

**SUMMER VILLAGE OF SILVER SANDS
AGENDA**

Friday, May 31st, 2019 – commencing at 9:00 a.m.

1. Call to order

2. Agenda a) Friday, May 31st, 2019 Regular Council Meeting

3. Minutes: *p1-5* a) Friday, April 26th, 2019 Regular Council Meeting

4. Delegations: a) 9:30 a.m. Development Officer Tony Sonnleitner to discuss the following matters:
 - Alder Avenue walkway
 - MR enforcements
 - other enforcement matters (RV's, unsightly)

5. Bylaws: a) Bylaw 291-2019, a bylaw to establish an Assessment Review Board for the municipality. Silver Sands use to utilize Capital Region Assessment Services Commission, but because of a cost savings Council decided to utilize Lac Ste. Anne County's ARB services. Attached is a bylaw establishing the Assessment Review Board and we are asking for all readings of same, and also set the fee for complaints. Once approved, Council will then need to pass a motion appointing the ARB board members and the board clerk. Once the clerk is appointed, Council will need to give consideration to Bylaw 292-2019 which is the bylaw appointing the clerk as a designated officer for the municipality.
 - (give all 4 readings to Bylaw 291-2019 as is or with amendments)*
 - (that the fee for filing an assessment complaint be set at \$50.00)*
 - (appoint the Assessment Review Board members: Tanya Missikewitz, Reanne Kronewitt-Springer, Wayne Borle and Gina Fowler (Chair))*
 - (appoint the Assessment Review Board Clerk as Mike Primeau CAO)*
 - (give all 4 readings to Bylaw 292-2019 as is or with amendments)*

p 6-8

p 9

p 9

p 10-11

SUMMER VILLAGE OF SILVER SANDS

AGENDA

Friday, May 31st, 2019 – commencing at 9:00 a.m.

6. Business:

p12-13

a) Alder Avenue – municipal walkway. Further to discussion at our last Council meeting, the survey work has been completed in this area. For discussion and direction at meeting time (*direction as given by Council at meeting time*)

b) Lake Weed Cutting – in the past years either a resident or Councillor has acted as the liaison for the organizing of the lake weed cutting for lake front property owners. The Summer Village uses LIAMS contractor to cut the lake weeds in front of our boat launch, and each individual property owner had the option of hiring the same contractor to cut the lake weeds in front of their respective property. Discussion as to who is going to lead this initiative this year. (*direction as given by Council at meeting time*)

p14-2b

c) Fortis Alberta – please refer to the attached May 14th, 2019 email and attachments from Nicky Smith Stakeholder Relations Manager-West. The Summer Village is in a franchise agreement with Fortis Alberta which grants Fortis Alberta exclusivity to provide electrical services within the Summer Village. There is one service within the Summer Village that is not with Fortis, and Fortis is requesting the Summer Village's support with respect to mandating the change of electrical service provider, including a draft bylaw. If Council is in agreement, then Administration will prepare the noted bylaw for your next Council meeting (*direction as given by Council at meeting time*)

d) Flowering Rush Abatement Project – the LILSA committee overseeing this project is recommending to the Summer Village of Silver Sands the hiring of Lisa Cahoon of Pintail Environmental Consulting Inc as the project lead consultant. The term of engagement is from May 2019 to April 2020, and the cost for this consultant is included in the grant allocation (*that the Summer Village of Silver Sands hire the services of Lisa Cahoon and Pintail Environmental Consulting Inc to act as the lead consultant on the Flowering Rush Abatement Project*)

SUMMER VILLAGE OF SILVER SANDS

AGENDA

Friday, May 31st, 2019 – commencing at 9:00 a.m.

e)

f)

g)

h)

7. Financial a) Income & Expense Statement – as of April 30, 2019 (to be distributed to Council at meeting time)

8. Councillors' Reports
a) Mayor Poulin
b) Deputy Mayor Turnbull
c) Councillor Horne

9. Administration Reports
p 27-28 a) Development Officer's Report
b) Public Works Report, surplus items for sale
c) Poppy Place tax recovery properties

10. Information and Correspondence
p 29 a) Government of Alberta – direct deposit of \$292.00 on May 3rd, 2019 for fines distribution.
p 30-31 b) Community Peace Officer report for April 2019.
p 32-37 c) Town of Onoway – FCSS funding letter to be completed and returned by Administration prior to December 31st, 2019.
d)

11. Open Floor Discussion with Gallery (15 minute time limit)

**SUMMER VILLAGE OF SILVER SANDS
AGENDA**

Friday, May 31st, 2019 – commencing at 9:00 a.m.

12. Closed Meeting (if required) – n/a

13. Adjournment

Next Meetings:

- June 1st, 2019 – SVLSACE Meeting 9:00 a.m. (location t/b determined – SV host)
- June 28th, 2019 – Regular Council Meeting 9:00 a.m.
- July 26th, 2019 – Organizational and Regular Council Meeting 9:00 a.m.
- August 30th, 2019 – Regular Council Meeting 9:00 a.m.
- September 27th, 2019 – Regular Council Meeting 9:00 a.m.
- October 17th & 18th, 2019 – ASVA Conference in Edmonton
- October 25th, 2019 – Regular Council Meeting 9:00 a.m.

**SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, APRIL 26, 2019
FALLIS COMMUNITY HALL**

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dan Golka, Public Works Manager</p> <p>Delegations: 9:10 a.m. (via teleconference) – Laura Marcato, Seniuk & Co. – present Draft 2018 Audited Financial Statements</p> <p>10:00 a.m. – Tony Sonnleitner, Development Officer – present and review 19DP04-31 and Alder Avenue walkway</p> <p>Public at Large: 8</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 9:00 a.m.
2.	AGENDA	
	36-19	<p>MOVED by Councillor Horne that the April 26, 2019 agenda be approved with the following addition:</p> <p>-Under Business (j) Appointment of Deputy Director of Emergency Management</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	37-19 _1818	<p>MOVED by Councillor Horne that the minutes of the March 22, 2019 Regular Council Meeting be approved as amended (Motion 21-19).</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	
	38-19	<p>9:10 a.m. (via teleconference) – Laura Marcato, Seniuk & Co. – present <u>Draft 2018 Audited Financial Statements</u></p> <p>MOVED by Deputy Mayor Turnbull that Council approve the draft 2018 Audited Financial Statement as presented by Auditor, Laura Marcato, Seniuk & Co.</p> <p style="text-align: right;">CARRIED</p>



SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, APRIL 26, 2019
FALLIS COMMUNITY HALL

