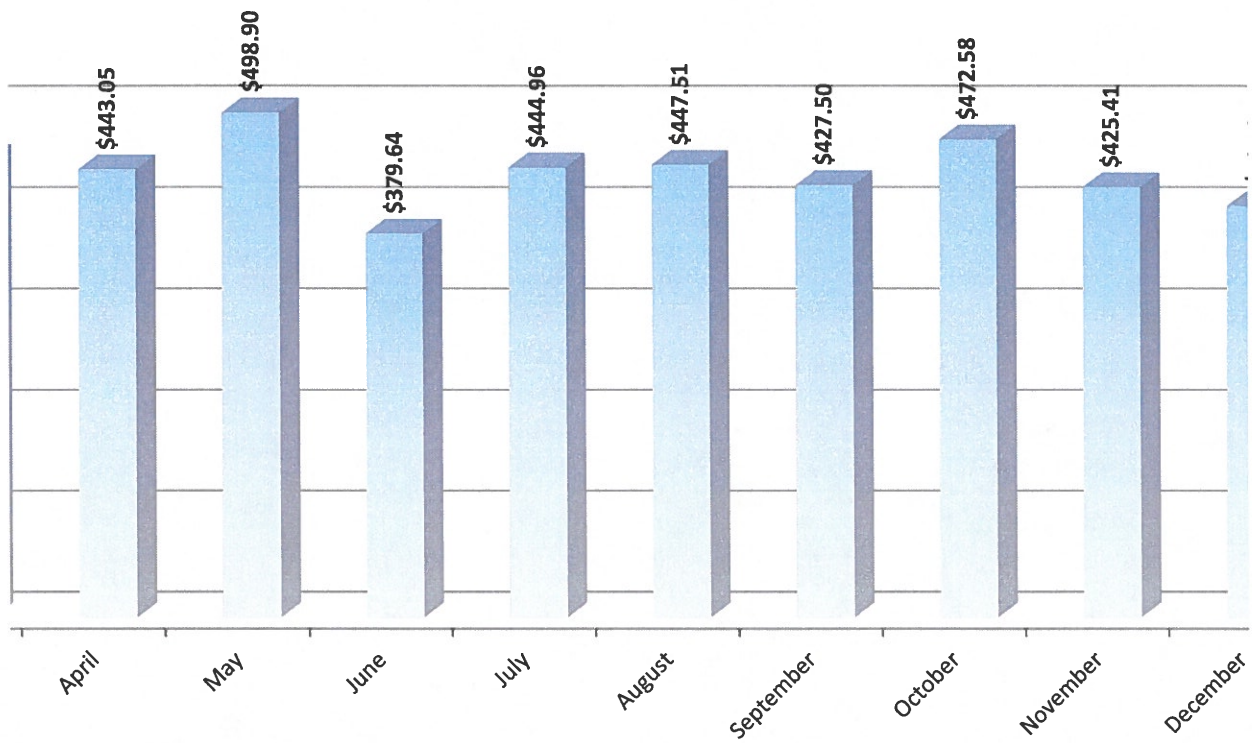


2023
257
1
1
5
264

Historical Consumption

Rate Category	2021
11 - Residential Service	1,126,709
31 - Street Lights	7,843
38 - Yard Lighting Service	194
41 - Small General Service	38,847
Grand Total	1,173,593

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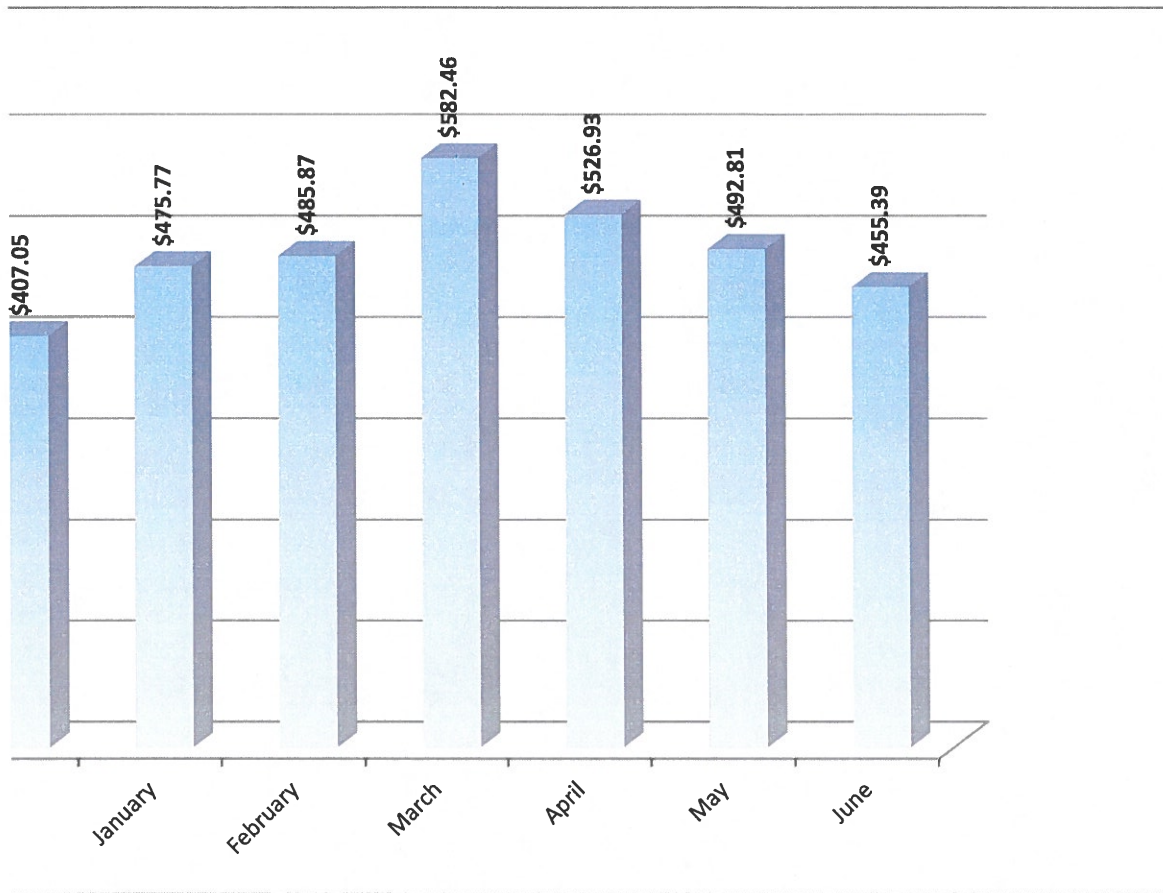


2022	2023
1,046,986	1,029,533
7,843	7,843
194	194
58,230	86,898
1,113,253	1,124,468

Linear Tax

Rate Category
11 - Residential Service
31 - Street Lights
41 - Small General Service
Grand Total

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2021	2022	2023
\$4,325	\$4,234	\$4,309
\$423	\$423	\$442
\$151	\$201	\$241
\$4,898	\$4,859	\$4,992

(b1)

TIPS FOR USING THE FRANCHISE CALCULATOR

Attached you will find the FortisAlberta Franchise Calculator specific to your municipality. The spreadsheet is int

- On the first tab: **Financial Impacts**, you can change the Franchise Fee percentage (**yellow cell**)
By changing this **cell**, the spreadsheet will automatically update to reflect your estimated revenue for 2

Franchise Fee Calculator Changes:
Yellow area is to calculate different franchise fee.

2023 Proposed Franchise Percentage

- On the second tab: **Residential Bill Impacts**, you can **view the impact to an Average Residential Bi**
(You will need this information for your advertisement if you are changing your current fee)
- **On the third tab:** 2022- June 2024 YOY Data provides the following:
 - Franchise Fee Summary -data for the last tw
 - Linear Tax Summary - data for 2021-2023
 - Historical Consumption - data for 2021-2023
 - Site Count Summary - data for 2021-2023

ba

ended to assist in determining the **estimated** revenue forecast from your Franchise Fee.



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	Distribution
11 - Residential Service	3.05%
21 - FTS FARM BREAKER (CLOSED)	3.05%
22 - FTS FARM BREAKER METER	3.05%
26 - Irrigation Service	3.05%
31 - Street Lights	3.05%
33 - Street Lights	3.05%
38 - Yard Lighting Service	3.05%
41 - Small General Service	3.05%
41D - Small Gen. Service Flat Rate Only	3.05%
44 - Oil and Gas (Capacity) Service	3.05%
44D - Oil & Gas Capacity Flat Rate Only	3.05%
45 - Oil and Gas (Energy) Service	3.05%
61 - General Service	3.05%
63 - Large General Service	3.05%
65 - Transmission Connected Service	3.05%
	Transmission
11 - Residential Service	3.05%
21 - FTS FARM BREAKER (CLOSED)	3.05%
22 - FTS FARM BREAKER METER	3.05%
26 - Irrigation Service	3.05%
31 - Street Lights	3.05%
33 - Street Lights	3.05%
38 - Yard Lighting Service	3.05%
41 - Small General Service	3.05%
41D - Small Gen. Service Flat Rate Only	3.05%
44 - Oil and Gas (Capacity) Service	3.05%
44D - Oil & Gas Capacity Flat Rate Only	3.05%
45 - Oil and Gas (Energy) Service	3.05%
61 - General Service	3.05%
63 - Large General Service	3.05%
65 - Transmission Connected Service	3.05%

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Advertisement Template

FRANCHISE FEE INCREASE/DECREASE NOTICE

Please be advised that the (City) (Town) (Village) (Summer Village) of _____ is proposing to increase the local access fee, which is charged to FortisAlberta Inc. (FortisAlberta) for use of municipal lands for its power lines effective **January 1, 2025***.

The fee is recovered by FortisAlberta from its customers as the local municipal access fee on electric billings of all customers that receive electric service in the (City) (Town) (Village) (Summer Village). This local access fee will be **increased/decreased** from \$__ (__)% to \$__ (__)% ** of the delivery charge of FortisAlberta, excluding energy related riders. This calculation is based on 640 kWh consumption in 30 days.

Questions or concerns should be directed to _____ (Name), _____ (Position) at (____) _____ (Phone Number).

Thank you.

***Your advertisement must include the full date**

****Your advertisement must have the \$ amount and the % amount**

These numbers are calculated for you once you enter the proposed change in the Franchise Calculator on the first tab (yellow box); the second tab (Residential Bill Impact) automatically populates with the estimated Residential Bill Impact by dollar & percentage.

Existing (Current) Typical Residential Customer Monthly Costs			
Rate 11 (Effective Jan 1, 2020) Distribution Tariff Estimated Rate Final Based on Current 0% Franchise Fee			
Delivery Service Charge			
All kWh Delivered	\$0.062758	640 kWh	\$40.17
Basic Daily Charge	\$0.8167	30 Days	\$24.50
			\$64.67
Current Franchise Fee	0.00%		\$0.00
GST	5.0%		\$3.23
			\$67.90
Current Annual Franchise Fee Costs: 30 * 12 = 360			

Proposed Residential Customer Monthly Costs			
Rate 11 (Proposed January 2025) Estimated Distribution Tariff Based on NEW 2% Franchise Fee			
Delivery Service Charge			
All kWh Delivered*	\$ 0.067585	640 kWh	\$43.24
Basic Daily Charge*	\$ 0.86967	30 Days	\$25.79
			\$69.03
Estimated Proposed Franchise Fee	2.00%		\$1.25
GST	5.0%		\$3.52
			\$73.93
Proposed Annual Franchise Fee Cost: \$1.25 * 12 = \$15.00			
* Big 5's Estimated Rate Changes			

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MUNICIPAL FRANCHISE FEE RIDERS

Availability: Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment:

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	4%	2024/04/01
02-0011	Athabasca	20%	2024/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	17%	2024/01/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	16%	2024/01/01
02-0387	Banff	7%	2024/02/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	7.5%	2024/01/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	14%	2023/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	8%	2024/01/01	02-0065	Claresholm	6%	2024/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	11%	2023/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	18%	2024/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	18%	2024/04/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	7.5%	2023/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0076	Coutts	3%	2017/01/01
02-0034	Bon Accord	19%	2022/01/01	03-0077	Cowley	5%	2016/01/01
02-0039	Bow Island	17%	2024/01/01	03-0078	Cremona	10%	2016/01/01
				02-0079	Crossfield	17%	2023/01/01



Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	02-0188	Killam	10%	2024/01/01
04-0080	Crystal Springs	0%	2016/01/01	01-0194	Lacombe	17.63%	2024/01/01
03-0081	Czar	5%	2013/10/01	04-0196	Lakeview	2%	2016/01/01
02-0082	Daysland	10%	2024/01/01	02-0197	Lamont	7.50%	2020/01/01
02-0086	Devon	17%	2024/01/01	04-0378	Larkspur	3%	2020/04/01
02-7662	Diamond Valley	10%	2023/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	20%	2024/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	15%	2023/01/01
03-0097	Edgerton	15%	2022/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.70%	2024/01/01	02-0215	Mayerthorpe	14%	2024/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	18%	2024/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	5%	2022/04/01	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	0%	2024/02/01	02-0236	Nobleford	5%	2023/01/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	17%	2024/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	10.5%	2024/01/01
03-0149	Hill Spring	5%	2014/01/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	11.73%	2022/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	11%	2022/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	20%	2024/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	17%	2023/03/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	8%	2023/05/01	02-0261	Raymond	16%	2022/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	10%	2023/04/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	20%	2022/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	15.3%	2023/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	7%	2024/01/01

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Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0272	Rosemary	15.50%	2023/01/01	02-0311	Taber	18%	2020/07/01
04-0273	Ross Haven	0%	2016/01/01	02-0315	Thorsby	20%	2014/01/01
03-0276	Ryley	3%	2016/01/01	02-0318	Tofield	5%	2015/01/01
04-0279	Seba Beach	4%	2014/01/01	04-0324	Val Quentin	0%	2016/01/01
02-0280	Sedgewick	11%	2024/01/01	02-0326	Vauxhall	8%	2022/01/01
04-0283	Silver Sands	3%	2018/01/01	02-0331	Viking	8%	2013/01/01
04-0369	South Baptiste	0%	2005/05/01	02-0333	Vulcan	20%	2013/10/01
04-0288	South View	3%	2019/01/01	03-0364	Wabamun	10%	2017/01/01
01-0291	Spruce Grove	20%	2016/01/01	02-0335	Wainwright	12%	2024/01/01
01-0292	St. Albert	15%	2023/01/01	07-0159	Waterton Park	8%	2018/10/01
03-0295	Standard	4%	2024/04/01	03-0338	Warburg	10%	2015/01/01
02-0297	Stavely	6%	2021/01/01	03-0339	Warner	7%	2024/01/01
03-0300	Stirling	12%	2019/01/01	04-0344	West Cove	0%	2018/01/01
02-0301	Stony Plain	20%	2013/01/01	02-0345	Westlock	16.25%	2024/01/01
09-0302	Strathcona County	0%	TBD	01-0347	Wetaskiwin	18%	2024/01/01
02-0303	Strathmore	20%	2020/07/01	04-0371	Whispering Hills	5%	2016/10/01
03-0304	Strome	9%	2022/01/01	02-0350	Whitcourt	4.47%	2024/01/01
02-0307	Sundre	12%	2024/01/01	04-0354	Yellowstone	8%	2024/01/01
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	18%	2023/01/01				

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CCBF Memorandum of Agreement and Program Guidelines

Canada Community-Building Fund <ma.ccbfgrants@gov.ab.ca>

Thu 2024-08-29 12:21 PM

To: Summer Village Office <administration@wildwillowenterprises.com>

📎 2 attachments (685 KB)

Canada Community-Building Fund - Program Guidelines (2024) Final.pdf; Summer Village of Silver Sands.pdf;

Dear Chief Administrative Officer/Administrator:

Further to the July 23, 2024, correspondence from Honourable Ric McIver, the Minister of Municipal Affairs, to your Chief Elected Official on your allocation under the Canada Community-Building Fund (CCBF), I am pleased to provide you with a Memorandum of Agreement (MOA) for your signature (attached).

Given that there have been some program changes, I strongly encourage you and your staff to review the revised CCBF program guidelines (attached) and other resources available on the program website ([Canada Community-Building Fund | Alberta.ca](https://www.alberta.ca/canada-community-building-fund)).

As Minister McIver indicated, Alberta and Canada have agreed to a renewed administrative agreement for the CCBF program. The program had been governed by a 10-year administrative agreement that covered the 2014-15 to 2023-24 period and expired in March 2024. The renewed CCBF administrative agreement, signed in July 2024, covers the 2024-25 to 2033-34 period.

The CCBF continues to provide predictable, long-term, stable funding for local governments to help build and revitalize public infrastructure to support job creation and long-term prosperity. Local governments continue to be able to determine local priority projects, provided they align with the eligibility criteria in the program guidelines.

CCBF Program Changes

A few changes have been made to the CCBF program that are important to highlight. First, the allocation formula that determines how CCBF funds are distributed among eligible local governments has been updated. Starting in 2024, all eligible local governments receive a base funding amount (\$50,000 for most communities; \$5,000 for summer villages), with the remaining federal funding distributed on a per capita basis. In the past, funding was distributed on a per capita basis with each community guaranteed a minimum of \$50,000 (although summer villages received a base funding amount). This change ensures local governments benefit from any increases to federal CCBF funding over the course of the administrative agreement.

Also in the 2024 administrative agreement is a joint commitment between Alberta and Canada to address housing challenges in the province. For communities with a 2021 federal census population of 30,000 or more, the agreement requires the completion of a Housing Needs Assessment (HNA) and an annual Housing Outcomes Report. Information on the housing requirements and links to the HNA template can be found in Section 11.d of the program guidelines.

Other program changes include annual reporting requirements on project outcomes in addition to expenditure and project status, a revised payment condition that requires financial reporting to be certified prior to payment of CCBF funding, a federal requirement for local governments to maintain a distinct bank account for CCBF funding, and the introduction of CCBF spending restrictions for local governments with infrastructure management challenges, in alignment with the restrictions under the Local Government Fiscal Framework program.

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These new elements are described in greater detail in the program guidelines on the program website. Local government allocations are also available on the website and will be updated annually after Alberta receives notification from Canada regarding the province's funding allocation.

Memorandum of Agreement

The MOA governs the relationship under the CCBF between the province and the local government, including the funding relationship. Minister McIver has signed the agreement, and we request that you have the document signed and dated, in accordance with your internal signing policy, and return it to the department as soon as possible. The agreement can be signed and dated by up to two individuals duly authorized by council to sign agreements under Section 213(4) of the *Municipal Government Act*. Payment of your CCBF allocation cannot be released until the MOA is signed and returned, and other payment conditions are met. Please returned the signed agreements to ma.ccbfgrants@gov.ab.ca.
A seal in lieu of signature will not be accepted.

As always, Municipal Affairs grant advisors are available to support you in this process and answer any questions you may have about the CCBF. You may contact an advisor toll-free by dialing 310-0000, then 780-422-7125. Alternatively, grant advisors can be contacted at the email address listed above.

I look forward to continued work between your community and the Government of Alberta on infrastructure projects that benefit Albertans throughout the province.

Sincerely,

Brandy Cox
Deputy Minister

Attachments:

1. CCBF Local Government Memorandum of Agreement Template
2. CCBF Program Guidelines

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CANADA COMMUNITY-BUILDING FUND

MEMORANDUM OF AGREEMENT

BETWEEN:

HIS MAJESTY IN RIGHT OF ALBERTA, as
represented by the Minister of Municipal Affairs
(hereinafter called the "**Minister**")

AND

THE SUMMER VILLAGE OF SILVER SANDS in the Province of Alberta
(hereinafter called the "**Local Government**")

(Collectively, the "**Parties**", and each a "**Party**")

WHEREAS the Government of Canada, as represented by the Minister of Housing, Infrastructure and Communities ("**Canada**") and the Minister, have, under a separate Administrative Agreement, agreed to administer the Canada Community-Building Fund ("**CCBF**") program for Local Governments in Alberta to help communities build and revitalize their public infrastructure; and

WHEREAS Canada and the Minister wish to help communities build and revitalize their public infrastructure that supports national objectives of productivity and economic growth, a clean environment and strong communities; and

WHEREAS under the *Ministerial Grants Regulation*, Alta Reg 215/2022 the Minister is authorized to make grants and enter into agreements with respect to any matters relating to the payment of grants.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified,
THE PARTIES AGREE AS FOLLOWS:

A. Definitions

1. In this Agreement,
 - (a) "**Administrative Agreement**" means the Administrative Agreement on the Canada Community-Building Fund effective as of April 1, 2024, between Canada and the Minister, as may be amended from time to time.
 - (b) "**Agreement**" means this funding agreement between the Parties, which may, from time to time, be amended by the Parties.
 - (c) "**Application**" has the meaning ascribed to such term in the Program Guidelines.
 - (d) "**Canada Community-Building Fund**" (**CCBF**) means the program established under section 161 of the *Keeping Canada's Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, as the Gas Tax Fund and renamed the Canada Community-Building Fund in section 199 of *Budget Implementation Act, 2021, No. 1*.

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- (e) **“CCBF Funding”** means all CCBF funding received by the Minister from Canada as well as any funding received by the Minister from Canada under the Previous Agreements.
- (f) **“Contract”** means an agreement between the Local Government and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.
- (g) **“Credit Items”** has the meaning ascribed to such term in the Program Guidelines.
- (h) **“Eligible Expenditures”** means those expenditures described as eligible in the Program Guidelines.
- (i) **“Eligible Projects”** means projects as described in the Program Guidelines.
- (j) **“Funding”** means funds made available by the Minister to the Local Government under this Agreement, to be used solely for Eligible Expenditures, and includes any earned interest on the said funds that may be realized by the Local Government as a result of holding or investing any or all of the funds, as well as any Unspent Funds and Credit Items held by a Local Government.
- (k) **“Housing Needs Assessment”** means a report informed by data and research describing the current and future housing needs of a Local Government or community according to guidance provided by Canada.
- (l) **“Previous Agreements”** means any agreements between Canada and the Minister for the purposes of administering the Gas Tax Fund or CCBF, including but not limited to the 2005-2015 New Deal for Cities and Communities, the 2009-2013 Federal Gas Tax Fund, and the 2014-2024 Federal Gas Tax Fund.
- (m) **“Program Guidelines”** means, unless the context requires otherwise, the *Canada Community-Building Fund Program Guidelines* or such other guidelines or directions applicable to the CCBF program as prescribed or determined by the Minister and as may be amended from time to time.
- (n) **“Third Party”** means any person or legal entity, other than Canada, the Government of Alberta or a Local Government, who participates in the implementation of an Eligible Project by means of a Contract.
- (o) **“Unspent Funds”** means GTF Funding (as defined in the former Gas Tax Fund Memorandum of Agreement between the Minister and the Local Government dated effective as of April 1, 2014) that has not been reported as spent by the Local Government as of December 31, 2023.

B. Funding

2. The Minister agrees to provide Funding to the Local Government in accordance with the Administrative Agreement and the Program Guidelines, and subject to the following:
 - (a) the Parties will execute this Agreement and the Local Government will return an executed Agreement to the Minister;
 - (b) the Minister’s receipt of an annual Statement of Priorities letter from Canada confirming the CCBF Funding amount for the Province of Alberta;
 - (c) receipt by the Province of CCBF Funding from Canada;
 - (d) Alberta Treasury Board approval of cash-flow and funds;

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- (e) submission of sufficient Applications by the Local Government in accordance with the Program Guidelines;
- (f) completion of reporting requirements by the Local Government as outlined in the Program Guidelines;
- (g) adherence to the communication and signage requirements by the Local Government as outlined in the Program Guidelines;
- (h) compliance by the Local Government with any other payment conditions outlined in the Program Guidelines;
- (i) compliance by the Local Government with all requirements and obligations assigned to the Local Government in the Administrative Agreement, including but not limited to the requirements in Annex B, Schedule A of the Administrative Agreement; and
- (j) compliance by the Local Government with all other terms of this Agreement and the Program Guidelines.

C. Local Government Responsibilities

3. The Local Government will:

- (a) Provide the Minister with an Application for each Eligible Project to be initiated under the CCBF;
- (b) Provide the Minister with annual financial statements;
- (c) Provide the Minister with the required financial and outcome reporting documentation in accordance with the Program Guidelines;
- (d) If the Local Government has a population of 30,000 or more as specified in the Program Guidelines, provide the Minister with a Housing Needs Assessment prepared in accordance with the guidance documents provided by Canada;
- (e) If the Local Government has a population of 30,000 or more as specified in the Program Guidelines, provide the Minister with project-level data on housing requirements in accordance with the Program Guidelines;
- (f) Be responsible for the completion of each Eligible Project in accordance with the Program Guidelines;
- (g) Comply with all program reporting, communications, and housing outcomes requirements as outlined in the Program Guidelines;
- (h) Continue to develop and implement asset management strategies and plans for the assets under their control and make use of these plans to inform community infrastructure decision-making;
- (i) Invest, in a distinct account, the Funding if received in advance of paying Eligible Expenditures;
- (j) With respect to Contracts, award and manage all Contracts in accordance with the Program Guidelines;
- (k) Invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project;

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- (l) Allow the Minister reasonable and timely access to all of its documentation, records and accounts and those of their respective agents or Third Parties related to the use of the Funding, and all other relevant information and documentation requested by the Minister or Canada via the Minister or its designated representatives for the purposes of audit, evaluation, and ensuring compliance with the Administrative Agreement;
- (m) Keep proper and accurate accounts and records in respect of all Eligible Projects for at least six (6) years after completion of the Eligible Project and, upon reasonable notice, make them available to the Minister. Keep proper and accurate accounts and records relevant to the CCBF program for a period of at least six (6) years after the termination of the Administrative Agreement;
- (n) Comply with all requirements and obligations assigned to the Local Government in the Administrative Agreement, including but not limited to the requirements in Annex B, Schedule A of the Administrative Agreement; and
- (o) Provide any other information requested by the Minister in relation to this Agreement or the Funding,

and where the Program Guidelines prescribe a format for any of the requirements set out above, consistent with such format requirements.

- 4. The Local Government agrees to:
 - (a) accept the Funding provided under this Agreement subject to; and
 - (b) comply with,
all criteria, items, terms and conditions contained in the Program Guidelines.
- 5. The Local Government agrees that it may not use the Funding, or claim any other compensation, for its costs, expenses, inconvenience, or time expended, in relation to the administration of the Funding or the administration of this Agreement.
- 6. The Local Government acknowledges that the Funding provided under this Agreement is not a commitment to fund all potential Eligible Project costs. The Local Government is responsible for ensuring suitable financing is in place for each Eligible Project.
- 7. The Local Government agrees to allow the Minister or persons authorized by the Minister access to each Eligible Project site upon request.

D. Termination of Agreement

- 8. The Minister may terminate this Agreement by notifying the Local Government in writing on two (2) years notice. Upon termination under this Clause 8, or upon expiry of this Agreement under Clause 19:
 - (a) the Local Government may use any unexpended portion of the Funding which prior to termination or expiry was formally committed to the Local Government in accordance with the Program Guidelines, regardless of whether such Funding has yet been paid to the Local Government, and
 - (b) all provisions of this Agreement will continue to apply to the Funding in (a), as though the Agreement had not terminated or expired,

until the date(s) that the applicable time limit(s) to use the Funding as outlined in the Program Guidelines have expired, or until such earlier date as may be determined by the

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Minister. Thereafter, any portion of the Funding in (a) which remains unexpended shall be returned to the Minister within thirty (30) days following the Local Government's submission of final reporting documents in accordance with the Program Guidelines.

E. Debt to the Crown

9. If the Local Government owes an amount to the Crown in right of Alberta, the Minister may deduct from the Funding all or a portion of the amount owing.

F. Repayment of Funding

10. If the Local Government does not meet all its obligations under this Agreement, or uses the Funding for any unauthorized purpose, the Minister will notify the Local Government of such breach in writing and the Local Government must remedy such breach within a reasonable time in the Minister's sole discretion as so stated in the notice. If, in the opinion of the Minister, the Local Government does not remedy the breach, the Minister may require the Local Government to repay all or part of the Funding, or such lesser amount as the Minister may determine, to the Minister, or the Minister may deduct from the Local Government's future Funding all or a portion of the amount owing.

G. Local Government Indemnity and Insurance

11. The Local Government will not, at any time, hold the Government of Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that they, Third Parties or any other person or entity may suffer in relation to any matter related to the Funding or an Eligible Project and that they will, at all times, compensate the Government of Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to the Funding or an Eligible Project.
12. The Local Government will indemnify and hold harmless the Minister and their employees and agents against and from any third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Local Government is legally responsible in relation to the subject matter of this Agreement, including those arising out of negligence or willful acts by the Local Government or its employees, officers, contractors or agents.
13. The Local Government will ensure that it maintains suitable insurance coverage including but not limited to liability insurance with appropriate terms and limits for any Eligible Project and, when applicable, property insurance on an "all risk" basis covering the Eligible Project for replacement cost.

H. Independent Status

14. The Local Government is an independent legal entity and nothing in this Agreement is to be construed as creating a relationship of employment, agency or partnership between the Minister, Canada, or any affiliated government department and the Local Government. Neither Party will allege or assert for any purpose that this Agreement constitutes or creates a relationship of employment, partnership, agency or joint venture.
15. Any persons engaged by the Local Government to provide goods and services in carrying out this Agreement are employees, agents or contractors of the Local Government and not of the Minister, Canada, or any affiliated government department.

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I. Conflicts

- 16. The Local Government will not enter into any other agreement, the requirements of which will conflict with the requirements of this Agreement, or that will or may result in its interest in any other agreement and this Agreement being in conflict.
- 17. The Local Government will ensure that the Local Government and its officers, employees and agents:
 - (a) conduct their duties related to this Agreement with impartiality and will, if they exercise inspection or other discretionary authority over others in the course of those duties, disqualify themselves from dealing with anyone with whom a relationship between them could bring their impartiality to question;
 - (b) not accept any commission, discount, allowance, payment, gift, or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Agreement, that causes, or would appear to cause, a conflict of interest; and
 - (c) have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Agreement,

and the Local Government will promptly disclose to the Minister any such conflict of interest or apparent conflict of interest arising under this clause.

J. Freedom of Information and Protection of Privacy

- 18. The Local Government acknowledges that this Agreement may be subject to disclosure pursuant to the *Freedom of Information and Protection of Privacy Act (Alberta)* ("FOIP"). The Local Government further acknowledges that FOIP applies to information obtained, related, generated, collected or provided to the Minister under this Agreement and that any information in the custody or under the control of the Minister may be disclosed.

