

**Brady Township**  
Board of Supervisors  
141 West Liberty Road  
Slippery Rock, PA 16057

**Minutes of the Regular Meeting of the Board of Supervisors  
January 6, 2020**

**Attendance:** Supervisors Robert McConnell, Kenneth Hertzog, Donald Staiger and Attorney Ron Coyer were in attendance.

The meeting was called to order at 7:00pm by Chairman, Robert McConnell followed by the Pledge of Allegiance.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Treasurer's Reports for January 6, 2020 as presented. All in favor and **MOTION** passed.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Minutes of the regular meeting of December 18, 2019 as presented. All in favor and **MOTION** passed.

1. Recognition of Individuals from the floor by prior request - NONE
2. Public Participation
  - a. Cindy Rudish questioned the Board of Supervisors how time was documented for employees. She stated that she thinks the township should purchase a time clock.
  - b. Helen Staiger asked the Board of Supervisors if they could provide a new printer for the tax collector since 99% of the printing is for the township. Supervisor Kenneth Hertzog made a **MOTION** to approve the purchase of a printer for the tax collector not to exceed \$400. Robert McConnell seconded the **MOTION**. Donald Staiger abstained. Since the majority was in favor the **MOTION** passed.
3. Reports
  - a. Doug Duncan- Doug provided his end of year reports and inspections to the township secretary.
  - b. Zoning
    - i. Permits - (2) Zoning permits were issued and (2) were forwarded to Richardson Inspection Services. Questions regarding the need for a demo permit for a recreational cabin that is being dismantled in Lawry's Beach. Zoning/Permit Officer Ann Stockert stated that she would refer all questions to Richardson Inspection Services.

c. Roadmaster Reports

- i. Vito Lane and Conservation District - Roadmaster/Supervisor Robert McConnell stated that he has contacted the Conservation District to look at Vito Lane. He is not satisfied with the condition of the road for winter. Attorney Ron Coyer asked if the condition meets the contractual requirements and suggested that the issues be addressed with KLH Engineers since they are responsible for the design.
- ii. Trucks and Equipment – No report.
- iii. Dirt and Gravel 2019-2020 Grant Funding- Roadmaster/Supervisor Robert McConnell reported that he will be meeting with KLH Engineers this week and will be addressing the questions to Veronica Bennett.

d. Attorney

- i. Dan Beck Construction non-payment - Attorney Ron Coyer stated that he has spoke to the insurance carrier and they are tracking ongoing payment issues.
- ii. Stormwater Construction Payment – Attorney Ron Coyer stated that the issues will be addressed with the contractor and engineer this week before the final payment will be issued.
- iii. 284 Staff Road Maintenance Agreement update – Attorney Coyer stated that he had nothing to report on this matter. Supervisor Robert McConnell stated that he had spoke to the property owner and told her that no work can proceed until the payment and paperwork has been completed.

4. Old Business

- a. Mower for new building – A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to table this item until the next meeting. All in favor and the **MOTION** passed.
- b. Lease property for pasture – Supervisor Kenneth Hertzog reported that he has not received any additional information. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to table this item until the next meeting. All in favor and the **MOTION** passed.
- c. Property Maintenance Ordinance review – Secretary Ann Stockert stated that she had sent the sample ordinances to Jeff Richardson. She is awaiting his response.

- d. New Building
  - i. Driveway issues – Supervisor Robert McConnell stated that this will be addressed with KLH Engineers this week.
  - ii. Building Permit – Secretary Ann Stockert stated that the building permit for the use of the new building as a storage building has been received.
  - iii. Building plans – A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to table this item until the next meeting. All in favor and the **MOTION** passed.

5. New Business

- a. PSATS Conference/PSATS Boot Camp attendance –A **MOTION** was made by Robert McConnell and seconded by Kenneth Hertzog to approve attendance by any township employee/official to attend the PSATS Conference or the PSATS Boot Camp. All in favor and the **MOTION** passed.
- b. Employee Retirement Plan – A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to have the PSATS representative meet with the supervisors and present the information. All in favor and the **MOTION** passed.
- c. Slippery Rock Fire Department Installation Ball 1-11-2020 – No one wished to attend.
- d. Ron Plunkard – Supervisor Robert McConnell stated that Ron Plunkard has expressed an interest in working for the township. Resident Cindy Rudish questioned if the board should advertise the position. A **MOTION** was made by Donald Staiger and seconded by Kenneth Hertzog to advertise for a part-time road worker. All in favor and the **MOTION** passed.
- e. Auditor and Zoning/Permits officer vacancy – A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to advertise for a two-year auditor and a part-time Zoning/Permits Officer with applications being accepted until February 1<sup>st</sup>. All in favor and the **MOTION** passed. Interviews will be conducted on February 19, 2020 starting at 1:00pm.
- f. Surveyor at building – Supervisor Kenneth Hertzog reported that a surveyor from KLH Engineers was at the new building so that AS-BUILTS could be completed per the surveyor.

6. Review of Correspondence

- a. LTAP Technical Assistance
- b. Butler County Chamber of Commerce Community Leader Breakfast on February 18, 2020. Supervisor Kenneth Hertzog stated that he may attend.
- c. NIMS Training for Emergency Manage Coordinator (required training)
- d. PA Department of Labor and Industry Training Opportunities
- e. LTAP Newsletter

7. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to pay the bills. All in favor and the **MOTION** passed.

8. Public Participation

- a. Cindy Rudish questioned the Board of Supervisors regarding a plugged culvert pipe as a result of the work done on the roads. She asked for assistance in opening the culvert pipe. She also requested that the time clock discussion continue at the February meeting.
- b. Helen Staiger, Tax Collector questioned the secretary regarding hiring a shredding company for old records. Secretary Ann Stockert stated that she shreds the documents in-house.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to adjourn the meeting at 7:45pm. All in favor and the **MOTION** was passed.

Respectfully submitted,

Ann Stockert  
Secretary/Treasurer