39-19		<p>10:00 a.m. – Tony Sonnleitner, Development Officer – present and review 19DP04-31 and Alder Avenue walkway</p> <p>MOVED by Deputy Mayor Turnbull that Council approve development permit application 19DP04-31 for development of a “show lot” including installation of parking pad, grass, 12’x12’ accessory building and the temporary utilization of the site during the summer of 2019.</p> <p style="text-align: right;">CARRIED</p>
40-19		<p>MOVED by Mayor Poulin that administration follow up with respect to the existing walkway/drainage way situated between 17 & 19 Alder Avenue and bring back findings and options to a future Council meeting.</p> <p style="text-align: right;">CARRIED</p>
5.	BYLAWS	n/a
6.	BUSINESS	<p>41-19 MOVED by Deputy Mayor Turnbull that Mayor Poulin and his guest be authorized to attend the Onoway Legion Victory in Europe Day on May 4th, 2019 in Onoway.</p> <p style="text-align: right;">CARRIED</p> <p>42-19 MOVED by Councillor Horne that Council accept for information the invitation from Ste. Anne Natural Gas regarding their 6th Annual Golf Tournament and Charity event with all proceeds going to Kids with Cancer – event to take place on July 18, 2019.</p> <p style="text-align: right;">CARRIED</p> <p>43-19 MOVED by Deputy Mayor Turnbull that the Summer Village promote LILSA (Lake Isle Lac Ste. Anne) in the Summer Village of Silver Sands annual newsletter and on the community information sign as per the March 29, 2019 letter from Alberta Beach with respect to the LILSA Membership Drive Challenge.</p> <p style="text-align: right;">CARRIED</p> <p>44-19 MOVED by Councillor Horne that the April 5, 2019 letter from Member of Parliament, Cheryl Gallant, Renfrew-Nipissing-Pembroke, be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>45-19 MOVED by Deputy Mayor Turnbull that Council and Administration be authorized to attend the Regional Municipalities Meeting scheduled for Friday, May 3rd, 2019 in Alberta Beach.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, APRIL 26, 2019
FALLIS COMMUNITY HALL

	<p>46-19</p> <p>47-19</p> <p>48-19</p> <p>49-19</p> <p>50-19</p> <p>51-19</p> <p>52-19</p> <p>53-19</p>	<p>MOVED by Deputy Mayor Turnbull that Victoria Message be appointed as the Integrity Commissioner for the Summer Village of Silver Sands. CARRIED</p> <p>MOVED by Councillor Horne that Council approve the 2019 Draft Operating and Capital Budget as presented with a total budget of \$749,053 and a 1.26% increase in municipal taxes collected. CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that Council approve a minimum municipal tax payable per property in the amount of \$700.00 for the 2019 Tax Year. CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that Bylaw 290-2019 being a Bylaw to establish the Tax Rates for the 2019 Tax year for the Summer Village of Silver Sands, be given 1st reading. CARRIED</p> <p>MOVED by Councillor Horne that Bylaw 290-2019 be given second reading. CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that Bylaw 290-2019 be considered for third reading. CARRIED UNANIMOUSLY</p> <p>MOVED by Councillor Horne that Bylaw 290-2019 be given third and final reading. CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that Richard Wagner be appointed as the Deputy Director of Emergency Management (DDEM) for the Summer Village of Silver Sands. CARRIED</p>
<p>7.</p>	<p>54-19</p> <p style="text-align: center;">FINANCIAL</p>	<p>MOVED by Councillor Horne that the Income and Expense Statements as at March 31, 2019 be accepted for information. CARRIED</p>
<p>8.</p>	<p>55-19</p> <p style="text-align: center;">COUNCIL REPORTS</p>	<p>MOVED by Councillor Horne that the verbal Council reports be accepted for information as presented. CARRIED</p>

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, APRIL 26, 2019
FALLIS COMMUNITY HALL

9.	ADMIN & PUBLIC WORKS REPORTS	
	56-19	MOVED by Deputy Mayor Turnbull that the verbal and written Public Works reports be accepted for information. CARRIED
	57-19	MOVED by Deputy Mayor Turnbull that the verbal and written Administration reports be accepted for information. CARRIED
10.	CORRESPONDENCE	
	58-19	MOVED by Councillor Horne that the following correspondence be accepted for information: a) ATCO & Canadian Utilities Limited – follow-up letter from ASVA Conference last fall. b) Association of Summer Villages of Alberta - 2019 Spring Member Update. c) Community Peace Officer Report – for March 2019. d) Government of Alberta – statement of direct deposit for \$1,206.00 representing second quarter FCSS contribution on April 2nd, 2019 e) Mayor’s letter to Provincial MLA Candidates as per ASVA request f) East End Bus Society – March 11th, 2019 letter on annual \$300.00 capital contribution CARRIED
11.	OPEN FLOOR WITH GALLERY	
	59-19	MOVED by Mayor Poulin that Council accept for information the open-floor discussion with the gallery. CARRIED
12.	CLOSED MEETING	
	60-19	MOVED by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council Move In-Camera at 10:45 a.m. to discuss the following items: 1. “Legal Matter – FOIPP Act Section 27” CARRIED The meeting recessed from 10:45 a.m. to 10:48 a.m. to allow the public to exit the meeting.

4

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, APRIL 26, 2019
FALLIS COMMUNITY HALL

61-19		<p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne Tony Sonnleitner Wendy Wildman Heather Luhtala Ron Roberts Bill Roberts</p> <p>MOVED by Deputy Mayor Turnbull that Council return to the public meeting at 11:10 a.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed from 11:10 a.m. to 11:15 a.m.</p>
13.	NEXT MEETING(S)	<p>The next Council meetings have been scheduled for: -Friday, May 31, 2019 at 9:00 a.m. – Regular Meeting -Friday, June 28, 2019 at 9:00 a.m. – Regular Meeting -Friday, July 26, 2019 at 9:00 a.m. – Regular & Organizational Meeting</p>
14.	ADJOURNMENT	<p>The meeting adjourned at 11:20 a.m.</p>

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

(5)

**Municipal Government Act RSA 2000 Chapter M-26
Part 11 Assessment Review Boards**

**BEING A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS IN THE
PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING ONE OR MORE
ASSESSMENT REVIEW BOARDS AND THE APPOINTMENT OF AN
ASSESSMENT REVIEW BOARD CLERK**

WHEREAS Section 454 of the Municipal Government Act requires Council to establish by bylaw a Local Assessment Review Board and a Composite Assessment Review Board; and

WHEREAS Section 456 of the Municipal Government Act requires Council to appoint a designated officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the Summer Village of Silver Sands;

NOW THEREFORE, the Council for the Summer Village of Silver Sands, in the Province of Alberta, duly assembled enacts as follows:

Definitions

1. In this Bylaw, unless the context otherwise requires, the following definitions apply;
 - a) "Assessment Review Boards" (ARB) means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB);
 - b) "Assessment Clerk" means an individual appointed pursuant to Section 456 of the Municipal Government Act who is accredited by the Municipal Government Board to act as the Clerk of Assessment Review Boards for the Summer Village of Silver Sands;
 - c) "County" means Lac Ste. Anne County contracted by the Summer Village of Silver Sands to provide a full ARB administration services;
 - d) "Composite Assessment Review Board" (CARB) means a board established pursuant to Section 454 of the Municipal Government Act to hear and make decisions on complaints referred to in Section 460.1 (2) of the Municipal Government Act;
 - e) "Council" means the duly elected Council of the Summer Village of Silver Sands;
 - f) "Local Assessment Review Board" (LARB) means a board established pursuant to Section 454 of the Municipal Government Act to hear and make decisions on complaints referred to in Section 460.1 (1) of the Municipal Government Act;
 - g) "Summer Village" means the Summer Village of Silver Sands;

6

Municipal Government Act RSA 2000 Chapter M-26

Part 11 Assessment Review Boards

- h) "Municipal Government Act" means the Municipal Government Act, RSA 2000, c M-26; and
- i) "Panelist" means an individual who is accredited by the Alberta Municipal Government Board to hear Assessment Complaints and who will be appointed to the Assessment Review Boards.