K. General Provisions

- 19. This Agreement will come into effect April 1, 2024, and will be in effect until March 31, 2034, unless terminated in accordance with this Agreement.
- 20. The Parties may amend this Agreement only by mutual written agreement signed by the Parties. Notwithstanding the foregoing, the Minister may, upon thirty (30) days written notice to the Local Government, unilaterally amend this Agreement when the Minister considers it necessary to comply with any amendments to the Administrative Agreement.
- 21. This Agreement is the entire agreement between the Minister and the Local Government with respect to the Funding. There are no other agreements, representations, warranties, terms, conditions, or commitments except as expressed in this Agreement.
- 22. Notwithstanding any other provisions of this Agreement, those clauses of this Agreement which by their nature continue after the conclusion or termination of this Agreement will continue after such conclusion or termination, including without limitation clauses:
 - (a) Local Government Responsibilities – Clauses 3 to 7;
 - (b) Termination of Agreement – Clause 8;
 - (c) Repayment of Funding – Clause 10;
 - (d) Local Government Indemnity – Clauses 11 and 12;

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- (e) Freedom of Information and Protection of Privacy – Clause 18; and
- (f) Entire Agreement – Clause 21.

23. Any notice, approval, consent or other communication under this Agreement will be deemed to be given to the other Party if it is in writing and personally delivered, sent by prepaid registered mail, couriered or emailed to the addresses as follows:

The Minister:

c/o Director, Grant Program Delivery
Municipal Affairs
15th Floor Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4
Email: ma.ccbfgrants@gov.ab.ca

Local Government:

Summer Village of Silver Sands
PO Box 8
Alberta Beach, AB T0E 0A0
Attention: Chief Administrative Officer
Email: administration@wildwillowenterprises.com

Either Party may change its contact information by giving written notice to the other in the above manner.

- 24. This Agreement does not replace, supersede, or alter the terms of any other existing funding agreement between the Minister and the Local Government. Notwithstanding the foregoing, upon execution of this Agreement the Funding will be subject to the terms and conditions of this Agreement and will no longer be governed by the terms and conditions of the former Gas Tax Fund Memorandum of Agreement between the Minister and the Local Government dated effective as of April 1, 2014.
- 25. Nothing in this Agreement in any way relieves the Local Government from strict compliance with any other provincial legislation or regulation, or otherwise impacts the interpretation or application of the *Ministerial Grants Regulation*, Alta Reg 215/2022, as amended from time to time.
- 26. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
- 27. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement will be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement will be enforceable.
- 28. This Agreement is binding upon the Parties and their successors.
- 29. This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta and the Parties submit to the jurisdiction of the courts of Alberta for the interpretation and enforcement of this Agreement.

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30. The Local Government represents and warrants to the Minister that the execution of the Agreement has been duly and validly authorized by the Local Government in accordance with all applicable laws.
31. The Local Government will not assign, either directly or indirectly, this Agreement or any right of the Local Government under this Agreement.
32. A waiver of any breach of a term or condition of this Agreement will not bind the Party giving it unless it is in writing. A waiver which is binding will not affect the rights of the Party giving it with respect to any other or any future breach.
33. Time is of the essence in this Agreement.

This space left intentionally blank.

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34. Communication of execution of this Agreement e-mailed in PDF format will constitute good delivery.

The Parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY IN RIGHT OF ALBERTA, as represented by the Minister of Municipal Affairs

Signed by the Minister of Municipal Affairs of the Province of Alberta

Per: *Ric McIver*
Name: Ric McIver
Title: Minister of Municipal Affairs
Date: August 26, 2024

LOCAL GOVERNMENT

Signed by a duly authorized representative of the Local Government

Per: _____
Name of Local Government:

Name of signatory:

Title:

Date:

Signed by a duly authorized representative of the Local Government

Per: _____
Name of Local Government:

Name of signatory:

Title:

Date:

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Fwd: Regional Municipalities Meeting

Organizer csuter@lsac.ca <csuter@lsac.ca>

Meeting time Fri 10/4/2024 9:30 AM - 3:00 PM

Location Alberta Beach Seniors

My response Not yet responded

Required attendees Cindy Suter, wendy wildwillowenterprises.com, ibs_ab@telus.net, Mike Benson, jon@rideriverside.com, Brian Hartman, Greg Edwards, Matthew Ferris, Mike Primeau, Trista Court, kevin.bird@ngps.ca, Kevin Ouderkirk, McGillivray, Kevin, jeffrey.sutherland@rcmp-grc.gc.ca

Optional attendees Marge Hanssen, Ray Hutscal, Denise Lambert, Bernie Poulin, Sandi Benford, Gwen Jones, Kathy Dion, Ian Kupchenko, Ren Giesbrecht, Don Bauer, Steven Tymafichuk, Janet Jabush, Len Kwasny, Kelly Muir, Kneller, Grant (RCMP/GRC), Wendy Wildman Birch Cove, Summer Village Office, Moskalyk Moskalyk, Tony Sonnleitner, Rudolf Liebenberg, svsunrisebeach wildwillowenterprises.com, Matthew Ferris - Summer Village of Sunset Point, Marlene Walsh, Wendy Wildman West Cove, Kim Hanlan, Karen St. Martin, Jennifer Thompson, Kathy Skwarchuk, Karen Peters, Sheila Pockett, McCoombs, Josef, George Vaughan, Dodds, Bob, Lorne Olsvik, Nicholas Gelych, Kevin Lovich, Lloyd Giebelhaus, Darren Jones, Daryl Weber, Tara Elwood, rebecca.wells@mayerthorpe.ca, Debbie Durocher, Michael Harney (Sneeks@hotmail.ca), 'John Hellings', marc.claybrook@mayerthorpe.ca, riley.ekins@sunsetpoint.ca, keir.packer@sunsetpoint.ca, ptbcontracting@gmail.com, rmurray@onoway.ca, CAO@onoway.ca; Town of Mayerthorpe, Anna Greenwood <Anna.Greenwood@mayerthorpe.ca>, Alexis Nakota Sioux Nation, Alexis Nakota Sioux Nation2, Bill Love, lisajohnson@onoway.ca, Baird, Al (RCMP/GRC), johnh@telus.net, Kelly Muir, anna.greenwood@mayerthorpe.ca, sandy.morton@mayerthorpe.ca, esther.sonnenberg@mayerthorpe.ca

Message sent Tue 9/3/2024 2:43 PM

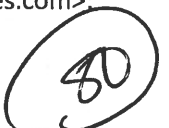
Get [Outlook for iOS](#)

From: Cindy Suter <csuter@lsac.ca>

Sent: Tuesday, September 3, 2024 1:00:36 PM

To: Brian Hartman <bhartman@lsac.ca>; Greg Edwards <GEdwards@lsac.ca>; Matthew Ferris <mferris@lsac.ca>; Mike Primeau <mprimeau@lsac.ca>; Trista Court <tcourt@lsac.ca>; kevin.bird@ngps.ca <kevin.bird@ngps.ca>; Kevin Ouderkirk <KOuderkirk@steannegas.com>; McGillivray, Kevin <kevin.mcgillivray@rcmp-grc.gc.ca>; jeffrey.sutherland@rcmp-grc.gc.ca <jeffrey.sutherland@rcmp-grc.gc.ca>

Cc: Marge Hanssen <marge.hanssen@svnakamun.com>; Ray Hutscal <ray.hutscal@rosshaven.ca>; Denise Lambert <dmlambert.svsandyb@xplornet.ca>; Bernie Poulin <berniepoulin@icloud.com>; Sandi Benford <sandi.benford@gmail.com>; Jon Ethier <jon@rideriverside.com>; Gwen Jones <gwen.jones@sunsetpoint.ca>; Kathy Dion <k.dion@valquentin.ca>; Ian Kupchenko <svcastle.kupchenko@gmail.com>; Ren Giesbrecht <renjgiesbrecht@gmail.com>; Don Bauer <mayor@svyellowstone.ca>; Steven Tymafichuk <s.tymafichuk@gmail.com>; Janet Jabush <janet.jabush@mayerthorpe.ca>; Len Kwasny <lkwasny@onoway.ca>; Kelly Muir <kellymuir@albertabeach.com>; Kneller, Grant (RCMP/GRC) <Grant.R.Kneller@rcmp-grc.gc.ca>; Wendy Wildman Birch Cove <cao@birchcove.ca>; Summer Village Office <administration@wildwillowenterprises.com>; Moskalyk Moskalyk <cao@svnakamun.com>; Tony Sonnleitner <cao@rosshaven.ca>; Rudolf Liebenberg



<svsandyb@xplornet.ca>; svsunrisebeach wildwillowenterprises.com
<svsunrisebeach@wildwillowenterprises.com>; Matthew Ferris - Summer Village of Sunset Point
<office@sunsetpoint.ca>; Marlene Walsh <cao@valquentin.ca>; Wendy Wildman West Cove
<svwestcove@outlook.com>; Kim Hanlan <office@svyellowstone.ca>; Karen St. Martin <cao@mayerthorpe.ca>;
Jennifer Thompson <cao@onoway.ca>; Kathy Skwarchuk <aboffice@albertabeach.com>; Karen Peters
<kpeters@steannegas.com>; Sheila Pockett <spockett@onoway.ca>; McCoombs, Josef <Josef.McCoombs@rcmp-
grc.gc.ca>; George Vaughan <GVaughan@lsac.ca>; Dodds, Bob <Bob.Dodds@rcmp-grc.gc.ca>; Lorne Olsvik
<lolsvik@lsac.ca>; Nicholas Gelych <NGelych@lsac.ca>; Kevin Lovich <klovich@lsac.ca>; Lloyd Giebelhaus
<lgiebelhaus@lsac.ca>; Darren Jones <councillor@svyellowstone.ca>; Daryl Weber <darylweb@telus.net>; Tara
Elwood <taraelwood@albertabeach.com>; rebecca.wells@mayerthorpe.ca <rebecca.wells@mayerthorpe.ca>;
Debbie Durocher <debbiedurocher@albertabeach.com>; Michael Harney (Sneeks@hotmail.ca)
<Sneeks@hotmail.ca>; 'John Hellings' <jonh@telus.net>; marc.claybrook@mayerthorpe.ca
<marc.claybrook@mayerthorpe.ca>; riley.ekins@sunsetpoint.ca <riley.ekins@sunsetpoint.ca>;
keir.packer@sunsetpoint.ca <keir.packer@sunsetpoint.ca>; ptbcontracting@gmail.com
<ptbcontracting@gmail.com>; rmurray@onoway.ca <rmurray@onoway.ca>; CAO@onoway.ca:
<CAO@onoway.ca>; Town of Mayerthorpe <admin@mayerthorpe.ca>; Anna Greenwood
<Anna.Greenwood@mayerthorpe.ca> <Anna Greenwood <Anna.Greenwood@mayerthorpe.ca>; Alexis Nakota
Sioux Nation <chief@ansn.ca>; Alexis Nakota Sioux Nation2 <courtneyalexis@ansn.ca>; Bill Love
<bllove99@telus.net>; lisajohnson@onoway.ca <lisajohnson@onoway.ca>; Baird, Al (RCMP/GRC)
<AL.BAIRD@rcmp-grc.gc.ca>; mikeforcouncil21@gmail.com <mikeforcouncil21@gmail.com>; johnh@telus.net
<johnh@telus.net>; Kelly Muir <kbmuir@gmail.com>; anna.greenwood@mayerthorpe.ca
<anna.greenwood@mayerthorpe.ca>; ibs_ab@telus.net <ibs_ab@telus.net>; sandy.morton@mayerthorpe.ca
<sandy.morton@mayerthorpe.ca>; esther.sonnenberg@mayerthorpe.ca <esther.sonnenberg@mayerthorpe.ca>

Subject: Regional Municipalities Meeting

When: Friday, October 4, 2024 9:30 a.m.-3:00 p.m..

Where: Alberta Beach Seniors

Please forward any agenda items to me at least one week prior.

Thank you.

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**The Public
Auction**

scheduled for

October 25, 2024

at 12:00 p.m.

has been

CANCELLED

CRASC ARB AGREEMENT 2025-2027 - MEMBER

Gerryl Amarin <gerryl@amorinaccounting.com>

Mon 2024-09-16 12:14 PM

📎 2 attachments (2 MB)

Member Renewal Letter 2025 - 2027.pdf; ARB Agreement 2025-2027 - MEMBER.pdf;

FROM CAPITAL REGION ASSESSMENT SERVICES COMMISSION

Dear Member:

Please see the attached documents regarding the Agreement Renewal for ARB Services for 2025 to 2027. There are a few changes to the Agreement - if you have any questions, please feel free to call or email me.

Thank you for your attention to this matter and we look forward to serving your ARB needs for a further 3-year term.

If you are not the correct contact - kindly forward this email to appropriate contact and let me know so I can update my records.

Gerryl Amarin, CPA | Manager, Finance Officer

Capital Region Assessment Services Commission (CRASC)
11810 Kingsway Avenue
Edm AB T5G 0X5
Direct: 780 297 8185



Confidentiality Warning: This message and any attachments are intended only for the use of the intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return e-mail, and delete this message and any attachments from your system.

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CAPITAL REGION ASSESSMENT SERVICES COMMISSION
11810 Kingsway, Edmonton, Alberta, T5G 0X5
TEL: 780 297 8185 EMAIL: gerryl.amorin@crasc.ca



Sept 16, 2024

Dear CRASC ARB MEMBER:

Please find attached an electronic copy in PDF format of CRASC's Service Agreement to continue to provide Assessment Review Board Services to your municipality(ies) for the years 2025 to 2027.

We have made some changes from the expiring 2022-2024 agreement, primarily to better clarify the obligations of the Commission and the Members; also, to adjust the fees that CRASC will charge.

For each CRASC ARB MEMBER that you administer, would you please follow the instructions below:

1. Print out a copy of the Agreement.
2. Complete the following sections of the Agreement:
 - Page 2, Print the Name of your municipality on the line immediately above (the "Member").
 - Page 7, Complete all sections under the heading: THE MEMBER
Please ensure an authorized signer completes this section
 - Page 10, Complete all information lines under MEMBER'S SERVICE ADDRESS.
3. Scan and email a copy of the completed Agreement to gerryl.amorin@crasc.ca

On receipt of your signed Agreement, the Commission will sign Page 7 to complete a fully executed Agreement. CRASC will scan and email a copy to you for your records.

Thank you for your attention to this matter and we look forward to serving your ARB needs for a further 3-year term.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gerry Amorin", is positioned above the typed name.

Gerry Amorin, CPA | Manager, Finance Officer

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Office Use Only

Member or Participant

Municipality: _____

Received: _____

**MEMBER
MEMORANDUM OF AGREEMENT
2025 - 2027**

**LOCAL ASSESSMENT REVIEW BOARDS
and
COMPOSITE ASSESSMENT REVIEW BOARDS**

Capital Region Assessment Services Commission



1 January 2025

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MEMORANDUM OF AGREEMENT

made between

CAPITAL REGION ASSESSMENT SERVICES COMMISSION
(the “Commission”)

and

(the “Member”)

WHEREAS the Commission will provide specific administrative and financial services relating to Assessment Review Boards to the Member.

AND WHEREAS the Commission and the Member have reached agreement with respect to the terms and conditions under which the Commission will provide such administrative and financial services to the Member.

NOW THEREFORE the Commission and the Member agree as follows:

1. DEFINITIONS

- a. “**Board**” means the Board of Directors of the Capital Region Assessment Services Commission.
- b. “**Commission**” means the Capital Region Assessment Services Commission.
- c. “**Fiscal Year**” means 1st of January to 31st of December.
- d. “**Member**” and “**Municipality**” mean a municipal authority listed in the Appendix to Alberta Regulation 77/96, as amended from time to time.
- e. “**Panelist**” means an individual who is accredited by the Alberta Land & Property Rights Tribunal (“LPRT”) to hear Assessment Complaints.
- f. “**Assessment Review Board**” and “**ARB**” mean either the Local Assessment Review Board (“**LARB**”) or the Composite Assessment Review Board (“**CARB**”).
- g. “**Assessment Clerk**” means an individual who is accredited by the Alberta LPRT to perform assessment clerk services.

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- h. "Term" means the term of this agreement as set forth in Section 2.

2. TERM

The term of this agreement is as specified in Schedule "A" hereto. The Term may be extended by an agreement in writing between the parties hereto before the end of the Term, failing which the agreement shall terminate at the end of the Term without notice by either party to the other and without additional compensation from the Member to the Commission.

3. OBLIGATIONS of the COMMISSION

The Commission will provide a full ARB administration service from receipt of Complaint forms through to distribution of the hearing decisions, including, but not limited to:

- a. receiving Complaint forms from the Member, acknowledging their receipt, setting up hearings, preparing and distributing Notices of Hearings, attending each hearing and distributing the decision.
- b. maintaining a Panelist pool sufficient to respond to the Member's requirements for Assessment Review Board hearings.
- c. annually providing the Member with:
 - i. a list of Commission approved Panelists from which the Commission can draw to fill its hearing needs;
 - ii. the name of the chair of the LARB and CARB;
 - iii. the name of the Assessment Clerk of the LARB and CARB.
- d. apprising the Member of such information relevant and necessary for the performance of its legislated duties and responsibilities with respect to Assessment Review Boards.
- e. providing an Assessment Clerk at Assessment Review Board hearings, unless the Member informs the Commission of its wish to provide its own Assessment Clerk.
- f. assisting the Panelists to prepare a written decision from each hearing and distributing the decision to the appropriate parties. *NOTE - The decisions, reasons therefore and the writing of the decision are the responsibility of the hearing panelists. The clerk will provide only administrative and clerical assistance to this function.*
- g. preparing, and distributing to the Member appropriate administrative and operating policies and procedures relating to Assessment Review Boards.

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- h. annually meeting with the Panelists to review activities and ensuring that the Panelists are current with respect to Assessment Review Board hearing information.

Panelist Nominations:

From time to time the Commission will contact Members seeking nominations of suitable individuals who may be appointed as potential Panelists so that an acceptable pool of accredited Panelists can be maintained. The determination of the Panelist pool rests solely with the Commission.

Should the Commission decide to accept the Member's nominee, the Commission will contact the Member's nominee to outline the requirements for being considered as a Panelist and inform the nominee of pending training and accreditation requirements and opportunities. Upon successful accreditation, the nominee will be entered on the Commission's Panelist pool registry as maintained by the Commission.

4. OBLIGATIONS of the MEMBER

The Member will cooperate with the Commission to ensure the smooth running of the Commission's ARB practices and procedures, including, but not limited to:

- a. annually appointing to the LARB and CARB the list of Commission Panelists, the name of the chair and the name of the Assessment Clerk, provided to the Member by the Commission each year. *NOTE - The Commission draws from only its own designated pool of Panelists to sit on Commission administered hearings.*
- b. providing the Commission with immediate notification by email when an Assessment Review Board Complaint has been filed with the Member.
- c. for each complaint, promptly scanning and emailing the following to the Commission: (*IMPORTANT - Where the following documentation contains colour, the document should be scanned in colour.*)
 - Assessment Review Board Complaint form
 - Assessment Complaints Agent Authorization form - if appropriate
 - Proof of payment of applicable complaint fee
 - All other documentation provided by the complainant accompanying the ARB Complaint form
 - Copy of the assessment notice or combined assessment/tax notice that is the subject of the complaint
 - Confirmation of the date that the complaint was received by the Member and that the complaint was received within the deadline for submission of complaints.
- d. when requested by the Commission, providing a suitable meeting room or other means of facilitating a hearing (e.g. setting up, providing and hosting suitable

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videoconference and/or teleconference facilities) for the Assessment Review Board hearing without charge to the Commission. The decision regarding how the hearing will take place, e.g in person, by video/teleconference or by other means will be at the sole discretion of the Commission.

5. FEES and EXPENSES

Each year the Board will review the budget for Assessment Review Board services and will establish such fees as it deems appropriate. Annually, the Member will be informed as to what the forthcoming year's fees will be. Effective at the commencement of this Agreement, these approved fees and expenses are as shown in Schedule "A", and they will remain in effect for the remaining years of this agreement unless changed by the Board.

The Commission will invoice each Member for the applicable fees and expenses listed in Schedule "A" and the Member will pay those invoices in a timely manner.

Should the Board change the fees in Schedule "A", the Member has the option to withdraw from this agreement within 30 days from the latter of the date of the change(s) coming into effect and the Member being informed of the change(s).

6. LEGAL EXPENSES

The Assessment Review Board (ARB) is a quasi-judicial board established in accordance with the Municipal Government Act and your municipal bylaw. The Board is independent from your municipality and is comprised of citizen members appointed by Municipal Council.

The ARB makes decisions in an impartial manner and applies the principles of natural justice and procedural fairness, which includes the right to legal counsel.

In some circumstances the ARB will request legal counsel to support its role in the complaint/hearing/decision writing process; the Municipality is solely responsible for the cost to retain sufficient legal services. It is normal protocol for the legal account to be opened in CRASC's name to maintain genuine independence. The legal invoices will then be billed back to the municipality at cost for reimbursement.

7. MEMBER INFORMATION

All Member information relating to the Assessment Review Board complaints is deemed the property of the Member.

Other than for the proper functioning of the Assessment Review Board process, the Commission will not disclose or make known to any person the Member information or



any matter or thing which comes to the knowledge of or is disclosed to the Commission by reason of this Agreement and shall retain all such knowledge as confidential, unless the Commission is required by law, or is expressly authorized by the Member in writing, to disclose or make known the knowledge.

Where Member information, whether paper or electronic, is in the temporary possession or control of the Commission, the Commission will ensure the security and safety of all data and allow only authorized access to the Member information.

8. TERMINATION

A Member shall be entitled to terminate this agreement upon six (6) months written notice together with payment of the annual fees for the balance of the Term.

The Commission reserves the right to terminate this agreement upon six (6) months written notice to the Member.

9. SURVIVAL

The provisions of this agreement, which by their context are meant to survive the expiry or earlier termination of this agreement, shall so survive for the benefit of the party relying upon the same.

10. NOTICE

Whether or not so stipulated herein, all notices, communication, requests and statements required or permitted hereunder shall be in writing.

11. ASSIGNMENT

This agreement or any rights arising out of this agreement shall not be assigned by either party hereto without the other party's prior written consent, which consent shall not be arbitrarily withheld.

12. ENTIRE AGREEMENT

This agreement represents the entire agreement between the parties with respect to the subject matter hereof.

13. AMENDMENTS

This agreement can be modified, amended or assigned only by a written instrument duly executed by the parties.

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OTHER:

14. Judicial Review of an ARB decision:

Judicial reviews of the Board's decisions are governed by section 470 of the Municipal Government Act.

If the municipality is considering an application to the Court of King's Bench it is mandatory that legal counsel is consulted. Please note this is beyond the scope of this contract.

The ARB Members and Clerk are not able to offer any legal advice, suggestions, or guidance with respect to such inquiries. The CRASC Clerk may assist in securing legal representation if requested.

IN WITNESS WHEREOF the parties hereto have executed this agreement by the hands of their respective, properly authorized officers, on their behalf.

THE COMMISSION:

CAPITAL REGION ASSESSMENT SERVICES
COMMISSION

Per:
Authorized Signature

Name

Date

THE MEMBER:

Name of Member Municipality

Per:
Authorized Signature

Name

Date

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SCHEDULE "A"

TERM of AGREEMENT

The Term of this agreement is for the period from 1 January 2025 to 31 December 2027.

FEES and EXPENSES

The compensation payable by the Member to the Commission for its performance of this agreement is as follows:

1. Annual Fees per Member - Per Fiscal Year

- a. Core fee of \$400, plus;
- b. Per parcel fee of \$0.15, based on the number of Member's parcels on file with the Commission as at 1 January of each year of the Agreement.

2. Hearing Fees - Per Hearing

Assessment Review Board Hearing Fees are chargeable to the Member for each hearing and depend on the services provided to the Member for each hearing. Not all fees may be chargeable for every hearing.

a. Hearing:

\$800 for each LARB hearing

\$800 for each CARB hearing

b. Panelist:

\$193 per Panelist for each hearing and associated travel time that do not exceed four (4) hours.

\$330 per Panelist for each hearing and associated travel time that exceed four (4) hours and do not exceed eight (8) hours.

\$495 per Panelist for each hearing and associated travel time that exceed eight (8) hours.

c. Presiding Officer:

\$248 per Presiding Officer for each hearing and associated travel time that do not exceed four (4) hours.

\$440 per Presiding Officer for each hearing and associated travel time that exceed four (4) hours and do not exceed eight (8) hours.

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\$660 per Presiding Officer for each hearing and associated travel time that exceed eight (8) hours.

d. Assessment Clerk:

\$800 for each hearing where the Commission provides an Assessment Clerk.

Note: If panel deliberations take place on a date other than the Hearing Date, additional charges will apply as per the hearing rates above.

3. Hearing Expenses

Travel and subsistence expenses are chargeable to the Member for each hearing. These are based on the rates established from time to time by the Government of Alberta for its Boards, Agencies and Commissions.

4. Judicial Review

If a complaint is appealed, CRASC offers Clerk Services at a rate of \$125 per hour. This would include but is not limited to responding to "Notice to Obtain Record of Proceedings" and any other administrative tasks that the ARB Clerk has jurisdiction to perform.

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COMMISSION'S SERVICE ADDRESS

The Commission's address for service of notices is:

Capital Region Assessment Services Commission
11810 Kingsway
Edmonton, Alberta T5G 0X5

Telephone: 780-451-4191
Email: info@crasc.ca

MEMBER'S SERVICE ADDRESS

The Member's address for service of notices is:

Name of municipality _____

Contact name _____

Address 1 _____

Address 2 _____

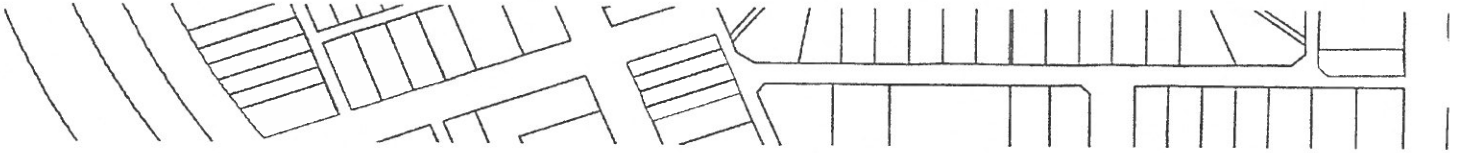
City/Province _____

Postal Code _____

Telephone: _____

Email: _____

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September 13, 2024

MPS FILE NUMBER: 24-R-903

Chief Administrative Officer of the Summer Village of Silver Sands

Dear Sir/Madam:

RE: PROPOSED SUBDIVISION
Legal Description: Pt. SW 3-54-5-W5
Municipal Address: N/A
Summer Village of Silver Sands

A copy of this subdivision application is referred to you for your and your staff's comments.

Any concerns or recommended conditions of approval should be explained in detail. The attached list of questions should also be completed and returned.

Please respond quoting our file number within twenty-eight (28) days of the date of this letter. The application will be finalized, and a report prepared for the consideration of your Subdivision Authority on the information available at that time.

Please contact me at (780) 486-1991 or at s.barrett@munplan.ab.ca for any clarification.

Yours truly,

Shelly Barrett

Shelly Barrett
Municipal Planning Services (2009) Ltd.

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DATE RECEIVED: Aug 26, 2024

DEEMED COMPLETE: September 13, 2024

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided 18473 71 ALBERTA LTD Address, Phone Number, and Fax Number _____

2. Name of person authorized to act on behalf of owner (if any) _____ Address, Phone Number, and Fax Number 71

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL PART of the SW ¼ SEC. 3 TWP. 54 RANGE 5 WEST OF 5 MERIDIAN.

Being ALL PART of LOT _____ BLOCK _____ REG. PLAN NO. _____ C.O.T. NO. _____

Area of the above parcel of land to be subdivided 3.561 hectares (2.56 acres) Approx

Municipal address (if applicable) N/A

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: Summer Village of Silver Sands

b. Is the land situated immediately adjacent to the municipal boundary? YES NO

If 'YES', the adjoining municipality is _____

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES NO

If 'YES', the Highway # is: _____

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES NO Wetlands

If 'YES', the name of the water body/course is: _____

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES NO

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
<u>7 partially serviced RV sites</u>	<u>Future Residential & 7 Partially serviced RV sites</u>	<u>DC - Direct Control</u>

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
<u>mostly flat ^{one} hill</u>	<u>Poplar trees</u>	<u>SANDY LOAM</u>

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.

RV's on lot will remain

Describe the manner of providing water and sewage disposal.

