

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: March 17, 2022
TIME: 6:30 p.m. Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
March 11, 2022 per Policy #5020.40

MEETING LOCATION
Arrowbear Park County Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

A. CALL TO ORDER – Mark Bunyea, President

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. AGENDA POSTING CERTIFICATION

D. ROLL CALL

E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

A) Minutes of Regular Meeting, February 17, 2022

B) Summary of Bank Balances / Income & Expense Summary

C) Expense & Budget Reports

D) Vacation and Sick Leave Balances

F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* are recognized by the President.

G. STAFF REPORTS

A) Water & Sewer Field Operations Supervisor Weber

1. Monthly Report

B) Interim Chief Lindley

1. Calls for the previous month.

C) General Manager Huff

1. Administrative Highlights.

Excuse Staff not needed for Action Items

H. DISCUSSION / ACTION ITEMS

A) Fire Department

1. Discussion with motion to approve revisions to Fire Department SOP 3602 District Coverage.

Staff Recommendation: Approve

2. Discussion with motion to approve addition of Fire Department SOP 2020 Tobacco or Vaping Products Use.

Staff Recommendation: Approve

B) General Manager Huff

1. Presentation of Sewer Rate Study preliminary rate options as prepared by Rural Community Assistance Corporation (RCAC).

C) Board

1. Discussion with motion as needed to approve submitting proposed water and sewer rate increases to the District customers and authorize General Manager Huff to initiate Prop. 218 notification and hearing process with Prop. 218 Public Hearing to be held at the Regular Board Meeting on June 16, 2022.

2. Discussion with motion to approve Resolution 2022-3-18, the annual District investment policy review and approval.

Staff Recommendation: Approve

3. Discussion with motion to approve Resolution 2022-3-18A, annually authorizing the District investment in LAIF with current signatories authorized on the account.

Staff Recommendation: Approve

4. Discussion with motion to vote for one (1) Regular Special District Member candidate and one (1) Alternate Special District Member candidate for the San Bernardino County LAFCO Board.

I. ANNOUNCEMENTS / REPORTS

A) President - Review of Board policies.

B) Board Members

C) Staff - Set date for Full Board Master Plan Meeting in April.

The next Regular Board Meeting will be April 21, 2022 at 6:30 p.m.

J. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.