Establishment of Boards

- 2. Council hereby establishes the following boards:
 - a) Local Assessment Review Board; and
 - b) Composite Assessment Review Board

Duties

- 3. The Assessment Review Boards shall carry out all duties and responsibilities as set out in the Municipal Government Act and its regulations.

Appointments of Board Members, Chair and Assessment Clerk

- 4. Annually Council will appoint the list of Panelists, the names of the Chair of the LARB and CARB and the name of the Assessment Clerk provided to the Summer Village Council by the County.
- 5. All Panelists and Assessment Clerk serve at the pleasure of Council and may be removed by resolution of Council where, in the opinion of Council, removal is warranted.

Fees and Expenses

- 6. Compensation payable to the County for its performance including Annual fees, Hearing fees, Panelist fees and Assessment Clerk fees will be outlined in a Memorandum of Agreement between the County and the Summer Village.

Filing a Complaint

- 7. Upon receipt of an assessment complaint, the Summer Village shall provide to the County a completed Assessment Review Board Complaint form and supporting documentation in a timely manner.
- 8. A complaint must be accompanied by the appropriate fee as established by resolution of Council.

7

BYLAW NO. 291-2019

**Municipal Government Act RSA 2000 Chapter M-26
Part 11 Assessment Review Boards**

Rescind Bylaw

THAT Bylaw 235, a Bylaw of the Summer Village of Silver Sands to Establish one or more Assessment Review Boards is hereby rescinded with the passing of this bylaw.

Effective Date

THAT this Bylaw shall come into force and effective on the date of the third and final reading.

Read a first time on this 31st day of May, 2019.

Read a second time on this 31st day of May, 2019.

Unanimous Consent to proceed to third reading on this 31st day of May, 2019.

Read a third and final time on this 31st day of May, 2019.

Signed this 31st day of May, 2019.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman



Wendy Wildman

From: Stacey Wagner <swagner@lsac.ca>
Sent: May 27, 2019 9:10 AM
To: administration@wildwillowenterprises.com
Cc: Wendy Wildman
Subject: RE: Assessment Review Board Services - S.V. of Silver Sands
Attachments: Bylaw 17-2018 Assessment Review Boards.pdf

Good Morning!

The following are the current Assessment Review Board Members and Clerks:

1. Tanya Missikewitz- Board Member
2. Reanne Kronewitt-Springer – Board Member
3. Wayne Borle – Board Member
4. Gina Fowler- Board Member - Chair
5. Michael Primeau, CAO – Clerk

Please let me know if you have any further questions.

Stacey Wagner
Communications & FOIP Coordinator



LAC STE. ANNE COUNTY

56521 RGE RD 65 | BOX 219 | SANGUDO AB T0E 2A0
Phone: (780)785-3411 (Ext. 3699) | Fax: (780)785-2985

 Please consider the environment before printing this email.

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in strict confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: administration@wildwillowenterprises.com <administration@wildwillowenterprises.com>
Sent: May 27, 2019 7:05 AM
To: Stacey Wagner <swagner@lsac.ca>
Cc: Wendy Wildman <cao@onoway.ca>
Subject: RE: Assessment Review Board Services - S.V. of Silver Sands

Good Morning Stacey, would you be able to provide us with a list of the following so that we can make our annual motions appointing these individuals at our upcoming Council meetings:

Assessment Review Board:

- List of Panelists
- Name of the Chair of the LARB and CARB
- Name of the Assessment Clerk

Thank you,

9

Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456, Appoint Assessment Review Board Clerk

A BYLAW OF THE MUNICIPALITY OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF DESIGNATED OFFICER

WHEREAS, pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a bylaw to establish one or more positions to carry out the powers, duties, and functions of a designated officer.

AND WHEREAS, pursuant to section 456 of the *Municipal Government Act*, the council of a municipality must appoint a designated officer to act as the clerk of the assessment review boards having jurisdiction in the municipality.

NOW THEREFORE, the Council of the Summer Village of Silver Sands, in the Province of Alberta, duly assembled, enacts as follows:

1. The Assessment Review Board Clerk is the designated officer for the purpose of the following sections of the *Municipal Government Act*:
 - i) section 456(1) – Duties of the Clerk of the Assessment Review Board
 - ii) section 461 & 462 – Assessment Complaints
 - iii) section 469(1) – Notice of Decision of the Assessment Review Board
 - iv) section 483 – Decision Admissible on Appeal
2. That as the Summer Village has entered into an agreement with Lac Ste. Anne County for the provision of Assessment Review Board services within the Summer Village, Mike Primeau be appointed Assessment Review Board Clerk for the Summer Village of Silver Sands.
3. That this bylaw is effective upon the date of its third and final reading.
4. That bylaw 236 – Assessment Complaints Designated Officer - be rescinded.

THAT this Bylaw shall come into force and effective on the date of the third and final reading.

Read a first time on this 31st day of May, 2019.

Read a second time on this 31st day of May, 2019.

Unanimous Consent to proceed to third reading on this 31st day of May, 2019.

Read a third and final time on this 31st day of May, 2019.

Signed this 31st day of May, 2019.

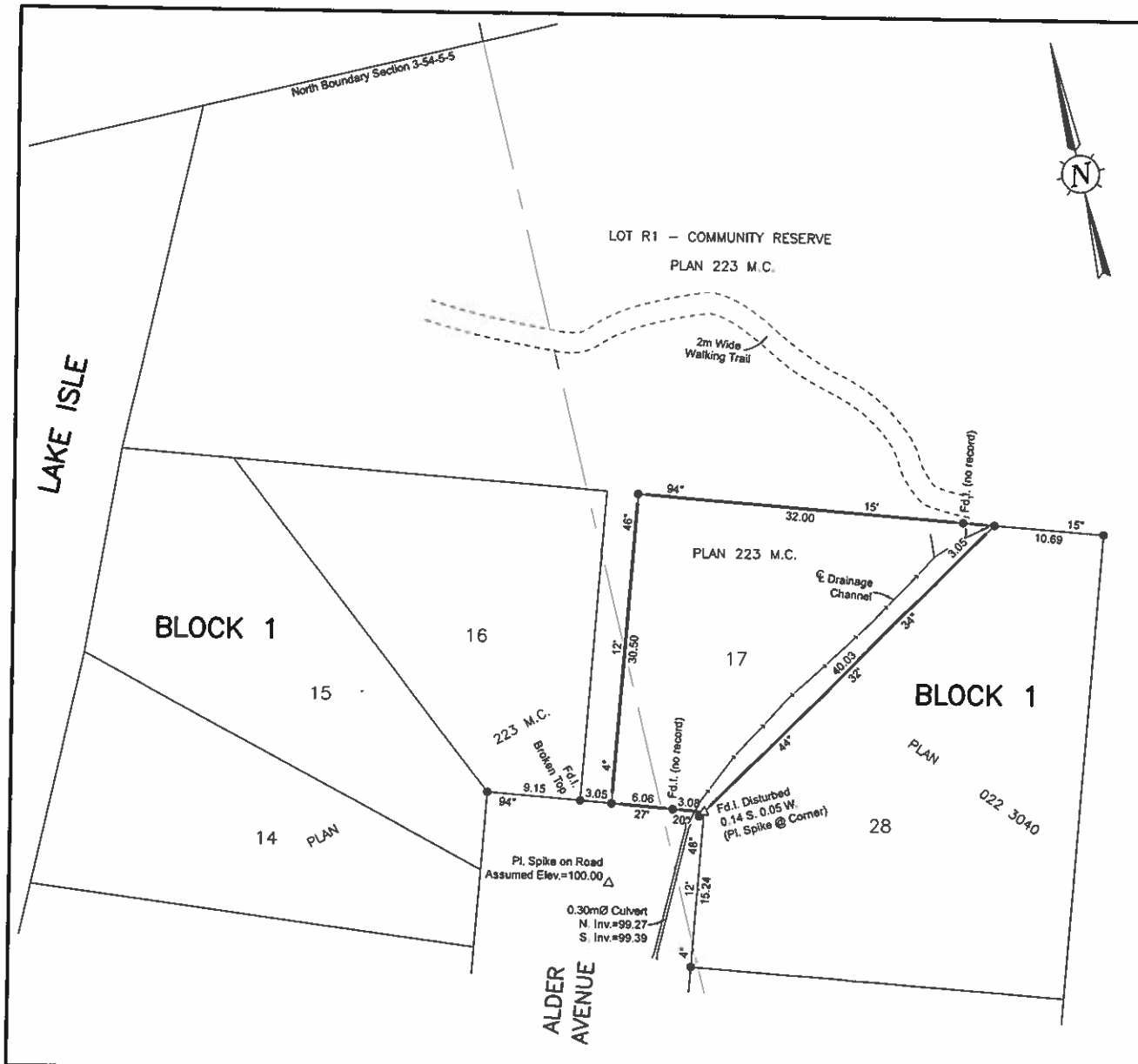
10

**Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456, Appoint Assessment Review Board Clerk**

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman





SKETCH PLAN
SHOWING
LOT BOUNDARY & SELECTED FEATURES
ON
LOT 17, BLOCK 1, PLAN 223 M.C.
WITHIN
N.1/2 SEC.3 TWP.54 RGE.5 W.5 M.
SUMMER VILLAGE OF SILVER SANDS
ALBERTA

LEGEND
- DISTANCES ARE IN METRES AND DECIMALS THEREOF.
- STATUTORY IRON POSTS FOUND SHOWN THUS ●
- AREA DEALT WITH BOUNDED THUS _____

SCALE 1:400
0 10 20
5m 5 15 25m
2019 A.S. SPIVAK, A.L.S.

ISSUED TO: SUMMER VILLAGE OF SILVER SANDS BOX 8, ALBERTA BEACH, AB, T0E 0A0 PH.: (780) 873 5765	CONTACT: TONY SONNLEITNER pcm1@telusplanet.net
---	---

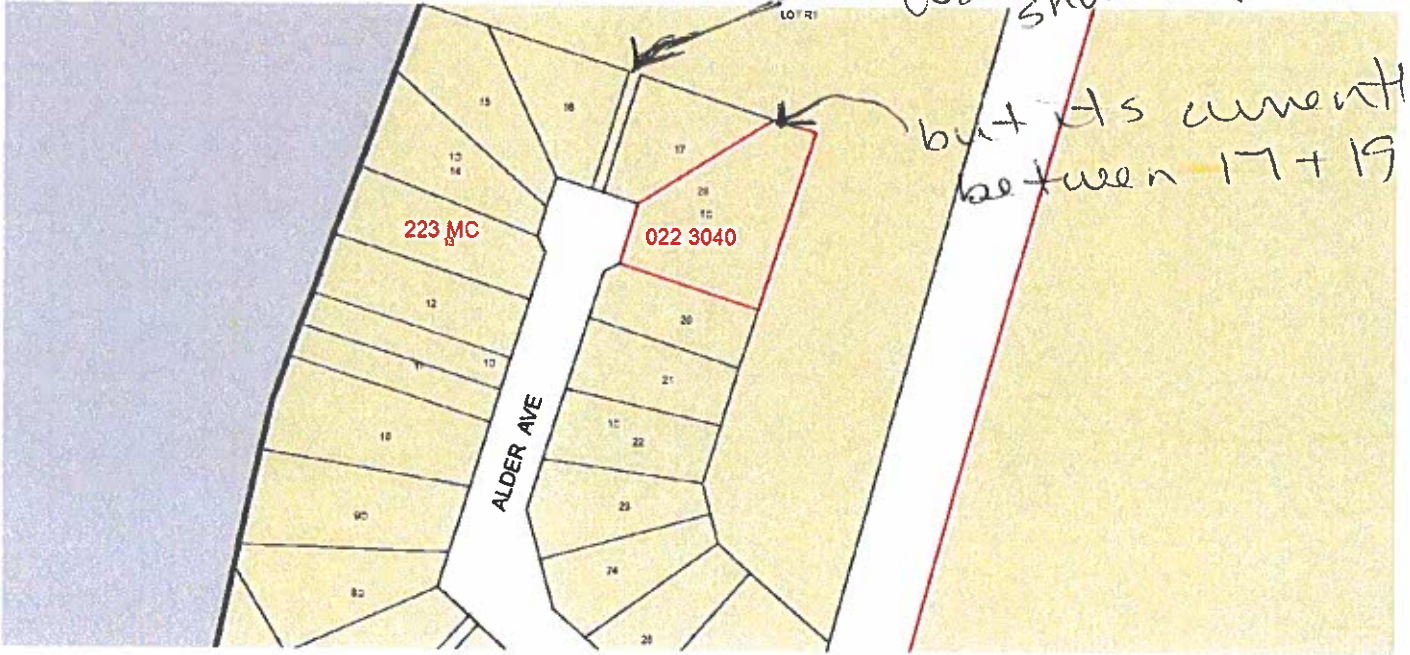
HLS HAGEN SURVEYS
ALBERTA LAND SURVEYORS
8929 - 20 STREET, EDMONTON, ALBERTA, T6P 1K8
Phone: (780) 464-5506 Fax: (780) 464-4450
www.HagenSurveys.com

DRAWN BY: S.M.B.	FILE NO. 19C0252
CHECKED BY: A.Sp.	DWG. NO. 19C0252

12

on spin
walkway
shown between
15 + 17

but it's currently
between 17 + 19



(B)

Wendy Wildman

From: Smith, Nicole <nicole.smith@fortisalberta.com>
Sent: May 14, 2019 2:24 PM
To: Wendy Wildman; administration@wildwillowenterprises.com
Cc: Smith, Nicole
Subject: Summer Village South View, Silver Sands, Sunrise Beach - Bylaw Request Information
Attachments: SV of South View Bylaw Request Letter.pdf; South View Site.pdf; Bylaw Draft - Prohibiting Other Persons From Providing Electric Distribution Service South View.docx; SV of Silver Sands Bylaw Request Letter.pdf; Silver Sands Sites.pdf; Bylaw Draft - Prohibiting Other Persons From Providing Electric Distribution Service Silver Sands.docx; SV of Sunrise Beach Bylaw Request Letter.pdf; Sunrise Beach Sites.pdf; Bylaw Draft - Prohibiting Other Persons From Providing Electric Distribution Service Sunrise Beach.docx; AUC Decision 22164-D01-2018.pdf

Good afternoon Wendy,

Follow up to our conversation, please find attached the following documents to proceed with the bylaw request for Council.