Water tank + septic holding tank

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I Row ROBERTS hereby certify that I am the registered owner OR I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

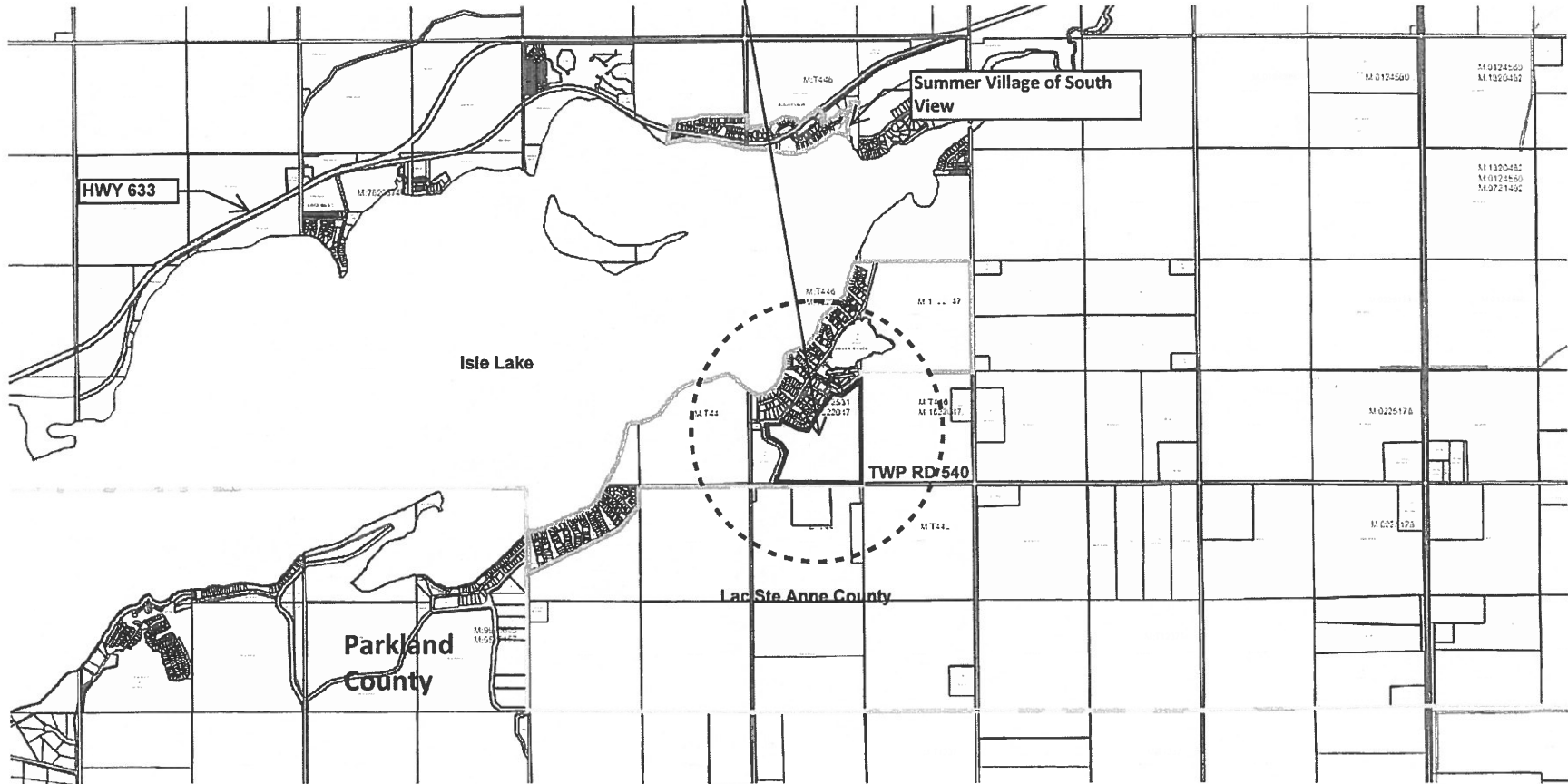
Signature [Signature]

Date Aug 12/24

ab

MPS FILE 24-R-903

LOCATION MAP

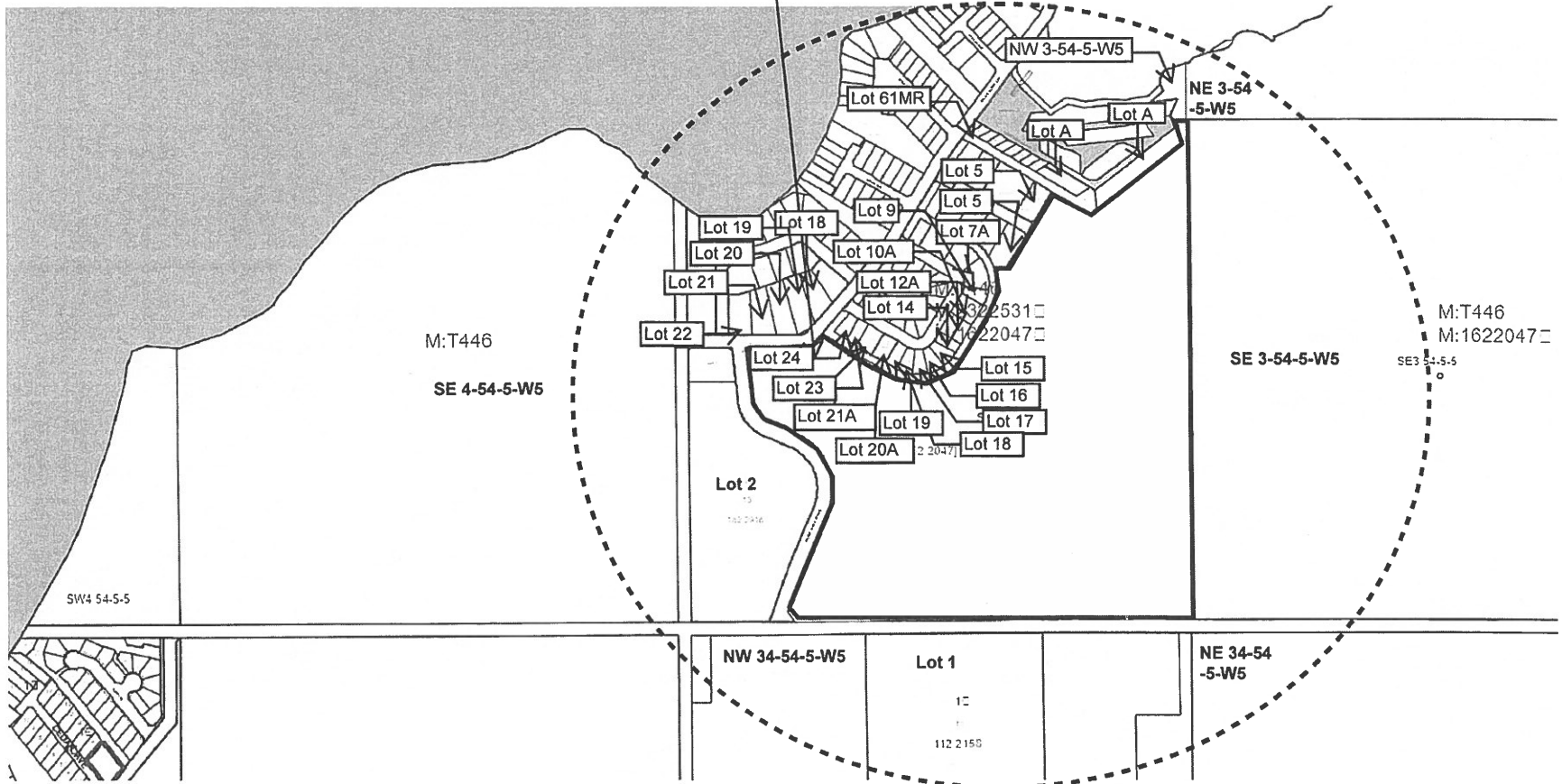


Legal Description: Pt. SW 3-54-5-W5
Municipal Address: N/A
Summer Village of Silver Sands

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MPS FILE 24-R-903

LOCATION MAP



Legal Description: Pt. SW 3-54-5-W5

Municipal Address: N/A

Summer Village of Silver Sands

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FORM 2b | STATEMENT REGARDING NO ABANDONED WELLS

I/We RON ROBERTS PLEASE PRINT
the registered owner(s) (or authorized agents) of SW 3 54 55

have consulted the Alberta Energy Regulator (AER) Abandoned Well Map Viewer, and verified that:

THERE ARE NO ABANDONED WELLS LOCATED ON THE PROPERTY SUBJECT TO THIS APPLICATION.

I/We have attached a copy of the AER map showing the subject property.

[Signature]

Signature of Registered Owner (or Agent)

Aug 12/24
Date

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FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT



Abandoned Well Map Viewer

Search...

Getting Around

Annotate

Analysis



Tool Labels



Print



Help



Pan



Zoom In



Zoom Out



Full Extent



Previous Extent



Next Extent

Printing

Help File

Navigation Tools



Polygon



Rectangle



Export well to excel

Location Info

Output Format

Pdf

Map Scale

Current Scale - 1: 144448

Author

XXX

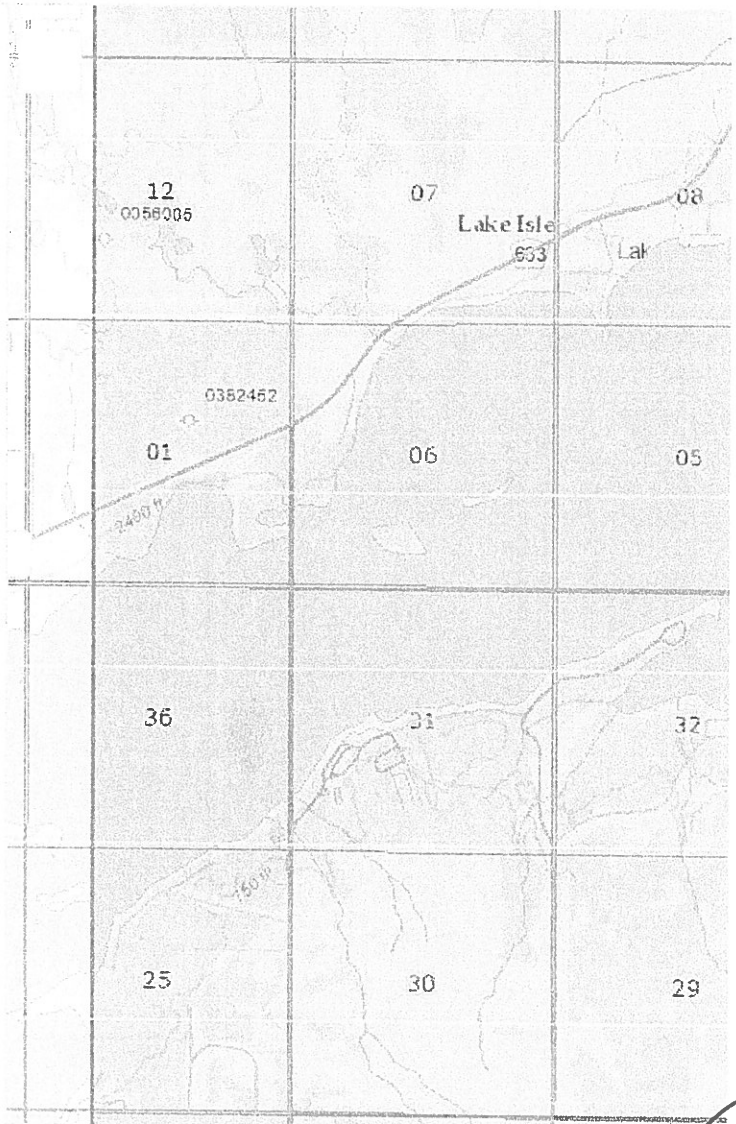
Title

Abandoned Well Map

Lock print preview with map

Print

Cancel



Welco...



Layers



Down...

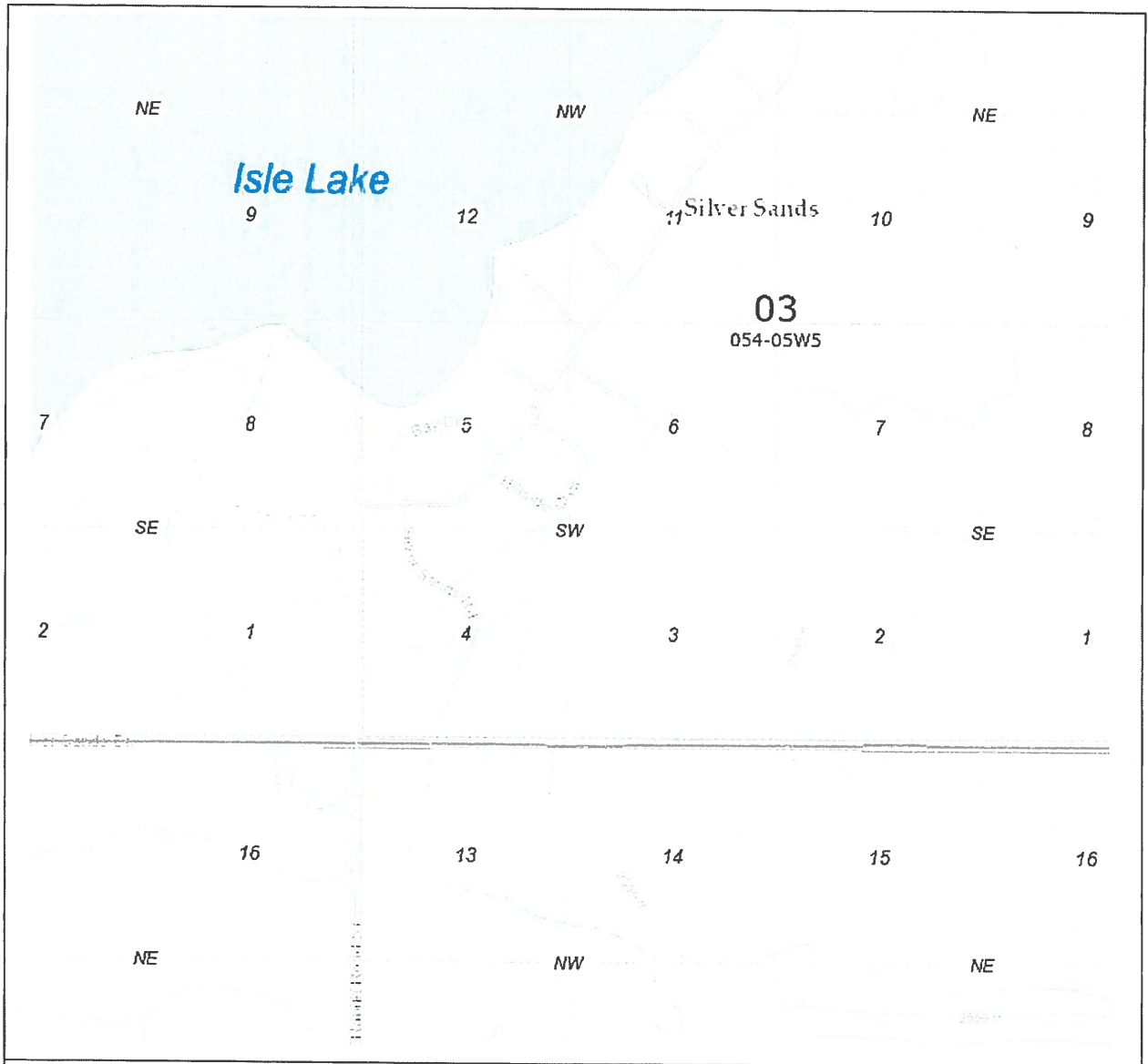


Print ...

World To...

Scale 1: 72,224

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Abandoned Well Map	Base Data provided by: Government of Alberta	
	Author: XXX	Printing Date: 8/26/2024
Legend ◊ Abandoned Well (Large Scale) ○ Revised Well Location (Large Scale) — Revised Location Pointer Paved Road (20K) — Primary Divided — Primary Undivided 4L — Primary Undivided 2L — Primary Undivided 1L — Interchange Ramp — Secondary Divided — Secondary Undivided 4L	Date Date (if applicable)	
	The Alberta Energy Regulator (AER) has not verified and makes no representation or warranty as to the accuracy, completeness, or reliability of any information or data in this document or that it will be suitable for any particular purpose or use. The AER is not responsible for any inaccuracies, errors or omissions in the information or data and is not liable for any direct or indirect losses arising out of any use of this information. For additional information about the limitations and restrictions applicable to this document, please refer to the AER Copyright & Disclaimer webpage: http://www.aer.ca/copyright-disclaimer .	Scale: 18,055.95 0.25 Kilometers 0
		Projection and Datum: WGS84 Web Mercator Auxiliary Sphere

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AER Setback Referral Form



Refer to *AER Bulletin 2013-03: Mandated Subdivision and Development Application Referrals, Setback Relaxations, Land Development Information Package, and Abandoned Well Information* for land-use descriptions and instructions on determining when to refer applications to the AER. Failure to follow the recommended process may result in delays in the review of your referral.

All queries relating to setback referrals can be directed to the Emergency Preparedness and Assessment help line at 403-297-2625.

Date
Month: <u>09</u> Day: <u>13</u> Year: <u>2024</u>

1. Subdivision and Planning Authority Information
Subdivision and planning authority: _____
Subdivision/development application no.: <u>24-r-903</u>
Contact name: <u>Shelly Barrett</u> Contact number: <u>1-780-486-1991</u>
E-mail address: <u>s.barrett@munplan.ab.ca</u>

2. Land Information
Legal land description of proposed development:
QTR: <u>SW</u> SEC: <u>3</u> TWP: <u>54</u> RG: <u>5</u> M: <u>5</u>

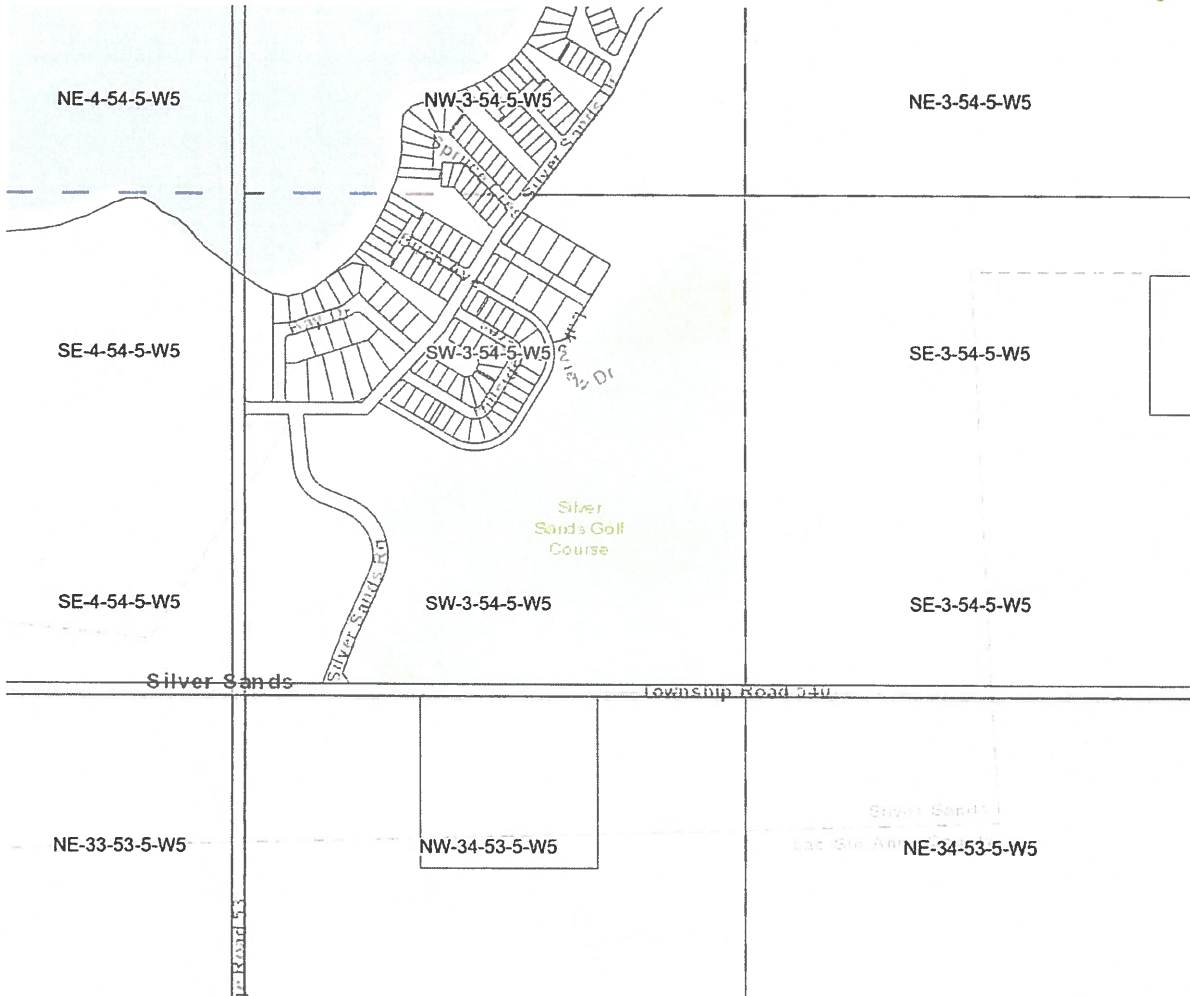
3. Land-Use Description
<input checked="" type="checkbox"/> Permanent dwelling <input type="checkbox"/> Unrestricted country development <input type="checkbox"/> Urban centre <input type="checkbox"/> Public facility

4. Nearest Sour Gas Facility
Is there any sour gas facility within 1.5 kilometres of the proposed development? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown
If yes, provide the distance from the proposed development to the sour gas facility : _____ metres

Submit the completed form to setbackreferrals@aer.ca. Please note that you may be contacted for further information about your setback referral.

The AER will not respond to any referrals that are not required as per *AER Bulletin 2013-03*.

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Design Flood

-  Floodway
-  Flood Fringe
-  High Hazard Flood Fringe
-  Protected Flood Fringe
-  Overland Flow (Flood Fringe)

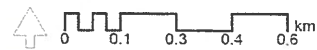
Note: Not all flood fringe zones have been defined for all studies

 Flood Berm

Larger Floods

-  1:200 Flood
-  1:500 Flood

Note: Larger floods are not part of the 1:100 Design Flood Hazard Area and may not be available for all areas

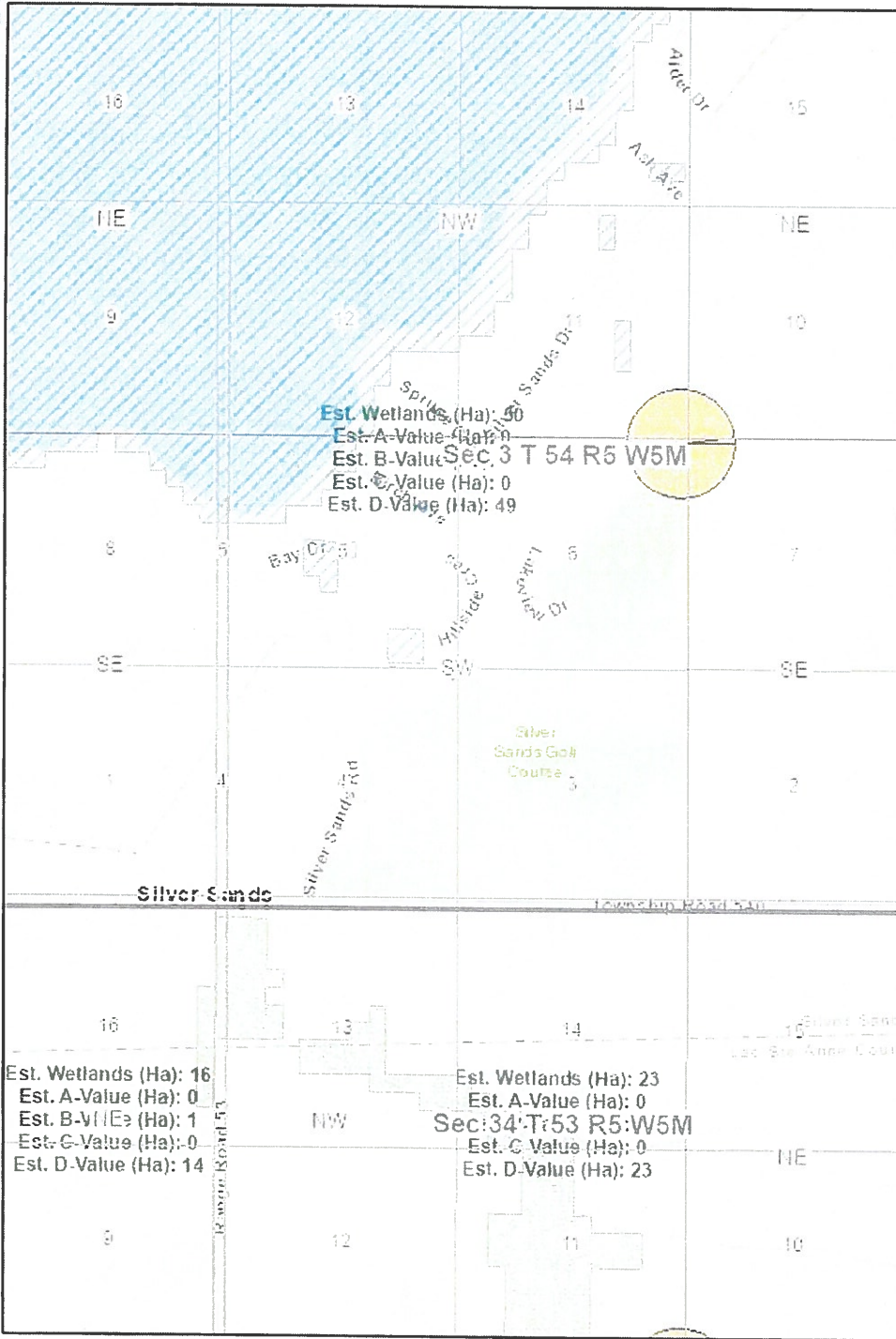


Map Projection: Mercator Auxiliary Sphere
 Map Datum: World Geodetic System 1984
 Flood Level Datum: Canadian Geodetic Vertical Datum of 1928

The flood information as depicted is subject to change, therefore the Government of Alberta assumes no responsibility for discrepancies at the time of use.

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Map Results



Legend

- ATS Section with Road Allowance Hydro
- ATS Quarter Section with Road Below Hydro
- ATS Legal SubDivision with Road Label Below Hydro
- ATS Township Index Outline 7
- ATS Section with Road Allowance Outline
- ATS Quarter Section with Road Outline
- ATS Legal Subdivision with Road Outline
- ABWRET - Estimate of Relative Value By Section Dataset Area Outline
- ABWRET - Relative Wetland Value Units Outline
- ABWRET - Estimate of Relative Value By Section Pie Chart - Visible at :
- Estimated A-Value Hectares
- Estimated B-Value Hectares
- Estimated C-Value Hectares
- Estimated D-Value Hectares
- ABWRET - Estimate of Relative Value By Section - Visible at Scale 108
- Bog
- Fen
- Marsh
- Open Water
- Swamp

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Monday, August 26, 2024 15:19:40 -06:00



Map Scale: 1: 18,056

Alberta Government
GeoDiscover Alberta

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Search the Listing of Historic Resources

Define Search Area(s) *Enter the legal description(s) you wish to search. Multiple Sections or LSDs must be separated by hyphens or commas.*

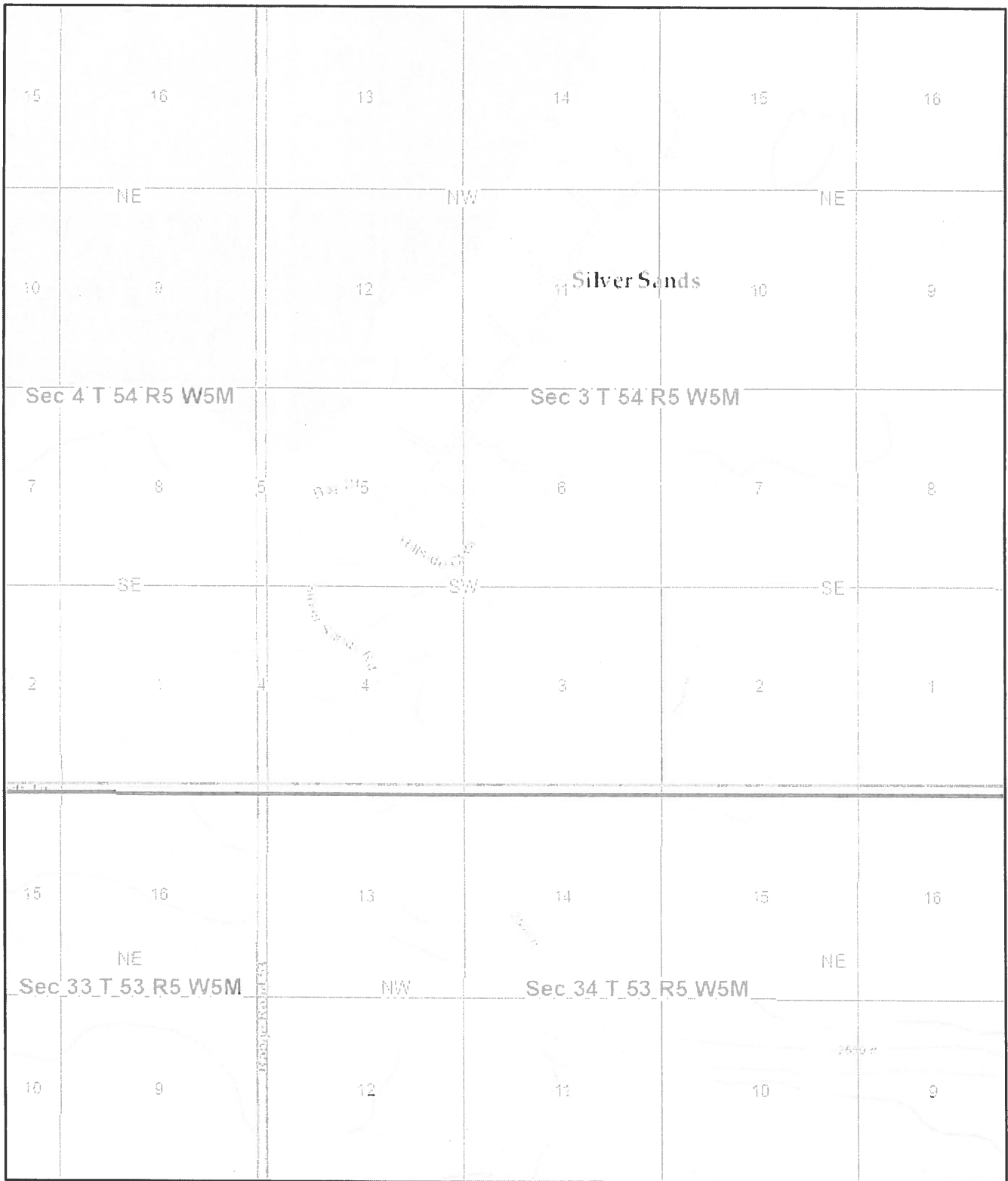
MER	RGE	TWP	Section(s)	LSD List
5	▼ 5	▼ 30	▼ 34	
5	▼ 5	▼ 53	▼ 33	
5	▼ 5	▼ 54	▼ 3	
5	▼ 5	▼ 54	▼ 4	
Rows 1 ▼				

Records found in search area

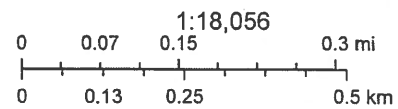
No records found.

Release 2.3.5. Screen ID: 65958

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8/26/2024, 3:12:48 PM



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- ATS Section with Road Allowance Label Above Hydro
- ATS Quarter Section with Road Allowance Label Below Hydro
- ATS Legal SubDivision with Road Allowance Label Below Hydro

- ATS Township Index Outline 7
- ATS Section with Road Allowance Outline 3
- ATS Quarter Section with Road Allowance Outline

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Authorization Viewer - Search Results









For Water Act approvals, amendments and Code of Practice notifications issued by the Alberta Energy Regulator during or after 2018, please refer to the following link [OneStop Application Query Tool \(aer.ca\)](#).

