



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING March 8, 2022

The regular meeting of the Mokena Fire Protection District was held on Tuesday, March 8, 2022, at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Dennis Burkhardt, Chief Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Absent: Trustee Craig Warning

Visitors: Fire Marshal Tom Murray, Fire Marshal Mark Sickles, Attorney John Motylinski

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Dennis Burkhardt, to approve the minutes of the February 8, 2022, Trustee meeting. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the minutes of the February 8, 2022, Closed Session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

The cost recovery billing information was reviewed.

APPROVAL OF BILLS

Robert Hennessy made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$143,800.81 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

None

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

CALENDAR AND CHECKLIST

The Trustees should file their Statements of Economic Interest with the County Clerk.

FIRE MARSHAL'S REPORT

Fire Marshals Tom Murry and Mark Sickles gave the Board an update on recent projects within the Mokena Fire Protection District.

The code enforcement report and community risk reduction surveys were reviewed by the Board.

Tom Murray and Mark Sickles left the meeting at this time.

CLOSED SESSION

Ken Blank made a motion at 7:20 PM, seconded by Robert Hennessy, to enter Closed Session for personnel matters. Motion passed with all ayes.

The Trustees returned to Open Session at 7:40 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

None

Attorney John Motylinski left the meeting at this time.

ASSISTANT CHIEF CAMPBELL'S REPORT

The 2008 and 2009 Chevrolet pickup trucks were sold to Phillips Chevrolet for a total of \$25,500.

We took delivery on February 10 of a new 2021 Chevrolet Tahoe from Nels Gunderson in the amount of \$40,102. This vehicle will be going to Emergency Vehicle Technologies for the upfitting of the emergency lighting.

The March training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

As a result of the Russia/Ukraine conflict, and of specific threats to infrastructure throughout the US, we have consulted with our IT vendor to verify that our security posture

is as robust as possible. To this end, we are in the process of installing the backup solution discussed at the last board meeting, as well as closing all non-critical VPNs and tunnels within our network.

We are working on the budget. A draft budget may be ready to distribute at the April board meeting, with the presentation, review, and adoption of the tentative budget at the May meeting.

The new full-time hiring list became effective December 17, 2021. After contacting all 11 individuals on the list, two have accepted conditional offers of employment (pending background investigations, physicals, etc.). A Fire Commissioner's meeting is scheduled for Wednesday, March 9 to determine if we will appoint one or two full-time firefighters. It may be necessary to conduct another entrance exam in the near future.

We have one member out on a duty-related back injury.

The Trustees agreed to a 6:00 PM start for the April 12 meeting, which will be followed by a swearing-in ceremony at 7:00 PM for the three firemen coming off probation.

We are beginning to schedule our family fun day and senior's luncheon.

We are offering two babysitting clinics; registration is available through our website.

Eleven Customer Satisfaction Surveys received in the past month were shared with the Board.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for February.

CORRESPONDENCE

The LCC Director's Brief to the Fire Department Trustees was shared with the Board.

Two thank you notes were received from residents for our assistance on EMS calls.

PURCHASE OF REPLACEMENT SERVER

Our file server is over five years old and has reached the end of its life cycle. While the server is still useful on non-critical applications, we recommend moving forward with the replacement server and required licensing that was budgeted for this year. There was no objection from the Trustees to replace the server.

PURCHASE TURNOUT GEAR

The Protective Gear Division has submitted a purchase order for six complete sets of Globe Classix turnout gear. Each set of turnout gear is replaced approximately every 10 years following the NFPA 1851 standard. The approximate cost for this gear is \$14,500; if purchased before April 1, 2022, we would save 12%.

Robert Hennessy made a motion, seconded by Ken Blank, to purchase six complete sets of turnout gear. Motion passed with all ayes.

APPROVAL OF UPDATED FACILITY ACCESS CONTROL AGREEMENT – PHASE 3

We have met with ITR Systems to go over phase 3, which is the final phase of the Honeywell Access Control systems. Some changes have been made to the initial agreement saving approximately \$3,600.

The final phase includes:

- Station 1 administration interior doors
- Station 1 training and EMS office doors
- Station 1 EMS supply room door
- Station 3 southwest exterior maintenance door
- Station 3 public education door
- One exterior keypad installed at each station.

The Trustees have no objection to these changes and a new agreement was signed.

REVIEW/APPROVE INTERGOVERNMENTAL AGREEMENT WITH STATE OF ILLINOIS CMS

The State of Illinois Department of Central Management Service (CMS) has developed and implemented an online auction system, "iBid", that allows the general public to bid on State of Illinois owned surplus property. The CMS permits local governmental agencies to utilize the system when selling assets, with an administrative

fee of 2% of the gross sales. Ken Blank made a motion, seconded by Dennis Burkhardt, to authorize the Fire Chief to execute the IGA and any other required documents. Motion passed with all ayes.

DECLARE AS SURPLUS DIVE GEAR

The MFPD withdrew from participation in dive rescue in 2017. The dive gear has been kept in storage and has no operational value to the district at this time. We recommend that we allow internal bidding, with the appropriate beginning bid, for the equipment. If there is no interest from our employees, we will offer the equipment to other MABAS 19 agencies. If there is no interest from MABAS 19, we will sell to private parties.

Dennis Burkhardt made a motion, seconded by Ken Blank, to declare the dive gear as surplus equipment. Motion passed with all ayes.

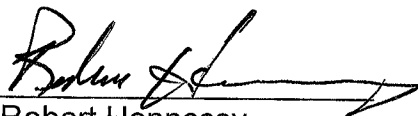
LISTING OF 20-09 WITH BRINDLEE MOUNTAIN FIRE APPARATUS

We have received two inquiries on the 2009 HME/Alexis since the relisting with Fenton Fire Equipment in November. The Board agrees that we should also list this apparatus with Brindlee Mountain Fire Apparatus.

Robert Hennessy made a motion, seconded by Ken Blank, to sign an agreement with Brindlee Mountain Fire Apparatus for the 2009 HME/Alexis for \$151,900. Motion passed with all ayes and the agreement was signed.

ADJOURNMENT

Meeting was adjourned at 8:16 PM after a motion by Robert Hennessy.



Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel