

**CITY OF VIENNA
CITY COUNCIL MEETING
VIENNA CITY HALL
205 North 4th St
March 20, 2019
6:30 P.M.**

AGENDA

1. Mayor Calls Meeting to Order.

2. Roll Call:

Hill_____ Riddle_____ Myrick_____ Owen_____ Racey_____ Tuey_____

NEW BUSINESS

3. Omnibus Consent Agenda

- Approval of the March 6, 2019 Meeting Minutes
- Approval of the Warrant
- Treasurer's Report (Feb)

Motion_____ Seconded_____

Hill_____ Riddle_____ Myrick_____ Owen_____ Racey_____ Tuey_____

4. Authorization and Approval for TIF Funds per Facade Grant Application
Emily Kerley-406 Court Street, Milkmaid Creations Antiques.

Motion_____ Seconded_____

Hill_____ Riddle_____ Myrick_____ Owen_____ Racey_____ Tuey_____

5. TIF Application Review- 406 Court Street, Milkmaid Creations & Antiques

6. Authorization and Approval of resolution 19-01, A Resolution Establishing Fees For The Use of Park Shelters

Motion _____ **Seconded** _____

Hill _____ Riddle _____ Myrick _____ Owen _____ Racey _____ Tuey _____

7. Authorization and Approval to accept the Zoning Boards Approval of the 2019 Zoning District Map per Zoning Hearing March 18

Motion _____ **Seconded** _____

Hill _____ Riddle _____ Myrick _____ Owen _____ Racey _____ Tuey _____

8. Authorization and Approval of Ordinance 19-01, An Ordinance Approving the 2019 Zoning District Map for the City of Vienna, IL

Motion _____ **Seconded** _____

Hill _____ Riddle _____ Myrick _____ Owen _____ Racey _____ Tuey _____

9. Alex Miller- Presentation of Eagle Scout project

10. Authorization and Approval of proposal for Cut/Cap to water main
-For IDOT project replacement of Little Cache Creek Bridge Hwy 45 South

Motion _____ **Seconded** _____

Hill _____ Riddle _____ Myrick _____ Owen _____ Racey _____ Tuey _____

PUBLIC COMMENT/ADDITION TO THE AGENDA

11. **City Elected and Appointed Officials:**

- Jon Simmons, Mayor

- Aleatha Wright, City Clerk- Spring Fling- May 2-4th
City Spring Trash Pickup, May 6th,
City Wide Yard Sale, June 7-8th
- Shane Racey, City Supt
- Michelle Meyers, Treasurer
- Jim Miller, Chief of Police
- Brent Williams, Fire Chief- Fire Dept Billing Ordinance
- Margaret Mathis, City Librarian
- Phil Morris, Depot
- City Council

12. **Adjournment:**

POSTED: 3-18-19

BY: Ambricht

CITY OF VIENNA

Façade Improvement Grant Application

Please completely fill out this application and return it to the City of Vienna with the items listed in the checklist on the following.

Applicant Information	Name <i>Emily Kerley</i>	Phone <i>573-644-5560</i>
	Mailing Address <i>PO Box 865 Vienna, IL 62995</i>	Fax
	Email <i>milkmaidcreationsantiques@gmail.com</i>	Federal Tax ID# <i>82-1521895</i>

Property Information	Address for building for which grant is sought: <i>406 Court St., Vienna</i>	
	Property Identification Number(s)	Phone

Proposed Improvement(s) - Check all that apply

<input type="checkbox"/> Brick Cleaning	<input type="checkbox"/> Exterior Doors	<input type="checkbox"/> Streetscape Elements
<input type="checkbox"/> Tuck Pointing	<input type="checkbox"/> Windows and Window Frames	<input type="checkbox"/> Landscaping
<input type="checkbox"/> Painting	<input checked="" type="checkbox"/> Shutters and Awnings	<input type="checkbox"/> Stairs, Porches, Railings
<input type="checkbox"/> Wall Façade Repair & Treatment	<input type="checkbox"/> Exterior Lighting	<input type="checkbox"/> Roofs visible from the Street
<input type="checkbox"/> Original Architectural Features (repair or replacement)	<input type="checkbox"/> Signage Repair or Replacement	<input type="checkbox"/> Improvements for ADA compliance

☐ Other proposed façade improvements (please specify)

Please describe the scope of the proposed project below (include a summary of the building's current condition, areas to be improved and how, as well as any proposed materials or colors).

Current awnings are misshaped and one has a hole and all are faded. All awnings will be replaced with new frames and a black and white striped fabric.

The following items must be submitted with the Façade Grant Application:

- Completed and signed Vienna Façade Grant Application
- Current photographs of the property to be improved (entire façade and details) Historical photograph of the property to be improved (if available)
- Drawings of proposed improvements (drawings do not have to be architectural renderings, but should be to scale so that the City can understand the proposed project).
- Color and material samples if relevant (material specifications supplied by manufacturer)
- Preliminary estimate of cost

I agree to comply with the guidelines and standards of the City of Vienna Façade Improvement Program and I understand that this is a voluntary program, under which the City has the right to approve or deny any project or proposal or portions thereof.

Applicant(s) Signature Emily Kerley Date 3-4-19

Building Owner's Signature Emily Kerley Date 3-4-19
(if separate from applicant)

Parker's Canvas Products
4936 Hendron Rd.
Paducah, KY 42003

Estimate

Date 8/30/2018
Estimate # 265

Name / Address

Emily Curley
406 Court St.
Vienna, Ill

P.O. # Emily
Terms 50% Down, 50% upon completion

Due Date 8/30/2018
Other

Description	Qty	Rate	Total
Storefront Awning 21'-8"w x 15't x 4'-0"projection Open Traditional Style	1	1,150.00	1,150.00T
Window Awnings 47"w x 3'-0"t x 2'-6"projection Open Traditional Style	3	290.00	870.00T
Labor	25	50.00	1,250.00
Fabric: #4982 Beaufort Classic			
Terms: 50% deposit and 50% upon completion			
Cost for removing 4 old metal awnings will be \$300.00 and is not included on this estimate			

This is an estimate on the goods named, subject to the conditions below:
Any changes made to this estimate by anyone other than seller voids this estimate.
Prices subject to change due to any changes made to frame construction or fabric selection.
At signing, this estimate becomes a binding contract.

Subtotal	\$3,270.00
Sales Tax (6.0%)	\$121.20
Total	\$3,391.20

Parker's Canvas Products
parkerscanvas@bellsouth.net
www.parkerscanvas.com

270-519-4500



** Review Only
will not be voted on
until 4-3-19*

Memo

To: City of Vienna
From: Moran Economic Development
CC:
Date: March 18, 2019
Re: TIF Application Review – Milkmaid Creations & Antiques

The following Project Proposal has been submitted to the City requesting TIF Funds. We have reviewed the application and offer the following overview of the project and it's economic impact in regard to potential TIF funding:

Project: Existing Building Renovation (Roof Repairs) for Existing Store

Developer/Contact Person: Emily Kerley

Approximate Project Address: 406 Court St., Vienna, IL

PIN: 08-05-430-008

Project Description:

The Developer plans to repair and seal the entire existing roof with a urethane and silicone system. Plans also call for the repair and replacement of damaged stucco and walls of the building.

The Developer has supplied an application document which describes the overall business model of Milkmaid Creations and outlined some of the finer details of the project.

It is the goal of the City of Vienna to encourage new development and support businesses that relocate within City limits. In fact, one of the main goals of the TIF program is to recruit & support commerce in the area so that the City can continue to prosper economically and grow tax revenues. The redevelopment of this commercial property is in line with these goals.

Employment

The Developer currently employs one person.

Sales Tax

The Developer estimates that this project will have \$35,000 in taxable sales annually, of which the City would receive 1%.

\$9,690 total costs
Roofing Costs: \$6,690
Wall Repairs: \$3,000 +

All of the above mentioned costs could qualify as TIF Eligible under the Illinois TIF Act. This does not reflect the recommended assistance level or funding awarded. Please see "recommendation" for suggested assistance.

Incremental Property Taxes

Little additional property tax revenue is expected to be seen as a result of these improvements although the investment will certainly help to keep values declining at the property.

Recommendation

Unfortunately this type of renovation project is not likely to cause any significant increase in tax revenue for the City. Therefore, it will not generate much into the TIF fund for the City to both retain and reimburse the Developer. As a result the only viable means to utilize the TIF program in support of this project would be in the form of some sort of grant payment.

Therefore, if this project is desired to be financially assisted with the usage of TIF funds, it is our recommendation that the City considers offering the Developer a **one-time grant of \$2,500 - \$4,500. This would be in addition to the Façade Improvement Application which the City can decide upon.**

This recommendation is based on the investment in the property and additional property tax revenue. The City's involvement in the improvements is also good public relations to new businesses within the community and perhaps this support will stimulate additional redevelopment in Vienna. Any recommendation is subject to terms of an executed Redevelopment Agreement between the City and the Developers.

**CITY OF VIENNA
RESOLUTION 19-01**

A RESOLUTION ESTABLISHING FEES FOR THE USE OF PARK SHELTERS.