- Municipal bylaw request letter
- Copy of AUC decision 22164-D01-2018
- List of sites in your municipality
- Draft Bylaws

*ALSO
53 page
AUC
meeting*

Once you have had a chance to review, please contact me with a bylaw number and when you would like to bring to Council and I can update accordingly.

Thank you and have a great day.

Nicky Smith | Stakeholder Relations Manager - West

FortisAlberta | 360 Carleton Drive, St. Albert, AB T8N 7L3 | [p: 780.544.3307](tel:780.544.3307) | [c: 780.405.9017](tel:780.405.9017)

FORTIS
ALBERTA

MISSION ZERO
Bring it Home

14

Ms. Wildman, Chief Administrative Officer
Summer Village of Silver Sands
PO Box 8
Alberta Beach, AB
T0E 0A0

RE: AUC DECISION 22164-D01-2018 – MUNICIPAL BYLAW REQUEST

On August 8, 2018, FortisAlberta advised the Summer Village of Silver Sands (the **Municipality**) that the Alberta Utilities Commission (**AUC** or **Commission**) had confirmed FortisAlberta's exclusive municipal franchise areas in Decision 22164-D01-2018 (**Decision**).²⁹ The AUC has now affirmed that decision in Decision 23870-D01-2019, denying EQUUS REA's application for review and variance.³⁰

You may recall that, in the Decision, the Commission determined that if the Municipality wishes to effect an immediate transfer of any existing Rural Electrification Associations (**REAs**) members and facilities in circumstances where an REA service area overlaps with the boundaries of the municipality, it can pass a bylaw requiring the transfer, or setting out some other timing for when all persons in annexed areas will be required to take service from FortisAlberta, pursuant to section 46 of the *Municipal Government Act*.

FortisAlberta believes that your Municipality should consider passing such a bylaw, as it will ensure that your Municipality collects the applicable franchise fees and linear taxes from its residents. It will also provide your residents with clarity as to the electric distribution service provider within your Municipality.

Accordingly, I am writing to request that the Municipality consider passing a bylaw to prohibit other persons, including REAs, from providing electrical distribution services within the municipality's legal boundaries. I have enclosed a template bylaw for you to review with your municipal council.

I would appreciate the opportunity to meet with you to discuss the template bylaw further. I will be in touch to schedule a meeting.

Thank-you in advance for your consideration.

Regards,



Nicky Smith
Stakeholder Relations Manager
Phone: 780-405-9017 Email: nicole.smith@fortisalberta.com

Enclosures: Section 46 Bylaw Template

²⁹ Available online: http://www.auc.ab.ca/regulatory_documents/ProceedingDocuments/2018/22164-D01-2018.pdf.

³⁰ Available online: http://www.auc.ab.ca/regulatory_documents/ProceedingDocuments/2019/23870-D01-2019.pdf

15

**SUMMER VILLAGE OF SILVER SANDS
BYLAW XX - 2019**

A BYLAW TO PROHIBIT OTHER PERSONS FROM PROVIDING ELECTRIC DISTRIBUTION SERVICE WITHIN THE LEGAL BOUNDARIES OF THE MUNICIPALITY

WHEREAS, pursuant to section 45 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 (the "*Municipal Government Act*"), and as authorized by Municipal Bylaw 2013/04, 2013, **Summer Village of Silver Sands** (the "**Municipality**") has entered into an Electric Distribution Franchise Agreement with FortisAlberta Inc. (the "**Franchise Agreement**");

WHEREAS, pursuant to the terms of the Franchise Agreement, FortisAlberta Inc. (such party and its successors and permitted assigns hereinafter referred to as "**FortisAlberta**") has been granted the exclusive right to provide electric distribution service within the legal boundaries of the Municipality as altered from time to time (the "**Municipal Franchise Area**") for the term of such agreement;

WHEREAS, the Municipality may, upon the expiration of the Franchise Agreement and subject to the terms of the *Municipal Government Act*, enter into a subsequent or replacement agreement with FortisAlberta or a third party (either such party the "**Subsequent Franchisee**") which grants such Subsequent Franchisee the exclusive right to provide electric distribution service within the Municipal Franchise Area for the term of such agreement (any such agreement or replacement thereof a "**Subsequent Franchise Agreement**");

WHEREAS, the legal boundaries of the Municipality may be altered from time to time after the date this Bylaw is passed, due to municipal annexations or for other reasons;

AND WHEREAS, pursuant to Section 46 of the *Municipal Government Act*, and for the duration of any Franchise Agreement or Subsequent Franchise Agreement (any such agreement an "**Exclusive Franchise Agreement**"), the Municipality wishes to prohibit any person other than FortisAlberta or the Subsequent Franchisee, as the case may be (such party the "**Exclusive Franchisee**"), from providing electric distribution service, or any similar utility service, within the Municipal Franchise Area;

NOW THEREFORE the Council of **Summer Village of Silver Sands** in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be referred to as the "**Prohibiting Other Persons From Providing Electric Distribution Service within Municipal Franchise Area Bylaw**"

Prohibiting Other Persons

2. For the duration of any Exclusive Franchise Agreement, any person other than the Exclusive Franchisee shall be prohibited from providing electric distribution service, or any similar utility service, within the Municipal Franchise Area.
3. If, prior to the date that this Bylaw is passed:

16

- (a) an alteration of the legal boundaries of the Municipality, through annexation or otherwise, occurred and resulted in the service area of any rural electrification association (as such term is defined in the *Electric Utilities Act*, R.S.A. 2003, c. E-5.1) extending into the Municipal Franchise Area; and
- (b) the service area of such rural electrification association was subsequently altered by Decision 22164-D01-2018 or any other decision, order, or approval of the Alberta Utilities Commission (or otherwise pursuant to applicable law) such that it no longer extends into the Municipal Franchise Area;

then any consumers within the Municipal Franchise Area which are connected to, and take electric distribution service from, such rural electrification association must transfer to, connect to, and take electric distribution service from, the Exclusive Franchisee no later than the ninetieth (90th) day following the date that this Bylaw is passed.

4. If:

- (a) an alteration of the legal boundaries of the Municipality, through annexation or otherwise, occurs after (or occurred prior to) the date that this Bylaw is passed and results in (or resulted in) the service area of any rural electrification association (as such term is defined in the *Electric Utilities Act*, R.S.A. 2003, c. E-5.1) extending into the Municipal Franchise Area; and
- (b) the service area of such rural electrification association is subsequently altered by any decision, order, or approval of the Alberta Utilities Commission (or otherwise pursuant to applicable law) such that it no longer extends into the Municipal Franchise Area (any such alteration, a "**Service Area Alteration**");

then any consumers within the Municipal Franchise Area which are connected to, and take electric distribution service from, such rural electrification association must transfer to, connect to, and take electric distribution service from, the Exclusive Franchisee no later than the ninetieth (90th) day following the date of such Service Area Alteration.

READ a First time in Council assembled this ___ day of _____, 2019.

