**WINDLESTONE PARISH COUNCIL**

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**Minutes of the Extra-Ordinary Meeting**

**held 28th May 2019**

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| **Present:**  Councillor Dave Wilshaw (DW)  Councillor Phil Woods (PAW) ACTION  Councillor David Hall (DH)  Councillor Geoff Makepeace (GM)  Councillor Derek Cattell (DC)  Karen Younghusband, Clerk & Responsible Finance Officer (KY) | **ACTION** |
| **243/19-20 Apologies**  None received |  |
| **244/19-20 Approve the Minutes of the Annual General Meeting of the Parish**  **Council held on 16th May 2019**  The minutes were agreed as a true and accurate record. |  |
| **245/19-20 Matters Arising from the Minutes of the Annual General Meeting of**  **the Parish Council held on 16th May 2019**    There were no matters arising. |  |
| **246/19-20 To Receive the Minutes of the Annual Parishioners Meeting**  **held on 16th May 2019**  The minutes were agreed as a true and accurate record. |  |
| **247/19-20 Matters Arising from the Minutes of the Annual Parishioners**  **Meeting held on 16th May 2019**    There were no matters arising. |  |
| **248/19-20 Approve the Minutes of the Ordinary Meeting of the Parish**  **Council held on 16th May 2019**  The minutes were agreed as a true and accurate record. |  |
| **249/19-20 Matters Arising from the Minutes of the Ordinary Meeting of the**  **Parish Council held on 16th May 2019**    There were no matters arising. |  |
| **250/19-20 To Receive Comments from Members of the Public as Appropriate**  Several complaints had been received relating to works  planned by Northumbrian Water in Rookery Gardens. Residents had  grave concerns that vehicle access to their properties during the  works would be impossible. For an estate comprising predominantly  elderly residents who relied on carers this was particularly concerning.  A meeting with Northumbrian Water had been held however the  organisation had not been able to reassure residents over their  concerns which included the following:   * The majority of residents of Rookery Gardens are senior   citizens who rely heavily on community/patient transport for their  daily needs, with some residents actually being housebound and  requiring multiple daily visits from carers;   * Access by Emergency Vehicles are likely to be restricted if the works progress in-line with current plans; * What will happen in terms of weekly refuse and recycling collections during the works; * Will maintenance vehicles be able to access properties to carry out works to properties; * Hardship and severe inconvenience will be caused if deliveries including food shopping vehicles are denied access to the properties in Rookery Gardens. Many residents due to their age are unable to carry large bags of shopping; * What arrangements would be in place to accommodate residents vehicles? If residents are unable to park outside their properties thy are more likely to suffer damage or theft which could then have an effect on future insurance premiums.   Members agreed that a letter should be sent to Northumbrian Water detailing the Parish Council and residents concerns, and asking for clarity over the issues raised. The letter it was agreed should also be sent to Councillor C Potts, Simon Henig at Durham County Council and Phil Wilson MP. It was agreed that the letter should refer to the lack of community consultation carried out and also the fact that the Parish Council had not been invited to the meeting organised by Northumbrian Water or even been made aware as a Council of the proposals.  Councillor Wilshaw agreed to draft a letter and pass to KY to circulate round Members and finalise, and then send to the relevant parties named above. | **DW/KY** |
| **251.1/19-20 Finance**    **251.2/19-20 Approve and Sign Cheques for Expenditure Incurred**  All expenditure was approved and cheques signed accordingly:     * Clerks Emolument (July - August 2019) - £250.00 |  |
| **252/19-20 Planning**  No issues were raised. |  |
| **253/19-20 Correspondence**  No correspondence had been received. |  |
| **254/19-20 Project Update**  A brief discussion took place regarding the remaining items on the agenda which related to ongoing projects. With the time approaching 7.00pm Members agreed to revisit these items at the next Meeting of the Parish Council. |  |
| **255/19-20 Any Other Business**  KY agreed to speak to Officers at DCC to see if anyone could attend a Parish Council Meeting to discuss the increasing issues relating to traffic concerns in the Parish. | **KY** |
| **256/19-20 Date and Time of Next Meeting**  It was agreed that the next two meetings of Windlestone Parish Council take place at the **Eden Arms Hotel, Rushyford** as follows:  Ordinary Meeting - 6.00pm Thursday, 5th September 2019  This date was later changed to:  **Ordinary Meeting - 6.00pm Wednesday, 4th September 2019**  Councillor Woods agreed to book the room for the meeting. | **PAW** |

With no further business to discuss, the Chair declared the meeting officially closed at 7.00pm.

**SIGNED: ……………………………….. (Chair)**

**DATE: …………………….**