WHEREAS, the City of Vienna, Illinois, owns and operates park Shelters for public recreation purposes; and

WHEREAS, the City of Vienna, Illinois, establishes and administers rules, regulations, and fees for use of said Park Shelters.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VIENNA, ILLINIOS:

THAT, the following policies and fees be established:

- A. The City of Vienna, City Council has the legal authority to establish rules, regulations, and procedures for use of the City Park and Park Shelters.
- B. The following rental rules and priorities shall be established:
 - 1. Fees for Park Shelters that can be reserved during regular hours of operation shall be as follows:
 - a. Pavilion#1- Eagles Nest- \$20.00
 - b. Pavilion #2- Rams Lodges- \$20.00
 - c. Pavilion #3- Tecumseh Lodge- \$20.00
 - d. Pavilion #4-Cherokee Lodge- \$20.00

The rental fee includes any time frame within the available rental hours on a daily basis.

- C. The following rental rules shall be established:
 - 1. Shelters may be reserved up to one year in advance.
 - 2. Requests for private use of Park Shelters should be directed to the City of Vienna, City Hall at 618-658-5161 or by visiting <http://www.cityofviennail.net> under the contact us link.
 - 3. Reservations will occur on a first come, first serve basis.

An official reservation can be made via city website, in person or phone call to City Hall accompanied by the full rental fee. If sending a check, payment must be received within (5) days before the rental date. Reservation inquiries may be made by contacting City Hall at (618) 658-5161. A rental/reservation receipt will be provided to you to confirm your rental/reservation. The City does not post reserved signs at shelters. Please retain your receipt for proof of reservation. Any reservations made before the passing of this resolution will be honored per the former fee.

Approved and adopted by City Council this 20th day of March, 2019

Approved: _____, 2019

Mayor

ATTEST:

City Clerk

ORDINANCE NO. 19-01

THE CITY OF VIENNA, ILLINOIS

**AN ORDINANCE APPROVING THE 2019 ZONING DISTRICT MAP FOR
THE CITY OF VIENNA, IL AS PRESENTED**



Adopted by the City Council of the City of Vienna, Illinois

This ____ day of March, 2019

Published in pamphlet form by authority of the City Council

Of the City of Vienna, Johnson County, Illinois

This ____ day of March, 2019

ORDINANCE NO. 19-01

THE CITY OF VIENNA, ILLINOIS

AN ORDINANCE APPROVING THE 2019 ZONING DISTRICT MAP FOR THE CITY OF VIENNA, ILLINOIS

WHEREAS, (65 ILCS 5/11-13-19) requires municipalities to publish an official zoning map by March 31 of each year; and

WHEREAS, attached as **Exhibit A** is the Zoning District Map that was accurate as of March 18, 2019, as approved and recommended by the Zoning Board of Appeals and after notice and public hearing before said Board on March 18, 2019; and,

WHEREAS, the Mayor and the City Council of the City of Vienna, Illinois wishes to adopt the Zoning District Map in **Exhibit A** as it's official zoning map

NOW THEREFORE, be it ordained by the Mayor and City Council of the City of Vienna as follows:

Section 1. Recitals. The above recitals are incorporated herein by this reference as if specifically stated in full.

Section 2. Adoption of Zoning District Map. The Zoning District Map attached hereto as Exhibit A is hereby adopted as the official zoning map for the City of Vienna, Illinois.

Section 3. Severability. In the event a court of competent jurisdiction finds this ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provision of this ordinance and the application thereof to the greatest extent permitted by law.

Section 4. Repeal and Savings Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or causes of action which shall have accrued to the City of Vienna, Illinois prior to the effective date of this ordinance.

Section 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet from as provided by law.

So Ordained this _____ **day of March, 2019**, at City of Vienna, Johnson County, Illinois

Pursuant to a roll call vote as follows:

AYES: _____

NAYES _____

ABSENT: _____

APPROVED by the City Council of the City of Vienna, Illinois this _____ **day of March, 2019.**

