

MINUTES OF THE DUBUQUE SOIL AND WATER  
CONSERVATION DISTRICT COMMISSIONER'S MEETING  
EPWORTH IA  
July 9, 2019

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Vice-Chairperson Dave Ruden at 1:03 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on July 9, 2019. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – Conservation Assistant; Commissioners: Wayne Demmer, Dave Ruden and Mike Freiburger. Charles Isenhardt was present.

Adopt Agenda: With the addition of Charles to the agenda, the agenda was approved as presented:

19-69 Motion made by Demmer to approve the agenda. Motion seconded by Freiburger. Motion carried unanimously.

Approval of Minutes of Last Meeting: Ruden called for a discussion of the June 4, 2019 and June 10, 2019 special meeting minutes.

19-70 Motion made by Freiburger to approve the meeting minutes. Motion seconded by Demmer. Motion carried unanimously.

Commissioner Training Video #: No video was available for viewing.

FARMS Program Summary: Current **FARMS '20** Account information:

<b>Program</b>	<b>Balance</b>	<b>Program</b>	<b>Balance</b>
REAPP	\$ 6,863.02	REAPF/NG	\$ 2,266.63
Cost Share	\$ 63,779.00		

Above reflect the FY '20 allocation received July 1<sup>st</sup>.

Cost Share Applications:

Horstmann Family Farm, #73981, 14.9 ac Forest Stand Improvement, \$1,788 cost share  
Horstmann Family Farm, #73977, 5 ac Tree Planting with Woody Plant Competition, \$3,750.00 cost share  
Michael McDermott, #77339, 4 acres Tree Planting with Woody Plant Competition, \$3,000.00 cost share  
Michael McDermott, #77344, 5 acres Forest Stand Improvement, \$600.00 cost share  
Joseph McQuillen, #75005, 1.8 acres Grassed Waterway, \$6,660.50 cost share

19-71 Motion made by Freiburger to approve the above listed applications. Motion seconded by Demmer. Motion carried unanimously.

**2019 Water Quality Applications** – Approval has been given by DSC to approve all first time applications for WQI funds. 20 applications have been approved to date. We won't know until later July if Previous User applications (56) will be funded.

Cost Share Amendments:

none

Cost Share Certifications:

- Thomas Brimeyer, #73673, \$3,577.29
- Corporation of New Melleray, #74268, \$945.00
- Anastasia Molony-Klimek, #74258, \$4,044.62

Signatures on the Molony-Klimek Certification Page don't appear to be the same as that on the application. Due to auditor review, Board recommended Siefken contact participant to have her verify the signature.

19-72 Motion made by Freiburger to approve the certifications, Molony-Klimek will be signed by Commissioner after signature verification. Motion seconded by Demmer. Motion carried unanimously.

Cost Share Maintenance Agreements:

- Anastasia Molony-Klimek, #74258, 10 acre tree/shrub planting.
- Corporation of New Melleray, #74268, 20 acres Forest Stand Improvement.
- Thomas Brimeyer, #73673, 5 acres tree/shrub planting

19-73 Motion made by Freiburger to approve the agreement. Motion seconded by Demmer. Motion carried unanimously.

1M/Finance:

- June Bank Statement & Quicken reports were available for review.
- Checks Written & Other Disbursements –

#3071 – MRWMA, Water Sampling - \$270.00

#3072 – Colleen Siefken, WLL Workshop refreshments - \$45.94

#3073 – Trackside Bar & Grill, WLL Workshop lunch - \$318.00

#3074 – Eric Schmechel – Verizon icloud - \$2.99

ACH Debit Payroll Pay Date 6/14/19 \$3,359.39

ACH Debit Payroll Taxes Pay Date 6/14/19 \$1,487.32

ACH Debit Payroll Pay Date 6/28/19 \$3,130.50

ACH Debit Payroll Taxes Pay Date 6/28/19 \$1,302.98

ACH IPERS May Paid 5/31/19

EFT – Verizon Phone Bill \$95.28 to occur on 7/10/19

19-74 Motion made by Demmer to approve the Checks Written & Other Disbursements. Motion seconded by Freiburger. Motion carried unanimously.

Charles Isenhardt: Charles led a discussion on a possible partnership on a public meeting regarding Hemp Production in Iowa. Would like the SWCD to be present to discuss soil erosion and water quality benefits of such production. Board noted that they know nothing about it at this point, but would ask questions at annual conference to see what others might know about this. Siefken then noted that there is resolution being considered at Annual Conference that encourages NRCS/IDALS/ISU to develop informational materials related to Hemp production. Probably won't be available in time for Charles proposed public meeting (September).

NACD TA Grant Expense Voucher: Siefken noted additional guidance has been received. Expense voucher submitted last month probably won't be processed and new voucher will need to be submitted for expenses through June 30<sup>th</sup>. As of July 12<sup>th</sup> we have used all of our DSC allocation, so we will see if they will allow us to submit the total amount on the June 30<sup>th</sup> voucher.

Correspondence Received:

- Vince Sitzmann has accepted a transfer to the IDALS Mines & Minerals division as the Bureau Chief.
- 8/8/18 Financial Site Visit Report – copy provided to all commissioners – all noted items have been addressed, reply will be sent.
- Annual Commissioner Conference will be held August 19-20<sup>th</sup>. Freiburger will be attending.
- Resolution voting – discussion was held, votes/signatures were collected.
- 780 Personnel Option – we will not be applying for a position
- Continuous CRP signup has begun and will run through 8/23/19.

Meeting Updates: Demmer, Ruden & Freiburger attended the Mississippi River Nutrient Reduction Meeting on June 19<sup>th</sup> at the Mississippi River Museum & Aquarium. Funds will not be available from the State per state legislators in attendance. More of a meet and greet/networking meeting.

Women, Land & Legacy Ag Outlook meeting was held on June 25<sup>th</sup>. Demmer attended the workshop. Farm Credit Services of America sponsored the meal and snacks.

Personnel Updates:

- Travel Request from Schmechel to attend August 4-7<sup>th</sup> Operation and Maintenance of Stormwater Control Measures 2019 in Minneapolis.
- June report from Stacy was reviewed.
- \$8,500 was received from NACD for Stacy's 2020 NACD TA Grant salary.

19-75 Motion made by Demmer to approve Schmechel's travel request. Motion seconded by Freiburger. Motion carried unanimously.

NRCS Updates:

- Staff is currently contracting approved EQIP applications and ranking CSP applications.

CRP Conservation Plans & Revisions/Conservation Plans: None

Treasurer's Report:

District Savings.....	\$ 17,724.73
'19 1M .....	\$ -189.50
Women, Land & Legacy .....	\$ 1,057.65
District Payroll S18.....	\$ 71,260.54
District Checking .....	\$ 1,679.36
Payroll - SWCD .....	\$ 43,050.28
NACD Payroll 18 .....	\$ -6,585.99
NACD Payroll 19 .....	\$ 8,500.00

19-76 Motion made by Demmer to approve the Treasurer's Report. Motion seconded by Freiburger. Motion carried unanimously.

Being no further business to discuss, Ruden requested a motion to adjourn.

19-77 Motion made by Freiburger to adjourn. Motion seconded by Demmer. Motion carried unanimously.

The meeting adjourned at 3:12 p.m.

The next meeting will be held on Tuesday, August 6, 2019 at 1:00 p.m. at the Dubuque Soil & Water Conservation District Office, Epworth, Iowa.

Melvin Wedgenord 08/06/2019  
 Chairperson Date

William Stufken 7/12/19  
 Secretary Date