



Forest Grove Board of Fire Commissioners December 22, 2020 - Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- _ Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Vice Chairman
- X Mykola "Nick" Myronowskyj - Secretary
- X Joseph Scapellato - Treasurer
- _ Thomas Bellone Sr. - Commissioner

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Joseph Scapellato. A change to the date at the top of the minutes was incorrect. Change to November 24, 2020 to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported that the petty cash fund is \$156.40.

A workmans compensation renewal invoice was paid in the amount of \$5,856.00. The invoice came in after the November meeting and Mr. Myronowskyj will hand deliver the payment. The check #12493 was hand written as the invoice was not prepared for the bookkeeper to put through the bookkeeping system. The bookkeeper was advised and she will add it to the transaction report at the next meeting.

A motion to pay all bills and to accept the Treasurers report was made by Samuel Scapellato and seconded by Mykola Myronowskyj.

Refer to the attached files for list of all bills paid.

4. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

At this time during the COVID-19 pandemic, the Chief, President and Vice-President were reminded to practice all safety and PPE protocols.



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4. Old Business continued

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj is still currently working on the 2020 Forest Grove equipment audit.

The MUA's for the surrounding locals will need to be updated. Mykola Myronowskyj is currently working on them and will submit them to the Board for review and approval once they have been finalized.

The bookkeeper is currently working to rectify the discrepancy that was found on the balance sheet regarding the total fixed assets. Apparently, a simple journal entry was made in the accounting software. This was the incorrect type of entry and we are working to have the figure corrected to reflect the proper total fixed assets as represented on the audits.

The 2003 Ford Excursion is at its end of life. Mykola Myronowskyj had the Chief obtain estimates to fully repair the vehicle to be operational before any repairs are made. The estimates were received, and they are in excess of \$4,000.00 to make the needed repairs to make the vehicle road worthy and safe. Andrew Bellone Jr made a motion and Samuel Scapellato seconded the motion to take the vehicle out of service. The Board unanimously agreed that the vehicle is to be taken off of the road and if possible, sold. Mykola Myronowskyj will look into selling the vehicle with Brindlee Mountain. If we cannot sell the vehicle, we will then use it as a training aid and practice vehicle extrication with it. Due to volume of work, and the approaching holidays, Mr. Myronowskyj was not able to contact Brindlee Mountain.

5. New Business

2021 Budget adoption and voting and was completed. The vote was taken, and the forms returned to the State of NJ electronically. The members of the Board voted to adopt the approved 2021 budget.

The Board was advised that the Fire District Meeting that is typically scheduled for the 3rd Saturday in February was moved to April 20th, 2021 per Executive order 211 from the Governor.

The Board voted to adopt a temporary budget until the approved and adopted budget is voted on in April. The temporary budget is allowed to be 30% of the previous years budget by the same Executive order 211. The temporary budget is set to \$159,308.70.



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6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Mykola Myronowskyj.

Meeting was adjourned at 19:16 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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1:31 PM
12/21/20
Accrual Basis

Franklin Township Fire District No 4
Balance Sheet
As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-15,179.12
Newfield Savings 9924	647,212.85
Total Checking/Savings	632,033.73
Total Current Assets	632,033.73
Fixed Assets	990,142.00
TOTAL ASSETS	1,622,175.73
LIABILITIES & EQUITY	
Liabilities	444,258.62
Equity	
Cap Fund Bal Design For Debt Se	11,589.83
Central Fund Bal	37,433.04
Fixed Bal. -Undesignated	-68,761.61
Invest in Gen. Fund Assets	1,012,277.37
Oper Fund Bal Designated	4,119.00
Retained Earnings	198,363.16
Net Income	-17,103.68
Total Equity	1,177,917.11
TOTAL LIABILITIES & EQUITY	1,622,175.73



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1:30 PM
12/21/20
Accrual Basis

Franklin Township Fire District No 4
Transactions This Month
As of December 31, 2020

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	12/21/2020	12490	Advance Treads, Inc.	-225.10
Bill Pmt -Check	12/21/2020	12489	Blue Tarp Credit Services	-493.12
Bill Pmt -Check	12/21/2020	12488	Comcast 569	-208.48
Bill Pmt -Check	12/21/2020	12487	D&H Auto Supplies	-37.50
Bill Pmt -Check	12/21/2020	12486	Dennis Allonnardo	-84.33
Bill Pmt -Check	12/21/2020	12485	DTA Solutions LLC	-125.00
Bill Pmt -Check	12/21/2020	12484	Fire Engineering	-44.95
Bill Pmt -Check	12/21/2020	12483	Forest Grove Fire Co	-4,209.01
Bill Pmt -Check	12/21/2020	12482	Major Petroleum Ind.	-599.27
Bill Pmt -Check	12/21/2020	12480	Mes PA	-236.00
Bill Pmt -Check	12/21/2020	12481	MRA Mobile Truck & Trailer Re...	-1,330.50
Bill Pmt -Check	12/21/2020	12479	Mykola Myronowskyj	-86.82
Bill Pmt -Check	12/21/2020	12478	Nat Alexander Company, Inc.	-2,885.00
Bill Pmt -Check	12/21/2020	12477	Patrick Spring	-200.00
Bill Pmt -Check	12/21/2020	12476	Safety & Survial Training LLC	-1,650.00
Bill Pmt -Check	12/21/2020	12475	TransUnion	-50.00
Bill Pmt -Check	12/21/2020	12474	Verizon Wireless 197	-60.32
Bill Pmt -Check	12/21/2020	12473	Vineland Auto Electric	-3,273.97
Bill Pmt -Check	12/21/2020	12472	Weber's Power Equipment Inc.	-459.98
Bill Pmt -Check	12/21/2020	12471	Wireless Communications	-703.80
Bill Pmt -Check	12/21/2020	12491	Blue Tarp Credit Services	-504.08
Bill Pmt -Check	12/21/2020	12492	Mes PA	-1,115.00
Total Newfield Na Bk 0505				-18,582.23
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-18,582.23