READ a Second time in Council assembled this ___ day of _____, 2019.

READ a Third time in Council assembled this ___ day of _____, 2019.

Bernie Poulin, Mayor

**Wendy Wildman,
Chief Administrative Officer**

17

Municipality	Nar Stakeholder Relations Manager	Municipality Type	REA Affected	Tap Number	Land Location
Silver Sands	Nicky Smith	Summer Village	EQUS REA Ltd.	DR459	SE-4-54-5-5

15

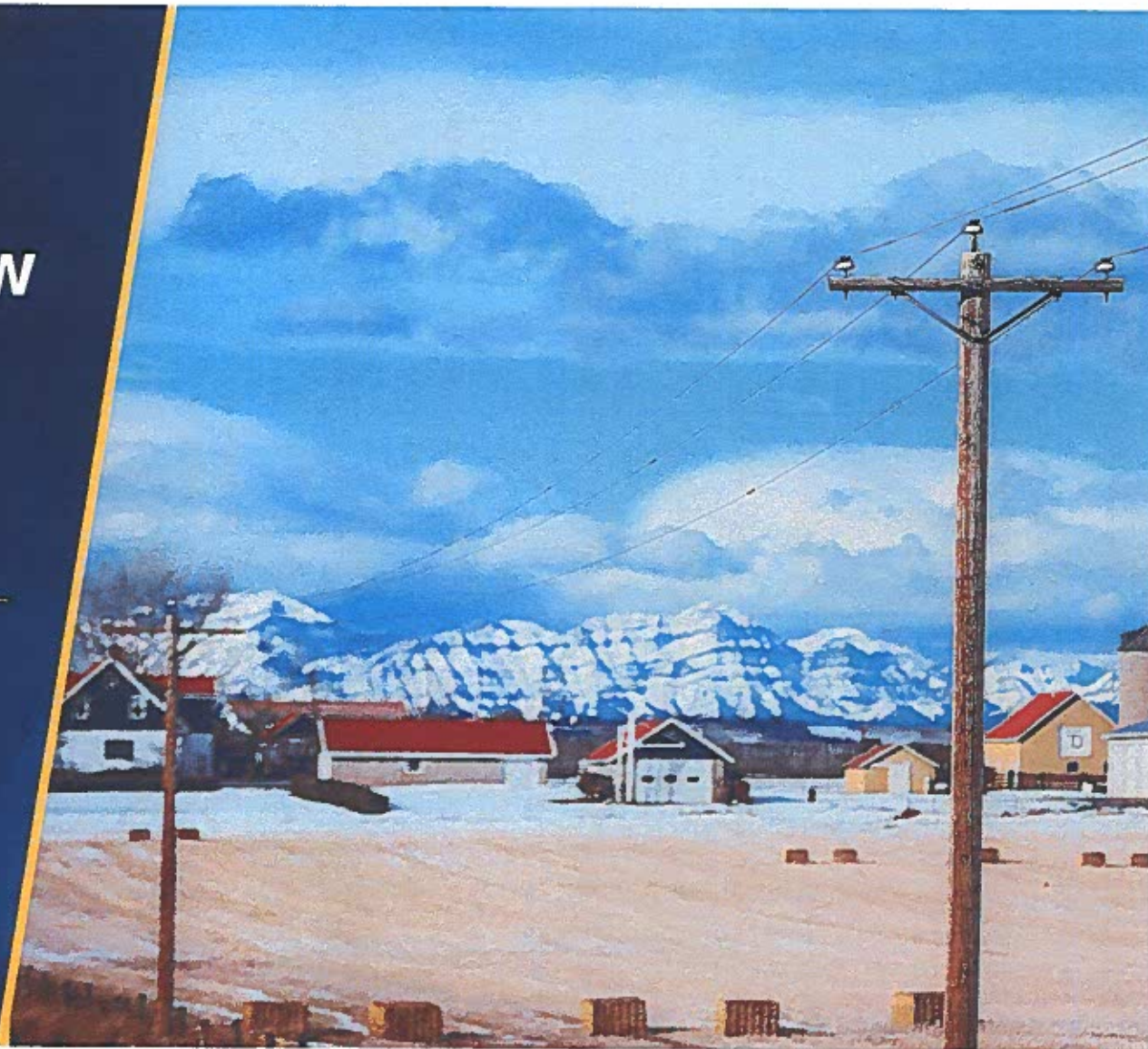
18

Section 46 Bylaw

Nicky Smith
Stakeholder Relations Manager

FORTIS
ALBERTA

MISSION ZERO
Bring it Home. Preventable Injuries

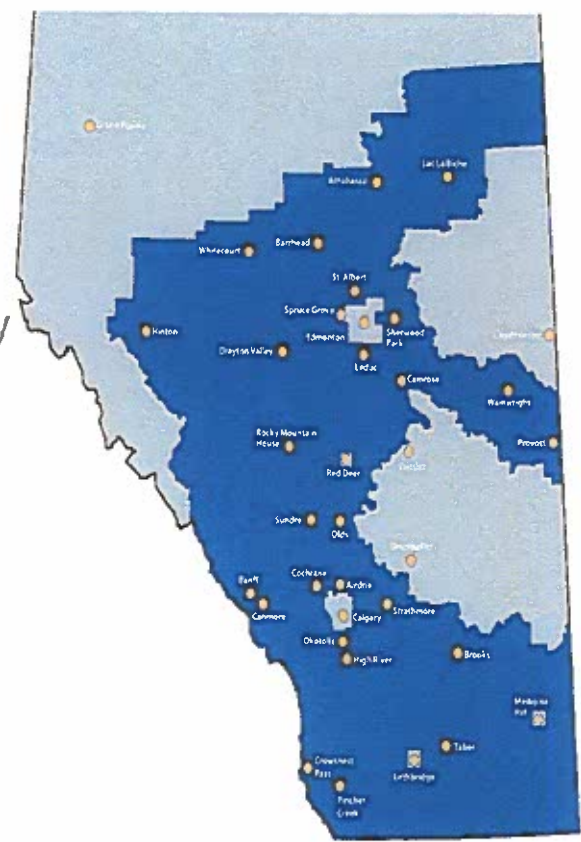


19



WHO WE ARE

- Alberta company
- Regulated distribution-only utility
- Employs 1,100 Albertans
- Over 540,000 customers
- \$350 million/year in capital expenditures



20

BACKGROUND

- Past transfers due to annexations were largely cooperative between FortisAlberta and REAs
- In 2016, FortisAlberta undertook detailed internal review of boundaries of municipalities with whom FortisAlberta has MFA.
- This resulted in application to AUC to enforce exclusivity of those boundaries.
- This was successful before AUC in Decision dated July 16, 2018.



21

WHAT IS A SECTION 46 BYLAW?

- Compels customers to connect to, and take electric distribution service from, FortisAlberta.
- It does so by prohibiting other utilities from providing same or similar utility service where municipality has MFA with utility provider for that service.