The Search Used the Following Values:	
Legal Land Location:	SW 03-054-05-W5
Act / Document Type:	Water Act, EPEA
Show Inactive Authorizations:	Yes




The resulting Authorizations based on the search criteria will be displayed below. A  will appear next to the Authorization when documentation is available for viewing or downloading. Please click [Viewer Help](#) if you encounter problems viewing the Authorization document.

Clear & Return

12 Result(s)

	Document 00009331DRAS-00-00 SILVER SANDS RV RESORT/WATER APPROVAL - WETLAND DISTURBANCE/2118811 ALBERTA LTD/DAPP0001655 is held by 2118811 Alberta LTD, under the provisions of the <i>Water Act</i> . This Approval is currently issued as of May. 20, 2022 and expires on Aug. 27, 2024. This approval is held in the DRAS system.
	Document 00009332DRAS-00-00 SILVER SANDS RV RESORT/WATER APPROVAL - DRAINAGE APPLICATION/2118811 ALBERTA LTD/DAPP0001642 is held by 2118811 Alberta LTD, under the provisions of the <i>Water Act</i> . This Approval is currently issued as of May. 20, 2022 and expires on Aug. 27, 2032. This approval is held in the DRAS system.
	Document 00046738-00-00 FALLIS/EROSION/HAROLD FALLIS - F100092 is held by Harold Fallis, under the provisions of the <i>Water Resources Act</i> . This Permit is currently expired.
	Document 00187321-00-00 SILVER SANDS/WITHDRAWAL/SILVER SANDS GOLF COURSE is held by Major Holdings Ltd (Silver Sands Golf Course), under the provisions of the <i>Water Act</i> . This Licence is currently expired.
	Document 00187485-00-00 SILVER SANDS/WITHDRAWAL/SILVER SANDS GOLF COURSE is held by Major Holdings Ltd (Silver Sands Golf Course), under the provisions of the <i>Water Act</i> . This Licence is currently expired.
	Document 00425653-00-00 SILVER SANDS/BOAT LAUNCH/SUMMER VILLAGE OF SILVER SANDS - F00149230 is held by Summer Village of Silver Sands, under the provisions of the <i>Water Act</i> . This Approval is currently issued as of Jan. 07, 2020 and expires on Jul. 01, 2029.
	Document 00438227-00-00 SILVER SANDS/Shoreline Modifications/SUMMER VILLAGE OF SILVER SANDS - EAS APL NO 5042268 is held by Summer Village of Silver Sands, under the provisions of the <i>Water Act</i> . This Approval is currently issued as of Jul. 17, 2019 and expires on Oct. 04, 2021.
	Document 00448774-00-00 SILVER SANDS/AQUATIC AND FLOWERING RUSH TREATMENT/SUMMER VILLAGE OF SILVER SANDS - EAS APL NO 5042861 is held by Summer Village of Silver Sands, under the provisions of the <i>Water Act</i> . This Approval is currently expired.
	Document 00448774-00-01 SILVER SANDS/AQUATIC AND FLOWERING RUSH TREATMENT/SUMMER VILLAGE OF SILVER SANDS - EAS APL NO 5042861 is held by Summer Village of Silver Sands, under the provisions of the <i>Water Act</i> . This Approval is currently expired.

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	Document 00476515-00-00 NA/OTHER (EG: FIREPROTECTION, ETC.)/RON ROBERTS - F00476515 is held by Ron Roberts, under the provisions of the <i>Water Act</i> . This Licence is currently cancelled by department.
	Document 00477949-00-00 SILVER SANDS/CLUB HOUSE & IRRIGATION/1847371 ALBERTA LTD. O/A SILVER SANDS GOLF COURSE - F60406 is held by 1847371 Alberta Ltd., under the provisions of the <i>Water Act</i> . This Licence is currently issued as of Mar. 16, 2022 and expires on Mar. 15, 2032.
	Document 00481905-00-00 ALBERTA ENVIRONMENT AND PARKS - AQUATIC INVASIVE SPECIES, PESTICIDE SPECIAL USE, EDMONTON is held by Alberta Environment and Protected Areas, under the provisions of the <i>Environmental Protection & Enhancement Act</i> . This Approval is currently issued as of Aug. 01, 2022 and expires on Aug. 01, 2027.

Clear & Return

Comments regarding the Authorization Viewer page may be directed to the Regulatory Programs Branch RAC.Environment@gov.ab.ca.



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Traditional Agriculture Registration Viewer

There is 1 error message:

- No result found for the selected location. Please try again.

Search For Registration Using Legal Land Description / Location:

Display Volume
In:

- Metric (m³)
 Imperial
(gal)

Legal Subdivision:

Quarter Section: SW ▾

Section: 3

Township: 54

Range: 5

Meridian: 5 ▾

Search

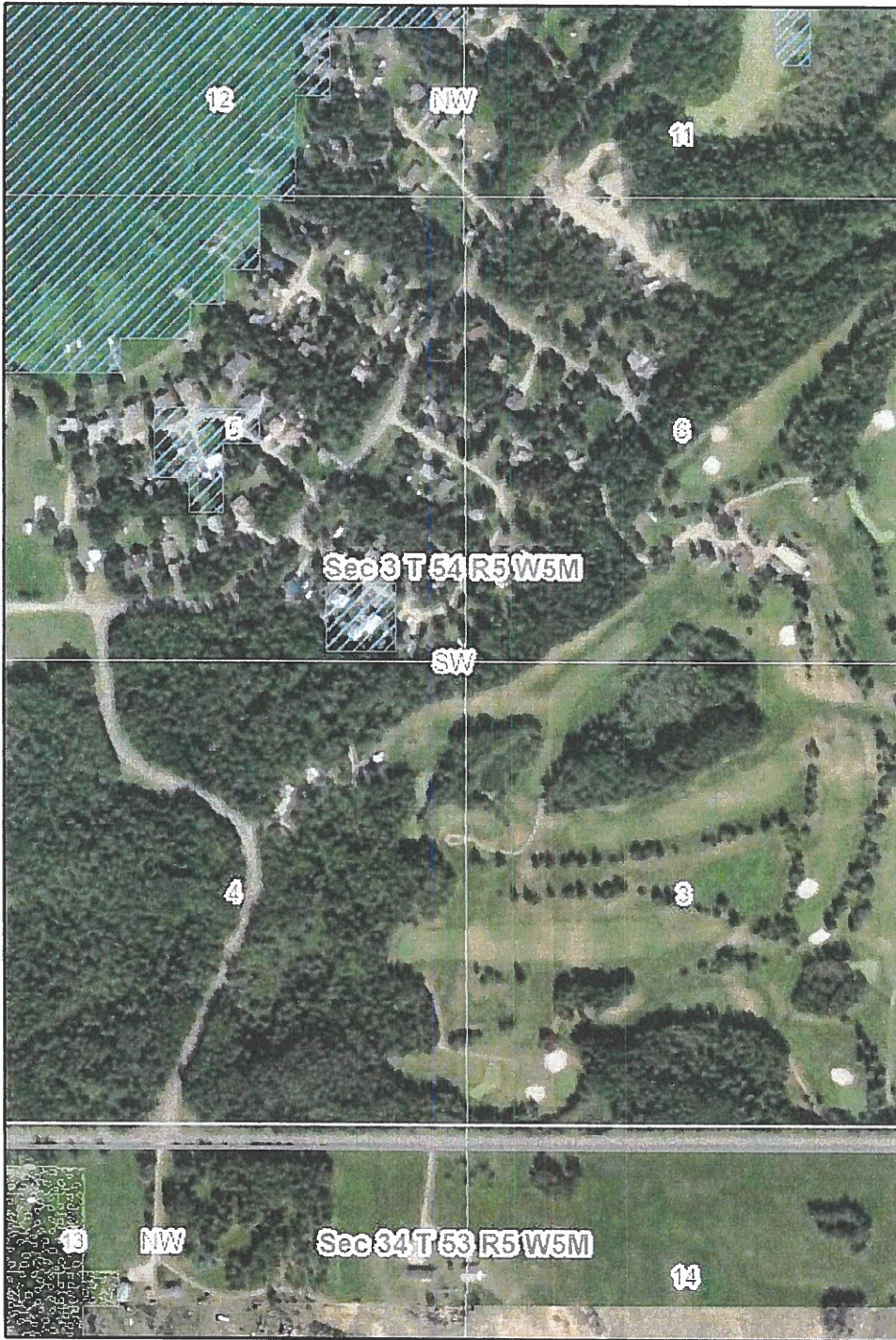
Clear

Comments regarding the Authorization Viewer page may be directed to the Regulatory Programs Branch RAC.Environment@gov.ab.ca.



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Map Results



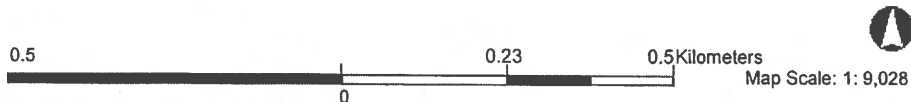
Legend

- ATS Section with Road Allowance Below Hydro
- ATS Quarter Section with Road Allowance Below Hydro
- ATS Legal SubDivision with Road Label Below Hydro
- ATS Township Index Outline 8
- ATS Section with Road Allowance Outline
- ATS Quarter Section with Road Allowance Outline
- ATS Legal Subdivision with Road Outline
- Alberta Merged Wetland Inventor**
 - Bog
 - Fen
 - Marsh
 - Open Water
 - Swamp

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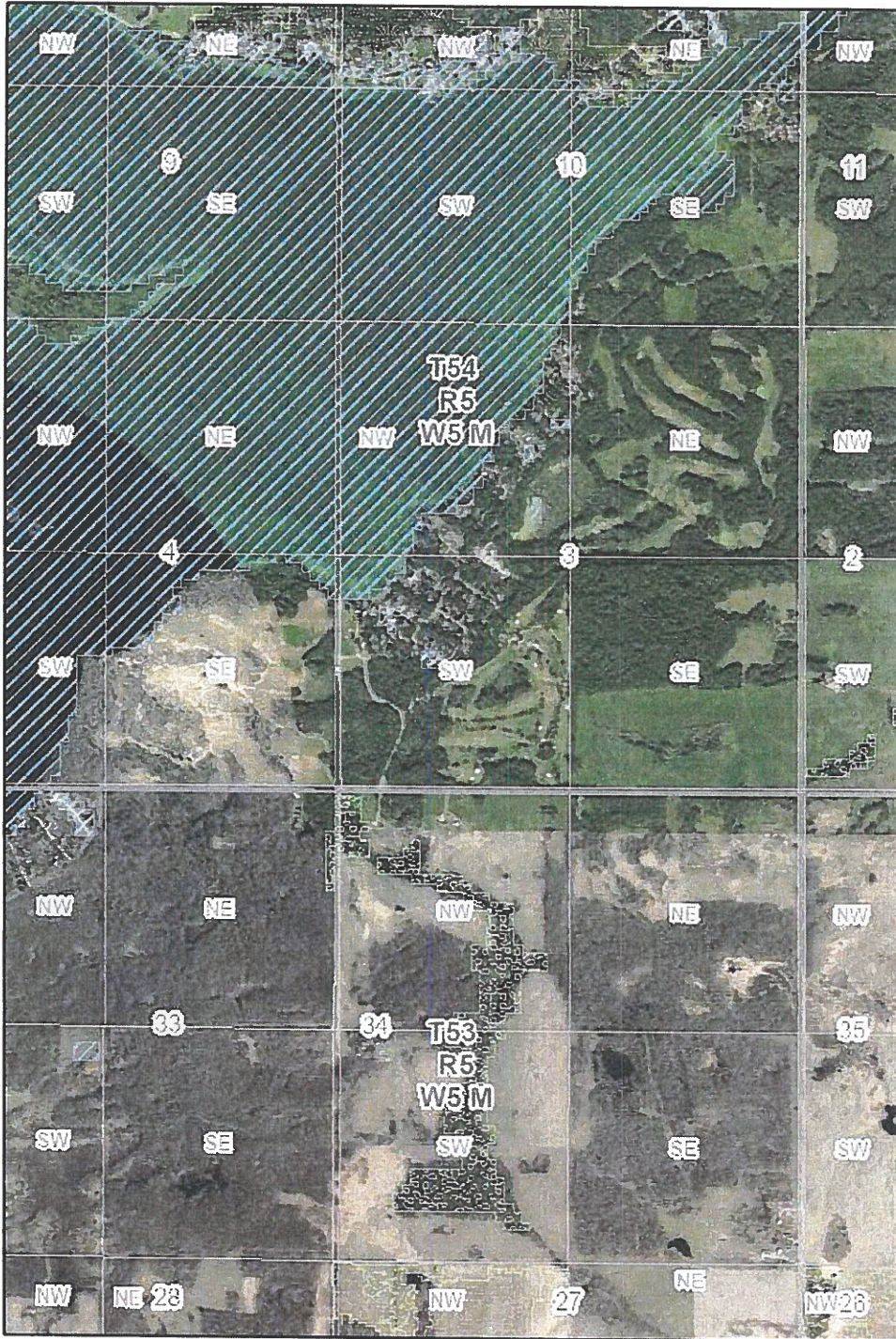
Monday, August 26, 2024 15:20:19 -06:00



Alberta Government GeoDiscover Alberta

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Map Results



Legend

- ATS Township Index Label
- ATS Section with Road Allowance Hydro
- ATS Quarter Section with Road A Below Hydro
- ATS Township Index Outline 6
- ATS Section with Road Allowance
- ATS Quarter Section with Road A Outline
- Alberta Merged Wetland Inventor
 - Bog
 - Fen
 - Marsh
 - Open Water
 - Swamp

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Monday, August 26, 2024 15:20:39 -06:00



Map Scale: 1: 36,112



Alberta Government
GeoDiscover Alberta

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TO BE COMPLETED BY MUNICIPAL STAFF

1. Subject to Section 655(1)(b) of the *Municipal Government Act*, R.S.A. 2000, as amended, should the applicant be required to enter into a development agreement?

YES NO

2. Should the applicant be required to provide accesses and/or approaches to the proposed parcel(s) and to the remainder of the titled area?

YES NO

3. The Subdivision Authority may require Reserve (in the form of MR, MSR, or SR) be provided by land dedication, the payment of money in place of land dedication, or the deferral of land dedication by caveat of up to 10% of the land which is the subject of the application.

a. In your opinion, should Reserves be taken?

YES NO

b. Is there an agreement with the School Division(s) regarding the allocation of Reserves?

YES NO

c. In your opinion, how should any required Reserve related to this application be provided?

- Municipal Reserve
- School Reserve
- Municipal and School Reserve

If some of each, please explain.

- Dedication
- Deferral
- Money-in-place

If some of each, please explain.

If Money-in-place, by appraisal

Or, at what value per hectare? \$ _____

4. Are property taxes outstanding from the previous year?

YES NO

a. If yes, have satisfactory arrangements been made for payment?

YES NO

5. Does the proposed subdivision conform to any:

- a. Land Use Bylaw YES NO
- b. Municipal Development Plan YES NO
- c. Area Structure Plan YES NO
- d. Intermunicipal Development Plan YES NO

6. Is the subject site within 1.5 km of a sour gas facility? ***NEW***

YES NO

7. In rural areas, to your knowledge, is the proposed subdivision within 2 miles of an existing or proposed confined feeding operation (CFO) which requires either an approval or a registration under the *Agricultural Operation Practices Act*?

YES NO

If Yes, please provide any details available.

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S.V. OF SILVER SANDS
Monthly Financials



2024 Actuals
 (ending August) Variance % of
 Function

Income Function	2024 BUDGET			
Taxation Income				
Municipal Tax	310,643	310,643	0	100%
School Foundation Tax	168,185	168,185	0	100%
Minimum Tax (\$1,109 - 2024)	117,053	117,053	0	100%
Senior Foundation Tax	16,376	16,376	0	100%
Designated Industrial Tax	33	33	0	100%
Sub-Total Taxation	\$ 612,290	\$ 612,290	\$0	100%
Grant & Reserve Funding Income				
Operating Grant - LGFF Operating	17,122	17,122	0	100%
Operating Grant - Canada Day (apply annually)	600	600	0	100%
Operating Grant - FIRESMART Canada	500	500	0	100%
Operating Grant - Canada Summer Jobs (apply annually)(made application - waiting on approval)	-	-	0	#DIV/0!
Capital Grant - MSI-C / LGFF	58,898	-	58,898	0%
Capital Grant - CCBF (funding agreement from 2014 to 2024)	-	-	0	#DIV/0!
Special Projects Funding (from reserves or from grant \$ in deferred revenue or from Grant Deposits)	53,372	20,366	33,006	38%
Capital Projects Funding (from reserves or from grant \$ in deferred revenue)	23,102	-	23,102	0%
Transfers from Reserves (2018 LSA Road)(2023/2024/2025 - under agreement \$24,653 per year repayment)	16,092	-	16,092	0%
Sub-Total Grant & Reserve Funding	\$ 169,686	\$ 38,588	\$131,098	23%
Other Income				
Other Income (AMSC Rebate/Lease for 7 RV Lots)	1,400	1,400	0	100%
Penalties on Taxes	4,500	6,741	-2,241	150%
Bank Income	9,870	16,449	-6,579	167%
Sub-Total Other Income	\$ 15,770	\$ 24,590	-\$8,820	156%
Admin Income				
Admin - Sales of Good and Services	500	469	31	94%
Admin - Tax Certificates	500	800	-300	
Admin - NSF Fees	-	-	-	#DIV/0!
Admin - Reserve Transfer (Legal Invoices Offset from other muni's)	2,000	-	2,000	0%
Sub-Total Admin Income	\$ 3,000	\$ 1,269	\$1,731	42%
Bylaw/Emergency Services Income				
Bylaw/Emergency Services - Fines	-	203	-203	#DIV/0!
Bylaw/Emergency Services - Fire Incident Recovery	-	-	0	#DIV/0!
Transfer from Reserves - Provincial Policing	5,902	-	5,902	0%
Sub-Total Bylaw/Emergency Services	\$ 5,902	\$ 203	\$5,699	3%
Utilities Income				
Utilities - Fortis Franchise Fees	5,500	3,952	11,601	72%
Sub-Total Utilities Income	\$ 5,500	\$ 3,952	\$1,548	72%
Public Works Income				
Public Works/Roads - Services Billed Out	-	-	0	#DIV/0!
Public Works/Roads - Sales of TCA	-	3,500	-3,500	#DIV/0!
Public Works/Roads - Transfer from Reserves	-	-	0	#DIV/0!
Sub-Total Public Works Income	\$ -	\$ 3,500	-\$3,500	#DIV/0!
Sewer/Water/Drainage Income				
Sewer/Water/Drainage - Transfer from Reserves	-	-	0	#DIV/0!
Sub-Total Sewer/Water/Drainage	\$ -	\$ -	\$0	#DIV/0!
Planning & Development Income				
Planning & Development - Safety Codes Permit Fees	1,000	1,231	-231	123%
Planning & Development - Development Permit Fees	3,000	1,025	1,975	34%
Planning & Development - SDAB Appeal Fees	-	-	0	#DIV/0!
Planning & Development - Transfer from Reserves	-	-	0	#DIV/0!

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Sub-Total Planning & Development	\$	4,000	\$	2,256	\$	1,744	56%
Parks & Recreation Income							
Parks & Recreation - Grant FCSS		5,501		4,126		1,375	75%
Parks & Recreation - Grant FCSS (funds from Regional Admin - Picnic/AlInet)		-		-		0	#DIV/0!
Parks & Recreation - Grant FCSS (Emergency Services Dinner)		-		-		0	#DIV/0!
Parks & Recreation - Weed Harvesting (LIAMS)		7,500		11,970		-4,470	160%
Parks & Recreation - Transfer from Reserve		-		-		0	#DIV/0!
Sub-Total Parks & Recreation	\$	13,001	\$	16,096	\$	3,095	124%
Requisitions Collected by Municipality (offset)							
Requisitions - Senior Foundation	-	16,376	-	16,376		0	100%
Requisitions - Over/Under Utilized Levy		-		-		0	#DIV/0!
Requisitions - School Foundation	-	168,185	-	74,249		-93,936	44%
Requisitions - Over/Under Utilized Levy		-		-		0	#DIV/0!
Requisitions - Designated Industrial	-	33	-	-		-33	0%
Requisitions - Over/Under Utilized Levy		-		-		0	#DIV/0!
Sub-Total Requisitions	-\$	184,594	-\$	90,625	-\$	93,969	49%
Net Revenue for Municipal Purposes	\$	644,555		612,119	\$	32,436	95%
Expense Function							
Council							
Council Meeting Fees		16,000		8,550		7,450	53%
Council Deductions		-		-		0	#DIV/0!
Council Monthly		5,400		2,850		2,550	53%
Council Travel \ Subsistence		4,000		1,415		2,585	35%
Council SVLSACE		1,666		1,666		0	100%
Council Development		3,000		3,953		-953	132%
Council Integrity Commissioner		1,630		1,500		130	92%
Sub Total Council	\$	31,696	\$	19,934	\$	11,762	63%
Administration							
Administration Contract		80,505		53,670		26,835	67%
W.C.B.		3,332		1,666		1,666	50%
Travel & Subsistence		3,200		2,112		1,088	66%
Conventions/Training (NEW)		1,000		0		1,000	0%
Postage \ Phone \ Storage		5,600		3,827		1,773	88%
Memberships		2,500		2,288		232	91%
Stationery & Printing		3,500		2,295		1,205	66%
Advertising		500		0		500	0%
Auditor		4,800		4,800		0	100%
Assessment		7,650		5,712		1,938	75%
Assessment LARB \ CARB		1,000		452		548	45%
Legal		3,000		6,512		-3,512	217%
Insurance		9,700		9,656		44	100%
Computer Support \ Website		1,800		1,250		550	69%
Meeting Room Fees - Fallis Hall Rent		1,200		1,200		0	100%
General Appreciation		500		0		500	0%
Tax Rebates & Discounts		-		0		0	#DIV/0!
Bank Charges \ Penalties		250		121		129	48%
Land Title Charges		100		2		98	2%
Donation To Other Agency (water well workshop)		300		336		-36	112%
Sub-Total Administration	\$	130,437	\$	95,879	\$	34,558	74%
Election							
Salaries & Wages		-		-		0	
Advertising		-		-		0	
Goods & Supplies		-		-		0	
Census Costs		-		-		0	
Sub-Total Election	\$	-	\$	-	\$	-	
Medical							
Medical Clinic (LSA)		-		-		0	
Sub-Total Medical	\$	-	\$	-	\$	-	

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Public Works				
Salaries \ Wages (Supervisor & Summer P/T)	81,900	66,292	15,608	81%
Payroll Deductions	6,500	5,326	1,174	82%
Payroll Vacation Accrual	3,300	1,849	1,451	56%
Payroll Employee Benefits	8,280	5,521	2,759	67%
Phone Reimburse (PWM)	1,200	800	400	67%
Shop Phone (Telus)	1,600	933	667	58%
Public Works Consultant	-	-	0	#DIV/0!
Shop Security	500	531	-31	106%
Snow Removal \ Grading	1,500	-	1,500	0%
Gravel & Rehabilitation	12,000	6,000	6,000	50%
General Services	1,000	435	565	44%
Signs	700	433	267	62%
Parts, Supplies, Fuel, Equip Repair	17,000	12,452	4,548	73%
Shop Improvements	500	1,402	-902	280%
Electrical	19,000	12,033	6,967	63%
Natural Gas	1,800	1,455	345	81%
Sub-Total Public Works	\$ 156,780	\$ 115,462	\$ 41,318	74%
Storm Water / Drainage				
General Supply - Culverts	500	0	500	0%
Storm Water Drainage Study	-	0	0	#DIV/0!
Sub-Total Storm Water/Dalnage	\$ 500	\$ -	\$ 500	0%
Lagoon / Sewer				
Lagoon/Sewer Capital	-	-	0	#DIV/0!
Lagoon/Sewer Operating	-	-	0	
Sub-Total Lagoon / Sewer	\$ -	\$ -	\$ -	#DIV/0!
Waste Collection				
Waste	24,500	13,987	10,513	
Recycle	6,700	5,082	1,618	
Large Bin Clean Up	5,000	-	5,000	
Waste Commission (Hwy 43)	6,500	3,589	2,911	
Sub-Total Waste Collection	\$ 42,700	\$ 22,658	\$ 20,042	53%
Municipal Planning				
Development Officer	3,600	900	2,700	25%
Development Permit Fees	2,000	100	1,900	5%
Development Enforcement	4,000	-	4,000	0%
Planning (GC)	500	-	500	0%
General Planning Services (General MPS)	1,500	-	1,500	0%
Safety Codes Administration (move line here starting 2024)	1,630	1,500	130	92%
SDAB	300	300	0	100%
Sub-Total Municipal Planning	\$ 13,530	\$ 2,800	\$ 10,730	21%
Recreation & Parks				
Playground Maintenance	1,200	1,386	-186	116%
Boat Launch	1,000	698	302	70%
Clean - Up (Trees)	3,000	1,231	1,769	41%
Weed Inspection \ Spraying	1,200	429	771	36%
Weed Harvesting LIAMS	7,500	11,970.00	-4,470	160%
Library - YRL	800	749	51	94%
Library - Local	1,500	1,500	0	100%
Recreation (LSA)	500	500	0	100%
East End Bus	350	375	-25	107%
FCSS (\$5,593)/(\$987 admin)	6,876	5,190	1,686	75%
FCSS (All Net/Picnic)	-	-	0	#DIV/0!
FCSS (Emerg Services Appreciation)(NEW)	-	-	0	#DIV/0!
Canada Day Celebration	600	600	0	100%
Sub-Total Recreation & Parks	\$ 24,526	\$ 24,628	\$ 102	100%
Emergency Services				
Fire Suppression	39,500	29,437	10,063	75%
Fire Incident Recovery	-	-	0	#DIV/0!
Fire Volunteer Recruitment	1,200	-	1,200	0%
Disaster Services/Emergency	5,500	3,900	1,600	71%

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Directors of Emergency Management	5,000	3,016	1,984	60%
CPO Mayerthorpe	8,000	5,088	2,912	64%
Provincial Policing (collect or fund balance under reserve account or from reserve account)	13,391	13,391	0	100%
Sub-Total Emergency Services	\$ 72,591	\$ 54,832	\$ 17,759	76%
Planned Reserve Contributions				
Provincial Policing	-	-	0	#DIV/0!
Sustainability Reserve	5,485	-	5,485	0%
Tree Removal Reserve	803	-	803	0%
Snow Removal Reserve	536	-	536	0%
Legal Reserve	536	-	536	0%
Election Reserve	1,339	-	1,339	0%
SDAB/ARB Appeals	1,071	-	1,071	0%
MAP Review Reserve	500	-	500	0%
Lagoon Reserve	-	-	0	#DIV/0!
Operating Reserve	-	-	0	#DIV/0!
Roads Reserve	-	-	0	#DIV/0!
Sub-Total Planned Reserve Contribution	\$ 10,270	\$ -	\$ 10,270	
Year-End Audit Accounts				
Annual Amortization	-	-	0	#DIV/0!
Gain/Loss On Sale Of TCA	-	-	0	#DIV/0!
Sub-Total Year-End Audit Accounts	\$ -	\$ -	\$ -	#DIV/0!
Special Projects				
Flowering Rush ACP Grant (Silver Sands is Managing Partner)(Completion Date is Dec 31, 2023)	-	-	0	#DIV/0!
Flowering Rush Municipal Contributions (incl additional \$1,000 from SS, \$2,000 from LILSA, \$2,000 from WC)	23,372	20,366	3,006	87%
LSA County 2018 Rd Project (Repay over 3 Years 23/24/25)(LGFF Additional \$8,561 & Reserves \$16,092)	24,653	-	24,653	0%
Entrance Signs	2,000	-	2,000	0%
Septic Site Inspections	10,000	-	10,000	0%
Assessment Bylaw Review	3,000	-	3,000	0%
Firesmart	5,500	-	5,500	0%
Legal Review Fire Matters	1,000	-	1,000	0%
Status Change Summer Village vs. Village	10,000	-	10,000	0%
Technology Prevention/Risk	-	-	0	#DIV/0!
Sub-Total Special Project	\$ 79,525	\$ 20,366	\$ 59,159	26%
Capital Projects				
2024 Project - Golf Course Road Replace main culvert, add proper culverts to existing approaches, install missing culverts in approaches, add culvert and approach to #6 and reshape drainage on whole street. \$40,000 - \$60,000 Asphalt repair at top of road \$10,000	70,000	-	70,000	0%
2024 Project - Landscape Upgrades (various areas - annual)	7,000	-	7,000	0%
2024 Project - Equipment Purchase walk behind Roughcut Mower	5,000	5,400	-400	108%
Sub-Total Capital Projects	\$ 82,000	\$ 5,400	\$ 76,600	7%
TOTAL	\$ 644,555	\$ 361,959	\$ 282,596	56%

Income Less Expenses - Surplus / (Defect)

\$ 250,160

2024 Budget	2024 Actuals (ending August)	Variance	% of Function
-------------	---------------------------------	----------	---------------

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Silver Sands

Reserve Account Balances

	31-Dec-23	2024 Budgeted Additions	2024 Budgeted Use	31-Dec-24	
Operating Reserves					
Tax Stabilization	\$ 42,985	\$ -	\$ -	\$ 42,985	
Sustainability*	\$ 98,553	\$ 5,485	-\$ 47,092	\$ 56,946	(Special Projects/Repay to LSA County, Firesmart 5K)
Tree Removal	\$ 4,515	\$ 803	\$ -	\$ 5,318	
Snow Removal	\$ 3,010	\$ 536	\$ -	\$ 3,546	
Legal	\$ 3,010	\$ 536	\$ -	\$ 3,546	
Election	\$ 5,525	\$ 1,339	\$ -	\$ 6,864	
Provincial Policing	\$ 10,705	\$ -	-\$ 5,902	\$ 4,803	(Offset Policing Requisition)
SDAB/ARB Hearings	\$ 3,020	\$ 1,071	\$ -	\$ 4,091	
MAP Review	\$ -	\$ 500	\$ -	\$ 500	
Unrestricted Operating	\$ 14,825	\$ -	\$ -	\$ 14,825	
Sub-Total Operating	\$ 186,148	\$ 10,270	-\$ 52,994	\$ 143,424	
Capital Reserves					
General	\$ 10,568	\$ -	\$ -	\$ 10,568	
Land Disposition	\$ 16,408	\$ -	\$ -	\$ 16,408	
Lagoon	\$ 175,820	\$ -	\$ -	\$ 175,820	
Roads	\$ 18,270	\$ -	\$ -	\$ 18,270	
Sub-Total Capital	\$ 221,066	\$ -	\$ -	\$ 221,066	
Total Reserves (Operating & Capital)	\$ 407,214	\$ 10,270	-\$ 52,994	\$ 364,490	

Note: 2024 Budgeted Operating Expenses \$483,030

Reserve goal is to have at least the equivalent of one year's operating.

