

Present

Robert Pratt, President
Jan Williams, Vice President
Judy Sikes, Secretary
Polly Boggs, Treasurer
Cindy Mihelich, Past President
Jane Garnett, Board Member
Joel Thompson, Board Member
Leon Harwood, Board Member
Steven Higgins, Board Member
Wayne Hunter, Board Member
Julia Vean, Board Member
Maria Reyes, Board Member
 Mariah Schofield, Finance Director
 Melinda Rizley, Children’s & Family Services
 Pat Morales, Human Resources
 Erica Adamson, Case Manager Director
 Sandra Montee, QI & Compliance
 Terri Martinez, Associate Executive Director, Adult Services Director
 Donna Zabukovic, Administrative Assistant

Absent

Beth Thatcher, Board Member
Renee Greenway, Board Member
Mikhail Laskin, Board Member
Mike Atlas-Acuña, Executive Director

Board Meeting was called to Order by Robert Pratt, Board President

Welcome Guests

Proxy Votes

- Beth Thatcher gave her proxy vote to Cindy Mihelich.

Action Items

- Meeting Minutes
 - **Motion to Approve** September 2017 Board Meeting Minutes

Motion to approve the September 2017 Board Meeting Minutes	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Wayne Hunter
<i>Passed:</i>	Unanimously Approved

- Bank Resolution for US Bank
 - **Motion to Approve** Bank Resolution for US Bank

Motion to approve the Bank Resolution for US Bank	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

- Bank Resolution for Common Wealth
 - **Motion to Approve** Bank Resolution for Common Wealth

Motion to approve the Bank Resolution for Common Wealth	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

- Bank Resolution for Stife Nicolaus
 - **Motion to Approve** Bank Resolution for Stife Nicolaus

Motion to approve the Bank Resolution for Stife Nicolaus	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

- Bank Resolution for Vectra Bank
 - **Motion to Approve** Bank Resolution for Vectra Bank

Motion to approve the Bank Resolution for Vectra Bank	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

- Bank Resolution for Wells Fargo Bank
 - **Motion to Approve** Bank Resolution for Wells Fargo Bank

Motion to approve the Bank Resolution for Wells Fargo Bank	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

- August 2017 Financials - See attached Financial Sheet at the end of the minutes.

- **Motion to Approve** the August 2017 Financials as presented.

Motion to approve the August 2017 Financials as presented.	
<i>Action by:</i>	Polly Boggs
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report August 2017

- **Motion to Approve** the Executive Director Expense Report

Motion to approve the Executive Director Expense Report as presented.	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

Executive Directors Report

Terri Martinez presented Mike Atlas-Acuña's report. A Performance Audit will be conducted for all CCBs as part of the Conflict Free Case Management House Bill 17-1343 that passed last year. The audit will start in October of 2017 and end in the Fall of 2018. We are scheduled for a phone conference on November 2, 2017 with the State Auditor's Office to be briefed on the process. If you have further questions, please email Mike.

Regional Center: We continue to meet with the Regional Center staff to ensure good communication. Also, we continue to increase the number of case managers who have persons on their caseload. Also, the ARC requested that 6 persons be transferred to TRE in Colorado Springs for the RC, which has been completed. We are continuing to work with the Regional Center. They are currently looking for a new Executive Director.

Surveys: The case management QIS survey was conducted during September and Erica and her staff completed it within the times. This survey required CM to submit data to HCPF using a spreadsheet they provide. We are waiting for the results. As I reported last month we had a number of surveys from HCPF during the month of February and March. The Performance & Quality Review survey on case management was finally approved by HCPF, so now we are working on submitting the documents required. A survey was conducted on the Seneff House by The Department of Public Health and Environment. Overall it was a good survey, but Terri and her staff did have to complete a Plan of Correction which has already been submitted.

Conflict Free Case Management: There is no new news on this topic expect to say that I have begun to gather data to help inform the Board and me on the direction we should take. As you are aware, I have asked for an independent consul on our finances to get more detailed numbers. There will be much more on this later. I also want to remind the board that we need to develop a Finance Committee of board members and staff.

Interchange / Bridge Update: The HCPF billing system continues to be a challenge. Alliance has started a process with HCPF to try and resolve the issues. We are to develop a list of issues and submit them to Alliance who will work with HCPF to try and resolve them. Mariah & Erica are taking the lead on this project. Many agencies have not been paid and this includes housekeeping services because the PARS will not go through. This is a big mess and many providers are blaming the CCB's for this and it's not our doing.

In Service Day: Our annual In Service day will be October 23 and will be held at PCC. We have a great speaker who has a strong message related to services and uses comedy to delivery it. I encourage board members to attend. Sandra will provide the detail information.

Fashion Show: Just a note that the Fashion Show will be November 2nd at the Art Center. Please let Terri know if you plan to attend, so we can reserve a Board Table. Also, we're still seeking sponsors so if you know anyone or a business that would be interested please have them call Terri.

Erica Adamson: Effective October 1st Erica will be permanently promoted to the Director of Case Management. She is doing a great job and has made such an impact in such a short time. She has been awesome.

- Public Comment
- None

Upcoming Events

- October 26, 2017 – In Service Day
- October 2017 – BASS Halloween Party (Date TBA)
- November 2, 2017 – Fashion Show
- November 15, 2017 – BASS Thanksgiving
- November 16, 2017 – CBE Thanksgiving
- December 2017 – BASS Christmas Party (Date TBA)
- December 7, 2017 – Employee Forum
- February 1, 2018 – BASS Super Bowl Party
- February 14, 2018 – BASS Valentines Party
- March 2018 – BASS St. Patrick's Day Party (TBA)
- March 17, 2018 – Blizzard Run
- March 2018 – Employee Forum (Date TBA)
- May 2018 – BASS Cinco de Mayo Party (Date TBA)
- June 2018 – Employee Picnic (Date TBA)
- June 2018 – Employee Forum (Date TBA)
- June 2018 – BASS Talent Show (Date TBA)
- August 2018 – BASS End of Summer Picnic (Date TBA)

- September 2018 – Employee Forum (Date TBA)

Judy Sikes motioned to go into Executive Session after the Board Meeting.

Motion to Adjourn

- Motion to Adjourn at 12:37 pm before going into Executive Session**

Motion to adjourn at 12:37 pm before going into Executive Session	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
 Donna Zabukovic, Administrative Assistant
 Recording Secretary

Reviewed by: _____ Date: _____
 Terri Martinez, Associate Executive Director
 Adult Services Director
 Colorado Bluesky Enterprises, Inc.

Reviewed by: _____ Date: _____
 Judy Sikes, Secretary
 CBE Board of Directors

CBE RECAP OF AUGUST 2017 FINANCIAL STATUS

**OPERATING CASH
BALANCE AS OF
AUGUST 2017**

\$ 1,868,321.64

SAVINGS

\$ 1,941,671.47

INVESTMENTS

\$ 1,641,490.32

AUG 2017

**INCOME
\$733,493.06**

**EXPENSES
\$598,048.75**

**UNEXPENDED
\$135,444.31**

YTD 2017

**INCOME
\$1,376,258.34**

**EXPENSES
\$1,207,641.86**

**UNEXPENDED
\$168,616.48**