

Mesa Cortina Water & Sanitation District

Board of Directors Meeting

Tuesday, June 4, 2019

North Branch of Summit County Library - Silverthorne

Attendance

Board: Jon Whinston, Billy Jack, Stan Wagon

Others: Jeff Leigh, District Manager; Michael Kurth, Summit Bookkeeping, Kelsey Anderson, Owner; Bettyjane Luzietti, Owner

Meeting was called to order at 5:07 PM

Minutes: *A motion was made by Jon Whinston and seconded by Billy Jack to approve minutes of the May 7, 2019 meeting. Motion unanimously approved.*

Financials: Financial reports through the end of April 2019 were sent via e-mail to the Board members. Year to date Income is at \$111,636 and is tracking \$17,720 above budget. Operating expenses are \$91,802 and is \$23,079 below budget. Operating year to date net income at the end of April is \$19,833. YTD interest expense for the Alpine Bank Capital Loan is \$961.
Stan suggested that in the future Mesa Cortina Water & Sanitation District consider loaning funds from the Cortina Property Owners Association to fund construction projects.

Old Business: Delinquent Water Bills

There are two owners with delinquent bills in excess of \$1,000. Mike has been in contact with Tim Flynn to move the process forward with proper notification, filing of lien and opportunity for owners to request a hearing with the Board for this meeting with resolution of debt or payment plan. Neither of the Delinquent Owners were present. There was discussion about the Legal and collection fees involved in the collection process.

Stan Wagon moved that Burke, owner of 31 Shooting Star Way, pay 50% of the collection costs involved with the collection of the outstanding balances. Jon seconded. Motion carried.

Bill Jack moved that Thompson, owner of 326 Spring Beauty Dr., pay the remaining 50% of the collection costs involved with the collection of the outstanding balances. Jon seconded. Motion carried. There was one abstention.

Billy Jack moved to approve Resolution 2019-06-01, provided payment is not received prior to certification deadline, to certify delinquent account for collection by the county Treasurer. Motion was seconded by Stan. Motion carried.

Construction Projects

Jon updated the Board on the construction projects currently underway in Mesa Cortina. Properties at 41 Thimbleberry and 143 Elk Thistle are nearing completion and issuance of CO's.

Manhole Project

Jeff informed the Board that CDL will be coming up to look at the leaking manholes in the development. They are to put together a quote for manhole repair or replacement. Jeff has been in contact other vendors, Stan Miller and RKR, neither are available to complete the work.

Rules & Regulations

Jeff shared a proposal to amend the language of the Rules and Regulations with regard to “change of use” of the property when an unauthorized addition of bedrooms and baths occurs without the knowledge of the District. Jeff proposed that the tap fees for additional EQR’s be doubled for any such situation. Jeff tried unsuccessfully to find similar language with other Water Districts.

Proposed change to Article VII, Section 22

CHANGE BY CUSTOMER: Prior to making any change in water or sewer service or water meter assembly installation, including but not limited to a change in use of the property served, a Customer shall file an amended application with the District at least forty-eight (48) hours prior to making the proper change and shall apply for additional taps or increase in service as may be necessitated by the change and pay any additional Tap Fees.

If an existing home is found to have added an unauthorized bedroom or bathroom without written permission from the District and if the new room(s) would cause an increase in the tap fee, then the District may, at the Board's discretion, assess, in addition to the increase in the tap fee, a penalty of up to 100% of the additional tap fee upon discovery of the new rooms.

Any Customer not notifying the District of such change shall be assessed all additional fees on its next quarterly statement after determination by the Board that there has been a change. Any Customer or User shall have the right to a hearing to determine whether a change has occurred. Such hearing shall be held at the next monthly meeting of the Board following request for a hearing. Before a requested hearing is held, the additional fees shall be deposited with the District, in full. Failure to make such deposit shall cause an automatic denial of the customer's appeal, and the District shall proceed with collection of the additional fees in accordance with these Rules and Regulations.

After some discussion, ***Bill Jack moved that the Rules Regulations be updated to include language that the Board would be able to access up to 2x the tap fees in effect at time of discovery, when there was an unauthorized addition of bedroom(s) or bath(s) without the knowledge of the District. Motion was seconded. Motion carried.***

2019 Maintenance Projects

Jeff informed the Board that manhole repair and replacement as well as repair of identified I&I (Inflow and Infiltration) are high priority for this summer.

Next Meeting: The next Board meeting is scheduled for July 2nd at 4:00PM at the North Branch of the Summit County Library in Silverthorne.

Meeting was adjourned at 6:23 PM