board agenda



Knox County Housing Authority
Regular Meeting of the Board of Commissioners
Moon Towers Conference Room 101
6/25/2013
10:00 a.m.

Opening	Roll Call	Chairperson Payton
Lomac Payton	Review/Approve Previous Meeting Minutes	Chairperson Payton
Roger Peterson	Review/Ratify April 2013 Claims and Bills	Chairperson Payton
☐ Dale Parsons	COCC:	\$
Paul Stewart	Moon Towers:	\$
☐ Thomas Dunker	Family:	\$
☐ Wayne Allen	Bluebell:	\$
☐ Ben Burgland	HCV:	\$
Excused:	Brentwood:	\$
	Prairieland:	\$
	Capital Fund '10:	\$
	Capital Fund '11:	\$
Others Present:	Capital Fund '12:	\$
	Capital Fund '13:	\$
	Ross Service Coordinator'11:	\$
	Review/Ratify April 2013 Financial Reports	Chairperson Payton
Old Business	Review Proposal from Miller Valentine on partnership for Tax Credit Development	Derek Antoine Pete Schwiegeraht
New Business	Review/Approve Pay Request #3 from CAD Construction Inc. for Scattered Sites Roofing Project	Derek Antoine
	Review/Approve Pay Request #1 from Quality Painters for Apartment painting at Moon Towers and Bluebell Tower	Derek Antoine
	Review/Approve Pay Request #2 from Quality Painters for Apartment painting at Moon Towers and Bluebell Tower	Derek Antoine
	Review/Approve Selection of Insurance Broker for Group Health Insurance	Derek Antoine

board agenda

Reports	Occupancy Reports	Derek Antoine
Other Business	SEMAP Submission – 100%	Derek Antoine
	Scattered Sites Roofing Update	Derek Antoine
	REAC Physical Inspection – 7/8 and 7/9	Derek Antoine
	Reappointment Letters – Lomac Payton and Wayne Allen	Derek Antoine
	Board Bios For Website	Derek Antoine
	ED 6-month Evaluation	Derek Antoine



216 W. Simmons St., Galesburg, IL 61401 Telephone 309-342-8129, Ext. 223 Fax 309-342-7206

Email: dantoine@knoxhousing.org

Lomac Payton, Chairman
Roger Peterson, Commissioner
Dale Parsons, Commissioner
Thomas Dunker, Commissioner
Wayne Allen, Commissioner
Paul Stewart, Commissioner
Ben Burgland, Commissioner
Derek Antoine, Exec. Director, Secretary
Jack P. Ball, Attorney

Monday, June 24, 2013 4:08:47 PM

Mr. Greg Bacon, Chairperson Knox County Board Knox County Court House 200 S. Cherry St. Galesburg, IL 61401

Mr. Bacon:

CC:

Scott Erickson Knox County Clerk

Mr. Wayne Allen is currently serving on the Knox County Housing Authority's Board of Commissioners as Chairperson, and his current term expires in June of 2013. Through a poll of commissioners, it was a unanimous decision to recommend the re-appointment of Wayne Allen to fill the next five-year term on the Knox County Housing Authority Board of Commissioners. The term would expire in June of 2018.

Respectfully,	
Lomac Payton, Chairperson	Roger Peterson, Vice Chairperson
Dale Parsons, Commissioner	Paul Stewart, Commissioner
Thomas Dunker, Commissioner	Ben Burgland, Commissioner

APPLICATION AND CERTIFICATE FOR PAYMENT CONSTRUCTION MANAGER-ADVISER EDITION

Total Retainage (Line 5a + 5b or Total in Column I of G703)	D + E on G703) Of Stored Material on G703)	DTAL COMPLETED & STORED TO DATE Column G on G702) ETAINAGE: 2	, ,	CONTRACTOR'S APPLICATION FOR PAYMENT Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached. 1. ORIGINAL CONTRACT SUM. 1. ORIGINAL CONTRACT SUM. 1. ORIGINAL CONTRACT SUM. 1. ORIGINAL CONTRACT SUM.	625 - 29th SIRELI CONTRACT FOR: BETTENDORF, IA 52722 V	FROM CONTRACTOR: QUALITY PAINTERS, INC.	TO OWNER: KNOX COULTY HOUSING AUTHORITY PI 216 WEST SIMMOUS STREET GALESBRG, ILLINOIS GLADI	AIA E OCUMENT G702/CMa (Instructions on reverse side)
	Notary Public: My Commission expires:	County of: Subscribed and sworn to before me this day of	State of:		VIA CONSTRUCTION MANAGER: VIA ARCHITECE:	,	PROJECT: MOON TAUKES & BINE BELL TAUKE	de)
CERTIFICATE FOR PAYMENT In accordance with the Contract Documents, based on on-site observations and the data		fore	July 1	The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.	1 2 1 2	CONTRACT DATE:	APPLICATION NO.: ONE PERIOD TO: 5-20-13 PROJECT NOS.:	
observations and the data			Date: 5-18-13	ractor's knowledge, informent has been completed is have been paid by the ent were issued and paynown herein is now due.	CONTRACTOR	MANAGER ARCHITECT	Distribution to: ☐ OWNER ☐ CONSTRUCTION	PAGE ONE OF Z PAGES



9 90

BALANCE TO FINISH, INCLUDING RETAINAGE \$ 59,654.50

CURRENT PAYMENT DUE

19,345.

