

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING AGENDA**

TRINITY COUNTY FAIRGROUNDS
6000 HWY 3, HAYFORK CA 96041

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

**October 24, 2024
6:30 PM – Open Session**

Board of Directors

Dennis Rourke, President	Michael Thompson, Vice President, Director, 2 nd District
Marjie Watkins, Director, 1 st District	Donny Case, Director
Adrien Keys, Director, 3 rd District	Terra Kephart, Director
Adam Dummer, Director, 4 th District	Krista Hymas, Director
Jenny Millsap, Director, 5 th District	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by _____ at _____pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins_____, Thompson_____, Dummer_____, Hymas_____, Kephart_____, Rourke_____,
Keys_____, Case_____, Millsap_____

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

4. CONSENT AGENDA & MINUTES

a. APPROVE AUGUST 22, 2024, MEETING MINUTES & SEPTEMBER 19, 2024 AGENDA

5. APPROVE AUGUST & SEPTEMBER 2024 FINANCIAL REPORTS

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

7. CEO'S REPORT

8. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
- d. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Vice Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Teresa Miller
- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Teresa Miller

9. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Teresa Miller
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt, Krista Hymas
- d. **SPONSORSHIP:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Shelby Proud
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Chuck Sauer, Carrie Bayley, Teresa Miller
- f. **RODEO COMMITTEE:** Director Terra Kephart (Chairman), Director Michael Thompson, Laurel Dummer, Jud Frietas, Krista Hymas, Jennilea Brookins, Carrie Bayley, Teresa Miller
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Donny Case, Director Jenny Millsap, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Shelby Proud, Carrie Bayley

10. CORRESPONDENCE:

- a. 2024-2025 Grant Agreement, CDFA
- b. AB1499 Distribution
- c. Nonprofit Security Grant Program (NSGP) Award Letter
- d. JLC September 10, 2024, Minutes
- e. 2025 Fair Theme Entries
- f. Thank You Card, Helen (Freer) Wheeler & Louie Foxx
- g. October CEO Report
- h. 2025 Schedule of Fees

11. NEW BUSINESS

- a. Approve Jr. Livestock Recommendation to dedicate the 2025 Jr. Livestock Auction to Kent Pfrimmer, from Kent's Meats, as he passed away last month and was a big supporter of the Jr. Livestock Auction
- b. Approve Jr. Livestock Recommendation to add Ashley Summerfield and Jeremy Bickle to the Jr. Livestock Committee
- c. Approve CDFA Grant Agreement for 2024-2025 Allocation of \$52,650

NEW BUSINESS (continued)

- d. Approve 2025 Schedule of Fees
- e. Approve 2025 TCFA Budget
- f. Approve 2023 Audit Draft
- g. Approve 2025 Fair Theme
- h. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

BIGFOOT BBQ:

- a. BBCOM24-15 – Gold Coast Botanicals

INTERIM RENTAL:

- a. RA24-28e – Hayfork Boosters
- b. RA24-29e – Roni Millsap
- c. RA24-30e – Justin Molner
- d. RA24-31e – Choua Yang

12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

13. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

14. DIRECTORS' REPORTS

15. ADJOURNED

Adjourned by _____ at _____ pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President