



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 15th December 2015 at 7.30pm

Held at: Council Offices, Huddersfield Road, Mirfield

Councillors Present:

V Lees-Hamilton (Chairman), S Guy, J Nottingham, J Hirst, K Sibbald, A Burton, M Bolt, P Tolson, M Ibberson, D Pinder, P Blakeley

In Attendance:

Clerk: Lisa Staggs

Public: R Hartley, J Tomlinson Walsh, C Tyler, B Thornton

Press: None

MTC160/2015 Chairman's Welcome and Remarks

The Chairman Cllr Lees-Hamilton began by welcoming everyone including members of the public and wished them all a Merry Christmas and Prosperous New Year. She welcomed new Cllr Paul Blakeley, who had signed His Declaration of Acceptance of Office in the presence of Cllrs and the Proper Officer prior to the meeting and commented on his good work in the Community.

MTC161/2015 Public Question Time

None

MTC162/2015 Apologies For Absence

Councillors to send apologies and reasons for absence to the Clerk or Chairman for approval

J Taylor, M Burton, K Taylor, S Benson, C Walker. Cllr Burton reported that Cllr Walker was en route to the meeting when he had been called to a Veterinary Emergency Cllr Lees-Hamilton Proposed a special dispensation for Cllr Walker due to the circumstances of his absence Cllr Pinder Seconded Vote: All in favour.

MTC163/2015 Declaration of Interest

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

Cllr S Guy – Royal British Legion, Mirfield Library & Mirfield Rifle Volunteers (other interests)

Cllr D Pinder – Royal British Legion, Mirfield Rifle Volunteers & Mirfield Community Partnership (others)

Cllr P Tolson – Mirfield Team Parish (others)

Cllr M Ibberson – My Mirfield (Pecuniary)

Cllr Lees-Hamilton Proposed to suspend standing orders and bring

MTC164/2015 forward MTC169(1) & MTC165(3) Cllr Pinder **Seconded Vote: All in favour**
Confirmation of Minutes
To approve the minutes of the ordinary meeting of 1st December 2015 as a true and correct record including payments of **Nil**
Cllr Bolt **Proposed** the minutes were a true and correct record Cllr Sibbald **Seconded Vote: All in favour**

MTC165/2015 **Matters Arising from the Minutes**

1. To receive an update on defibrillators – Cllr Guy does not have any further updates – Defer
2. To receive an update on Neighbourhood Plan – Cllr Bolt reports it was agreed in the meeting 17th November that the Local Plan was priority; details of the Neighbourhood Plan will be given out at the Local Plan meeting. Cheryl Tyler to try design an A5 leaflet outlining difference between the Local and Neighbourhood Plan to hand out. Cllr Lees-Hamilton **Proposed** to leave the Neighbourhood Plan until January Cllr Pinder **Seconded Vote: All in favour**
3. To receive an update on Local Plan – Cllr Bolt reports that in the meeting 17th November it was agreed that Kirklees consultation was lacking for Mirfield residents and that MTC would organise a local event. Due to the timescales, delegated powers were given to the Clerk and Cllr Bolt. Resident Mark Ward agreed to design the postcard and Clerk & Cllr Bolt to obtain quotes with a budget of £3000 and proceed. Designs were circulated by Cllr Bolt and in the absence of any amendments he proceeded. Costs with Spirul increased to £3500 due to the number of households increasing since the last survey, MTC approved a further £500 contingency, should Kirklees not be able to produce cards on time. A quotation was obtained with Kirklees for less than the £3k original budget. Cllr Bolt reports he contacted R Hollinson at Kirklees for further information packs regarding full details of local plan. He reads email from R Hollinson who states Kirklees ward councillors should make their packs available to residents. Cllr Lees-Hamilton reports that Robert Halstead is unable to attend. Cllrs agree times they can attend. Clerk to collate a list for Cllr Bolt and email absent Cllrs. Cheryl confirms that at least 2 members of Save Mirfield will be present all day and that Brian is trying to get internet access to view plans. MTC loans the projector screen to Save Mirfield. Cheryl plans to hand out A5 leaflets giving advice on how to comment. Cllr Lees-Hamilton **Proposed** to recommend Save Mirfield take a collection tin for any donations Cllr Pinder **Seconded Vote: All in favour** Cllr Lees-Hamilton thanked Save Mirfield for all their support. **8.20pm J Tomlinson Walsh leaves.** Cllr Bolt explains the basics of Community Right To Build **8.25pm Cheryl Tyler & Brian Thornton leave.** Cllr Lees-Hamilton **Proposed to reinstate standing orders Cllr Guy Seconded Vote: All in favour**
4. To receive an update on Mirfield Public Toilets – Clerk reports that the toilets have been completed and will be re-opened Wednesday 16th. She reports that the cost to deep clean and paint the Ladies would be £800. Clan Services have provided a quotation for a weekly pressure wash & deodorise and maintenance agreement at a cost of £425 per month. Clerk reads the specification to Cllrs and gives an itemisation of the maintenance & cleaning costs this year. Cllr Pinder **Proposed** recommendation of the quotation from Clan Services Cllr Guy **Seconded Vote: All in favour** Clerk to look into current cleaning contract and notice period. Cllr Pinder reports

that the contractor has noted regular visitors both on foot and in vehicles and has suggested positioning a CCTV camera to try and eradicate the misuse, graffiti and damage of the toilets. Cllr Pinder **Proposed** to install a CCTV camera with appropriate signage from inside the Gents toilet facing the outside door Cllr Lees-Hamilton **Seconded Vote: All in favour**

