#### **BUILDING PERMIT APPLICATION**

# TOWNS COUNTY BUILDING DEPARTMENT 48 RIVER STREET, SUITE I HIAWASSEE, GA 30546 706 896-0894

Fax: 706-896-0513

THIS APPLICATION IS REQUIRED ON ALL BUILDING, RENOVATIONS, ADDITIONALS AND DECKS OR PORCHES.

Please fill out every question for approval and compliance for a building permit. This application requires you to follow the State Soil and Erosion Control Guidelines.

Date:	
Name:	
Owners Mailing Address	S:
Telephone no.:	
Physical Address of Con	struction location- (911 address)
Directions to location:	
Type of Construction:	# of bedrooms:
# of Baths:	Estimated Project cost:\$

Residential	_ Residential Spec	Commercial		
		# Decks		
# Porches	Garage/Carport			
Living Space:	sq ft.			
Septic Permit #				
Basemt Unf. Sq ft:_	Attach Gar Sq I	EtPorches		
	on Plat of Property):			
Map Land l	Lot District	Lot Number		
REQUIREMENTS	FOR A BUILDING PER	RMIT:		
<ol> <li>Recorded Plat</li> </ol>	of Property, and copy of	f Deed		
2. Sketch drawin	g on plat for structure.			
3. Septic Permit. Environmental health 706-896-8873				
4. Blue Prints or	scale drawing with dime	ensions for sq ft.		
5. Set backs mar	ked on plat.			
6. 50 ft buffer or	all cold water streams, (	Ga. Environmental		
Protection (E.	P.D.) from all state water	ſ <b>.</b>		
7. Post 911 Num	bers- 911 Mapping- Mar	ty Roberts 706-896-5792		
Or 706-994-74	484			
8. Culvert Permit signed off by Road Department 706-896-2276				
Does building meet Yes No	_	feet or 3 stories whichever is less?		
Do you have blue p	rints? Yes No	If not, a sketched		
Drawing with dimer		,		
Flood Plain? Yes	No			
		t of way, and/or property line?		
20 ft in rear of		1 - F 7		
20 ft in front o	of line			
10 feet on side				

Do you meet county set backs? Yes No
If your lot on Lake Chatuge? Yes No
(If Yes, 50 ft from 1926) county requirements.
If your property in City of Hiawassee? Yes No
If your property in City of Young Harris? Yes No  If your property in the County? Yes No
Does this lot require the 50 ft stream buffer set back, required by state of Georgia.
EPD? Yes No (50 ft buffer from banks
of all State waters.)
Door Mountain Protection Ordinance Applied Man
Does Mountain Protection Ordinance Apply? Yes No
(Property above 2200 ft elevation is in Mountain Protection Ordinance, and must
comply with Mountain Protection Act. Requires 1 acre of property, with minimal
number of tree removal).
Does this property border any of the United States Forest Service property?
Yes No
A plat or diagram must show how the property intersects with the County road
and what, if any, culverts must be installed to protect the connecting county road.
Also, if you are connecting to a State highway, you must obtain a Georgia D.O.T.
Permit.
Will provisions be made for the escape of sediment from the sight by installation
of erosion control measures and practices prior to, or concurrent with, land
disturbing activities such as silt fences, rip rap, or hay bales?
Yes No

Does your driveway need a culvert? Yes No
Driveways leading to country roads will have to go through the Towns County
Road Department, reference size of culvert.
Will a variance from E.P.D. be required from 50 ft buffer, creek or trout stream?  Yes No
Please read and initial the following:
<ol> <li>I understand that the Towns County Building Inspector may inspect the permitted project at any reasonable time to ensure compliance with your issued permit.</li> <li>I understand that per O.C.G.A. 48-5-264-1 the Towns County Appraisal staff will be visiting my property within the year of my permit for data collection.</li> </ol>
I HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS
APPLICATION IS TRUE AND CORRECT.
DATE:
SIGNATURE:
PROPERTY OWNER:
APPROVAL
DISAPPROVAL
REASON FOR DISAPPROVAL

### Georgia Department of Natural Resources

Mountain District Office 16 Center Road Cartersville, Georgia 3012 1
Remit Correspondence To: Noel Holcomb, Commissioner

Post Office Box 3250 Environmental Protection Division

Cartersville, Georgia 30120 Carol A. Couch, Ph.D., Director

PHONE: (770) 387-4900

FAX: (770) 387-4906

# Towns County Erosion Control and Compliance Procedures and Questions

The National Pollutant Discharge Elimination System- Stormwater Discharges Associated with Construction Activity (Permit) requires that a Notice of Intent and Erosion and Sedimentation Control Plan (Plan) be submitted to this office fourteen days prior to the initiation of land disturbance for projects with disturbance greater than/equal to one (1) acre. The Permit requires that the Plan, copies of NOI, and fee payment return receipt be onsite at all times. The Erosion and Sedimentation Act requires that all land disturbance projects within two hundred feet of state waters have an erosion and sedimentation plan regardless of size. Upon inspections, the GA EPD requires that Best Management Practices be followed at all construction projects.

