

A regular meeting of the Botwood Town Council was held on Wednesday, September 14, 2022 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
L. Burt
J. Mitchell

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

Guest: J. Carter GUESTS
L. O'Reilly
L. Cook
M. Works

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

Acknowledgements - Passing of HRH Queen Elizabeth II
- Accession of HRH King Charles III
- NAACC Participation. Coast to Coast Tour

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
22-083 Ivany that Council adopt the agenda as presented. ADOPTION OF
- Motion carried. Votes in favor - 7 Councillors. AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Broderick, seconded by Councillor
22-084 Mitchell that Council adopt the minutes of August 10, 2022 as
circulated. ADOPTION OF
- Motion carried. Votes in favor - 7 Councillors. MINUTES

COMMITTEE REPORTS

Mayor's Report

ERWSB meeting on Sep. 8th. Mayor Sceviour, Deputy Mayor Ivany and Councillor Sceviour attended.

ERWSB MEETING

CNWM meeting on Aug. 18th. Mayor Sceviour attended.

CNWM MEETING

GFW Health Care Coalition Virtual meeting to be held Sep. 15th at 2:00 p.m. Mayor Sceviour and the Town Manager will attend.

GFW HEALTH
CARE COALITION

Wreath laying at the Memorial Grounds for Queen Elizabeth II passing - Sep. 19th at 11:00 a.m. Council members will attend.

WREATH LAYING

Demasduit Sod Turning with Minister Lisa Dempster - Sep. 20th at 2:00 p.m. Council members will attend.

DEMASDUIT SOD
TURNING

Finance and Human Resources

MOTION - 22-085 Moved by Councillor Sceviour, seconded by Councillor Burt that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$15,238.65 was paid for August 10-22, 2022.

A/P ROUTINE
EXPENDITURES

- Motion carried. Votes in favor - 7 Councillors.

MOTION - 22-086 Moved by Councillor Sceviour, seconded by Councillor Burt that Council approve the Accounts Payable Transaction Journal dated August 10 - September 14, 2022 in the amount of \$149,901.62.

A/P
TRANSACTION
JOURNAL

- Motion carried. Votes in favor - 7 Councillors.

The Finance Committee met Monday, Sep. 12th. The following items are noted:

FINANCE
COMMITTEE

1. Part-time Workers - work time remaining depends on essential work and budget term.
2. Summer Student Employment has finished.
3. Old Town Hall - Council is still waiting for a response from the Exploits Valley Community Coalition.
4. Budget Expense Figures are within the third quarter total.
5. Budget preparation for 2023 will commence as soon as possible.
6. Receivable collection comparable is on par.
7. Process for collection of tax arrears/water shut off has started. Letters have been mailed for delinquent accounts.

Municipal Works

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 22-087 Broderick that Council award the 2022 Street Paving Tender - Pumphouse Road to Baker's Paving Limited in the amount of \$125,792.00 plus HST for a total of \$144,660.80.
- Motion carried. Votes in favor - 7 Councillors.

STREET PAVING
TENDER

Parks, Recreation and Youth

Splash Pad - Waiting for final drawing from engineers.

SPLASH PAD

Walking Trail - Council received a \$7500.00 Govt. grant for trail upgrades.

WALKING TRAIL

A request was received for Council to consider creating a Pump Track for mountain bikes. Refer to committee.

PUMP TRACK

Councillor Burt informed Council she would be attending the Recreation NL AGM and Conference in Gander, October 13-15.

RECREATION NL
AGM AND
CONFERENCE

Agreed a thank you letter be sent to Beverly Mills Monseque donation of 10 pairs of roller blades for use at the arena next year.

B. MILLS
MONSEQUE
re: Donation

Seniors and Community Services

The Community Garden Sign will be placed at the site. The sign acknowledges the corporate sponsors.

COMMUNITY
GARDEN SIGN

Public Protection and Emergency Planning

Fire Hydrant fittings. A representative from Wolseley Waterworks will be in Town next week.

FIRE HYDRANT
FITTINGS

RCMP ATV Calls. The RCMP suggests the public place calls directly to the RCMP to report issues and concerns.

RCMP-ATV CALLS

The committee will begin the Fire Smart Process again.

FIRE SMART

Heritage, Tourism and Special Events

Damasduit Project - The committee will contact L. Hemeon re status of this project.

DAMASDUIT
PROJECT

Councillor Shainline suggests Council consider sending a representative to attend the Atlantic Tourism Convention in 2023. Agreed a cost for travel and attendance at the convention be obtained for consideration in the Town's 2023 budget.

ATLANTIC
TOURISM
CONVENTION
2023

The committee is trying to come up with events for the arena during down season.

ARENA

Come Home Year 2022 - A financial summary should be prepared soon. Councillor Sceviour noted the groups who participated with events during the festival did well financially. Mayor Sceviour noted there has been positive comments from the public concerning all the events.

COME HOME
YEAR 2022

PERMITS

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 22-088 Ivany that Council ratify permits issued to September 13, 2022. - Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

CORRESPONDENCE

1. Trinity United Church - re Sep. 18th Service. Council representative will attend.
2. Mark Trudel - re speeding on Commonwealth Drive. Refer to committee.

Guest -

- thank you to Public Works re bench and garbage container placed at the end of Carter's Rd. She expressed issues regarding ATV's and noted she has reported incidents to the RCMP and forwarded photos.

re: Thank you and
ATV issues

- expressed his concern re applications for operation of a business at 243 Water Street, wheelchair accessibility to the building and improvements to the property. He has also requested a crosswalk be painted on the Street next to his building.

re: Business issues

was informed his concerns would be referred to the committee for further consideration in accordance with the Town's regulations and policys.

asked Council to consider a proposal re Public Works. She was advised to put her request in writing to Council.

J. CARTER
re: Public Works
Proposal

MOTION - Moved by Councillor Broderick, seconded by Deputy Mayor 22-089
Ivany the meeting adjourn at 8:42 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

