

**MINUTES OF THE BOARD OF DIRECTORS MEETING
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.
April 14, 2016
10502 ½ Plainfield, Houston, Texas**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Ms. Dollahan called the meeting to order at 7:09p.m. Board members in attendance were Karen Dollahan, President, Pat Dorsey, Vice President, Angel Morin, Secretary, Claudia Hernandez, Director Sally Bercu, Jennifer Dewhurst and Rodney Clements, Secretary. Also in attendance, Ry Reid, PCAM, CMCA, AMS representing Sterling ASI.

Quests: Deputy Fountain, Ms. Carroll.

The Board reviewed the agenda and Ms. Bercu made a motion to approve the agenda as presented and Ms. Hernandez second and the Board approved.

CONSTABLE REPORT

Sgt Jon Meek reviewed the March 1, 2016 Constable Report with the Board and residents.

MINUTES REVIEW

The Board reviewed the March 10, 2016 meeting minutes. Ms. Bercu made a motion to approve the Meeting Minutes as presented and Ms. Hernandez second and the Board approved the minutes.

FINANCIAL REVIEW

The Board reviewed the March 2016 Financials.

COMMITTEES

ARC Committee

No report.

Safety Committee

No report.

Deed Violation Committee

Ms. Bercu stated the community is looking much better, but there are still those homeowners that will not follow the Covenants.

Newsletter

Ms. Dewhurst was preparing the newsletter and will have the information for the pool and events included in the upcoming edition.

OLD BUSINESS

Pool Wristbands

The Board approved the red wristbands with white lettering for the 2016 pool season. The Board discussed the schedule to hand out the wristbands at the pool and that schedule follows:

May 7th 9am to 11am: Mr. Morin, Ms. Dollahan and Ms. Bercu. May 12th 5pm to 8pm; Ms. Dollahan and Mr. Morin; May 14th 9am to 11am: Ms. Hernandez and Ms. Dewhurst. May 21st 9am – 11am: Ms. Hernandez and Ms. Dewhurst. May 28th 10am to 12pm; Mr. Morin and Ms. Dorsey. May 30th 10am to 12pm; Ms. Dewhurst, Ms. Dorsey and Ms. Hernandez. Annual General Meeting June 9th from 6:30pm until 8:30pm will be decided at the night of the meeting.

July 4th Pool Event

The Board reviewed plans to host a July 4th event at the pool. The Board agreed to have James Coney Island submit a bid to cater the event. Board will seek volunteers to possibly conduct a bicycle parade in the community and to

help with the Pool Event.

NEW BUSINESS

No New Business

EXECUTIVE SESSION

The Board convened into executive session at 8:16pm.

The Board reviewed the March Attorney Status report and no action is required at this time.

The Board reviewed the Delinquency Report and no action was needed.

The Board reviewed the Compliance Report.

At 8:45the Board adjourned from Executive Session and entered into General Business.

The next Board Meeting will be May 12, 2016, 7:00pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Ms. Bercu moved that the meeting be properly adjourned at 8:5 5pm; with Ms. Hernandez second and the motion passed unanimously.

Angel Morin, Secretary