

CERTIFIED A TRUE COPY OF BYLAW
No. 22/2014 OF THE TOWN OF
KAMSACK PASSED THE 24th
DAY OF Nov, 2014

TOWN OF KAMSACK
BYLAW NO. 22/2014

[Signature]
TOWN ADMINISTRATOR

**A BYLAW TO ESTABLISH FEES FOR THE PROVISION OF TAX CERTIFICATES, OTHER
ASSESSMENT OR TAXATION INFORMATION AND OFFICE/ADMINISTRATION FEES AND
CHARGES.**

The Council of the Town of Kamsack in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the Assessment, Taxation Information, and Office/Administration Fees Bylaw.
2. In this bylaw:
 - a) "Act" shall mean The Municipalities Act;
 - b) "Designated officer" shall mean the Administrator of the municipality;
 - c) "Municipality" shall mean the Town of Kamsack.
3. Upon receipt of:
 - a) A written request for information or service, and
 - b) the appropriate fee as described in Schedule 1, attached hereto and forming a part of this bylaw, the municipality shall provide to the applicant the requested information or service.
4. Notwithstanding Section 3 of this bylaw, no person shall be required to pay a fee to inspect the assessment roll for the current year during the period the roll is open for inspection pursuant to subsection 213(1) of the Act.
5. In addition to the requirements described within subsection 276(1) of the Act, tax certificates issued by the municipality shall contain the following information:
 - a) tax levy for the previous year, if the taxes for the current year have not yet been levied;
 - b) date of registration and/or the interest number of a tax lien in favor of the municipality;
 - c) the amount of outstanding amounts which may be added to property taxes pursuant to section 405 of the Act.
6. Notwithstanding Section 4 of this bylaw Assessment Information will only be provided to the owner or Legal Counsel of a property subject to Section 3 of this bylaw.
7. A tax certificate issued by the municipality shall contain no more than one property.
8. A person who makes a request in relation to a matter set out in Schedule 1, or in relation to whom a matter in Schedule 1 applies, must pay to the Municipality the corresponding fee set out in Schedule 1 for the provision of administration services.

- 9. Bylaw No.12/2013 is hereby repealed.
- 10. This bylaw shall come into force on final passing hereof.




Mayor



Administrator

Reads through and adopted
This _____ day _____

Administrator



Schedule 1 to Bylaw No. 22/2014
Taxation and Office/Administration Fee Schedule

Service Information	Fee
1. Tax Certificate	\$25.00
2. Photocopying	\$0.35 b/w - \$1.00 color
3. Faxing	\$2.00/page send or receiving
4. NSF Fee	\$35.00
5. Printouts	\$5.00/page
6. Nuisance Property Admin Fee	\$25.00/nuisance order
7. SAMA Records	\$25.00 picked up-faxed or mailed.
8. Commissioner for Oaths	\$20.00 if not related to town business
9. SAMA Maintenance Service Fee	\$30.00 to be invoiced to the property owner every time a property is added to the SAMA maintenance inspection list