Please note that under O.C.G.A.12-7-6.(b)(15) and Section IV of the General National Pollutant Discharge Elimination System (NPDES) Permit for Storm Water discharges, it unlawful to conduct land disturbing activities within 25 feet of the banks of State Waters deemed non-cold waters by Georgia Department of Natural Resources Rules for Water Quality Control 391-3-6-.03 (body of Lake Chatuge equal to and below the normal full pool elevation) without a variance from the Director of Georgia's Environmental Protection Division.

O.C.G.A.12-7-6 (b)(16) and Section IV of the Permit makes it unlawful to conduct land disturbing activities within 50 feet of the banks of State Waters deemed cold water streams by Georgia Department of Natural Resources Rules for Water Quality Control 391-3-6-.03 (all streams, creeks, rivers, etc. in Towns County) without a variance from the Director of Georgia's Environmental Protection Division.

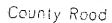
I encourage anyone with questions regarding the identification of state waters to contact me at 770-387-4900. I am also available to answer any questions regarding erosion and sedimentation control issues in Towns County.

Matt Sherwood Environmental Specialist

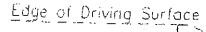
# TOWNS COUNTY CULVERT INSTALLATION APPLICATION, SITE REVIEW, AND PERMIT

This application is being made by	for permission to install a driveway				
culvert at the property listed below. This property ad	joins a county-owned or county-maintained road.				
Property					
location:					
Todation.					
Residential Sub-division Lot # Tract	County owned or maintained road is paved? Yes No				
Applicant is: Owner Contractor Phone #	S				
• •	<u> </u>				
The following requirements must be met:					
1. A Driveway permit may be obtained at no	charge from the Commissioner's office to be approved by the				
Road Department before any culvert insta	dlation begins.				
2. A dig permit must be obtained from the U	tility Protection Center at (800) 282-7411 before any culvert				
installation begins. Call a minimum of 3 d	lays before work begins. (all underground utilities will be located				
at NO CHARGE i.e. electric, phone, sewe					
<ul><li>3. This application must be pre-approved by the</li><li>4. Adequate Sight Distance Each Direction: yes</li></ul>	e Georgia Department of Transportation yes no				
5. The culvert must be metal, a minimum of 15	" in diameter by 30' in length*. The culvert must be located in line				
with the existing ditch: however culverts mus	st be a minimum of 4 feet from the driving surface of the county				
road. If upon inspection, the County determine	nes that these minimum dimensions are not suitable the following are				
required: *(a variance may be granted by t	he road dept. according to the terrain and construction of the				
road)	and to the terrain and constitution of the				
	distance from driving surface				
<ol><li>Each construction access entrance must be gr</li></ol>	aded and covered with gravel for a minimum of 50' from the county				
road. The gravel must be in place before the drive can be used to access the property and before culvert or					
building construction begins.					
7. The driveway must be constructed so that no	water, silt, or debris is carried onto road. This requires that the				
driveway be sloped away from the county roa	ad for a minimum of four (4) feet measured from the intersection of				
the county road and the driveway (see attache	ed diagram).				
8. During construction, the existing ditch line m	nust be maintained as to not interfere with normal water flow.				
9. The location of the proposed culvert must be site inspection.	marked so that the county road department can perform a pertinent				
	nspected by the Towns County Boad Department and completed				
10. Any required paving must be permitted and inspected by the Towns County Road Department and completed within twelve (12) months.					
Additional comments and criteria:					
I hereby certify that I will comply with all red	quirements for installation of this culvert.				
A					
Applicant's Signature:	<del></del>				
Date:					
	PERMIT				
Proposed culvert installation has been reviewed and a	approved by Towns County Road Dept.				
Signature:	Parmit Data				
Signature: Road Dept. Superintendent	Permit Date:				

This permit is issued subject to Applicant complying with all listed conditions. The Road Department must be contacted at 706 896-2276 after culvert installation is completed to schedule an inspection.



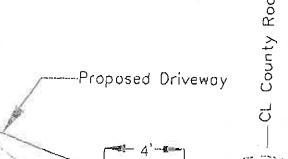
Proposed Culvert

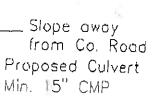






Plan (no scale)





Section (no scale)

TYPICAL CULVERT INSTALLATION TOWNS COUNTY. GA

## **Towns County E-911 Address Application**

Current Mailing Address:		
Full Name: Current Mailing Address: City, State, Zip: Home Phone #: Cell Phone #:		
Information Needed for Add	dress:	
Reason for new E-911 addre	ess:	
Where is the property locate		: Hiawassee, Young Harris or City Limits?
Is the driveway roughed in? In order to be eligible for a 9 Please provide land lot or pa By signing this application, ye	Yes or No 11 address, you mo troughter if you ou are agreeing that	ust have a driveway roughed in. NO EXCEPTIONS!  have it  at you understand there may be a 10 day waiting ments are met, and that all information is valid
Signature of Property Owner	r	Date Applied
New Address		
Mapping Personnel		Date Assigned
	Marty Roberts,	E-911 Mapping Mapping Director Dayton Circle

Young Harris, GA 30582

Telephone: 706-896-5792 or Fax: 706-896-4705