Jon A. Simmons, Mayor

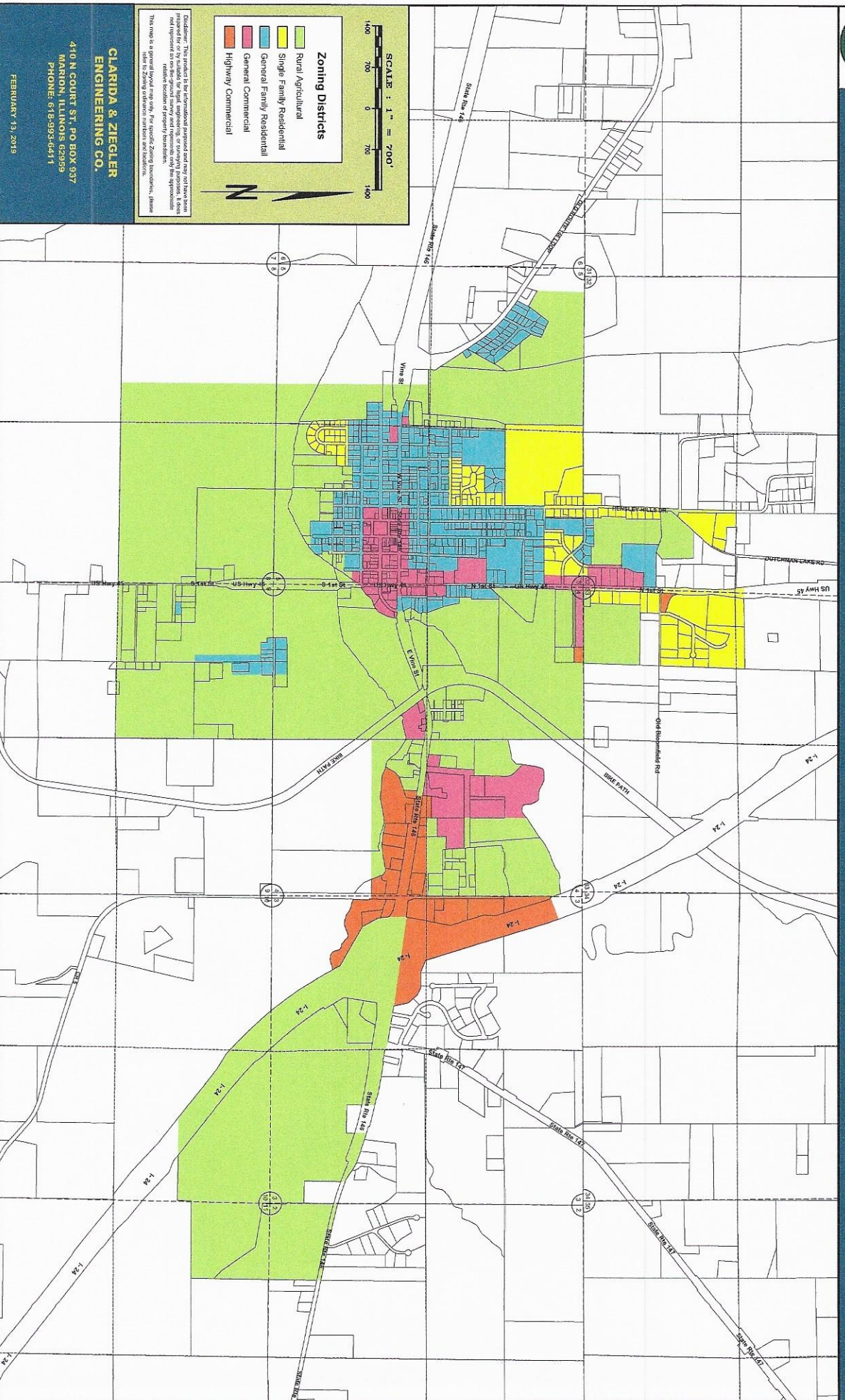
ATTEST:

City Clerk, Aleatha Wright

Exhibit A
Zoning District Map



ZONING DISTRICT MAP - VIENNA, ILLINOIS





MOTT EXCAVATING, INC.

1210 Lake Autumn Lane, P.O. Box 613 Vienna, IL 62995 (618) 658-2605 Fax: (618) 658-3214

Vienna IDOT

March 13, 2019
FEIN: 37-1333094

Mott Excavating, Inc. is herewith submitting the following proposal for cut and cap.

Total Estimated Cost \$5,800.00

The above proposal shall include mobilization, equipment, operator, labor, supervision, taxes and insurance.

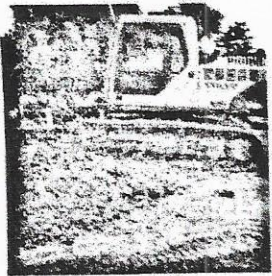
*Mott Excavating, Inc. will furnish concrete. No other materials included.

Please contact our office at (618) 658-2605 if you should require further information.

Respectfully Submitted,

Morris L. Mott
President

ESTIMATE



City Of Vienna
Shane Racey Waterplant
(618) 771-6726

CAT Contracting

360 Oak Grove Rd
Vienna, IL 62995

Phone: (618) 771-2653

Email: codytaylor85@yahoo.com

Estimate #

000046

Date

03/13/2019

Description	Total
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Cut/Cap 8" Watermain	\$5,975.00
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Price includes labor, equipment, and mobilization to cut/cap 8" water main. City to supply cap and fittings

Subtotal	\$5,975.00
Total	\$5,975.00

1.5% on all accounts past 30 days