

## **Pacific Okinawa Players**

Board Meeting

June 2, 2014

- Members present: Jeanadette Ayres, President; Krista Hurley, Vice President; Becky Thomas, Treasurer; MiLyn Ward, Recording Secretary; Christine Smith, Artistic Director; Grace Leiper, Membership Secretary;; Cathy Pickens, Historian; Jackie Weizer, Ombudsman. Meeting commenced at 4:30 pm.
- Move PO Box: Board approves moving from Futenma to Foster. There is currently a waiting list for a mailbox on Foster.
- Requests will be made to have all Board/General Membership meetings at the Foster Theater.
- General Membership Meeting Dates for new season were set. They will generally be on the first Monday of the month unless it falls on a holiday.
  - Sept. 8<sup>th</sup>
  - Oct. 6<sup>th</sup>
  - Nov. 3<sup>rd</sup>
  - Dec. 1<sup>st</sup>
- Light bulbs for dumb lights will be purchased in August after we research the best price. They will be ~\$100 for 5 lights. Ben Ayers will order.
- Director's keys were collected and given to our Snow Queen Director, Heather Havel, to keep over the summer.
- Idea of setting up a flash mob to raise POPs awareness will be presented at the membership meeting.
- Idea of having a pot-luck first meeting of the season will be presented at the membership meeting.
- AFN is looking for voice overs for commercials. Email notifications will be sent out to POPs members when there is an opportunity to audition.
- Two spots at AFN are dedicated to POPs
  - 1<sup>st</sup> Thursday of every month is guaranteed, 7am.
  - Last Friday of every month, 4pm, is up for renewal. Grace will contact AFN and renew our Friday spot.
- We are waiting on approval for the show dates request for Snow Queen.
- Directors should remind all cast members and/or anyone associated with a POPs performance – No alcohol is allowed on the premises.
- Webmaster update: We need help with moving data from old to new webpages.
- MTI is missing two perusals. Permission was granted to pay \$30, if perusals are not located and mailed back.
- Directors will collect a deposit for the replacement cost of perusals/scripts going forward. Copy of return receipts/information should be kept on file.
- It was brought to the attention of the board that a board member may be resigning. Discussion ensued regarding possible nominations and elections. Subject was tabled awaiting final decision from said board member.

Meeting adjourned at 5:57pm.

Respectfully submitted,  
MiLyn Ward  
Recording Secretary

**Action Items**

<b>Person(s)</b>	<b>Due Date</b>	<b>Task</b>
MS	ASAP	Contact AFN and renew contract for Friday spot
Any/All	Jun	Add POPs to waiting list for Foster PO Box and inform board when task completed.
Ben Ayers	Aug	Research and purchase dumb lights