KEY AUC DECISION FINDINGS

- Alteration of REA service areas that overlap with MFAs is in the public interest:
- Harmonizes service areas to reflect boundaries governed by MFAs, and is consistent with past AUC approval of MFA
- Supports public policy objective of avoiding unnecessary duplication of facilities
- Consistent with legislated purpose of municipalities and REAs and
- Supports the public policy goals of the Municipal Government Act (MGA)



KEY DECISION FINDINGS

- REAs will be compensated for the transfer of any sites
- No adverse impact on municipalities.
- No new REA members in municipal boundaries
- REAs must make existing members whose services fall within municipal boundaries subject to an MFA aware of the Decision

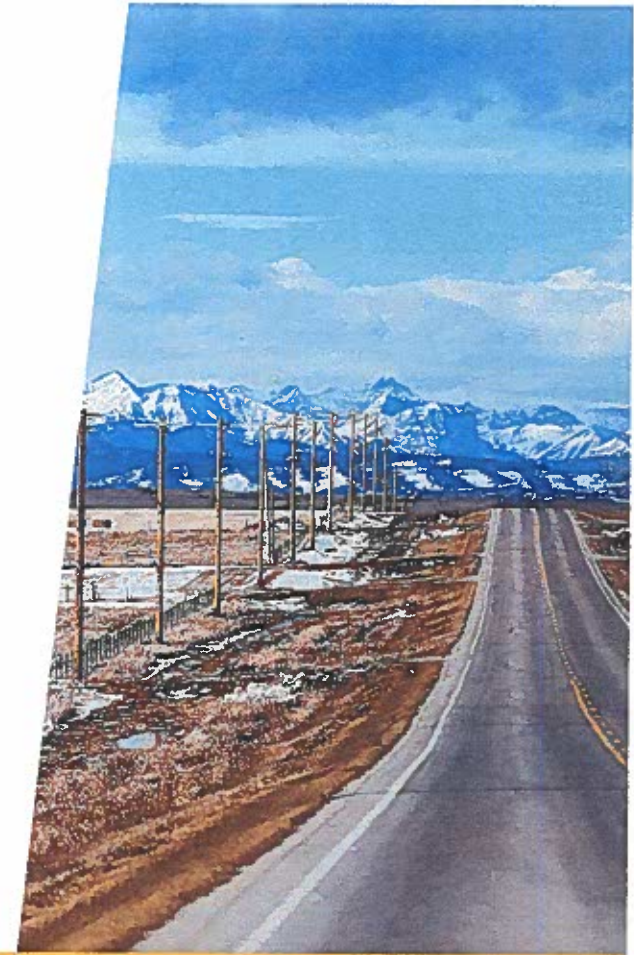
MFA Clauses 4 & 12

- These were negotiated with AUMA and ATCO and approved by the AUC require municipality to support the Company, and for the Company to be responsible for all reasonable fees.



BENEFITS TO PASSING THE BYLAW

- Increased revenue for the municipality.
- Clarity of service provider for staff and public.
- Everyone within the constituency being treated the same.
- Outage response time, Airdrie call centre.
- New technology and automation. Airdrie control centre.



25

QUESTIONS?



26

Dan Golka

To: cao@onoway.ca
Subject: Public works Report for May 31 2019 Council Meeting

Hi Wendy, After very wet spring finally starting to dry up and Public works able to work repairing wet spots, frost boils and ruts.

1. Containment sweeper was rented to clean 540 of majority of sand and chips, rental was \$ 660.00 including delivery and pick up.
2. Crack sealing of SDR and Golf Course road will be completed next couple weeks.
3. 540 apron quotes waiting on a couple items
4. Blue Bin working very well bin holds approx.. 140 bags plus cardboard bundles. 3-4 weeks between pickups now.
5. Signage and markers installed at boat launch, water level is up
6. Large Bin Cleanup June 8 th 9 am – 3 pm
7. Compost area behind village Quonset has seen lots of usage with both dropping off of leaves, grass clippings and lake weeds, Also the compost dirt is been used too we have lots. Unfortunately there are still residents who are dumping there leaves and grass clippings onto village reserves behind or beside there property.
8. Quonset lighting upgrade for south wall above bench replaced with LED lighting long over do, This was a 2019 budgeted item

Le

Dan Golka


To: cao@onoway.ca
Subject: Surplus items SS Public Works May 22, 2018

Hi Wendy, we have at SVSS Quonset 6 items for consideration for Surplus as no longer needed.

1. 15 Ton floor Jack brand name (Garage Jack) model YM1500m s/n K189A
2. 32 grey metal folding chairs
3. 2 sets of cement park benches (ends only)
4. 1- Makita 18volt ½ inch drill model 6391D s/n 0058893 (drill charger 2 batteries carrying case)
5. ATV Molded seat e/w tool box storage to fit on rear of ATV
6. Plastic cab to fit on ATV

Pictures available

28

VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SILVER SANDS		0000091241	03-May-2019	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 893036800	0068144714	07-May-2019	\$292.00
			TOTAL	\$292.00
<p>PAYMTE D 00635 SUMMER VILLAGE OF SILVER SANDS PO BOX 8 ALBERTA BEACH AB CAN T0E 0A0</p> 				

DEPOSIT NO: 0068144714		DEPOSIT DATE: 07-May-2019		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ZZU0282	FINES DISTRIBUTION Total Payment From Justice Fines Dist AP For Inquiries Call 780-427-4997	190430	\$292.00	\$292.00
			DEPOSIT TOTAL	\$292.00



29

Town of Mayerthorpe

Report Range : 2019/04/01 0000 to 2019/04/30 2359 Report Title : SILVER SANDS DAILY EVENTS

4/1/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/04/01 1030 DAWN, DWIGHT
2019/04/01 1200 TOWN OF MAYERTHORPE

PROPERTY MAINTENANCE
SILVER SANDS
#1 HAZEL

MEET TONY OUT AT #1 HAZEL, EMAIL COMPLAINT WITH CONCERNS ON CONDITION AND SECURITY OF HOME. I HAVE NO CONCERN OF SECURITY OF HOME AS THERE IS MOSTLY DIRT FLOOR IN OLD COTTAGE AND DOOR INTO RESIDENCE WAS VERY DIFFICULT TO OPEN ENOUGH TO GET INSIDE BECAUSE OF FLOOR HEAVING UP AND DOOR SCRAPING ON FLOOR. I HAD TO PUT MY BOOTS AND SHOULDER INTO IT TO GET IT OPEN WIDE ENOUGH SO I COULD SQUEEZE INSIDE, THEN I MANAGED TO SHUT DOOR AGAIN. ALSO RELATCHED ATTIC HATCH DOOR TO CABIN , NO CONCERN THERE EITHER. TONY WILL DEAL WITH UNSIGHTLY CONCERN

4/16/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/04/16 1300 DAWN, DWIGHT
2019/04/16 1430 TOWN OF MAYERTHORPE

GENERAL PATROL
SILVER SANDS
SUMMER VILLAGE

RADAR ON MAIN ROAD, STOPPED ONE VEHICLE ACTING SUSPICIOUS, IT CHECKED OUT OKAY, GENTLEMAN LOST. THEN PATROLLED ROADS AND HOUSES, PRETTY QUIET

30

4/27/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/04/27 1430 DAWN, DWIGHT

2019/04/27 1600
 TOWN OF MAYERTHORPE

GENERAL PATROL
 SILVER SANDS
 SUMMER VILLAGE

PATROLLED THE VILLAGE AND RADAR ON MAIN ROAD IN TO VILLAGE, HEAVY SNOW, SO LITTLE MOVING TODAY

4/29/2019
TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/04/29 1330 DAWN, DWIGHT

2019/04/29 1500
 TOWN OF MAYERTHORPE

GENERAL PATROL
 SILVER SANDS
 SUMMER VILLAGE

RADAR UP ON MAIN ROAD, HAD COUNCILLOR STOP AND ASK A JURISDICTIONAL QUESTION ON TWP ROAD COMING IN AND OUT OF VILLAGE. PATROLLED MAIN ROADS IN VILLAGE

Total Events: 4

31



Town of Onoway

Box 540, Onoway, AB T0E 1V0

April 25, 2019

Summer Village of Silver Sands

Box 8

Alberta Beach, AB

T0E 0A0

RE: Family & Community Support Services (FCSS) Grant (2019)

To Whom It May Concern,


Congratulations! Your organization has been approved to receive FCSS grant funding for the 2019 year in the amount of \$300.00. Final Accounting documentation will need to be filed with our office by **January 30, 2020**.