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Summer Village of Silver Sands

Report to Council

Meeting: September 19, 2024 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

Development Permits: **24DP13-31**

Plan 242 1437, Block 12, Lot 4A – 8 Golf Course Road

Construction of a Single Detached Dwelling, including Covered Deck (150.0 sq. m.) c/w Decks 34.3 sq. m.), Installation of a Water Supply and Septic System.

"As-Built" Construction of a RV Parking Pad and Placement for both the purposes of Storage and Use.

Letters of Compliance: **None**

Regards,

Tony Sonnleitner, Development Officer

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Public Works Report

SVSS Council Meeting September 19, 2024

Update from August 30, 2024

1. Drainage work is in progress. It is going well.

New Items

1. Working on replacing and repairing street sign posts.
2. I would like to have some direction on if we are allowing snowmobiles on the walking trails, especially the drainage ones. I get a lot of complaints from residents about the speed and noise on the walking trails. If we are not allowing them, then I would like to get posts and narrow the access so that snowmobiles and ATVs cannot access them.
3. Hanging baskets from the main entrance to the village were stolen.

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RE: Silver Sands request to access transfer station for clean burnables

Brian Hartman <bhartman@lsac.ca>

Wed 2024-09-11 3:41 PM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Cc: Summer Village Office <administration@wildwillowenterprises.com>; Mike Primeau <mprimeau@lsac.ca>; Greg Edwards <GEdwards@lsac.ca>

Hello Wendy,

Thank you for your inquiry.

This request for access to our Transfer Stations has triggered a review on process on how to handle 14 other municipalities in Lac Ste. Anne County that have the same desire.

We are committed to performing this review during our fall Strategic Planning Session.

We will update you after our session.

Call at any time to discuss,

Brian Hartman

Brian Hartman, CET

GM of Infrastructure, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | WEBSITE: lsac.ca

Extension: 3759

The Lac Ste. Anne County Administration Office has resumed its regular business hours of Monday to Friday, from 8:30am to 4:30pm (including lunch hour). Reception staff are managing all telephone inquiries at this time and representatives from each County department will be on hand to address a variety of ratepayer requests. Thank you for your patience as we implement our re-entry strategy.

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If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Sent: Tuesday, July 2, 2024 2:16 PM

To: Mike Primeau <mprimeau@lsac.ca>; Greg Edwards <GEdwards@lsac.ca>

Cc: Summer Village of Silver Sands <administration@wildwillowenterprises.com>

Subject: Silver Sands request to access transfer station for clean burnables

Good afternoon Mike/Greg - I am not sure who is Manager of your County Transfer Stations these day, so I am sending this request to both of you.

At our last Silver Sands Council meeting, Council passed a motion to inquire if the County would consider allowing our Summer Village residents access to your Darwell T.S. For clean burnables only - 1 day a month (preferably Saturdays).

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I well remember past conversations about summer village access and the ability to weigh materials and charge them back appropriately being the main hinderance.

Let us know your thoughts.

Hope you have a fantabulous summer.

Thanks

W

Wendy Wildman,
Chief Administrative Officer
Summer Village Administration/Wildwillow Enterprises Inc.

Phone: 780-967-0271

Email: wendy@wildwillowenterprises.com

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(4) If council receives a sufficient petition under section 232 requesting an amendment or repeal of a public vote bylaw and more than 3 years but less than 10 years have passed from the date that the public vote bylaw was passed,

- (a) the amendment or repeal must be treated as a bylaw that is required to be advertised, and
- (b) section 233(3), (5), (6) and (7) apply.

(5) If council receives a sufficient petition under section 232 requesting an amendment or repeal of a public vote bylaw and 10 or more years have passed from the date that the public vote bylaw was passed, section 233(3) to (7) apply.

1994 cM-26.1 s234;1995 c24 s31

Result of a vote on a question

235(1) If a majority of electors voting on a bylaw under section 233 or 234 vote in favour of a proposed bylaw, the bylaw as submitted to the vote must be passed by council within 30 days after the date of the vote, without any alteration affecting its substance.

(2) If a majority of electors voting oppose the proposed bylaw, council must not give the bylaw any further readings and all previous readings are rescinded.

1994 cM-26.1 s235

Vote of the Electors - General Provisions

Electors to vote on a question

236(1) A council may provide for the submission of a question to be voted on by the electors on any matter over which the municipality has jurisdiction.

(2) A vote of the electors under subsection (1) does not bind council.

1994 cM-26.1 s236

Local Authorities Election Act

237 A vote of the electors under this Part must be conducted in accordance with the *Local Authorities Election Act*.

1994 cM-26.1 s237

Delaying votes

238(1) If a petition for a vote of the electors is filed with the chief administrative officer within 12 months before a general election and a vote of electors is to be conducted because of the petition, the council may direct that the vote be conducted at the general election.

(2) A vote under subsection (1) must be conducted on the date of the general election whether or not a general election is conducted.
1994 cM-26.1 s238;1995 c24 s32

One year moratorium on similar subject-matter

239 If a vote of the electors is conducted on a bylaw or resolution, the council may refuse to receive any further petition on the same or a similar subject filed within one year after the date of the vote.

1994 cM-26.1 s239

Amendments or repeal of bylaws or resolutions voted on by electors

240(1) A bylaw or resolution that council was required to pass as a result of a vote of the electors may be amended or repealed only if

- (a) a vote of the electors is held on the proposed amendment or repeal and the majority of the electors voting vote in favour of the proposed amendment or repeal,
- (b) three years have passed from the date that the bylaw or resolution was passed and the proposed amendment or repeal is advertised, or
- (c) ten years have passed from the date that the bylaw or resolution was passed.

(2) A bylaw or resolution that council was required to pass as a result of a vote of the electors may be amended if the amendment does not affect the substance of the bylaw or resolution.

1994 cM-26.1 s240

Part 7.1 Recall Petitions

Interpretation

240.1(1) In this Part,

- (a) “notice of recall petition” means a notice of recall petition referred to in section 240.2(2);
- (b) “recall petition” means a recall petition commenced by a notice of recall petition that has been published on a municipality’s website under section 240.2(8)(a);
- (c) “recall petition signature period” means the 60-day period commencing on the date of publication of a notice of recall petition on a municipality’s website under section 240.2(8)(a);



August 27, 2024

File: 24DP12-31

Re: **Development Permit Application No. 24DP12-31**
Plan 223 MC, Block 7, Lot 13 : 13 Birch Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***"AS-BUILT" CONSTRUCTION OF A RECREATIONAL
VEHICLE PARKING PAD AND PLACEMENT OF A
RECREATIONAL VEHICLE FOR BOTH THE PURPOSES OF
STORAGE AND USE.***

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 3- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:

PARKING PAD AND RECREATIONAL VEHICLE LOCATION

- **Front Yard setback shall be 7.6 metres;**
- **Side Yard setbacks shall be a minimum of 1.2 metres; and**
- **Rear Yard setback shall be a minimum of 1.0 metre.**

PARKING PAD CONSTRUCTION

- **The Parking Pad shall have a width of a minimum of 5.5 metres and length of a minimum of 11.0 metres (or greater to accommodate the Recreational Vehicle to be parked thereon).**
 - **The Parking Pad shall be constructed in a manner to provide a hard, mineral based, surface to accommodate a Recreational Vehicle parked upon it.**
- 8- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



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Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **August 27, 2024**

Date of Decision **August 27, 2024**

Effective Date of Permit **September 25, 2024**

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Inspections Group Inc.
Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

**Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0**

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.



September 10, 2024

File: 24DP13-31

Re: **Development Permit Application No. 24DP13-31**
Plan 242 1437, Block 12, Lot 4A : 8 Golf Course Road (the "Lands")
R1A – Residential : Summer Village of Silver Sands

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF A SINGLE DETACHED DWELLING, INCLUDING COVERED DECK (154.0 SQ. M.) C/W DECKS (34.3 SQ. M.), INSTALLATION OF A WATER SUPPLY AND OF A SEPTIC SYSTEM

has been **APPROVED** subject to the following conditions:

1- All municipal taxes must be paid.

2- **SEPTIC SYSTEM:**

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2021 as adopted by legislation for use in the Province of Alberta.

Note: The site plan attached to the application indicates a location along the South Boundary for the Septic Tank. The applicant must ensure that such tank location is undertaken with an awareness of the location of the SANG High Vapour Pressure Gas Pipeline, and the easement thereto.

3- **WATER SUPPLY:**

If by Cistern, the cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.

If by Well, the Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta and / or certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.

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- 4- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 5- **Access construction and location shall be to the satisfaction of the Public Works Supervisor for the Summer Village of Silver Sands. Please contact Dustin, Public Works Supervisor or his designate at (780) 797-2207 or sspublicworks@wildwillowenterprises.com , prior to undertaking any works upon the municipal roadway.**
- 6- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 7- Two (2) Off-Street parking spaces must be provided on site.
- 8- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 9- **The applicants are required to have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR is to be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application.**
- 10- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 12- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
 - **Front Yard (Golf Course Road) setback shall be a minimum of 8.0 metres;**
Note: A High Vapour Pressure Gas Pipeline, owned by Ste Anne Natural Gas (SANG), is registered as an easement upon the Land, and runs parallel to the South Boundary. The applicant shall contact SANG to determine any additional setback requirements.
 - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
 - **Rear Yard setback shall be a minimum of 1.5 metres;**
 - **Maximum Height shall be 9.0 metres (average grade to peak).**

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Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

- 13- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 14- All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e. a lake or stream) or public drainage system (i.e. a municipal ditch). All buildings must be completed with eaves which drain into the Municipal stormwater system.
- 15- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 16- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 17- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



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Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **September 10, 2024**

Date of Decision **September 10, 2024**

Effective Date of Permit **October 9, 2024**

Signature of Development Officer

Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com
Inspections Group Inc.

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

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and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.

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Comparison of the preliminary 2025 Equalized Assessment (EA) to current 2024 EA

The 2025 equalized assessments reflect the 2023 assessment year data reported and declared to the province as of August 22, 2024.

The preliminary 2025 EA is subject to change until October 18, 2024.

*The non-residential equalized assessments reflect all non-residential land and improvements, designated industrial property (property assessed by the province) and non-linear power co-generation property.

This data is formatted according to Education Property Tax Requisition categories.

Municipality Code	Municipality Name	RESIDENTIAL / FARM LAND				NON-RESIDENTIAL				MACHINERY AND EQUIPMENT			
		2025 Residential/Farm land	2024 Residential/Farm land	\$ Diff	% Diff	2025 * Non-residential	2024 *Non-residential	\$ Diff	% Diff	2025 Mach & Equip	2024 Mach & Equip	\$ Diff	% Diff
Cities													
3	AIRDRIE	15,005,545,635	12,764,344,280	2,241,201,355	17.56%	2,251,470,944	1,997,825,361	253,645,583	12.70%	8,882,890	10,443,370	-1,560,480	-14.94%
19	BEAUMONT	3,779,840,591	3,419,893,463	359,947,128	10.53%	269,077,037	250,415,071	18,661,966	7.45%	129,540	129,540	0	0.00%
43	BROOKS	1,176,908,618	1,141,650,718	35,257,900	3.09%	333,303,920	331,151,446	2,152,474	0.65%	1,071,700	1,045,250	26,450	2.53%
46	CALGARY	290,478,683,719	258,825,240,849	31,653,442,870	12.23%	63,455,892,328	59,216,014,254	4,239,878,074	7.16%	393,270,000	382,190,000	11,080,000	2.90%
48	CAMROSE	2,342,084,127	2,229,195,325	112,888,802	5.06%	651,818,923	636,981,535	14,837,388	2.33%	43,092,630	62,857,530	-19,764,900	-31.44%
356	CHESTERMERE	5,955,868,248	4,871,784,939	1,084,083,309	22.25%	271,445,112	238,898,049	32,547,063	13.62%	610,970	600,980	9,990	1.66%
525	COLD LAKE	1,825,845,755	1,692,769,724	133,076,031	7.86%	623,538,591	598,584,924	24,953,667	4.17%	879,160	837,160	42,000	5.02%
98	EDMONTON	150,948,545,557	147,035,437,497	3,913,108,060	2.66%	41,220,172,599	40,755,165,704	465,006,895	1.14%	909,663,235	870,852,314	38,810,921	4.46%
117	FORT SASKATCHEWAN	4,408,552,875	4,138,752,995	269,799,880	6.52%	1,417,203,393	1,344,201,199	73,002,194	5.43%	1,981,565,590	1,914,354,610	67,210,980	3.51%
132	GRANDE PRAIRIE	7,391,722,744	7,158,045,249	233,677,495	3.26%	3,192,360,320	3,158,717,858	33,642,462	1.07%	47,664,840	45,876,460	1,788,380	3.90%
194	LACOMBE	1,724,797,680	1,607,233,716	117,563,964	7.31%	386,984,807	349,926,202	37,058,605	10.59%	2,461,420	2,287,610	173,810	7.60%
200	LEDUC	5,105,453,617	4,693,056,963	412,396,654	8.79%	2,382,409,681	2,152,451,937	229,957,744	10.68%	86,694,000	88,253,990	-1,559,990	-1.77%
203	LETHBRIDGE	13,428,244,416	12,584,625,914	843,618,502	6.70%	3,349,423,580	3,095,871,279	253,552,301	8.19%	355,003,690	327,171,970	27,831,720	8.51%
206	LLOYDMINSTER	2,235,021,064	2,164,626,317	70,394,747	3.25%	1,107,827,543	1,075,096,848	32,730,695	3.04%	204,579,010	198,521,680	6,057,330	3.05%
217	MEDICINE HAT	8,276,406,584	7,914,186,179	362,220,405	4.58%	2,072,067,752	1,914,407,070	157,660,682	8.24%	564,224,700	553,633,080	10,591,620	1.91%
262	RED DEER	12,760,201,879	12,108,658,262	651,543,617	5.38%	3,823,991,289	3,725,619,462	98,371,827	2.64%	31,497,870	34,733,100	-3,235,230	-9.31%
291	SPRUCE GROVE	6,086,638,470	5,670,107,222	416,531,248	7.35%	1,295,985,489	1,210,511,961	85,473,528	7.06%	13,526,550	19,433,250	-5,906,700	-30.39%
292	ST. ALBERT	12,425,654,410	11,901,899,578	523,754,832	4.40%	2,139,942,881	2,055,786,752	84,156,129	4.09%	26,271,900	26,235,430	36,470	0.14%
347	WETASKIWIW	1,078,068,146	1,034,807,283	43,260,863	4.18%	359,236,010	354,595,704	4,640,306	1.31%	30,083,980	29,223,000	860,980	2.95%
	SUBTOTAL	546,434,084,135	502,956,316,473	43,477,767,662	8.64%	130,604,152,199	124,462,222,616	6,141,929,583	4.93%	4,701,173,675	4,568,680,324	132,493,351	2.90%
Specialized Municipalities													
361	CROWSNEST PASS, MUNICIPALITY	1,256,812,119	1,111,393,614	145,478,505	13.09%	182,762,588	173,515,190	9,247,398	5.33%	3,713,000	3,634,860	78,140	2.15%
418	JASPER, Municipality of	1,192,821,616	1,131,896,763	60,924,853	5.38%	861,387,454	763,977,836	97,409,618	12.75%	2,842,530	2,782,190	60,340	2.17%
4353	LAC LA BICHE COUNTY	1,379,290,576	1,329,261,834	50,028,742	3.76%	1,901,714,896	1,829,032,503	72,682,393	3.97%	1,771,586,810	1,809,225,950	-37,639,140	-2.08%
505	MACKENZIE COUNTY	1,371,738,610	1,276,580,436	95,158,174	7.45%	969,513,065	944,907,569	24,605,496	2.60%	337,601,720	310,578,180	27,023,540	8.70%
302	STRATHCONA COUNTY	20,332,350,063	19,358,991,498	973,358,565	5.03%	6,800,414,453	6,468,772,395	331,642,058	5.13%	12,600,843,500	11,005,634,480	1,595,209,020	14.49%
508	WOOD BUFFALO, REGIONAL MUNICIPALITY	9,870,602,950	9,995,394,827	-124,791,877	-1.25%	12,845,139,980	12,475,646,627	369,493,353	2.96%	39,255,395,003	38,650,487,943	604,907,060	1.57%
	SUBTOTAL	35,403,615,934	34,203,458,972	1,200,156,962	3.51%	23,560,932,436	22,655,852,120	905,080,316	3.99%	53,971,982,563	51,782,343,603	2,189,638,960	4.23%
Municipal Districts													
1	ACADIA NO. 34, M.D. OF	72,909,044	71,960,454	948,590	1.32%	11,986,830	10,220,448	1,766,382	17.28%	445,690	529,130	-83,440	-15.77%
12	ATHABASCA COUNTY	1,220,398,093	1,159,667,869	60,730,224	5.24%	816,432,615	809,274,567	7,158,048	0.88%	546,712,470	529,545,190	17,167,280	3.24%
15	BARRHEAD NO. 11, COUNTY OF	858,185,048	829,855,913	28,329,135	3.41%	193,763,810	169,540,440	24,223,370	14.29%	47,535,730	42,477,580	5,058,150	11.91%
20	BEAVER COUNTY	871,020,170	831,223,587	39,796,583	4.79%	461,811,352	454,133,803	7,677,549	1.69%	69,166,720	75,147,700	-5,980,980	-7.96%
506	BIG LAKES COUNTY	669,104,025	620,393,273	48,710,752	7.85%	1,006,634,026	930,097,590	76,536,436	8.23%	299,649,610	293,848,430	5,801,180	1.97%
382	BIGHORN NO. 8, M.D. OF	790,566,315	705,240,309	85,326,006	12.10%	515,467,088	472,004,603	43,462,485	9.21%	436,144,300	435,122,050	1,022,250	0.23%
502	BIRCH HILLS COUNTY	120,065,353	116,242,389	3,822,964	3.29%	119,695,770	127,140,710	-7,444,940	-5.86%	39,638,910	41,811,730	-2,172,820	-5.20%
36	BONNYVILLE NO. 87, M.D. OF	2,088,890,940	1,955,247,981	133,642,959	6.84%	3,488,688,069	3,385,210,944	103,477,125	3.06%	2,888,985,020	2,834,743,080	54,241,940	1.91%
383	BRAZEAU COUNTY	1,136,331,311	1,069,511,647	66,819,664	6.25%	2,064,701,288	1,966,321,662	98,379,626	5.00%	705,259,690	692,558,020	12,701,670	1.83%
49	CAMROSE COUNTY	1,567,277,551	1,483,506,676	83,770,875	5.65%	576,405,334	563,559,770	12,845,564	2.28%	191,715,110	190,475,650	1,239,460	0.65%
53	CARDSTON COUNTY	776,925,681	658,463,503	118,462,178	17.99%	120,842,840	114,357,295	6,485,545	5.67%	13,945,060	14,506,280	-561,220	-3.87%
504	CLEAR HILLS COUNTY	231,358,929	213,603,602	17,755,327	8.31%	694,157,380	680,738,121	13,419,259	1.97%	304,538,510	229,141,800	75,396,710	32.90%
377	CLEARWATER COUNTY	2,149,965,005	1,959,912,593	190,052,412	9.70%	3,929,746,360	3,728,287,813	201,458,547	5.40%	2,185,874,770	2,111,994,570	73,880,200	3.50%
376	CYPRESS COUNTY	1,749,719,558	1,626,587,884	123,131,674	7.57%	2,904,587,931	2,493,603,321	410,984,610	16.48%	946,027,270	890,337,690	55,689,580	6.25%

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Municipality Code	Municipality Name	RESIDENTIAL / FARM LAND				NON-RESIDENTIAL				MACHINERY AND EQUIPMENT			
		2025 Residential/Farm land	2024 Residential/Farm land	\$ Diff	% Diff	2025 * Non-residential	2024 *Non-residential	\$ Diff	% Diff	2025 Mach & Equip	2024 Mach & Equip	\$ Diff	% Diff
107	FAIRVIEW NO. 136, M.D. OF	201,516,601	201,453,125	63,476	0.03%	126,030,630	120,538,110	5,492,520	4.56%	39,112,260	38,464,680	647,580	1.68%
110	FLAGSTAFF COUNTY	560,897,777	541,179,490	19,718,287	3.64%	621,437,207	615,767,090	5,670,117	0.92%	378,831,220	381,122,940	-2,291,720	-0.60%
111	FOOTHILLS NO. 31, M.D. OF	9,125,880,392	8,093,091,607	1,032,788,785	12.76%	1,137,515,543	1,068,323,733	69,191,810	6.48%	212,370,640	209,171,390	3,199,250	1.53%
118	FORTY MILE NO. 8, COUNTY OF	527,386,279	518,224,140	9,162,139	1.77%	1,030,014,290	809,872,060	220,142,230	27.18%	22,223,180	24,136,740	-1,913,560	-7.93%
133	GRANDE PRAIRIE NO. 1, COUNTY OF	4,724,354,180	4,534,346,658	190,007,522	4.19%	4,072,533,530	3,954,425,541	118,107,989	2.99%	2,101,318,100	2,060,891,300	40,426,800	1.96%
481	GREENVIEW NO. 16, M.D. OF	1,214,328,922	1,114,951,881	99,377,041	8.91%	8,294,117,143	7,862,749,475	431,367,668	5.49%	6,997,223,320	6,667,420,310	329,803,010	4.95%
191	KNEEHILL COUNTY	820,939,412	749,838,871	71,100,541	9.48%	1,127,664,487	1,066,938,264	60,726,223	5.69%	306,201,720	293,307,690	12,894,030	4.40%
193	LAC STE. ANNE COUNTY	1,948,549,597	1,862,269,340	86,280,257	4.63%	356,834,794	345,711,332	11,123,462	3.22%	60,472,160	60,807,130	-334,970	-0.55%
195	LACOMBE COUNTY	2,284,076,671	2,191,478,911	92,597,760	4.23%	2,057,006,663	2,029,880,026	27,126,637	1.34%	3,221,594,620	3,138,297,720	83,296,900	2.65%
198	LAMONT COUNTY	636,177,597	609,096,448	27,081,149	4.45%	480,585,383	469,062,667	11,522,716	2.46%	166,238,599	164,847,490	1,391,100	0.84%
201	LEDUC COUNTY	3,471,606,432	3,187,116,033	284,490,399	8.93%	6,466,987,091	5,999,893,403	467,093,688	7.79%	171,443,610	166,868,360	4,575,250	2.74%
507	LESSER SLAVE RIVER NO. 124, M.D. OF	584,075,146	563,285,483	20,789,663	3.69%	754,416,854	694,889,234	59,527,620	8.57%	620,812,490	544,443,570	76,368,920	14.03%
204	LETHBRIDGE COUNTY	1,539,540,901	1,444,850,905	94,689,996	6.55%	878,728,530	719,707,047	159,021,483	22.10%	124,740,070	120,060,990	4,679,080	3.90%
222	MINBURN NO. 27, COUNTY OF	430,852,240	412,821,687	18,030,553	4.37%	574,737,184	363,737,965	210,999,219	58.01%	107,929,700	105,707,430	2,222,270	2.10%
226	MOUNTAIN VIEW COUNTY	3,344,943,009	3,021,747,205	323,195,804	10.70%	1,759,092,334	1,700,483,290	58,609,044	3.45%	568,214,230	548,522,370	19,691,860	3.59%
235	NEWELL, COUNTY OF	1,107,223,641	1,029,836,542	77,387,099	7.51%	2,569,309,296	2,515,547,215	53,762,081	2.14%	607,593,790	587,383,180	20,210,610	3.44%
511	NORTHERN LIGHTS, COUNTY OF	486,052,318	454,529,013	31,523,305	6.94%	639,775,576	653,690,809	-13,915,233	-2.13%	427,347,150	384,078,920	43,268,230	11.27%
496	NORTHERN SUNRISE COUNTY	249,345,718	244,968,587	4,377,131	1.79%	1,265,173,060	1,242,910,420	22,262,640	1.79%	652,509,730	669,919,430	-17,409,700	-2.60%
512	OPPORTUNITY NO. 17, M.D. OF	270,161,635	266,551,944	3,609,691	1.35%	2,324,836,628	2,208,945,220	115,891,408	5.25%	466,944,560	459,212,570	7,731,990	1.68%
243	PAINTEARTH NO. 18, COUNTY OF	242,320,046	231,450,458	10,869,588	4.70%	718,615,330	674,121,680	44,493,650	6.60%	108,086,690	117,056,200	-8,969,510	-7.66%
245	PARKLAND COUNTY	7,479,119,013	7,062,164,718	416,954,295	5.90%	4,344,892,360	4,226,009,725	118,882,635	2.81%	351,821,890	334,910,630	16,911,260	5.05%
246	PEACE NO. 135, M.D. OF	202,691,103	190,352,308	12,338,795	6.48%	10,591,252	115,987,059	-6,233,807	-5.37%	10,919,270	10,635,230	284,040	2.66%
251	PINCHER CREEK NO. 9, M.D. OF	847,996,152	756,052,580	91,943,572	12.16%	812,945,346	808,220,081	4,725,265	0.58%	195,125,220	193,880,410	1,244,810	0.64%
255	PONOKA COUNTY	2,068,652,063	1,853,499,569	215,152,494	11.61%	1,036,364,415	979,056,364	57,308,051	5.85%	464,508,540	449,498,950	15,009,590	3.34%
258	PROVOST NO. 52, M.D. OF	311,200,560	302,666,251	8,534,309	2.82%	1,228,020,002	1,147,685,240	80,334,762	7.00%	1,418,104,170	1,409,861,950	8,242,220	0.58%
501	RANCHLAND NO. 66, M.D. OF	29,122,290	27,308,760	1,813,530	6.64%	151,752,370	149,518,560	2,233,810	1.49%	72,840,150	70,658,620	2,181,530	3.09%
263	RED DEER COUNTY	4,488,688,725	4,124,563,305	364,125,420	8.83%	2,467,908,582	2,393,845,346	74,063,236	3.09%	254,283,640	248,370,150	5,913,490	2.38%
269	ROCKY VIEW COUNTY	17,596,456,379	15,203,364,374	2,393,092,005	15.74%	7,577,579,292	6,310,737,298	1,266,841,994	20.07%	706,761,840	674,053,280	32,708,560	4.85%
503	SADDLE HILLS COUNTY	242,257,721	201,123,558	41,134,163	20.45%	1,912,446,859	1,792,423,876	120,022,983	6.70%	1,273,188,090	1,213,510,500	59,677,590	4.92%
286	SMOKY LAKE COUNTY	445,986,200	407,749,993	38,236,207	9.38%	298,823,683	278,738,917	20,084,766	7.21%	59,306,000	55,888,830	3,417,170	6.11%
287	SMOKY RIVER NO. 130, M.D. OF	260,823,039	245,128,095	15,694,944	6.40%	231,497,059	218,122,870	13,374,189	6.13%	70,908,220	73,492,170	-2,583,950	-3.52%
290	SPIRIT RIVER NO. 133, M.D. OF	90,975,507	85,186,125	5,789,382	6.80%	155,005,400	130,919,170	24,086,230	18.40%	51,507,510	45,323,740	6,183,770	13.64%
294	ST. PAUL NO. 19, COUNTY OF	1,113,705,449	1,060,975,237	52,730,212	4.97%	479,788,915	460,014,880	19,774,035	4.30%	341,525,330	346,276,650	-4,751,320	-1.37%
296	STARLAND COUNTY	262,262,521	240,647,243	21,615,278	8.98%	492,214,401	356,899,340	135,315,061	37.91%	108,726,860	103,577,860	5,149,000	4.97%
299	STETTLER NO. 6, COUNTY OF	921,587,504	850,845,753	70,741,751	8.31%	538,851,598	523,672,657	15,178,941	2.90%	133,471,910	132,327,390	1,144,520	0.86%
305	STURGEON COUNTY	4,540,674,131	4,278,112,574	262,561,557	6.14%	2,536,476,246	2,447,158,511	89,317,735	3.65%	5,044,803,640	4,598,648,470	446,155,170	9.70%
312	TABER, M.D. OF	1,080,944,005	961,654,018	119,289,987	12.40%	1,067,830,956	964,522,359	103,308,597	10.71%	267,505,610	271,958,100	-4,452,490	-1.64%
314	THORHILD COUNTY	458,488,927	446,789,347	11,699,580	2.62%	355,484,240	344,869,109	10,615,131	3.08%	44,328,100	44,491,370	-163,270	-0.37%
323	TWO HILLS NO. 21, COUNTY OF	466,614,579	440,996,785	25,617,794	5.81%	142,093,942	144,904,720	-2,810,778	-1.94%	21,899,150	22,508,350	-609,200	-2.71%
329	VERMILION RIVER, COUNTY OF	1,288,246,732	1,212,984,091	75,262,641	6.20%	992,649,527	959,492,435	33,157,092	3.46%	255,475,010	244,784,330	10,690,680	4.37%
334	VULCAN COUNTY	898,989,320	790,761,186	108,228,134	13.69%	1,224,035,129	751,613,413	472,421,716	62.85%	76,730,280	77,728,660	-998,380	-1.28%
336	WAINWRIGHT NO. 61, M.D. OF	748,549,563	730,591,295	17,958,268	2.46%	1,252,245,980	1,195,928,240	56,317,740	4.71%	221,441,170	205,062,410	16,378,760	7.99%
340	WARNER NO. 5, COUNTY OF	579,078,187	538,011,911	41,066,276	7.63%	309,345,340	215,960,796	93,384,544	43.24%	27,882,910	26,122,470	1,760,440	6.74%
346	WESTLOCK COUNTY	940,314,246	880,906,741	59,407,505	6.74%	166,459,580	157,917,031	8,542,549	5.41%	13,228,720	12,164,720	1,064,000	8.75%
348	WETASKIWIN NO. 10, COUNTY OF	2,338,574,979	2,161,734,552	176,840,427	8.18%	673,570,772	683,876,409	-10,305,637	-1.51%	168,223,650	168,340,890	-117,240	-0.07%
349	WHEATLAND COUNTY	1,775,029,793	1,610,388,222	164,641,571	10.22%	2,128,794,077	1,957,381,496	171,412,581	8.76%	855,347,790	811,915,300	43,432,490	5.35%
353	WILLOW CREEK NO. 26, M.D. OF	1,110,055,962	969,188,999	140,866,963	14.53%	1,039,163,387	1,009,608,617	29,554,770	2.93%	63,508,050	62,221,820	1,286,230	2.18%
480	WOODLANDS COUNTY	850,574,092	797,599,160	52,974,932	6.64%	1,024,156,375	967,356,003	56,800,372	5.87%	728,253,380	620,619,430	107,633,950	17.34%
482	YELLOWHEAD COUNTY	1,787,632,790	1,788,038,442	-405,652	-0.02%	6,342,551,217	5,975,870,559	366,680,658	6.14%	3,117,160,370	3,048,016,330	69,144,040	2.27%
	SUBTOTAL	103,298,237,069	94,793,891,200	8,504,345,869	8.97%	95,253,032,548	88,689,996,749	6,563,035,799	7.40%	42,455,377,160	40,700,808,320	1,754,568,840	4.31%
	Towns												

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Municipality Code	Municipality Name	RESIDENTIAL / FARM LAND				NON-RESIDENTIAL				MACHINERY AND EQUIPMENT			
		2025 Residential/Farm land	2024 Residential/Farm land	\$ Diff	% Diff	* Non-residential	2024 *Non-residential	\$ Diff	% Diff	2025 Mach & Equip	2024 Mach & Equip	\$ Diff	% Diff
11	ATHABASCA	271,142,886	263,166,118	7,976,768	3.03%	108,549,056	108,474,963	74,093	0.07%	442,510	432,490	10,020	2.32%
387	BANFF	2,257,246,464	2,129,715,930	127,530,534	5.99%	1,809,920,154	1,300,971,061	508,949,093	39.12%	0	0	0	0.00%
14	BARRHEAD	400,409,098	380,723,726	19,685,372	5.17%	123,972,410	119,926,340	4,046,070	3.37%	4,952,380	4,907,320	45,060	0.92%
16	BASHAW	66,701,884	61,297,271	5,404,613	8.82%	20,144,744	18,067,787	2,076,957	11.50%	1,863,340	1,738,860	124,480	7.16%
17	BASSANO	96,562,477	91,386,669	5,175,808	5.66%	34,575,928	30,290,804	4,285,124	14.15%	3,340,940	3,094,550	246,390	7.96%
21	BEAVERLEDGE	238,295,124	233,079,201	5,215,923	2.24%	68,149,386	64,967,127	3,182,259	4.90%	661,430	657,800	3,630	0.55%
24	BENTLEY	101,653,425	97,810,250	3,843,175	3.93%	14,840,780	15,269,790	-429,010	-2.81%	376,000	365,000	11,000	3.01%
31	BLACKFALDS	1,364,863,200	1,274,187,465	90,675,735	7.12%	176,689,041	162,748,577	13,940,464	8.57%	7,678,400	7,459,290	219,110	2.94%
34	BON ACCORD	150,097,705	150,731,143	-633,438	-0.42%	8,185,315	7,560,780	624,535	8.26%	47,740	47,090	650	1.38%
35	BONNYVILLE	579,536,683	593,386,668	-13,849,985	-2.33%	345,413,355	350,443,626	-5,030,271	-1.44%	237,960	238,880	-920	-0.39%
39	BOW ISLAND	148,605,157	145,900,920	2,704,237	1.85%	51,452,003	48,933,767	2,518,236	5.15%	2,425,100	2,381,460	43,640	1.83%
40	BOWDEN	112,237,835	106,123,993	6,113,842	5.76%	16,044,971	15,523,630	521,341	3.36%	2,220,220	2,205,160	15,060	0.68%
44	BRUDERHEIM	146,419,510	142,032,893	4,386,617	3.09%	19,630,330	18,815,090	815,240	4.33%	444,300	443,280	1,020	0.23%
47	CALMAR	247,338,793	241,587,710	5,751,083	2.38%	53,634,120	49,943,749	3,690,371	7.39%	46,000	49,000	-3,000	-6.12%
50	CANMORE	10,232,745,623	9,341,142,401	891,603,222	9.54%	2,022,059,821	1,724,117,076	297,942,745	17.28%	415,480	411,370	4,110	1.00%
52	CARDSTON	367,080,222	351,097,901	15,982,321	4.55%	53,641,473	48,002,232	5,639,241	11.75%	381,960	370,490	11,470	3.10%
56	CARSTAIRS	821,992,673	746,398,380	75,594,293	10.13%	71,295,180	67,960,588	3,334,592	4.91%	108,330	105,070	3,260	3.10%
58	CASTOR	66,548,233	63,425,903	3,122,330	4.92%	15,231,894	14,215,209	1,016,685	7.15%	90,150	87,430	2,720	3.11%
65	CLARESHOLM	458,184,926	417,725,026	40,459,900	9.69%	105,861,225	101,455,562	4,405,663	4.34%	1,318,700	1,208,030	110,670	9.16%
69	COALDALE	1,198,294,665	1,078,645,478	119,649,187	11.09%	210,464,425	179,095,532	31,368,893	17.52%	2,785,320	2,558,720	226,600	8.86%
360	COALHURST	336,212,050	311,432,702	24,779,348	7.96%	15,418,733	14,755,940	662,793	4.49%	20,160	19,580	580	2.96%
70	COCHRANE	7,849,795,748	6,636,868,604	1,212,927,144	18.28%	724,649,333	685,431,561	39,217,772	5.72%	14,336,060	14,150,380	185,680	1.31%
75	CORONATION	58,156,382	55,792,682	2,363,700	4.24%	23,180,579	22,212,446	968,133	4.36%	107,320	106,040	1,280	1.21%
79	CROSSFIELD	624,075,782	542,669,904	81,405,878	15.00%	208,530,617	190,766,354	17,764,263	9.31%	6,133,950	5,346,620	787,330	14.73%
82	DAYSLAND	79,684,961	76,148,313	3,536,648	4.64%	7,475,893	7,512,133	-36,240	-0.48%	0	0	0	0.00%
86	DEVON	875,187,190	830,956,292	44,230,898	5.32%	131,124,118	130,929,004	195,114	0.15%	377,240	312,340	64,900	20.78%
7662	DIAMOND VALLEY	1,016,210,145	862,621,247	153,588,898	17.80%	91,172,215	84,138,389	7,033,826	8.36%	2,713,910	2,633,620	80,290	3.05%
88	DIDSBURY	638,771,317	594,163,025	44,608,292	7.51%	89,244,647	81,818,151	7,426,496	9.08%	183,600	178,650	4,950	2.77%
91	DRAYTON VALLEY	744,460,626	693,406,793	51,053,833	7.36%	482,359,999	455,920,044	26,439,955	5.80%	36,232,750	35,868,130	364,620	1.02%
532	DRUMHELLER	759,620,600	708,637,566	50,983,034	7.19%	251,744,321	233,414,407	18,329,914	7.85%	2,741,740	2,668,790	72,950	2.73%
95	ECKVILLE	98,395,424	96,857,552	1,537,872	1.59%	23,071,262	21,503,547	1,567,715	7.29%	0	0	0	0.00%
100	EDSON	897,766,734	876,540,195	21,226,539	2.42%	418,002,333	402,254,311	15,748,022	3.91%	45,867,120	43,081,350	2,785,770	6.47%
101	ELK POINT	103,552,471	105,378,904	-1,826,433	-1.73%	42,673,076	42,476,048	197,028	0.46%	101,220	98,170	3,050	3.11%
106	FAIRVIEW	222,179,568	223,433,192	-1,253,624	-0.56%	68,834,325	66,656,597	2,177,728	3.27%	0	0	0	0.00%
108	FALHER	57,812,931	56,661,870	1,151,061	2.03%	27,814,313	26,805,798	1,008,515	3.76%	284,660	276,040	8,620	3.12%
115	FORT MACLEOD	373,930,814	339,540,541	34,390,273	10.13%	152,780,414	140,016,973	12,763,441	9.12%	1,945,290	1,955,020	-9,730	-0.50%
119	FOX CREEK	185,427,223	197,161,512	-11,734,289	-5.95%	144,194,886	153,309,462	-9,114,576	-5.95%	122,640	118,970	3,670	3.08%
124	GIBBONS	366,269,433	352,003,201	14,266,232	4.05%	36,730,985	31,572,160	5,158,825	16.34%	651,400	668,240	-16,840	-2.52%
137	GRIMSHAW	209,164,452	210,294,458	-1,130,006	-0.54%	45,515,428	50,158,805	-4,643,377	-9.26%	185,360	180,570	4,790	2.65%
141	HANNA	181,052,059	167,949,861	13,102,198	7.80%	63,430,419	62,517,404	913,015	1.46%	1,373,690	1,348,660	25,030	1.86%
143	HARDISTY	70,002,110	68,347,070	1,655,040	2.42%	29,431,899	29,888,131	-456,232	-1.53%	13,180	12,790	390	3.05%
146	HIGH LEVEL	274,875,022	252,953,486	21,921,536	8.67%	218,165,691	206,334,269	11,831,422	5.73%	102,160,340	99,279,110	2,881,230	2.90%
147	HIGH PRAIRIE	186,599,593	180,862,566	5,737,027	3.17%	113,089,457	110,789,676	2,299,781	2.08%	27,431,650	25,734,670	1,696,980	6.59%
148	HIGH RIVER	2,303,932,129	2,025,655,764	278,276,365	13.74%	358,069,726	334,740,781	23,328,945	6.97%	124,990	121,710	3,280	2.69%
151	HINTON	1,194,480,850	1,134,265,195	60,215,655	5.31%	476,499,637	462,390,850	14,108,787	3.05%	300,975,070	293,712,470	7,262,600	2.47%
180	INNISFAIL	902,153,399	845,004,529	57,148,870	6.76%	289,320,558	281,985,085	7,335,473	2.60%	65,084,690	63,115,550	1,969,140	3.12%
183	IRRICANA	147,405,018	131,164,867	16,240,151	12.38%	8,450,040	8,369,720	80,320	0.96%	0	0	0	0.00%
188	KILLAM	74,192,768	72,077,779	2,114,989	2.93%	22,682,304	23,342,940	-660,636	-2.83%	0	0	0	0.00%
197	LAMONT	144,355,827	136,213,666	8,142,161	5.98%	27,361,864	27,783,421	-421,557	-1.52%	213,930	211,820	2,110	1.00%
202	LEGAL	122,698,165	123,543,349	-845,184	-0.68%	9,220,171	8,775,455	444,716	5.07%	121,010	145,930	-24,920	-17.08%
211	MAGRATH	273,908,582	249,569,166	24,339,416	9.75%	18,204,308	16,711,788	1,492,520	8.93%	1,519,980	1,450,090	69,890	4.82%
212	MANNING	90,446,802	88,950,301	1,496,501	1.68%	29,539,312	27,867,562	1,671,750	6.00%	0	0	0	0.00%
215	MAYERTHORPE	78,359,003	77,361,480	997,523	1.29%	26,595,362	27,232,533	-637,171	-2.34%	118,020	115,840	2,180	1.88%

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Municipality Code	Municipality Name	RESIDENTIAL / FARM LAND				NON-RESIDENTIAL				MACHINERY AND EQUIPMENT			
		2025 Residential/Farm land	2024 Residential/Farm land	\$ Diff	% Diff	* Non-residential	* Non-residential	\$ Diff	% Diff	2025 Mach & Equip	2024 Mach & Equip	\$ Diff	% Diff
216	MCLENNAN	31,687,046	31,007,396	679,650	2.19%	11,038,341	9,691,561	1,346,780	13.90%	67,040	66,140	900	1.36%
218	MILK RIVER	73,347,291	63,911,760	9,435,531	14.76%	12,214,512	11,225,886	988,626	8.81%	24,080	0	24,080	#DIV/0!
219	MILLET	208,981,225	201,185,881	7,795,344	3.87%	42,238,677	34,403,157	7,835,520	22.78%	128,600	128,400	200	0.16%
224	MORINVILLE	1,288,929,362	1,209,826,030	79,103,332	6.54%	187,202,718	184,662,132	2,540,586	1.38%	2,455,090	2,445,640	9,450	0.39%
227	MUNDARE	87,945,811	85,085,403	2,860,408	3.36%	14,110,713	14,086,548	24,165	0.17%	1,434,810	1,438,580	-3,770	-0.26%
232	NANTON	311,442,333	270,038,681	41,403,652	15.33%	68,519,241	60,456,103	8,063,138	13.34%	5,474,140	5,511,560	-37,420	-0.68%
236	NOBLEFORD	152,668,469	135,418,885	17,249,584	12.74%	44,649,858	39,060,147	5,589,711	14.31%	7,701,270	7,900,010	-198,740	-2.52%
238	OKOTOKS	6,255,731,448	5,382,500,267	873,231,181	16.22%	919,123,120	789,327,468	129,795,652	16.44%	0	0	0	0.00%
239	OLDS	1,379,342,863	1,244,085,259	135,257,604	10.87%	371,454,013	389,762,195	-18,308,182	-4.70%	10,750,340	32,040,380	-21,290,040	-66.45%
240	ONOWAY	87,941,367	84,415,490	3,525,877	4.18%	33,989,802	37,298,454	-3,308,652	-8.87%	695,020	938,700	-243,680	-25.96%
241	OYEN	73,346,614	70,680,965	2,665,649	3.77%	25,375,866	21,700,059	3,675,807	16.94%	79,390	77,000	2,390	3.10%
247	PEACE RIVER	643,582,462	649,297,654	-5,715,192	-0.88%	260,017,881	267,554,961	-7,537,080	-2.82%	368,160	357,100	11,060	3.10%
248	PENHOLD	420,505,270	399,106,360	21,398,910	5.36%	45,043,806	40,611,942	4,431,864	10.91%	2,824,960	2,747,720	77,240	2.81%
249	PICTURE BUTTE	204,857,830	184,430,744	20,427,086	11.08%	44,272,106	40,225,458	4,046,648	10.06%	1,809,920	1,816,610	-6,690	-0.37%
250	PINCHER CREEK	441,268,356	380,185,302	61,083,054	16.07%	142,057,587	124,915,057	17,142,530	13.72%	171,160	166,070	5,090	3.06%
254	PONOKA	730,365,806	694,062,998	36,302,808	5.23%	197,051,854	192,950,025	4,101,829	2.13%	3,650,060	3,097,630	552,430	17.83%
257	PROVOST	144,094,437	142,246,356	1,848,081	1.30%	66,652,848	65,533,866	1,118,982	1.71%	40,060	40,250	-190	-0.47%
260	RAINBOW LAKE	16,457,028	16,008,470	448,558	2.80%	13,145,841	13,126,143	19,698	0.15%	0	0	0	0.00%
261	RAYMOND	431,855,131	387,849,889	44,005,242	11.35%	30,145,877	28,722,037	1,423,840	4.96%	69,990	70,660	-670	-0.95%
264	REDCLIFF	637,525,426	607,037,934	30,487,492	5.02%	217,379,286	209,417,788	7,961,498	3.80%	8,976,120	8,874,490	101,630	1.15%
265	REDWATER	212,099,208	208,897,186	3,202,022	1.53%	88,497,716	90,068,539	-1,570,823	-1.74%	19,157,650	19,552,910	-395,260	-2.02%
266	RIMBEY	249,847,220	239,834,892	10,012,328	4.17%	88,815,896	82,292,565	6,523,331	7.93%	1,549,150	1,552,360	-3,210	-0.21%
268	ROCKY MOUNTAIN HOUSE	753,039,281	706,546,445	46,492,836	6.58%	292,113,844	283,008,872	9,104,972	3.22%	235,390	234,530	860	0.37%
280	SEDEGWICK	72,857,569	71,564,016	1,293,553	1.81%	18,915,217	18,533,854	381,363	2.06%	0	0	0	0.00%
281	SEXSMITH	275,346,206	266,078,951	9,267,255	3.48%	50,857,654	51,172,913	-315,259	-0.62%	581,000	545,600	35,400	6.49%
284	SLAVE LAKE	661,175,038	636,637,121	24,537,917	3.85%	255,489,022	252,589,095	2,899,927	1.15%	0	0	0	0.00%
285	SMOKY LAKE	82,043,129	76,989,571	5,053,558	6.56%	21,177,028	19,864,563	1,312,465	6.61%	35,300	34,300	1,000	2.92%
289	SPIRIT RIVER	64,793,622	65,042,752	-249,130	-0.38%	20,451,849	20,043,476	408,373	2.04%	14,330	13,900	430	3.09%
293	ST. PAUL	493,967,949	492,355,523	1,612,426	0.33%	175,194,631	166,941,121	8,253,510	4.94%	582,330	543,980	38,350	7.05%
297	STAVELY	62,125,967	55,167,504	6,958,463	12.61%	10,555,816	11,936,728	-1,380,912	-11.57%	873,450	868,640	4,810	0.55%
298	STETTLER	600,736,292	568,758,150	31,978,142	5.62%	258,616,106	240,307,116	18,308,990	7.62%	106,760	107,500	-740	-0.69%
301	STONY PLAIN	2,679,148,538	2,490,393,071	188,755,467	7.58%	560,629,046	516,098,919	44,530,127	8.63%	729,910	725,520	4,390	0.61%
303	STRATHMORE	2,151,668,609	1,858,537,136	293,131,473	15.77%	388,556,719	352,776,314	35,780,405	10.14%	634,490	620,390	14,100	2.27%
307	SUNDRE	349,501,186	327,278,939	22,222,247	6.79%	96,338,760	98,511,249	-2,172,489	-2.21%	79,260	76,870	2,390	3.11%
309	SWAN HILLS	50,755,121	47,865,758	2,889,363	6.04%	26,224,121	29,533,167	-3,309,046	-11.20%	891,100	864,680	26,420	3.06%
310	SYLVAN LAKE	2,503,391,476	2,408,720,873	94,670,603	3.93%	357,920,009	341,135,950	16,784,059	4.92%	2,256,740	1,154,120	1,102,620	95.54%
311	TABER	907,167,424	851,442,344	55,725,080	6.54%	298,080,381	269,781,282	28,299,099	10.49%	74,268,670	72,190,860	2,077,810	2.88%
315	THORSBY	81,933,843	81,232,745	701,098	0.86%	20,053,932	21,500,076	-1,446,144	-6.73%	998,930	968,860	30,070	3.10%
316	THREE HILLS	297,146,956	279,114,157	18,032,799	6.46%	69,561,158	61,741,420	7,819,738	12.67%	2,197,250	1,656,090	541,160	32.68%
318	TOFIELD	200,935,682	197,542,301	3,393,381	1.72%	55,182,942	53,683,866	1,499,076	2.79%	1,739,420	1,782,330	-42,910	-2.41%
320	TROCHU	80,600,871	73,144,704	7,456,167	10.19%	18,792,718	16,933,179	1,859,539	10.98%	269,600	261,890	7,710	2.94%
322	TWO HILLS	63,998,029	62,400,364	1,597,665	2.56%	14,162,847	13,960,184	202,663	1.45%	27,810	26,980	830	3.08%
325	VALLEYVIEW	145,649,358	136,098,965	9,550,393	7.02%	85,594,515	78,035,160	7,559,355	9.69%	508,000	521,000	-13,000	-2.50%
326	VAUXHALL	89,096,265	79,936,320	9,159,945	11.46%	20,131,972	17,732,392	2,399,580	13.53%	444,630	453,460	-8,830	-1.95%
327	VEGREVILLE	513,282,913	496,180,846	17,102,067	3.45%	195,910,622	189,949,166	5,961,456	3.14%	1,564,540	1,580,940	-16,490	-1.04%
328	VERMILION	422,205,693	409,420,960	12,784,733	3.12%	180,553,726	174,991,304	5,562,422	3.18%	1,625,920	1,683,900	-57,980	-3.44%
331	VIKING	73,253,266	70,981,393	2,271,873	3.20%	21,938,237	21,997,211	-58,974	-0.27%	766,580	769,810	-3,230	-0.42%
333	VULCAN	213,893,469	197,930,208	15,963,261	8.07%	44,086,971	41,470,356	2,616,615	6.31%	919,050	895,750	23,300	2.60%
335	WAINWRIGHT	651,714,175	643,392,873	8,321,302	1.29%	257,172,797	253,216,858	3,955,939	1.56%	9,175,550	8,984,780	190,770	2.12%
343	WEMBLEY	148,900,265	143,216,658	5,683,607	3.97%	40,175,550	37,394,496	2,781,054	7.44%	1,102,220	2,758,390	-1,656,170	-60.04%
345	WESTLOCK	432,758,433	415,194,499	17,563,934	4.23%	182,904,272	181,149,123	1,755,149	0.97%	3,094,370	3,013,710	80,660	2.68%
350	WHITECOURT	1,088,118,487	1,068,907,639	19,210,848	1.80%	633,763,636	605,218,144	28,545,492	4.72%	198,337,640	193,321,100	5,016,540	2.59%
	SUBTOTAL	71,162,118,876	65,199,239,266	5,962,879,610	9.15%	17,598,437,493	16,105,464,680	1,492,972,813	9.27%	1,012,464,390	1,007,154,530	5,309,860	0.53%

Classification: Public

Comparison of the preliminary 2025 Equalized Assessment (EA) to current 2024 EA

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Municipality Code	Municipality Name	RESIDENTIAL / FARM LAND				NON-RESIDENTIAL				MACHINERY AND EQUIPMENT			
		2025 Residential/Farm land	2024 Residential/Farm land	\$ Diff	% Diff	* Non-residential	* Non-residential	\$ Diff	% Diff	2025 Mach & Equip	2024 Mach & Equip	\$ Diff	% Diff
Villages													
2	ACME	61,415,078	53,745,825	7,669,253	14.27%	12,065,369	10,940,494	1,124,875	10.28%	0	0	0	0.00%
4	ALBERTA BEACH	181,689,634	180,019,820	1,669,814	0.93%	12,666,133	11,254,015	1,412,118	12.55%	159,930	156,450	3,480	2.22%
5	ALIX	67,791,290	61,328,783	6,462,507	10.54%	17,387,436	15,890,033	1,497,403	9.42%	30,157,600	29,375,300	782,300	2.66%
6	ALLIANCE	6,905,685	6,823,452	82,233	1.21%	2,867,175	2,869,122	-1,947	-0.07%	111,580	113,540	-1,960	-1.73%
7	AMISK	11,270,516	11,492,508	-221,992	-1.93%	1,704,880	1,462,200	242,680	16.60%	0	0	0	0.00%
8	ANDREW	25,622,212	26,547,885	-925,673	-3.49%	5,811,984	5,537,345	274,639	4.96%	10,700	10,380	320	3.08%
10	ARROWWOOD	15,694,290	13,323,592	2,370,698	17.79%	3,589,406	3,035,757	553,649	18.24%	0	0	0	0.00%
363	BARNWELL	107,793,926	102,902,851	4,891,075	4.75%	4,824,790	4,621,750	203,040	4.39%	9,630	9,330	300	3.22%
13	BARONS	24,239,446	18,494,140	5,745,306	31.07%	3,457,326	2,610,077	847,249	32.46%	46,650	46,350	300	0.65%
18	BAWLF	33,962,507	32,902,260	1,060,247	3.22%	1,846,720	1,778,200	68,520	3.85%	0	0	0	0.00%
22	BEISEKER	90,246,120	79,749,378	10,496,742	13.16%	29,576,088	29,061,565	514,523	1.77%	731,990	55,770	676,220	1212.52%
25	BERWYN	27,879,609	28,876,787	-997,178	-3.45%	3,270,019	3,285,670	-15,651	-0.48%	48,460	49,390	-930	-1.88%
27	BIG VALLEY	23,670,417	22,476,412	1,194,005	5.31%	5,641,158	5,110,140	531,018	10.39%	60,020	59,190	830	1.40%
29	BITTERN LAKE	22,582,894	22,518,389	64,505	0.29%	2,463,788	2,274,369	189,419	8.33%	245,290	241,010	4,280	1.78%
41	BOYLE	61,810,742	60,966,550	844,192	1.38%	26,583,270	25,584,295	998,975	3.90%	609,200	604,230	4,970	0.82%
42	BRETON	44,595,135	41,521,251	3,073,884	7.40%	11,105,497	11,056,672	48,825	0.44%	103,140	104,380	-1,240	-1.19%
51	CARBON	43,381,755	39,958,387	3,423,368	8.57%	3,055,063	3,054,325	738	0.02%	0	0	0	0.00%
54	CARMANGAY	21,673,884	18,907,964	2,765,920	14.63%	3,014,620	2,536,969	477,651	18.83%	26,240	25,460	780	3.06%
55	CAROLINE	28,387,416	26,746,293	1,641,123	6.14%	11,679,939	11,434,840	245,099	2.14%	40,120	39,500	620	1.57%
61	CHAMPION	31,750,000	23,340,147	8,409,853	36.03%	4,334,877	3,687,828	647,049	17.55%	130,050	127,460	2,590	2.03%
62	CHAUVIN	15,741,183	15,648,214	92,969	0.59%	6,059,264	5,687,000	372,264	6.55%	285,440	277,090	8,350	3.01%
64	CHIPMAN	19,085,444	18,476,526	608,918	3.30%	4,467,741	4,324,817	142,924	3.30%	0	0	0	0.00%
66	CLIVE	78,694,820	75,960,683	2,734,137	3.60%	3,409,015	3,277,127	131,888	4.02%	62,800	61,100	1,700	2.78%
68	CLYDE	31,982,721	30,140,914	1,841,807	6.11%	2,504,118	2,614,875	-110,757	-4.24%	61,590	59,740	1,850	3.10%
73	CONSORT	42,771,123	41,112,528	1,658,600	4.03%	16,958,088	16,711,667	246,421	1.47%	97,860	94,910	2,950	3.11%
76	COUTTS	15,745,693	14,486,390	1,259,303	8.69%	10,502,759	9,449,483	1,053,276	11.15%	0	0	0	0.00%
77	COWLEY	19,906,771	16,849,801	3,056,970	18.14%	4,272,303	4,100,334	171,969	4.19%	0	0	0	0.00%
78	CREMONA	44,860,143	43,486,773	1,373,370	3.16%	7,349,192	7,170,970	178,222	2.49%	0	0	0	0.00%
81	CZAR	10,585,617	9,798,966	786,651	8.03%	2,741,630	2,060,674	680,956	33.05%	0	0	0	0.00%
83	DELBURNE	81,043,859	80,716,099	327,760	0.41%	10,760,317	11,656,740	-896,423	-7.69%	0	0	0	0.00%
84	DELIA	14,542,229	13,363,973	1,178,256	8.82%	3,409,192	3,421,060	-11,868	-0.35%	63,670	62,000	1,670	2.69%
89	DONALDA	12,899,335	12,355,551	543,784	4.40%	1,644,687	1,584,510	60,177	3.80%	0	0	0	0.00%
90	DONNELLY	20,200,641	19,281,176	919,465	4.77%	2,199,080	2,139,230	59,850	2.80%	40,040	38,840	1,200	3.09%
93	DUCHESS	99,505,770	97,953,124	1,552,646	1.59%	10,243,020	9,496,060	746,960	7.87%	341,400	331,720	9,680	2.92%
96	EDBERG	8,514,811	7,986,400	528,411	6.62%	526,904	336,546	190,358	56.56%	0	0	0	0.00%
97	EDGERTON	24,797,041	24,868,063	-71,022	-0.29%	3,972,574	3,751,120	221,454	5.90%	144,480	141,260	3,220	2.28%
102	ELNORA	22,084,930	19,881,440	2,203,490	11.08%	2,661,753	2,781,690	-119,937	-4.31%	154,930	154,180	750	0.49%
103	EMPRESS	7,218,424	7,232,986	-14,562	-0.20%	1,777,557	1,768,805	8,752	0.49%	0	0	0	0.00%
112	FOREMOST	48,658,211	43,016,671	5,641,540	13.11%	12,629,421	11,499,937	1,129,484	9.82%	152,860	151,560	1,300	0.86%
113	FORESTBURG	59,379,628	58,066,817	1,312,811	2.26%	9,669,757	9,867,488	-197,731	-2.00%	41,180	39,930	1,250	3.13%
125	GIROUXVILLE	13,256,885	13,002,945	253,940	1.95%	2,720,320	2,690,060	30,260	1.12%	26,590	26,380	210	0.80%
127	GLENDON	36,428,057	36,325,526	102,531	0.28%	4,984,477	4,787,075	197,402	4.12%	147,650	145,140	2,510	1.73%
128	GLENWOOD	33,254,687	29,417,011	3,837,676	13.05%	2,433,013	2,444,053	-11,040	-0.45%	0	0	0	0.00%
140	HALKIRK	5,913,589	5,736,395	177,194	3.09%	1,788,990	1,732,050	56,940	3.29%	0	60,800	-60,800	-100.00%
144	HAY LAKES	51,124,912	48,418,740	2,706,172	5.59%	2,311,977	1,946,801	365,176	18.76%	0	0	0	0.00%
145	HEISLER	7,171,443	6,744,372	427,071	6.33%	1,456,150	1,378,270	77,880	5.65%	0	0	0	0.00%
149	HILL SPRING	22,220,605	21,255,533	965,072	4.54%	1,187,584	1,119,820	67,764	6.05%	0	0	0	0.00%
150	HINES CREEK	12,989,560	13,363,005	-373,445	-2.79%	5,410,000	5,323,130	86,870	1.63%	3,356,500	3,312,000	44,500	1.34%
152	HOLDEN	18,460,396	17,284,324	1,176,072	6.80%	8,723,995	8,655,163	68,832	0.80%	931,020	915,930	15,090	1.65%
153	HUGHENDEN	10,325,089	10,405,145	-80,056	-0.77%	1,690,415	1,563,864	126,551	8.09%	0	0	0	0.00%
154	HUSSAR	12,947,432	11,996,167	951,265	7.93%	2,945,990	2,662,860	283,130	10.63%	2,202,310	2,089,280	113,030	5.41%

