

MCCPTA Board of Directors
Thursday, May 4, 2017 - 6:30pm
MCPS - 45 West Gude Drive, Maple Conference Room

Attending: President Lynne Harris, VP Education Cynthia Simonson, VP Administration Matt Swibel, VP Programs Erin Clegg, Treasurer Cheryl Peirce, DA Secretary Oriole Saah, BOD Secretary Tracie Potts. Absent: VP Advocacy Neal Orringer, committee chairs, area VPs and cluster coordinators.

The meeting was called to order at 7:35pm by President Lynne Harris with a quorum present (34 eligible present – 22 required). Attendees introduced themselves. The agenda was approved with 2 additions: approve two Cluster Coordinators and discuss splitting Health/Safety committee. Minutes from the 4/25 special board meeting were approved with one correction: the meeting started at 6:50pm (not 7:50pm).

OFFICER REPORTS

President – Lynne Harris

Ms. Harris met twice with the MCPD detective investigating missing MCCPTA funds. He's encouraged that the case is *contained* (new account, new signers and no access by previous signers). VP of Programs Erin Clegg is the primary account holder. Ms. Harris and Treasurer Cheryl Peirce are signatories. Checks will only be signed at board meetings or Delegates Assemblies. Our insurer will investigate. The board will attempt to recover funds. During question and answer, members were cautioned to only share information that's been released. A suggestion was made to send PTAs a positive back-to-school letter emphasizing summer meetings and new initiatives. Ms. Harris encourages board members to attend MCPS meetings and other events. She'll soon solicit committee chairs, which qualifies volunteers for executive committee positions next year.

VP of Education – Cynthia Simonson

There's a state initiative to limit assessments to 2.2% of school time (21-23 hours). This includes all tests for which MCPS collects information centrally (RQAs, MAP, PARCC, HSAs) but not classroom tests. Parent input is needed. A rubric for new elementary school report cards will be available in June. Nine middle schools now have no Math 8 and offer only Algebra to all 8th graders. This decision is each principal's discretion. Some require a 2nd support period, forcing students to give up an elective. Parent input is needed. Finally, MCPS has cut funding for ES/MS summer school.

Treasurer – Cheryl Peirce

Ms. Peirce reminded board members that fiscal management it's our individual and collective responsibility, and that board members can be held personally liable for not exercising reasonable care. She reviewed the April treasurer's report (see attachment) reconciling three accounts at Eagle Bank: the closed checking, new checking and savings accounts. \$14,652.14 is available in checking, plus \$600.81 in savings, less pending items. Outstanding issues: FY17 and FY16 audits, MCCPTA dues paid to MDPTA, verify April 2017 personal property tax filing, reconciling last year's statements to budget, distinguishing copier lease/service bills and investigating high phone bills while the office was not staffed.

Board Secretary – Tracie Potts

Board, Area VP/Cluster Coordinator duties and Parliamentary Procedure will be posted on the listserv.

COMMITTEE REPORTS

Accepted as electronically distributed with no additions.

UNFINISHED BUSINESS

- Audit Recommendations: Discussed ongoing Executive Committee actions to address. The board intends to vote on actions in June. A motion to express support for the recommendations died for lack of a second. President Harris will post a listserv note summarizing actions to date.

- Office Manager: The Executive Committee will establish a hiring committee. Our former manager of 8 years Pam Loebach is donating time to create a job description and train the new manager. The part-time position pays ~\$25,000/year.

NEW BUSINESS

- Poolesville Cluster Coordinators: Donna Lowell and Dawn Albert were unanimously approved.
- Committee Chairs: Laura Stewart (CIP), Frances Frost (Training) and Kellie Schoolar-Reynolds (Bylaws) were elected by the Executive Committee to complete vacant terms through June 30.
- 5/23 Delegates Assembly celebration: VP Programs Erin Clegg is coordinating. It will include food, art and awards. (Note: do not pick up Reflections entries at the MCCPTA office as previously announced. Coordinate with chair Chris McDermott, mailmcdermott@verizon.net).
- Summer Area Meetings: VP Administration Matt Swibel will contact Area VPs soon with windows of time available. AVPs and Cluster Coordinators plan these meetings. A meet and greet with local elected officials the hour before is recommended. Barbara Ruppel, secretary for the Division of Long-Range Planning, is contacting clusters now with available dates for DLRP summer meetings. ***Please respond – this is important!*** It's your cluster's chance to explain capital budget needs in your cluster to MCPS.
- Spring Training: Will happen one evening in June, focusing on presidents, treasurers, and AVP/CC duties (SOCA, CIP/[operating budget testimony]). Notice will be given as soon as a date and location are secured. Contact FrancesFrost4@gmail.com if interested in leading a workshop.
- Health/Safety Committee: Chair Stefania Clerici is concerned issues have become too broad and wants to split into two committees. The Executive Committee will consider as it re-vamps overall committee setup. An ad-hoc committee may also be considered.

ANNOUNCEMENTS

- WorkSource Montgomery's new "**Summer R.I.S.E.**" program seeks employers to provide 3-week work experiences for rising juniors and seniors. JoAnn Burl will post information on listserv.
- **FACT scores** (determining the order of school revitalization and expansion) will be discussed at the May 9 Board of Education meeting.
- Next Board of Directors meeting: Thursday, June 1.

The meeting adjourned at 9:35pm.

Tracie Potts, Secretary
Board of Directors