This year our office will require additional information regarding your FCSS programs held. Attached is a new final accounting form as well as a survey. The survey is for you to photocopy and have your participants fill it out. You **do not** need to return these completed surveys to our office – but you will need them to complete and record the final accounting form. This is a new process, so please contact myself for further explanation.

As FCSS funding does have provincial regulations which must be adhered to this funding must be spent by **December 31, 2019**, and there is a requirement for final accounting and evaluation. All external agencies receiving FCSS funding are required to recognize this funding by way of any public service announcements and/or any promotional material (i.e. this program is partially funded by the S.V. of Silver Sands). It is your responsibility as a recipient of these FCSS funds to ensure these funds are spent in accordance with the Provincial FCSS mandate, which you can access by going to www.onoway.ca, or call Shelley at the Town of Onoway office.

Any questions or comments about this grant, or to discuss eligible projects, please direct your inquiry to the undersigned (780)967-5338. On behalf of the Municipalities involved, we wish you success with your program/event and thank-you for taking the initiative to make this happen.

Sincerely,


Shelley Vaughan
FCSS Coordinator
Town of Onoway

32

FCSS Administered by Town of Onoway

Indirect Program

FCSS Year End Summary Report

Program Name: Connecting and Engaging Community

Date: 20__

Primary Target Population
Community Members

Total # of _____ Participants served in a year: _____

Volunteer involvement related to this program only: (if applicable)

of volunteers: _____ # of volunteer hours: _____

Outcome Statement	Measure:	Measures Bank Number:	Alignment with FCSS Outcomes Model: Chart of Outcomes and Indicators:	Data [from each measure] to report after you survey	Strategic Direction
Community members feel welcome in their community	[Insert name] helped me to feel welcome in my neighborhood/community.	PM6	COMMUNITY OUTCOME 1 <i>The community is connected and engaged..</i> <i>Indicator: Social Engagement</i>	Total # of Community members: # completing the tool: # completing measure: # experiencing a positive change: % of positive change	SD5 provide supports that help sustain people as active participants in the community
Community members feel a sense of belonging to their community	This program has helped me to feel a sense of belonging in my neighbourhood/community.	PM4	INDIVIDUAL OUTCOME 2 <i>Individuals are connected with others.</i> <i>Indicator: Trust and Belonging</i>	Total # of Community members: # completing the tool: # completing measure: # experiencing a positive change: % of positive change:	SD3 help people to develop interpersonal and group skills which enhance constructive relationships among people
Community members feel connected to the people in their community	[Insert name] has helped me to feel more connected to the people in my neighborhood/community.		COMMUNITY OUTCOME 1 <i>The community is connected and engaged.</i> <i>Indicator: Social Engagement</i>	Total # of Community members: # completing the tool: # completing measure: # experiencing a positive change: % of positive change	SD3 help people to develop interpersonal and group skills which enhance constructive relationships among people

Identify Measurement Tool(s) Used:	Survey	When Measurement Tool(s) Used: Post-Only : After Activities
Continuous Quality Improvement:		
After analyzing the information, should we continue with this program? Why or why not?	Describe Changes to be made (if any):	Describe the Successes of the program

ACTUAL BUDGET		
REVENUE:		
FCSS Grant Funding	\$	
Other Funding Sources	\$	
	\$	
	\$	
Total Revenue:		\$
EXPENDITURES:		
Program/Project Materials	\$	
Speaker/Presenter Expenses	\$	
Advertising/Promotions	\$	
Telephone/Postage/copying	\$	
Facility Rentals	\$	
Other Costs: Nutritional expenses	\$	
Administration/Coordination	\$	
Program Coordinator & Rev Canada Remit <i>[if applicable]</i>	\$	
		\$
Total Expenditures		\$
Surplus (Deficit)		

Should there be any unexpended FCSS Grant funds, Please complete this section:	
What occurred that resulted in funds not being expended?	
What plans do you have for the unexpended funds?	
What timeline will be required to expend the funds?	

<p>I acknowledge that the information contained within this Year End Summary Report accurately depicts the activities and results of this program/project. I understand that I may be requested to make a final presentation on this program/project.</p>		
_____	_____	_____
Print Name	Authorized Signature	Date

FOR Office USE ONLY:		
Date Received:	<input type="checkbox"/> By Mail <input type="checkbox"/> By Email <input type="checkbox"/> Hand Delivered	Future Recommendations: Other Notes:

SUBMIT COMPLETED YEAR END SUMMARY REPORT TO:

35

Please:

1. Submit one original signed copy of the Year End Summary Report (via mail or drop-off at the office)

Town of Onoway Contact: Shelley Vaughan Email: shelley@onoway.ca Phone:780-967-5338

The deadline for submitting this Year End Summary Report is **January 31, 20**_____ *(of the following year)*

3b

Please take a few moments to complete this evaluation form. Your input is valuable to us in evaluating the Difference FCSS makes in our community.

Please check all that apply

<p>1. I learned about this Project</p> <ul style="list-style-type: none"><input type="radio"/> Community Bulletin Board<input type="radio"/> Community Poster<input type="radio"/> A Friend<input type="radio"/> Another Community member<input type="radio"/> FCSS Staff<input type="radio"/> Other	<p>2. I decided to attend to:</p> <ul style="list-style-type: none"><input type="radio"/> Meet up with friends<input type="radio"/> Meet new people<input type="radio"/> Get information<input type="radio"/> Get information about FCSS Programs & Services<input type="radio"/> Get information about Programs & Services<input type="radio"/> <p>Other: _____</p>
---	---

This Community project has:

3. helped me to feel welcome in my neighborhood/community.

Strongly Disagree Disagree Somewhat Disagree Agree Somewhat Agree Strongly Agree
1-----2-----3-----4-----5-----6

4. has helped me to feel connected to my neighborhood/community.

Strongly Disagree Disagree Somewhat Disagree Agree Somewhat Agree Strongly Agree
1-----2-----3-----4-----5-----6

5. helped me feel a sense of belonging in my neighborhood/community

Strongly Disagree Disagree Somewhat Disagree Agree Somewhat Agree Strongly Agree
1-----2-----3-----4-----5-----6

6. Please share your comments

F.C.S.S. hopes you had an enjoyable day, thank you for attending and completing this survey.