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Municipality Code	Municipality Name	RESIDENTIAL / FARM LAND				NON-RESIDENTIAL				MACHINERY AND EQUIPMENT			
		2025 Residential/Farm land	2024 Residential/Farm land	\$ Diff	% Diff	2025 * Non-residential	2024 * Non-residential	\$ Diff	% Diff	2025 Mach & Equip	2024 Mach & Equip	\$ Diff	% Diff
181	INNISFREE	10,337,026	9,596,374	740,652	7.72%	3,401,962	3,176,501	225,461	7.10%	56,790	55,080	1,710	3.10%
182	IRMA	37,925,745	36,908,979	1,016,766	2.75%	7,667,896	7,658,880	9,016	0.12%	446,470	443,420	3,050	0.69%
190	KITSCOTY	82,364,223	82,450,164	-85,941	-0.10%	7,258,545	7,106,299	152,246	2.14%	153,030	153,540	-510	-0.33%
205	LINDEN	73,539,969	65,787,309	7,752,660	11.78%	17,840,704	17,447,785	392,919	2.25%	3,656,320	2,437,980	1,218,340	49.97%
207	LOMOND	11,442,617	10,506,500	936,117	8.91%	2,460,662	2,333,810	126,852	5.44%	94,110	91,560	2,550	2.79%
208	LONGVIEW	57,836,917	52,068,641	5,768,276	11.08%	13,064,290	12,886,720	177,570	1.38%	1,071,700	1,046,760	24,940	2.38%
209	LOUGHEED	12,941,424	12,587,244	354,180	2.81%	4,902,152	4,850,525	51,627	1.06%	397,590	385,630	11,960	3.10%
213	MANNVILLE	43,341,538	42,034,187	1,307,351	3.11%	8,794,744	8,768,882	25,862	0.29%	364,440	353,930	10,510	2.97%
214	MARWAYNE	37,946,327	35,940,405	2,005,922	5.58%	4,849,384	4,443,121	406,263	9.14%	104,810	103,260	1,550	1.50%
220	MILO	10,933,693	9,317,485	1,616,208	17.35%	3,656,842	3,403,833	253,009	7.43%	15,150	15,520	-370	-2.38%
225	MORRIN	14,401,027	13,668,507	732,520	5.36%	1,339,991	1,200,780	139,211	11.59%	0	0	0	0.00%
228	MUNSON	17,659,866	16,835,715	824,151	4.90%	1,383,450	1,316,590	66,860	5.08%	258,640	265,920	-7,280	-2.74%
229	MYRNAM	14,695,018	14,429,180	265,838	1.84%	1,647,352	1,451,290	196,062	13.51%	49,980	48,490	1,490	3.07%
231	NAMPA	22,059,760	22,415,980	-356,220	-1.59%	17,832,300	18,046,100	-213,800	-1.18%	3,012,300	2,824,000	188,300	6.67%
244	PARADISE VALLEY	8,737,847	8,436,062	301,785	3.58%	1,436,050	1,355,000	81,050	5.98%	40,680	39,450	1,230	3.12%
270	ROCKYFORD	26,573,568	25,099,415	1,474,153	5.87%	6,521,980	6,288,691	233,289	3.71%	244,820	237,460	7,360	3.10%
271	ROSALIND	12,972,866	12,159,344	813,522	6.69%	2,572,920	2,461,700	111,220	4.52%	316,270	306,760	9,510	3.10%
272	ROSEMARY	28,627,118	28,585,677	41,441	0.14%	2,502,630	2,229,770	272,860	12.24%	100,170	97,740	2,430	2.49%
275	RYCROFT	33,538,176	34,622,838	-1,084,662	-3.13%	24,717,280	25,129,460	-412,180	-1.64%	0	0	0	0.00%
276	RYLEY	26,280,915	25,703,441	577,474	2.25%	12,457,507	11,617,551	839,956	7.23%	735,880	726,130	9,750	1.34%
99	SPRING LAKE	156,687,205	145,917,096	10,770,109	7.38%	3,409,410	3,187,750	221,660	6.95%	0	0	0	0.00%
295	STANDARD	34,255,372	31,614,395	2,640,977	8.35%	13,809,143	13,877,725	-68,582	-0.49%	1,240,460	1,256,600	-16,140	-1.28%
300	STIRLING	127,589,176	115,148,677	12,440,499	10.80%	4,097,260	3,787,470	309,790	8.18%	0	0	0	0.00%
330	VETERAN	9,571,136	9,138,746	432,390	4.73%	2,592,542	2,545,549	46,993	1.85%	72,170	70,560	1,610	2.28%
332	VILNA	11,325,714	11,148,791	176,923	1.59%	2,223,812	2,055,127	168,685	8.21%	0	0	0	0.00%
338	WARBURG	49,961,251	47,750,676	2,210,575	4.63%	11,198,116	11,161,997	36,119	0.32%	179,370	181,520	-2,150	-1.18%
339	WARNER	29,322,541	25,619,933	3,702,608	14.45%	5,095,573	4,366,463	729,110	16.70%	713,960	692,420	21,540	3.11%
342	WASKATENAU	16,128,723	15,959,488	169,235	1.06%	1,936,623	1,794,890	141,733	7.90%	0	0	0	0.00%
355	YOUNGSTOWN	9,118,491	8,847,662	270,829	3.06%	2,175,140	2,065,220	109,920	5.32%	0	0	0	0.00%
	SUBTOTAL	2,862,788,859	2,707,573,843	155,215,016	5.73%	513,203,081	493,104,424	20,098,657	4.08%	53,926,030	50,813,330	3,112,700	6.13%
Summer Villages													
9	ARGENTIA BEACH	98,127,010	91,166,908	6,960,102	7.63%	331,580	313,770	17,810	5.68%	0	0	0	0.00%
26	BETULA BEACH	35,795,077	31,428,067	4,367,010	13.90%	59,850	57,310	2,540	4.43%	0	0	0	0.00%
384	BIRCH COVE	15,418,082	14,183,959	1,234,123	8.70%	57,380	54,950	2,430	4.42%	0	0	0	0.00%
28	BIRCHCLIFF	210,371,868	198,858,958	11,512,910	5.79%	1,918,460	1,895,850	22,610	1.19%	19,980	19,390	590	3.04%
367	BONDISS	71,497,373	66,755,324	4,742,049	7.10%	986,910	765,060	221,850	29.00%	0	0	0	0.00%
37	BONNYVILLE BEACH	26,804,093	26,653,020	151,073	0.57%	183,370	177,360	6,010	3.39%	0	0	0	0.00%
414	BURNSTICK LAKE	28,141,814	21,081,918	7,059,896	33.49%	37,450	34,860	2,590	7.43%	0	0	0	0.00%
57	CASTLE ISLAND	13,644,235	13,898,034	-253,799	-1.83%	17,380	16,430	950	5.78%	0	0	0	0.00%
80	CRYSTAL SPRINGS	98,279,632	93,032,889	5,246,743	5.64%	335,280	321,340	13,940	4.34%	0	0	0	0.00%
123	GHOST LAKE	57,529,887	49,300,701	8,229,186	16.69%	70,420	69,860	560	0.80%	0	0	0	0.00%
129	GOLDEN DAYS	154,199,361	143,569,145	10,630,216	7.40%	814,490	866,450	-51,960	-6.00%	78,870	76,490	2,380	3.11%
134	GRANDVIEW	118,742,105	112,229,688	6,512,417	5.80%	305,610	286,050	19,560	6.84%	0	0	0	0.00%
138	GULL LAKE	115,455,361	105,193,505	10,261,856	9.76%	1,352,920	1,197,870	155,050	12.94%	0	0	0	0.00%
358	HALF MOON BAY	47,977,934	47,520,576	457,358	0.96%	44,890	41,800	3,090	7.39%	0	0	0	0.00%
375	HORSESHOE BAY	16,733,494	16,511,708	221,786	1.34%	201,900	193,470	8,430	4.36%	0	0	0	0.00%
185	ISLAND LAKE	128,572,550	117,457,265	11,115,285	9.46%	929,990	694,430	235,560	33.92%	0	0	0	0.00%
368	ISLAND LAKE SOUTH	33,675,996	32,364,618	1,311,378	4.05%	113,980	108,580	5,400	4.97%	0	0	0	0.00%
186	ITASKA BEACH	50,525,306	48,633,263	1,892,043	3.89%	160,410	154,990	5,420	3.50%	0	0	0	0.00%
379	JARVIS BAY	211,593,589	191,430,353	20,163,236	10.53%	389,400	368,940	20,460	5.55%	0	0	0	0.00%
187	KAPASIWIN	34,831,702	34,317,495	514,207	1.50%	86,750	84,310	2,440	2.89%	0	0	0	0.00%
196	LAKEVIEW	20,320,715	18,001,543	2,319,172	12.88%	72,930	68,170	4,760	6.98%	0	0	0	0.00%

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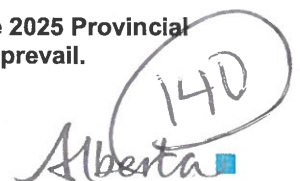
Municipality Code	Municipality Name	RESIDENTIAL / FARM LAND				NON-RESIDENTIAL				MACHINERY AND EQUIPMENT			
		2025 Residential/Farm land	2024 Residential/Farm land	\$ Diff	% Diff	2025 * Non-residential	2024 * Non-residential	\$ Diff	% Diff	2025 Mach & Equip	2024 Mach & Equip	\$ Diff	% Diff
378	LARKSPUR	36,083,212	34,550,000	1,533,212	4.44%	59,930	58,610	1,320	2.25%	0	0	0	0.00%
210	MA-ME-O BEACH	105,861,759	106,514,176	-652,417	-0.61%	2,061,640	2,073,540	-11,900	-0.57%	0	0	0	0.00%
359	MEWATHA BEACH	64,925,208	60,038,168	4,887,040	8.14%	420,330	243,630	176,700	72.53%	0	0	0	0.00%
230	NAKAMUN PARK	45,987,515	43,107,286	2,880,229	6.68%	159,260	151,180	8,080	5.34%	0	0	0	0.00%
237	NORGLIEWOLD	258,215,606	234,553,258	23,662,348	10.09%	621,140	582,850	38,290	6.57%	0	0	0	0.00%
385	NORRIS BEACH	39,123,256	38,182,164	941,092	2.46%	180,540	175,670	4,870	2.77%	0	0	0	0.00%
374	PARKLAND BEACH	84,190,496	79,376,687	4,813,809	6.06%	2,583,120	2,472,828	110,292	4.46%	0	0	0	0.00%
362	PELICAN NARROWS	56,633,552	54,088,964	2,544,588	4.70%	319,730	309,170	10,560	3.42%	0	0	0	0.00%
253	POINT ALISON	25,394,657	25,436,048	-41,391	-0.16%	80,180	76,780	3,400	4.43%	0	0	0	0.00%
256	POPLAR BAY	105,151,193	104,244,044	907,149	0.87%	411,030	395,590	15,440	3.90%	0	0	0	0.00%
267	ROCHON SANDS	64,798,185	63,451,776	1,346,409	2.12%	461,860	445,950	15,910	3.57%	0	0	0	0.00%
273	ROSS HAVEN	66,839,653	63,760,186	3,079,467	4.83%	233,730	222,000	11,730	5.28%	0	0	0	0.00%
277	SANDY BEACH	51,388,006	48,363,260	3,024,746	6.25%	676,877	628,812	48,065	7.64%	0	0	0	0.00%
279	SEBA BEACH	205,049,772	187,577,127	17,472,645	9.31%	3,886,530	3,692,860	193,670	5.24%	0	0	0	0.00%
282	SILVER BEACH	97,557,868	96,490,788	1,067,080	1.11%	209,800	200,890	8,910	4.44%	0	0	0	0.00%
283	SILVER SANDS	70,050,286	63,854,729	6,195,557	9.70%	1,343,960	1,254,520	89,440	7.13%	0	0	0	0.00%
369	SOUTH BAPTISTE	23,136,355	21,255,968	1,880,387	8.85%	778,690	768,250	10,440	1.36%	0	0	0	0.00%
288	SOUTH VIEW	20,587,286	19,847,688	739,598	3.73%	138,100	132,560	5,540	4.18%	0	0	0	0.00%
388	SUNBREAKER COVE	160,094,129	151,165,490	8,928,639	5.91%	170,210	163,000	7,210	4.42%	0	0	0	0.00%
306	SUNDANCE BEACH	68,984,227	66,183,716	2,800,511	4.23%	91,760	86,840	4,920	5.67%	0	0	0	0.00%
386	SUNRISE BEACH	31,337,724	29,676,810	1,660,914	5.60%	153,020	145,470	7,550	5.19%	0	0	0	0.00%
357	SUNSET BEACH	38,403,430	36,839,949	1,563,481	4.24%	161,590	152,890	8,700	5.69%	0	0	0	0.00%
308	SUNSET POINT	74,406,024	74,574,423	-168,399	-0.23%	202,640	193,250	9,390	4.86%	0	0	0	0.00%
324	VAL QUENTIN	54,559,927	50,712,346	3,847,581	7.59%	305,690	292,150	13,540	4.63%	0	0	0	0.00%
380	WAIPAROUS	47,022,933	37,972,230	9,050,703	23.84%	50,890	48,540	2,350	4.84%	0	0	0	0.00%
370	WEST BAPTISTE	42,854,372	38,462,969	4,391,403	11.42%	140,540	134,100	6,440	4.80%	0	0	0	0.00%
344	WEST COVE	59,945,733	59,479,017	466,716	0.78%	221,540	210,930	10,610	5.03%	0	0	0	0.00%
371	WHISPERING HILLS	56,867,667	49,482,651	7,385,016	14.92%	472,480	291,480	181,000	62.10%	0	0	0	0.00%
365	WHITE SANDS	126,923,437	120,871,668	6,051,769	5.01%	628,050	600,250	27,800	4.63%	0	0	0	0.00%
354	YELLOWSTONE	40,605,537	38,146,068	2,459,469	6.45%	176,710	167,420	9,290	5.55%	0	0	0	0.00%
	SUBTOTAL	3,811,216,189	3,571,848,591	239,367,598	6.70%	25,872,917	24,143,860	1,729,057	7.16%	98,850	95,880	2,970	3.10%
Improvement Districts													
159	I.D. NO. 04 (WATERTON)	204,914,379	190,218,531	14,695,848	7.73%	75,230,780	71,253,670	3,977,110	5.58%	0	0	0	0.00%
164	I.D. NO. 09 (BANFF)	139,521,790	121,792,200	17,729,590	14.56%	885,137,783	731,062,930	154,074,853	21.08%	0	0	0	0.00%
167	I.D. NO. 12 (JASPER NATIONAL PARK)	6,635,090	6,176,500	458,590	7.42%	57,818,840	57,205,850	612,990	1.07%	0	0	0	0.00%
168	I.D. NO. 13 (ELK ISLAND)	374,130	373,500	630	0.17%	5,863,570	5,940,010	-76,440	-1.29%	0	0	0	0.00%
179	I.D. NO. 24 (WOOD BUFFALO)	2,439,830	2,447,900	-8,070	-0.33%	1,309,420	1,267,340	42,080	3.32%	0	0	0	0.00%
373	KANANASKIS IMPROVEMENT DISTRICT	76,790,641	70,267,696	6,522,945	9.28%	139,161,230	123,248,450	15,912,780	12.91%	24,293,160	24,177,410	115,750	0.48%
	SUBTOTAL	430,675,860	391,276,327	39,399,533	10.07%	1,164,521,623	989,978,250	174,543,373	17.63%	24,293,160	24,177,410	115,750	0.48%
Special Areas													
142	SPECIAL AREAS BOARD	675,990,836	620,704,017	55,286,819	8.91%	2,947,058,046	2,585,680,407	361,377,639	13.98%	469,058,550	461,023,690	8,034,860	1.74%
	SUBTOTAL	675,990,836	620,704,017	55,286,819	8.91%	2,947,058,046	2,585,680,407	361,377,639	13.98%	469,058,550	461,023,690	8,034,860	1.74%
462	TOWNSHIP OF REDWOOD MEADOWS	249,648,091	227,765,738	21,882,353	9.61%	0	0	0	0	0	0	0	0
	SUBTOTAL	249,648,091	227,765,738	21,882,353	9.61%	0	0	0	0	0	0	0	0
	GRAND TOTAL	764,328,375,849	704,672,074,427	59,656,301,422	8.47%	271,667,210,343	256,006,443,106	15,660,767,237	6.12%	102,688,374,378	98,595,097,087	4,093,277,291	4.15%

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Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
RESIDENTIAL			
Individual	65,428,900	0.957	68,368,757
Individual-DI property			
Corporate	1,605,300	0.957	1,677,429
Corporate-DI property			
Municipal Property		0.957	
Municipal-DI property			
Crown in Right of Alberta		0.957	
Crown in Right of Alberta-DI property			
Crown in Right of Canada		0.957	
Crown in Right of Canada-DI property			
RESIDENTIAL TOTAL	67,034,200		70,046,186
NON RESIDENTIAL (NR)			
NR Non Regulated			
Individual		1.000	
Individual-DI property			
Corporate	917,800	1.000	917,800
Corporate-DI property			
Municipal Property		1.000	
Municipal-DI property			
Crown in Right of Alberta		1.000	
Crown in Right of Alberta-DI property			
Crown in Right of Canada		1.000	
Crown in Right of Canada-DI property			
NR Non Regulated Subtotal	917,800		917,800
NR Co-generating M & E			
Individual			
Individual- DI property			
Corporate			

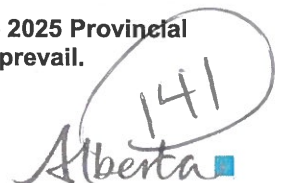
If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.



Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Corporate-DI property			
Municipal Property			
Municipal Property-DI property			
Crown in Right of Alberta			
Crown in Right of Alberta-DI property			
Crown in Right of Canada			
Crown in Right of Canada-DI property			
NR Co-generating Subtotal			
NR LINEAR Property			
Electric Power Systems	260,930		260,930
Electric Power Generation			
Cable			
Telecommunications	165,230		165,230
Pipelines			
Wells			
Gas Distribution Property			
Railway			
NR Linear Property Subtotal	426,160		426,160
NON RESIDENTIAL TOTAL	1,343,960		1,343,960
MACHINERY & EQUIPMENT			
Individual			
Individual-DI property			
Corporate			
Corporate-DI property			
Municipal Property			
Municipal Property-DI property			
Crown in Right of Alberta			
Crown in Right of Alberta-DI property			
Crown in Right of Canada			

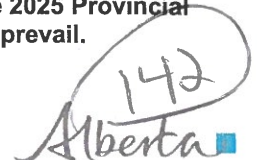
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Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Crown in Right of Canada-DI property			
MACHINERY & EQUIPMENT TOTAL			
FARM LAND			
Individual	4,100		4,100
Individual-DI property			
Corporate			
Corporate-DI property			
Municipal Property			
Municipal Property-DI property			
Crown in Right of Alberta			
Crown in Right of Alberta-DI property			
Crown in Right of Canada			
Crown in Right of Canada-DI property			
FARM LAND TOTAL	4,100		4,100
Total Taxable	68,382,260		71,394,246
Excluded from Equalized, subject to Municipal Tax only			
Residential			
Residential-DI property			
Non-residential (non-regulated)			
Non-residential-DI property			
NR Co-generating M & E			
NR Co-generating M&E-DI property			
Machinery & Equipment			
Machinery & Equipment-DI property			
Farm Land			
Farm Land-DI property			
NRL-Railway (subject to municipal tax)			
Total Municipal Tax			

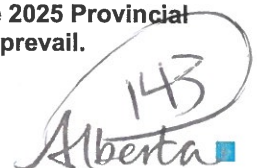
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Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
EXEMPT PROPERTY			
Residential Exempt			
Residential -DI property Exempt			
Non-residential (non-regulated) Exempt	2,103,700		
Non-residential-DI property Exempt			
NR Co-generating M & E Exempt			
NR Co-generating M&E-DI property Exempt			
Electric Power Systems Exempt			
Electric Power Generation Exempt			
Cable Exempt			
Telecommunications Exempt			
Pipelines Exempt			
Wells Exempt			
Gas Distribution Property Exempt			
NRL-Railway Exempt			
Machinery & Equipment Exempt			
Machinery & Equipment-DI property Exempt			
Farm Land Exempt			
Farm Land-DI property Exempt			
Total Exempt	2,103,700		
GRAND TOTAL	70,485,960		71,394,246

If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.



Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

SP-School Public / PNG-Northern Gateway Reg. Div. 10			
Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
RESIDENTIAL			
Individual	64,621,600	0.957	67,525,183
Individual-DI property			
Corporate	642,900	0.957	671,787
Corporate-DI property			
Municipal Property		0.957	
Municipal-DI property			
Crown in Right of Alberta		0.957	
Crown in Right of Alberta-DI property			
Crown in Right of Canada		0.957	
Crown in Right of Canada-DI property			
RESIDENTIAL TOTAL	65,264,500		68,196,970
NON RESIDENTIAL (NR)			
NR Non Regulated			
Individual		1.000	
Individual-DI property			
Corporate		1.000	
Corporate-DI property			
Municipal Property		1.000	
Municipal-DI property			
Crown in Right of Alberta		1.000	
Crown in Right of Alberta-DI property			
Crown in Right of Canada		1.000	
Crown in Right of Canada-DI property			
NR Non Regulated Subtotal			
NR Co-generating M & E			
Individual			
Individual- DI property			

If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.

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Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

SP-School Public / PNG-Northern Gateway Reg. Div. 10			
Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Corporate			
Corporate-DI property			
Municipal Property			
Municipal Property-DI property			
Crown in Right of Alberta			
Crown in Right of Alberta-DI property			
Crown in Right of Canada			
Crown in Right of Canada-DI property			
NR Co-generating Subtotal			
NR LINEAR Property			
Electric Power Systems			
Electric Power Generation			
Cable			
Telecommunications			
Pipelines			
Wells			
Gas Distribution Property			
Railway			
NR Linear Property Subtotal			
NON RESIDENTIAL TOTAL			
MACHINERY & EQUIPMENT			
Individual			
Individual-DI property			
Corporate			
Corporate-DI property			
Municipal Property			
Municipal Property-DI property			
Crown in Right of Alberta			

If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.

Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

SP-School Public / PNG-Northern Gateway Reg. Div. 10			
Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Crown in Right of Alberta-DI property			
Crown in Right of Canada			
Crown in Right of Canada-DI property			
MACHINERY & EQUIPMENT TOTAL			
FARM LAND			
Individual	4,100		4,100
Individual-DI property			
Corporate			
Corporate-DI property			
Municipal Property			
Municipal Property-DI property			
Crown in Right of Alberta			
Crown in Right of Alberta-DI property			
Crown in Right of Canada			
Crown in Right of Canada-DI property			
FARM LAND TOTAL	4,100		4,100
Total Taxable	65,268,600		68,201,070
Excluded from Equalized, subject to Municipal Tax only			
Residential			
Residential-DI property			
Non-residential (non-regulated)			
Non-residential-DI property			
NR Co-generating M & E			
NR Co-generating M&E-DI property			
Machinery & Equipment			
Machinery & Equipment-DI property			
Farm Land			

If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.

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Page 7

Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

SP-School Public / PNG-Northern Gateway Reg. Div. 10			
Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Farm Land-DI property			
NRL-Railway (subject to municipal tax)			
Total Municipal Tax			
EXEMPT PROPERTY			
Residential Exempt			
Residential -DI property Exempt			
Non-residential (non-regulated) Exempt	1,961,200		
Non-residential-DI property Exempt			
NR Co-generating M & E Exempt			
NR Co-generating M&E-DI property Exempt			
Electric Power Systems Exempt			
Electric Power Generation Exempt			
Cable Exempt			
Telecommunications Exempt			
Pipelines Exempt			
Wells Exempt			
Gas Distribution Property Exempt			
NRL-Railway Exempt			
Machinery & Equipment Exempt			
Machinery & Equipment-DI property Exempt			
Farm Land Exempt			
Farm Land-DI property Exempt			
Total Exempt	1,961,200		
GRAND TOTAL	67,229,800		68,201,070

If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.

Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

SU-School Undeclared / ASFF-Alberta School Foundation Fund			
Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
RESIDENTIAL			
Individual	807,300	0.957	843,574
Individual-DI property			
Corporate	962,400	0.957	1,005,643
Corporate-DI property			
Municipal Property		0.957	
Municipal-DI property			
Crown in Right of Alberta		0.957	
Crown in Right of Alberta-DI property			
Crown in Right of Canada		0.957	
Crown in Right of Canada-DI property			
RESIDENTIAL TOTAL	1,769,700		1,849,217
NON RESIDENTIAL (NR)			
NR Non Regulated			
Individual		1.000	
Individual-DI property			
Corporate	917,800	1.000	917,800
Corporate-DI property			
Municipal Property		1.000	
Municipal-DI property			
Crown in Right of Alberta		1.000	
Crown in Right of Alberta-DI property			
Crown in Right of Canada		1.000	
Crown in Right of Canada-DI property			
NR Non Regulated Subtotal	917,800		917,800
NR Co-generating M & E			
Individual			
Individual- DI property			

If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.

Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

SU-School Undeclared / ASFF-Alberta School Foundation Fund			
Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Corporate			
Corporate-DI property			
Municipal Property			
Municipal Property-DI property			
Crown in Right of Alberta			
Crown in Right of Alberta-DI property			
Crown in Right of Canada			
Crown in Right of Canada-DI property			
NR Co-generating Subtotal			
NR LINEAR Property			
Electric Power Systems	260,930		260,930
Electric Power Generation			
Cable			
Telecommunications	165,230		165,230
Pipelines			
Wells			
Gas Distribution Property			
Railway			
NR Linear Property Subtotal	426,160		426,160
NON RESIDENTIAL TOTAL	1,343,960		1,343,960
MACHINERY & EQUIPMENT			
Individual			
Individual-DI property			
Corporate			
Corporate-DI property			
Municipal Property			
Municipal Property-DI property			
Crown in Right of Alberta			

If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.

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Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

SU-School Undeclared / ASFF-Alberta School Foundation Fund			
Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Crown in Right of Alberta-DI property			
Crown in Right of Canada			
Crown in Right of Canada-DI property			
MACHINERY & EQUIPMENT TOTAL			
FARM LAND			
Individual			
Individual-DI property			
Corporate			
Corporate-DI property			
Municipal Property			
Municipal Property-DI property			
Crown in Right of Alberta			
Crown in Right of Alberta-DI property			
Crown in Right of Canada			
Crown in Right of Canada-DI property			
FARM LAND TOTAL			
Total Taxable	3,113,660		3,193,177
Excluded from Equalized, subject to Municipal Tax only			
Residential			
Residential-DI property			
Non-residential (non-regulated)			
Non-residential-DI property			
NR Co-generating M & E			
NR Co-generating M&E-DI property			
Machinery & Equipment			
Machinery & Equipment-DI property			
Farm Land			

If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.

Municipal Summary of the 2025 Equalized Assessment
Assessment Year: 2023
SUMMER VILLAGE OF SILVER SANDS (Code: 283)

SU-School Undeclared / ASFF-Alberta School Foundation Fund			
Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Farm Land-DI property			
NRL-Railway (subject to municipal tax)			
Total Municipal Tax			
EXEMPT PROPERTY			
Residential Exempt			
Residential -DI property Exempt			
Non-residential (non-regulated) Exempt	142,500		
Non-residential-DI property Exempt			
NR Co-generating M & E Exempt			
NR Co-generating M&E-DI property Exempt			
Electric Power Systems Exempt			
Electric Power Generation Exempt			
Cable Exempt			
Telecommunications Exempt			
Pipelines Exempt			
Wells Exempt			
Gas Distribution Property Exempt			
NRL-Railway Exempt			
Machinery & Equipment Exempt			
Machinery & Equipment-DI property Exempt			
Farm Land Exempt			
Farm Land-DI property Exempt			
Total Exempt	142,500		
GRAND TOTAL	3,256,160		3,193,177

Requisition Body without reported data
F-Management Bodies (lodge accommodation) / LSA-Lac Ste. Anne Foundation

If there is a discrepancy between the equalized assessments shown on this document and the 2025 Provincial Equalized Assessment Report the 2025 Provincial Equalized Assessment Report will prevail.

Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range

Start: 2024/07/01 0000

End: 2024/07/31 2359

Man Hour Report by User

S.V. SILVER SANDS

KASAMBA, GERVAIS

Event start: 2024/07/15 1615 Event end: 2024/07/15 1615 Time: 0 Minutes

Address: 3 CEDAR AVENUE LOT 3 BLK 1 PLAN 2941MC

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 0 Minutes

Event start: 2024/07/15 1623 Event end: 2024/07/15 1624 Time: (1) Minutes

Address: 4 CEDAR AVENUE LOT 4 BLK 1 PLAN 2941MC

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/07/23 0846 Event end: 2024/07/23 0846 Time: 0 Minutes

Address: 4 CEDAR AVENUE LOT 4 BLK 1 PLAN 2941MC

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 0 Minutes

Event start: 2024/07/24 0921 Event end: 2024/07/24 0922 Time: (1) Minutes

Address:

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 1 Minutes

KASAMBA, GERVAIS : Total Time On Calls 0 Hours 2 Minutes

Total Group Time: 2 Hours 2 Minutes

S.V. YELLOWSTONE

KASAMBA, GERVAIS

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2024/07/01 0000 End: 2024/07/31 2359

Man Hour Report by User

Event start: 2024/07/15 1622 Event end: 2024/07/15 1623 Time: (1) Minutes

Address:

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 1 Minutes

KASAMBA, GERVAIS : Total Time On Calls 0 Hours 1 Minutes

Total Group Time: 1 Hours 1 Minutes

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2024/07/05 1300 Event end: 2024/07/05 1430 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/07/09 1330 Event end: 2024/07/09 1400 Time: (30) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 0 Hours 30 Minutes

Event start: 2024/07/12 0830 Event end: 2024/07/12 1000 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/07/15 1405 Event end: 2024/07/15 1435 Time: (30) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 0 Hours 30 Minutes

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range

Start: 2024/07/01 0000

End: 2024/07/31 2359

Man Hour Report by User

Event start: 2024/07/19 1000 Event end: 2024/07/19 1130 Time: (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/07/26 1000 Event end: 2024/07/26 1130 Time: (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/07/30 1000 Event end: 2024/07/30 1130 Time: (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 8 Hours 30 Minutes

Total Group Time: 8 Hours 30 Minutes

All Officers: Total Time On Calls 8 Hours 33 Minutes

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2024/08/01 0000 End: 2024/08/31 2359

Man Hour Report by User

S.V. SILVER SANDS

KASAMBA, GERVAIS

Event start: 2024/08/13 1123 Event end: 2024/08/13 1123 Time: 0 Minutes

Address: 26 WILLOW AVENUE

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 0 Minutes

Event start: 2024/08/13 1125 Event end: 2024/08/13 1129 Time: (4) Minutes

Address: 26 WILLOW AVENUE

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 4 Minutes

Event start: 2024/08/13 1529 Event end: 2024/08/13 1529 Time: 0 Minutes

Address: 26 WILLOW AVENUE

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 0 Minutes

Event start: 2024/08/13 1541 Event end: 2024/08/13 1542 Time: (1) Minutes

Address: 26 WILLOW AVENUE

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/08/13 1542 Event end: 2024/08/13 1542 Time: 0 Minutes

Address: 26 WILLOW AVENUE

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 0 Minutes

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2024/08/01 0000 End: 2024/08/31 2359

Man Hour Report by User

Event start: 2024/08/29 1557 Event end: 2024/08/29 1558 Time: (1) Minutes
Address: 10 GOLF COURSE ROAD
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/08/29 1557 Event end: 2024/08/29 1558 Time: (1) Minutes
Address: 10 GOLF COURSE ROAD
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/08/29 1557 Event end: 2024/08/29 1558 Time: (1) Minutes
Address: 10 GOLF COURSE ROAD
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 1 Minutes

KASAMBA, GERVAIS : Total Time On Calls 0 Hours 11 Minutes

Total Group Time: 11 Hours 11 Minutes

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2024/08/08 1000 Event end: 2024/08/08 1130 Time: (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/08/13 1330 Event end: 2024/08/13 1430 Time: (60) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 0 Minutes

Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range **Start:** 2024/08/01 0000 **End:** 2024/08/31 2359

Man Hour Report by User

Event start: 2024/08/16 1430 **Event end:** 2024/08/16 1600 **Time:** (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/08/25 1530 **Event end:** 2024/08/25 1700 **Time:** (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/08/29 1130 **Event end:** 2024/08/29 1300 **Time:** (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 7 Hours 0 Minutes

Total Group Time: 7 Hours 0 Minutes

All Officers: Total Time On Calls 7 Hours 11 Minutes

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YRL Draft 2025 Budget and Trustee Appointment Information

Laurie Haak <LHaak@yrl.ab.ca>

Mon 2024-09-16 2:47 PM

Cc:Karla Palichuk <KPalichuk@yrl.ab.ca>;Wendy Sears <WSears@yrl.ab.ca>

📎 4 attachments (2 MB)

YRL Draft 2025 Budget.pdf; YRL 2025 Budget Overview.pdf; YRL Board Oversight, Appointments and Meetings - September 2024.pdf; YRL Board Appointments.pdf;

Sending on behalf of Karla Palichuk, YRL Director.

Dear CAOs and Superintendents,

On behalf of the Yellowhead Regional Library (YRL) Board of Trustees, I am pleased to share the **Draft 2025 Budget and Overview**.

The Executive Committee passed a motion on Sept. 9 recommending the Board approve the budget; the Board of Trustees will meet Oct. 7 to review the draft budget and will vote on it at the Dec. 2 annual organizational meeting.

When appointing a Trustee and Alternate to the YRL Board, please refer to the attached **Board Oversight, Appointments and Meetings document** and return our **Board Appointments form** following your organizational meeting.

We look forward to working with the Trustees to support YRL's continued provision of valued programs and services to member public and school libraries.

Please note, this email and the attachments will be sent for information to YRL Trustees and Public Library Managers.

Thank you and we look forward to hearing your feedback!

Karla Palichuk MLIS MScOP

SHE/HER

Director

E: kpalichuk@yrl.ab.ca

P: 780-962-2003 EXT 226

yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



Libraries
VALUE
BEYOND
words

1600

**Yellowhead Regional Library DRAFT 2025 Budget
General Fund**

REVENUE		2023	2024	2025	VARIANCE	
R1	Additional Allotment	\$ 95,000	\$ 150,000	\$ 180,000	\$ 30,000	Additional allotment purchased by member libraries; offset in Line E17: <i>Purchases - Allotment</i> .
R2	Contract Services	\$ 78,000	\$ 78,000	\$ 85,904	\$ 7,904	TRAC Central Site Agreement.
R3	Interest	\$ 50,000	\$ 145,000	\$ 136,000	\$ (9,000)	Estimate based on average account balances and dropping interest rates.
R4	Local Appropriations	\$ 1,379,406	\$ 1,433,185	\$ 1,430,809	\$ (2,376)	Increased by 2% (\$4.75) per capita on Alberta Municipal Affairs latest official population figures (2023), population drop from 2024 estimates and known changes.
R5	Non-allotment Sales	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	Prediction for the volume of non-allotment purchases; offset in Line E19: <i>Purchases - Non-allotment</i> ; reflects trend experienced over last three years.
R6	Operating Grant	\$ 1,390,506	\$ 1,462,572	\$ 1,465,449	\$ 2,877	Public Library Services Branch (PLSB) operational funding based on 2019 population figures; assumption grant remains at \$4.75 per capita. Includes Library Services Grant paid out to libraries; offset in Line E10: <i>Library Grant Disbursements</i> .
R7	Other Grants	\$ 26,432	\$ 27,726	\$ 31,926	\$ 4,200	PLSB On-Reserve/On-Settlement (OROS) Grant and Canada Summer Jobs Grant. In 2025, these will be offset in Lines E6 and E7 for Indigenous Initiatives Librarian and summer student.
R8	School System Levy	\$ 147,278	\$ 147,761	\$ 156,595	\$ 8,834	Increased by 2% (\$15.40) per full-time equivalent (FTE) student on Alberta Education population figures; reflects recent trend of relatively stable student populations.
R9	Workshop and Conference Revenue	\$ -	\$ 12,000	\$ 12,000	\$ -	Received from workshop and conference attendees; offset in E25: <i>Workshops and Conferences</i> .
TOTAL REVENUE		\$ 3,367,122	\$ 3,656,244	\$ 3,698,683	\$ 42,439	

EXPENSES		2023	2024	2025	VARIANCE	
E1	Bank Charges and Miscellaneous	\$ 2,200	\$ 2,310	\$ 2,780	\$ 470	Credit card fees; increase in bank fees, miscellaneous charges.
E2	Building Maintenance	\$ 46,000	\$ 48,300	\$ 45,000	\$ (3,300)	Non-capital building maintenance including mechanical, cleaning and incidentals; decreased based on the actual expenses incurred in the previous years.
E3	Membership Support	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	Technical fixes/replacement of equipment; includes Technology Services staff travel to member libraries (fuel, meals and, if necessary, hotels).
E4	Delivery	\$ 44,625	\$ 46,856	\$ 50,547	\$ 3,691	Direct non-salary costs of delivery system; increased due to higher fuel prices and maintenance.
E5	Inter-library Loan Expenses			\$ 1,500		Postage for school materials and curriculum support;
E6	Employee Benefits	\$ 294,973	\$ 369,170	\$ 381,763	\$ 12,593	Reflects known Canada Pension Plan increases and one percent cost of living adjustment (COLA) increase.
E7	Employee Salaries	\$ 1,627,211	\$ 1,922,834	\$ 1,931,281	\$ 8,447	Reflects known staff changes and director's contract, estimate of seniority increases, one percent COLA increase, and one additional librarian position.
E8	Insurance	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	Alberta Municipal Services Corporation provides all coverages (auto, building, liability); cyber insurance.
E9	Leases and Licensing	\$ 120,000	\$ 135,000	\$ 188,296	\$ 53,296	Licensing costs for software/equipment leasing and maintenance (often reactive); ACSI Fortinet renewal.
E10	Library Grant Disbursements	\$ 56,016	\$ 60,486	\$ 60,486	\$ -	Funds distributed to designated libraries, as directed; income reflected in Line R6: <i>Operating Grant</i> .

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**Yellowhead Regional Library DRAFT 2025 Budget
General Fund**

EXPENSES Part 2		2023	2024	2025	VARIANCE	
E11	Library Supplies and Shipping	\$ 22,000	\$ 25,000	\$ 48,000	\$ 23,000	Processing supplies (mylar, labels, barcodes) and incoming shipment charges; new collections for existing and new libraries and increased drop shipping.
E12	Memberships	\$ 20,600	\$ 20,600	\$ 20,600	\$ -	Alberta Library Trustees' Association (ALTA), Library Association of Alberta (LAA), The Alberta Library (TAL), and Canadian Urban Libraries Council (CULC).
E13	Office Supplies and Equipment	\$ 23,000	\$ 23,000	\$ 23,000	\$ -	General office supplies and internal hardware/software.
E14	On-Reserve/On-Settlement Grant	\$ 26,426	\$ 27,726	\$ -	\$ (27,726)	In 2025, will go toward Indigenous Initiatives Librarian salary.
E15	Printing and Promotion	\$ 4,750	\$ 5,500	\$ 5,500	\$ -	Printing of annual report, 2026-2030 strategic plan and other communications material; promotional costs for YRL's share of regional library participation in trade shows as needed.
E16	Professional Services	\$ 137,500	\$ 140,500	\$ 189,430	\$ 48,930	Annual audit fee increase; technical support and incidental legal expenses; majority due to ACSI (IT) managed services; one year renewals of FortiGates and FortiSwitches and warranties; communications contract increase based on needs.
E17	Purchases - Allotment	\$ 324,334	\$ 330,000	\$ 350,000	\$ 20,000	Allotment maintained at \$0.75 per capita for public libraries and \$1.00 per FTE student for school libraries; includes additional allotment purchased by member libraries that is offset in Line R1: <i>Additional Allotment</i> .
E18	Purchases - HQ Collections	\$ 215,000	\$ 239,250	\$ 268,000	\$ 28,750	New and current online content; majority of renewals are negotiated by TAL on behalf of members.
E19	Purchases - Non-allotment	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	Offset in Line R5: <i>Non-allotment Sales</i> .
E20	Staff Travel Expenses/Recruitment	\$ 10,000	\$ 10,000	\$ 16,500	\$ 6,500	Non-IT staff travel (fuel, meals and, if necessary, hotels) and recruitment-related costs for securing qualified staff.
E21	Staff Professional Development	\$ 24,000	\$ 33,800	\$ 53,200	\$ 19,400	Includes training, technical training and conference attendance; continuing education.
E22	Telephone and Utilities	\$ 96,200	\$ 100,000	\$ 100,175	\$ 175	Off-site data service fees.
E23	TRAC Expenses	\$ 206,000	\$ 200,000	\$ 244,771	\$ 44,771	YRL's share of TRAC budget; reflects capital hardware purchases as well as a new TRACpac discovery layer.
E24	Trustee Expenses	\$ 20,000	\$ 30,000	\$ 33,975	\$ 3,975	Board/Executive meeting costs, advocacy and conference.
E25	Workshops and Conference	\$ 22,000	\$ 22,000	\$ 37,050	\$ 15,050	Stronger Together Conference and in-house workshops; inflation and hosting costs for workshops.
TOTAL EXPENSES		\$ 3,565,335	\$ 4,016,856	\$ 4,274,354	\$ 258,022	

General Fund: Surplus (Deficiency)

Revenue Over Expenses	\$ (198,213)	\$ (360,612)	\$ (575,671)
Cost-benefit ratio	105.89%	109.86%	115.56%

Purchases - Capital Assets

	2025	Notes
Fortigates & Fortiswitches	\$ 278,000	Five years; next replacement in November 2030
Furniture Replacement	\$ 183,605	
Equipment - Computers	\$ 24,000	Replacing old equipment for staff
	<u>\$ 485,605</u>	

***Special Projects**

Cybrarian licenses for public libraries	\$ 25,000	Continuation of 2024 project
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Total Funds expense **\$ 510,605**

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Yellowhead Regional Library DRAFT 2025 Budget 2024 Fund Reserves

	General Fund	Equity in Capital Assets	Capital Fund	Operational Contingency Fund	Special Projects Fund	Total
Balance at 2024 Year End	\$ 134,182	\$ 294,751	\$ 781,175	\$ 2,107,787	\$ 96,233	\$ 3,414,128
	\$ (134,182)		\$ 50,000	\$ 64,182	\$ 20,000	
Excess to July 31, 2024 Revenue Over Expenses	\$ 915,265					
Amortization to July 31, 2024		\$ 153,264				
Capital Asset Purchases* includes building improvement		\$ -	\$ (74,465)			
Capital Asset Disposals		\$ -				
Special Projects						
Deferred Contribution		\$ 93,512				
Balance at July 31, 2024	\$ 915,265	\$ 388,263	\$ 756,710	\$ 2,171,957	\$ 116,233	\$ 4,348,428

Purchases - Capital Assets	Budgeted	Actual cost 2024
Aruba Access Points Replacement	\$ 82,420	\$ 39,690
Boardroom Screen	\$ 10,060.05	\$ 14,144.00
Learning Lab Camera	\$ 3,500.00	\$ 1,747.00
Learning Lab Interactive Whiteboard	\$ 8,775.90	\$ 8,358.00
Laptop mobile lab replacement	\$ 7,000.00	\$ 6,548.65
FortiGate and FortiSwitch for New Library Location ¹	\$ 7,400.00	
Universal Power Supply ¹	\$ 12,000.00	\$ 11,462.84
¹ Unplanned capital assets	\$ 131,155	\$ 81,950.49

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Yellowhead Regional Library DRAFT 2025 Budget
Member Municipal Library Services Grant / Operating Grant / Appropriations / Allotment

Municipality	2019 Population Estimates	Library Services Grant at \$5.60/ Capita (2019 Pop Est)	Operating Grant at \$4.75/Capita (2019 Pop Est)	2023 Official Populations as of Jan 2024	2025 Appropriation at \$4.75/capita (2023 Official Pop)	Allotment at \$0.75/capita (2023 Official Pop)
ALBERTA BEACH	1,018		\$4,835.50	864	\$4,104.00	\$648.00
BARRHEAD	4,579		\$21,750.25	4,320	\$20,520.00	\$3,240.00
BARRHEAD NO. 11, COUNTY OF	6,288		\$29,868.00	5,877	\$27,915.75	\$4,407.75
BEAUMONT ¹⁵	19,236		\$91,371.00	20,888	\$99,218.00	\$15,666.00
BIRCH COVE	45	252	\$213.75	67	\$318.25	\$50.25
BRAZEAU COUNTY	7,771	43,518	\$36,912.25	7,179	\$34,100.25	\$5,384.25
BRETON	574		\$2,726.50	567	\$2,693.25	\$425.25
CALMAR	2,228		\$10,583.00	2,183	\$10,369.25	\$1,637.25
CASTLE ISLAND	10	56	\$47.50	15	\$71.25	\$11.25
CLYDE	430	2,408	\$2,042.50	415	\$1,971.25	\$311.25
CRYSTAL SPRINGS	51	286	\$242.25	74	\$351.50	\$55.50
DEVON	6,578		\$31,245.50	6,545	\$31,088.75	\$4,908.75
DRAYTON VALLEY	7,235		\$34,366.25	7,291	\$34,632.25	\$5,468.25
EDSON	8,414		\$39,966.50	8,374	\$39,776.50	\$6,280.50
GRANDVIEW ¹⁷	114	638	\$541.50	143	\$679.25	\$107.25
HINTON	9,882		\$46,939.50	9,817	\$46,630.75	\$7,362.75
JASPER, MUNICIPALITY OF	4,590		\$21,802.50	4,738	\$22,505.50	\$3,553.50
KAPASIWIN	10	56	\$47.50	24	\$114.00	\$18.00
LAC STE. ANNE COUNTY	10,899		\$51,770.25	11,300	\$53,675.00	\$8,475.00
LAKEVIEW	30	168	\$142.50	29	\$137.75	\$21.75
LEDUC	33,032		\$156,902.00	36,060	\$171,285.00	\$27,045.00
LEDUC COUNTY ¹³⁵	13,780		\$65,455.00	14,416	\$68,476.00	\$10,812.00
MA-ME-O BEACH	110	616	\$522.50	128	\$608.00	\$96.00
MAYERTHORPE	1,320		\$6,270.00	1,343	\$6,379.25	\$1,007.25
MILLET ²⁵	1,945		\$9,238.75	1,890	\$8,977.50	\$1,417.50
NAKAMUN PARK	96	538	\$456.00	78	\$370.50	\$58.50
NORRIS BEACH	38	213	\$180.50	71	\$337.25	\$53.25
ONOWAY	1,029		\$4,887.75	966	\$4,588.50	\$724.50
PARKLAND COUNTY ⁵⁷	32,097		\$152,460.75	32,205	\$152,973.75	\$24,153.75
POPLAR BAY	103	577	\$489.25	113	\$536.75	\$84.75
ROSS HAVEN	160	896	\$760.00	126	\$598.50	\$94.50
SANDY BEACH	278	1,543	\$1,320.50	278	\$1,320.50	\$208.50
SEBA BEACH	169		\$802.75	229	\$1,087.75	\$171.75
SILVER BEACH	65	364	\$308.75	55	\$261.25	\$41.25
SILVER SANDS	160	896	\$760.00	214	\$1,016.50	\$160.50
SOUTH VIEW	67	375	\$318.25	72	\$342.00	\$54.00
SPRING LAKE	699	3,914	\$3,320.25	711	\$3,377.25	\$533.25
SPRUCE GROVE ⁵⁷	35,766		\$169,888.50	38,985	\$185,178.75	\$29,238.75
STONY PLAIN	17,842		\$84,749.50	17,993	\$85,466.75	\$13,494.75
SUNRISE BEACH	135	756	\$641.25	153	\$726.75	\$114.75
SUNSET POINT	169	946	\$802.75	257	\$1,220.75	\$192.75
SWAN HILLS	1,301		\$6,179.75	1,201	\$5,704.75	\$900.75
THORSBY	1,015		\$4,821.25	967	\$4,593.25	\$725.25
WABAMUN	682		\$3,239.50	-	-	-
VAL QUENTIN	252	1,411	\$1,197.00	158	\$750.50	\$118.50
WARBURG	766		\$3,638.50	676	\$3,211.00	\$507.00
WEST COVE	149	834	\$707.75	222	\$1,054.50	\$166.50
WESTLOCK	5,101		\$24,229.75	4,921	\$23,374.75	\$3,690.75
WESTLOCK COUNTY	7,220		\$34,295.00	7,186	\$34,133.50	\$5,389.50
WETASKIWIN	12,655		\$60,111.25	12,594	\$59,821.50	\$9,445.50
WETASKIWIN COUNTY NO. 10 ¹²	11,181		\$53,109.75	11,217	\$53,280.75	\$8,412.75
WHITECOURT ⁴⁵	10,204		\$48,469.00	9,927	\$47,153.25	\$7,445.25
WOODLANDS COUNTY ⁴⁵	4,754		\$22,581.50	4,558	\$21,650.50	\$3,418.50
YELLOWHEAD COUNTY	10,995		\$52,226.25	10,426	\$49,523.50	\$7,819.50
YELLOWSTONE	137	767	\$650.75	117	\$555.75	\$87.75
TOTALS	295,454	\$62,028.50	\$1,403,406.50	301,223	\$1,430,809.25	\$225,917.25

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**Yellowhead Regional Library DRAFT 2025 Budget
Member School Division Levies / Allotment**

Name	Regular	0.5 FTE	Total FTE	2025 Levy at \$15.40/FTE	Allotment at \$1.00/FTE
Northern Gateway					
Darwell School Library	147	17	138.5	\$ 2,132.90	\$ 138.50
Elmer Elson Elementary School Library	309	42	288	\$ 4,435.20	\$ 288.00
Gateway Academy Onoway	13	13	6.5	\$ 100.10	\$ 6.50
Gateway Academy Whitecourt	79	79	39.5	\$ 608.30	\$ 39.50
Grasmere School Library	127	7	123.5	\$ 1,901.90	\$ 123.50
Hilltop Junior/Senior High School Library	541	0	541	\$ 8,331.40	\$ 541.00
Mayerthorpe Junior/Senior High School Library	279	0	279	\$ 4,296.60	\$ 279.00
Onoway Elementary School Library	426	60	396	\$ 6,098.40	\$ 396.00
Onoway Junior/Senior High School Library	501	0	501	\$ 7,715.40	\$ 501.00
Pat Hardy Primary School Library	360	50	335	\$ 5,159.00	\$ 335.00
Percy Baxter Middle School Library	361	0	361	\$ 5,559.40	\$ 361.00
Rich Valley School Library	115	11	109.5	\$ 1,686.30	\$ 109.50
Sangudo Community School Library	121	9	116.5	\$ 1,794.10	\$ 116.50
Whitecourt Central Elementary School Library	332	56	304	\$ 4,681.60	\$ 304.00
Subtotals	3711	344	3539.0	\$54,500.60	\$3,539.00

Pembina Hills

Barrhead Composite High School Library	704	0	704	\$ 10,841.60	\$ 704.00
Barrhead Outreach	42	42	21	\$ 323.40	\$ 21.00
Busby School Library	141	32	125	\$ 1,925.00	\$ 125.00
Dunstable School Library	58	14	51	\$ 785.40	\$ 51.00
École Barrhead Elementary School Library	636	130	571	\$ 8,793.40	\$ 571.00
École Westlock Elementary School Library	438	91	392.5	\$ 6,044.50	\$ 392.50
Eleanor Hall School Library	177	28	163	\$ 2,510.20	\$ 163.00
Fort Assiniboine School Library	98	13	91.5	\$ 1,409.10	\$ 91.50
Neerlandia Public Christian School Library	258	39	238.5	\$ 3,672.90	\$ 238.50
Pembina North Community School Library	185	29	170.5	\$ 2,625.70	\$ 170.50
Pibroch Colony School Library	23	23	11.5	\$ 177.10	\$ 11.50
R.F. Staples Secondary School Library	639	0	639	\$ 9,840.60	\$ 639.00
Sunny Bend Colony School Library	24	24	12	\$ 184.80	\$ 12.00
Swan Hills School Library	202	38	183	\$ 2,818.20	\$ 183.00
Westlock Outreach	26	26	13	\$ 200.20	\$ 13.00
Subtotals	3651	529	3386.5	\$ 52,152.10	\$ 3,386.50

Wetaskiwin Regional

Alder Flats Elementary School Library	92	12	86	\$ 1,324.40	\$ 86.00
Buck Mountain Central School Library	153	0	153	\$ 2,356.20	\$ 153.00
Centennial School Library	143	18	134	\$ 2,063.60	\$ 134.00
Clear Vista School Library	432	40	412	\$ 6,344.80	\$ 412.00
Falun Elementary School Library	128	19	118.5	\$ 1,824.90	\$ 118.50
Griffiths-Scott School Library	265	30	250	\$ 3,850.00	\$ 250.00
Lakedell Elementary School Library	72	12	66	\$ 1,016.40	\$ 66.00
Lynn Lauren Early Education School	51	51	25.5	\$ 392.70	\$ 25.50
Norwood School Library	208	16	200	\$ 3,080.00	\$ 200.00
Parkdale School Library	202	18	193	\$ 2,972.20	\$ 193.00
Pigeon Lake Regional School Library	274	0	274	\$ 4,219.60	\$ 274.00
Pine Haven Colony School Library	17	0	17	\$ 261.80	\$ 17.00
Pipestone School Library	80	7	76.5	\$ 1,178.10	\$ 76.50
Queen Elizabeth School Library	178	17	169.5	\$ 2,610.30	\$ 169.50
Silver Creek Colony School Library	13	0	13	\$ 200.20	\$ 13.00
Wetaskiwin Composite High School Library	912	0	912	\$ 14,044.80	\$ 912.00
Wetaskiwin Outreach	146	146	73	\$ 1,124.20	\$ 73.00
Winfield School Library	73	6	70	\$ 1,078.00	\$ 70.00
Subtotals	3439	392	3243.0	\$ 49,942.20	\$ 3,243.00

TOTALS	10,801.00	1,265.00	10,168.50	\$ 156,594.90	\$ 10,168.50
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**Yellowhead Regional Library is a customer-facing,
customer-focused organization.**

Introduction

Integrated planning is the process that links mission, vision, values and priorities to coordinate and drive all planning and resource allocation operations.

Determining the cost of YRL's routine expenses (organizational commitments and operations) while balancing strategic planning efforts (Plan of Service initiatives) is a part of the annual budget process.

Not all components of the strategy will need more direct funding. Some tasks might need new processes or procedures, as well as a reallocation of resources (staff time).

Budget Process

- Accounting assessed organizational commitments, projected interest rates and inflationary increases based on the current situation and average actual expenses over the past three years.
- Administration reviewed policies and procedures which impact and influence budget decision or direction.
- Managers confirmed organizational commitments (license agreements, hardware replacement obligations), projected staffing requirements, and assessed projects based on operational commitments and strategic priorities.
- Administration reviewed requests and rationale with the managers, adjusted budget amounts, and evaluated plans with consideration of the ad hoc Finance Committee direction and prior Executive Committee discussions.

Overview

Administration

The official population figures for public library services returned to Alberta Municipal Affairs from Alberta Treasury Board and Finance. There is a decrease in the overall population served and despite the slight increase in the Public Library Services Branch (PLSB) per capita rate, the overall impact is a decrease in revenue from the province and in the overall levy amount from the municipalities.

The proposed budget expenditures are aligned with YRL's [current strategic plan](#) to enhance service quality, improve accessibility and foster a supportive work environment. This budget proposal:

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- Recognizes the need for limited increase in staffing levels to maintain and address consulting needs by member libraries.
- Plans for a significant staffing change by increasing costs for recruitment.
- Addresses professional development needs of staff, including provision of training under the Continuing Education Policy.
- Addressing the continuing education needs of member library staff using a variety of modes.
- Addresses the development needs of YRL board members and municipal library board members.

The salary and benefit lines reflect the compensation philosophy of the Board and includes additional staff for Library Development Services.

A capital expenditure for Administration includes the replacement of furniture to address:

- Ergonomic issues caused by furniture not designed for current work styles.
- Replacement of furniture which has reached/exceeded end-of-life and/or was not designed for technology.

Collections and Resource Sharing

This department is responsible for acquisitions of print and electronic resources and maintenance of the data to permit use of content by libraries and members of the public. The core activities include acquisitions, cataloguing, processing, interlibrary loan management, vendor relationships, and delivery. The proposed 2025 budget items will:

- Accommodate increases in costs resulting from increased library ordering (ex. second location for Spruce Grove).
- Add additional staffing hours for materials handling due to increases in volume.
- Address changing needs for online databases including resources supporting job seeking, education, and general reference.
- Include software supporting collaboration in virtual workspaces.
- Support the roll-out of a new staff access point for circulation and patron management in cooperation with LDS.
- Support the roll-out of a new discovery layer contracted by TRAC which will update the search-and-find interface for TRAC.

Library Development Services

This department is responsible for front-line service and support to member libraries. Core activities include but are not limited to answering questions from public and school library staff on general policy, procedure and process, and plan of service supports for public library boards and staff.

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The budget requests for LDS focus on provision of support and fostering professional development for member library staff who are working in increasingly complex and fast-evolving environments. The proposed 2025 budget items will:

- Through the addition of a contract staff member (supported in part by PLSB grant funds), ensure a needs assessment is conducted with On-Reserve and On-Settlement (OROS) communities, and support member libraries in delivering services to Indigenous communities.
- With the addition of a permanent librarian position, increase support to address complex and evolving member library needs and growing demand for consulting and training services.
- Support the move to evidence-based practices and impact assessment, ensuring continuous improvement and informed decision-making when working with members.
- Build resource offerings for programming, customer service, staff resilience, patron incident reporting and more, which will in turn enhance the overall impact libraries have on their communities.

Technology Services

This department focuses on the technical support required for libraries to serve their community. This includes but is not limited to servers and network design/support, staff and public access computer support, and wireless access points.

In addition to continued licenses and professional support to maintain network services and address cybersecurity issues, this budget request will:

- Address the need to keep networking equipment for member libraries up to date.
- Includes licenses to roll out the public computer management project.

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Mission Statement YRL provides materials and services to public and school libraries, and other organizations, to assist them in meeting the informational, educational, cultural, and recreational needs of their communities.

Values Collaboration, Inclusion, Responsiveness, and Value for Investment

Government Oversight

- The [Alberta Libraries Act](#) requires library systems, like Yellowhead Regional Library (YRL), to be governed by a Board of Trustees comprised of an appointed representative from each member Municipality and School Division.
 - The Board meets four times per year and is responsible for the YRL Master Membership Agreement, annually approving the budget and audited financial statements, and appointing an auditor.
- When there are more than 20 Members, the [Alberta Libraries Regulations](#) require library systems to establish an Executive Committee of not more than 10 Trustees.
 - As per YRL policy, the 10-person Executive Committee comprises five seats from municipalities with a population of more than 15,000 residents, one school division seat, three seats apportioned by municipality type, and one open seat for any YRL Trustees.
 - The Executive Committee meets six times per year and is responsible for framing policy, setting priorities, developing goals and objectives, and employing qualified staff to administer the library.

Trustee Appointments and Terms

- Each member Municipality and School Division may appoint a Trustee and an Alternate, and these individuals should:
 - Be an elected official, a library board trustee, or a community member.
 - Strongly believe in, and be committed to, the importance of libraries.
 - Be knowledgeable and skilled in one or more areas of governance: advocacy, finance, personnel, policy, and/or services.
 - Be prepared to stand for and/or to elect the Executive Committee.
- A continuous three-year term (or three sequential one-year terms) is recommended.

Meetings

- Board of Trustees Meeting – **Oct. 7, 10:00 a.m. to 12:00 p.m.**
- Board of Trustees Annual Organizational Meeting – **Dec. 2, 10:00 a.m. to 12:00 p.m.**
- YRL Trustee and Alternate Orientation – **Jan. 27, 2025, 10:00 a.m. to 1:00 p.m.**

For additional trustee and/or board information, please refer to the [YRL website](#) or contact Laurie Haak, Executive Assistant, at lhaak@yrl.ab.ca or 780-962-2003, ext. 221.

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YRL Board Appointments

Municipality or School Division			
Appointment Date		Term Length in Years	

TRUSTEE

Name			
Mailing Address			
Home address*			
Email			
Alternate Email			
Cell		Business	
Home		Fax	
Type NO to decline appointing a YRL Board Trustee			

ALTERNATE

May attend Board meetings when trustee cannot.

Name			
Mailing Address			
Home address*			
Email			
Alternate Email			
Cell		Business	
Home		Fax	
Type NO to decline appointing a YRL Board Alternate			

Return to Laurie Haak at lhaak@yrl.ab.ca

* The Canada Revenue Agency (CRA) requires a home address, complete only if different from mailing address.

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