

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.  
December 12, 2019  
10502 ½ Plainfield, Houston, Texas**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mrs. Dollahon called the meeting to order at 7:01 p.m. Board members in attendance were Karen Dollahon, President, Pat Dorsey, Vice President, Angel Morin, Secretary, Rodney Clements, Treasurer, and Claudia Hernandez, Director. Also in attendance, Joyce Toedter representing Sterling ASI.

Absent: Sally Bercuand

The Board reviewed the agenda and all were in favor.

**CONSTABLE REPORT**

The Deputy spoke to the Board regarding incidents in the community. Board spoke to the Deputy regarding street parking and parking at corners, causing a blind spot. Deputy will send Kari Lemonie a list of citations so follow-up violation letters can be sent.

**COMMUNITY OPEN FORUM**

There was one resident in attendance that spoke to the Board regarding the Constable Fee on their Assessment Statement. It was stated that all residents pay the same amount for the Constable Fee.

**MINUTES REVIEW**

The Board reviewed the minutes from November 2019 meeting. Mr. Clements made a motion to approve the minutes and Mr. Morin second the motion and all were in favor.

**FINANCIAL REVIEW**

The Board reviewed the November 2019 Financials.

**COMMITTEES**

ARC Committee-No report at this time

Safety Committee- Nothing at this time

*A motion was made, seconded and passed unanimously to move into executive session at 7:40 p.m.*

*A motion was made, seconded and passed unanimously to move out of executive session at 8:00 p.m.*

**EXECUTIVE SESSION SUMMARY, INITIATION OF FORECLOSURE & ENFORCEMENT ACTIONS,  
APPEALS FROM DENIAL OF ARCHITECTURAL APPROVAL & SUSPENSION OF OWNERS RIGHTS**

**Adjourn:**

With no further business to come before the board, the board properly adjourned the meeting at 8:00 p.m.