



Forest Grove Board of Fire Commissioners October 25th, 2016 Meeting Minutes

1. Call to Order: 19:00 hours

1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Co Chairman
- X Mykola “Nick” Myronowskyj - Secretary
- X Thomas Bellone Sr. - Treasurer
- __ Scott Graiff

Public Present & Others:

Tamara Ardito – DTA Solutions
Dennis Allonardo – Department Fire Chief

2. Reading of the minutes of the previous meeting

Motion to accept the minutes as read was made by Andrew Bellone Jr.

Motion to 2nd made by Thomas Bellone Sr.

Changes: None

3. Communications

Gloucester County Purchasing Department sent the Board of Fire Commissioners District 4 a lease agreement to lease a part of the building for the QRV. This lease agreement was should have been sent to the Fire Department executive board. Andrew Bellone Jr. has already reached out to the President of the Fire Department and the County Purchasing Department notifying them and they will take of the lease agreement.

4. Bills against the Commission (refer to file for list of all bills paid)

Motion to pay all bills was made by Mykola Myronowskyj.

Motion to 2nd made by Samuel Scapellato.

Notes: None

5. Treasurers Report

Please refer to the attached report.

Motion to accept Treasurers report as read was made by Samuel Scapellato.

Motion to 2nd made by Andrew Bellone Jr.

Notes: None



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6. Old Business

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence” in the event of an incident. Andrew Bellone Jr. spoke with a representative of Interstate Mobile Care. They are sending the Board a pricing schedule via e-mail for review at the next meeting.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members. Andrew Bellone Jr. spoke with a representative of Interstate Mobile Care. They are sending the Board a pricing schedule via e-mail for review at the next meeting.

A training proposal was received from Fireground Operations Training Inc. that outlines a 14 hour basic pump operations program. The cost of this training is \$1,300.00. Scott Graiff went over the proposal and discussed its need to the Board. All Board members agreed that the training was necessary. There was a question raised that 3 bids may be needed as the cumulative cost of training that was received from the Fireground Operations Training company may exceed the threshold. Mykola Myronowskyj contacted Ed Paul (Auditor) and was advised that since this is specialized training that is specific to the Fire Company; the Board can process the quote as a sole source vendor and procure the training.

7. New Business

IRS sent us a letter confirming that the Board of Fire Commissioners mailing address has been updated to reflect the 1635 Forest Grove, Vineland NJ 08360 as our current mailing address.

A quote letter from All Season Distribution was received for the sale to them of the outdated radio equipment that the Department has. The quote letter will be signed by the Chairman and sent to All Season Distribution to finalize the sale of the radios. The quote is in the amount of \$2,050.00, and they will pay for the shipping costs. Motion to accept the quote was made by Samuel Scapellato. Motion to 2nd made by Mykola Myronowskyj. All members present agreed and the quote letter was signed.

Ed Paul sent an e-mail to the Board of Fire Commissioners that the budget that was submitted will be ready and will be delivered to us at the next regular meeting.

Dennis Allonardo, Fire Chief advised the Board of Fire Commissioners that he will be requiring that the members of the Fire Department complete 16 of hours of annual fire training to be considered “active”. This requirement will be added to the Fire Department by-laws.



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8. Public Comments

Chief of the Fire Department:

The Chief was asking how the Department could dispose of the old high pressure air bags. The Chief was unable to find a buyer. The airbags have 1 year left on the “life” of the air bags. It was discussed that the airbags could be added to the rescue truck when it is sold or donated to a neighboring Fire Company with the proper documentation.

President of the Fire Department:

Not Present

Others:

None Present

9. Adjournment

Motion to adjourn was made by Andrew Bellone Jr.
Motion was 2nd by Mykola Myronowskyj.

Meeting was adjourned at: 19:19

*Respectfully Submitted,
Mykola “Nick” Myronowskyj
Secretary
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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7:03 PM
10/25/16
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of September 30, 2016

	Sep 30, 16
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	8,083.25
Newfield Savings 9924	410,864.81
Total Checking/Savings	418,948.06
Total Current Assets	418,948.06
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,409,090.06
LIABILITIES & EQUITY	
Liabilities	
444,021.34	444,021.34
Equity	
Cap Fund Bal Design For Debt Se	11,589.83
Central Fund Bal	37,433.04
Fixed Bal. -Undesignated	-68,761.61
Invest in Gen. Fund Assets	1,012,277.37
Oper Fund Bal Designated	4,119.00
Retained Earnings	19,212.23
Net Income	-50,801.14
Total Equity	965,068.72
TOTAL LIABILITIES & EQUITY	1,409,090.06



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7:00 PM
10/25/16
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of October 31, 2016

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	10/25/2016	11236	Atlantic City Electric	-615.98
Bill Pmt -Check	10/25/2016	11237	Blaze Emergency Equipment C...	-1,553.54
Bill Pmt -Check	10/25/2016	11238	Comcast	-3.99
Bill Pmt -Check	10/25/2016	11239	D&H Auto Supplies	-188.18
Bill Pmt -Check	10/25/2016	11240	Dennis Allonnardo	-94.63
Bill Pmt -Check	10/25/2016	11241	Diamond Tool	-438.99
Bill Pmt -Check	10/25/2016	11242	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	10/25/2016	11243	Foremost Promotions	-196.45
Bill Pmt -Check	10/25/2016	11244	Forest Grove Fire Co	-196.74
Bill Pmt -Check	10/25/2016	11245	Johnson's Truck & Auto Repair	-1,252.60
Bill Pmt -Check	10/25/2016	11246	MAC DONALD COMMUNICATI...	-438.99
Bill Pmt -Check	10/25/2016	11247	Major Petroleum Ind.	-517.36
Bill Pmt -Check	10/25/2016	11248	Mary Bridget Enterprises, Inc.	-299.42
Bill Pmt -Check	10/25/2016	11249	Mes PA	-9,320.00
Bill Pmt -Check	10/25/2016	11250	Pizza Joe's	-106.29
Bill Pmt -Check	10/25/2016	11251	Safety & Survial Training LLC	-1,800.00
Bill Pmt -Check	10/25/2016	11252	South Jersey Gas	-29.16
Bill Pmt -Check	10/25/2016	11253	Staples	-264.23
Bill Pmt -Check	10/25/2016	11254	The Borelli Agency	-9,181.00
Bill Pmt -Check	10/25/2016	11255	TransUnion	-25.00
Bill Pmt -Check	10/25/2016	11256	Verizon Wireless 197	-185.96
Bill Pmt -Check	10/25/2016	11257	Vineland Ace Hardware	-587.82
Bill Pmt -Check	10/25/2016	11258	Vineland Auto Electric	-596.04
Bill Pmt -Check	10/25/2016	11259	Weber's Power Equipment Inc.	-103.47
Total Newfield Na Bk 0505				-28,105.84
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-28,105.84