5. To receive an update on Mirfield Matters Survey – Cllr Bolt reports Spirul are collating the results of the survey.
6. To receive an update on Town Council Bedding Plants – Defer as Cllr Taylor absent
7. To receive a report on Christmas Lights – Cllr Lees-Hamilton began by thanking Cllr Ibberson & Richard Hartley for all their hard work. Richard Hartley reports that most local events on that day were cancelled due to the horrendous weather but some stall holders and food vendors still turned up on the day. Beadelicious supported the event all day. A smaller stage with a PA system was installed due to the wind and the residents that attended had a great time. Cllr Hirst praised the light switch on, that went without a hitch. Richard Hartley & Cllr Ibberson have an idea to invite the local businesses who had booked a stall to an indoor event in the New Year. Cllrs agree to meet on Saturday 19th December at 11.00am to view the Christmas Window Displays and hand out certificates.

MTC166/2015

Finance

To approve the following accounts for payment

1. Extra Mile Standing Order £287.50 – **NOTED**
2. BT Direct Debit £52.21 - **NOTED**

DECEMBER		
Payee	Description	Amount
Clerk L Staggs	December Salary	£ 750.65
HMRC	December PAYE	£ 248.04
Yorkshire Internal Audit	Mid Term Audit	£ 300.00
Clifton & Lightcliffe Band	Remembrance Parade	£ 400.00
Kirklees	May Election Costs	£19,551.29
Mirfield Team Parish	Approved Grant	£ 3,286.00
Just Gardens	November Maintenance	£ 40.00
Yorkshire Water	Public Toilets	£ 132.27
St Paul's Church	Venue Local Plan	£ 140.00
My Mirfield	Balloon Costs Christmas	£ 98.55
My Mirfield	Facebook Adverts	£ 73.55
Extra Mile	Office Cleaning	£ 24.00
Clan Services	Deep clean/deodorise and paint of Gents/Disabled toilets	£ 1,600.00
TOTAL		£26,644.35

3. To receive a bank reconciliation – **Noted**
 4. To receive a spend/income comparison with adopted budget – **Noted**
 5. To receive mid-term Internal Audit Report – **Noted**
- Cllr Ibberson declared a pecuniary interest in My Mirfield and left the room**

Cllr Bolt **Proposed** payment en block Cllr Pinder **Seconded Vote: All in favour**

Cllr Ibberson returned

MTC167/2015 **Grant Applications**

1. To consider grant applications submitted: **None**
2. To receive updates from previously approved grants: **None**

MTC168/2015 **Planning**

1. To consider planning applications received from Kirklees Council.
2015/93784 54 Old Bank Road Co-op –**Noted**
2015/93723 Bright St/Sunny Bank – **Noted**
2015/93829 adj Oakgarth, 3 Blake Hall Drive - **Noted**
2. To consider planning decision notifications from Kirklees Council –
No Comments/Noted
3. To consider potential controversial applications – **None Received**

MTC169/2015 **Community**

1. To receive an update from Friends of Mirfield Library – Jenny Tomlinson Walsh updates on the Mirfield Maltings proposal. She reports that it is a 3-5 year project to turn the library into a Social/Cultural hub with partnerships with St Pauls, Print Workshop, Creative Arts Hub, pending essential Heritage Lottery funding. She reports of a meeting with Kirklees PRP to discuss forming a contract & partnership to secure a lottery bid. In the New Year the friends group will be looking into new partnerships and connections with other lottery candidates. They are awaiting costs for the new library garden and she extends an invite to Cllrs to the Christmas Party on Saturday 19th December. Cllr Lees-Hamilton thanks Jenny & the Friends of Mirfield Library for the progress they have made.
2. To consider what action is to be taken regarding benches – Cllr Lees-Hamilton reports that the Hopton picnic bench is so far the only one to be installed. Cllr Burton reports that the picnic bench for Battyeford requires concreting and will be done in better weather conditions. Cllrs all agree to collect and install in better weather.
3. To receive an update on Eastthorpe Gardens – Defer to January
4. To consider asset transfer and current condition of council building – Cllr Bolt reports that it was discussed in the Kirklees cabinet meeting and that the rent of £14,848 per year will commence in April if MTC still occupies the building. In the report from Kirklees, out of the 4 town & parish councils that occupy Kirklees buildings, Mirfield is said to have the largest deficit. Clerk reports that the leak was surveyed by a third party on behalf of Kirklees on Thursday 10th December and in her report she will recommend the repairs of the guttering, causing the leak in the office. Cllr Lees-Hamilton and the Clerk confirm that an asset transfer form for the council buildings was sent to Jonathan Quarmby in October.

MTC170/2015 **Correspondence**

To receive the following new items of correspondence and decide any action where necessary

1. Planning for Climate Change – **Noted**
2. YLCA Smaller authorities transparency fund - **Noted**

MTC171/2015 **Matters for Report and Information**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

None

MTC172/2015 **The Date Of The Next Town Council Meeting**

Date of next meeting **Tuesday 5th January 2016**
Time Meeting Closed.....**9.10pm**.....