

Volusia-Flagler CoC Minutes of the Steering Committee

Date: April 24, 2015

Location: Volusia County Public Health Building

Members in Attendance: Anthony Wood Bill Turner Candice Wilkie Joni Casillas Milissa Extrom Ray Salazar Shannon McLeish Susan Clark

Staff in Attendance: Jeff White, Executive Director Victoria Searle, AmeriCorps VISTA

Public in Attendance: Carl Epley Anna Paulis Denise Calderwood Maria Barbosa Ken Strickland Michelle Wilson Doyle Lewis Tanna Gartside Edward Davis Carol Podschelne Dan Driscoli Jay Bond Carl Falconer Donna Wood Troy Ray

Presiding: Susan Clark, Chair

Agenda Item	Discussion	Action Needed	Follow-up (by whom & when)
1. Call to Order	<ul style="list-style-type: none"> Susan Clark called the meeting to order at 1:03 PM. 	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> None
2. Prior Minutes	<ul style="list-style-type: none"> Susan Clark presented the March 27th meeting minutes for the Committee to review. Jeff White asked for the following corrections to be made: “The Board will appoint Shelly Campbell as secretary and a legal representative must be appointed to the Board” to The Board will find a replacement for Shelly Campbell as secretary. A motion was made to approve the minutes with Jeff’s corrections. 	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> None
3. Collaborative Applicant Update	<ul style="list-style-type: none"> Point-in-Time Count: HUD has extended the due date for the PIT report to May 15th. No the night of the PIT Count, there were 218 people in emergency shelters including cold weather shelters, 332 people transitional housing and 777 	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> None

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	<p>unsheltered people. Jeff is currently working on separating the data counties and cities.</p> <ul style="list-style-type: none"> • HMIS: Michelle Wilson is finding that agencies are not pulling reports and entering data correctly. She is managing 65 people, 15 agencies and 106 projects. There are 51,000 unduplicated clients in the HMIS system. Since last May, clients with null values have decreased from 17,000 to 6,000. No report from HMIS Subcommittee. Jeff is looking for ways to get reimbursements to the HMIS lead and agencies. • Housing Inventory Chart: Need to coordinate housing number • ESG Grant: Request for renewals were approved. 		
4. Application Committee	<ul style="list-style-type: none"> • The Application Committee meeting will be held on April 30th at Salvation Army, 1555 LPGA Blvd., Daytona Beach from 1-3 PM. 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None
5. Planning Committee	<ul style="list-style-type: none"> • The Planning Committee meeting will be held on May 5th at Salvation Army, 1555 LPGA Blvd., Daytona Beach from 5:30- 7:30 PM. The purpose of this meeting is for the Steering Committee to review the current goals/strategic plan and update the information. 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None
6. CoC Timeline for 2015	<ul style="list-style-type: none"> • Jeff White is working on a schedule to release CoC information and projected dates. • Carl Eply addressed the Windward Behavioral Care issue to the CoC. A field audit has shown problems with services not being documented correctly. Windward is making changes to mitigate any affects on housing services. Jeff called HUD, the best thing for the community would be to have Windward downsize their treatment side and 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None

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	maintain the housing side.suggested that the CoC should develop a contingency plan.		
7. Old Business	<ul style="list-style-type: none"> • Victoria Searle addressed the concerns about the membership list. She asked for the attendees to email her their emails so she can verify that they are on the membership list. She sent out an email for calls for nominations for the 2015 Board election from Susan Clark’s email. 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None
8. New Business	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
9. Public Comments	<ul style="list-style-type: none"> • Question to Susan Clark has her position changed on safe Harbor? Answer: No • Is Salvation Army moving to North Street? Answer: Yes • Joni Casillas did not have anything to do with the document “White Paper”. 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
10. Adjourn	<ul style="list-style-type: none"> • The meeting was adjourned at 3:02 PM 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None

Respectfully Submitted by: Victoria Brown-Searle, AmeriCorps VISTA

Approved by vote of the VFCoC meeting on_____

Susan Clark, Chair _____