'n

<u>, 1</u>

LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)

ARCHITECT CONSTRUCTION MANAGER Date: Date:

tractor named herein. Issuance, payment and acceptance of payment are

without

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Con-

prejudice to any rights of the Owner or Contractor under this Contract

all figures on this Application and on the Continuation Sheet that changed to conform

(Attach explanation if amount certified differs from the amount applied for Initial

AMOUNT CERTIFIED

to the amount certified.)

the Contractor is entitled to payment of the AMOUNT CERTIFIED

indicated, the quality of the Work is in accordance with the Contract Documents, and that to the best of their knowledge, information and belief the Work has progressed as



CONTINUATION SHEET

AlA DOCUMENT G703 (Instructions on reverse side)

PAGE 2 OF 2 PAGES

containing Contractor's signed Certification, is attached AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: OLE

APPLICATION DATE: 5-20-(3 PERIOD TO: 5-20-13

ARCHITECT'S PROJECT NO .:

	*
	1004
	SPANOS
	₩.
	18 J
	BELL
	Towar
_	ì

		ITEM NO.	A
	BLUE BOX (10 ULITS) \$22,600. [MOOD (13 SINGLES) \$29,835.0 [I''ACCESSIBLE (1") \$3,185.0 [Efficiency.]	DESCRIPTION OF WORK	В
\$79,200°	\$ 22,600. \$ 23,380. \$ 3,185.	SCHEDULED VALUE	C
		WORK COMPLETED FROM PREVIOUS APPLICATION THIS PI (D + E)	Ü
\$21,495°	#10,020. #11,475.	MPLETED THIS PERIOD	רח
		MATERIALS PRESENTLY STORED (NOT IN D OR E)	*** <u>;</u>
#21,495°	# 10,020 ·	COMPLETED AND STORED TO DATE (D+E+F)	G
!	0 8 2 0	(G + C)	
27% \$57,705.	0 \$22,800° 43% \$13,360° 38% \$18,360° 0 \$3,185°	BALANCE TO FINISH (C - G)	Ţ
\$2,149.50	#1,020°.	RETAINAGE (IF VARIABLE) RATE) 10%	



AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 • 1992 EDITION • AIA® • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1755 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20005-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G703-1992

AIA DOCUMENT G702/CMa (Instructions on revo	rse side)			PAGE ONE OF 2 PAGES
TO OWNER KLOX COUNTY HABING ANTHORMY 216 WEST SIMMOUS STREET GALESBULE, ILLINOIS GLOS	PROJECTE (haqu Tau	ers & Bluebar Tause	APPLICATION NO.: Z PERIOD TO: 6:30:13 PROJECT NOS.:	Distribution to: ☐ OWNER ☐ CONSTRUCTION
FROM CONTRACTOR: QUALITY PAINTERS, INC. 625 - 29th STREET BETTENDORF, IA 52722	VIA CONSTRUCTION VIA ARCHITECT:	MANAGER:	contract date: 4-9-13	MANAGER □ ARCHITECT □ CONTRACTOR -
2. Net Change By Change Orders	ction with the Contract. . 200. . 305. . 845. . 845.	mation and belief the Work co in accordance with the Cont Contractor for Work for whic	ertifies that to the best of the Co overed by this Application for Pa ract Documents, that all amou th previous Certificates for Pay ner, and that current payment Da	lyment has been completed ints have been paid by the ment were issued and pay-
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) 8. CURRENT PAYMENT DUE 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) 5. 7,009		comprising this application, the that to the best of their know indicated, the quality of the the Contractor is entitled to AMOUNT CERTIFIED (Attach explanation if amount)	net Documents, based on on-situe Construction Manager and Ar ledge, information and belief to Work is in accordance with the payment of the AMOUNT CEL out certified differs from the a trand on the Continuation She	chitect certify to the Owner the Work has progressed as Contract Documents, and RTIFIED. \$
Total changes approved in previous months by Owner Total approved this Month	46,555°	By:ARCHITECT:		le:
TOTALS	05. 0		ble. The AMOUNT CERTIFIED	

APPLICATION AND CERTIFICATE FOR PAYMEN I CONSTRUCTION MANAGER-ADVISER EDITION

prejudice to any rights of the Owner or Contractor under this Contract.

ATA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 2

APPLICATION DATE: 6-20-13
PERIOD TO: 6-30-13

PERIOD TO: 6

ARCHITECT'S PROJECT NO:

						moor tower	-5 † 8	sweesh ta	be
A	В	(D	F	ŀ	€,		11	1
			WORK CO	OMPLETED	MATERIALS	TOTAL COMPLETED		BALANCE	RETAINAGE
TFM NO		RIPTION OF WORK SCHEDULED FI		THIS PERIOD	PRESENTIA STORED (NOT IN D. OR F)	AND STORFD TO DATE (D+F+F)	(Cr ÷ C)	10 FINBII (C=G)	(IF VARIABLE) RATE:
	BLUEBELL (10 UN1S)	# 22,800°		\$22,800."		\$ 22,800°°	100%		#2,280°
	(x 3 efficiencies)	\$21,710.0	*10,020".	\$11,00°		\$21,710°			#2,171.
	Towars (xID SINGLES)	\$22,950°.	\$11,475.00	#11,475**		#22,950°			*2,295°
	(A "ACCESSIBLE EFFICIENCY")	\$3,105°°		#3,165°		\$3, 105°°.			#31B.50
	APT, #322 - SKIM COAT WALL	\$70°°		470".		\$70.0			* 7.**
	BUEGELL BYTERIER KARRS	4180.		*180°°		\$ 180°.			# 1B.°°
TA ANA		#70,895°°	\$21,495.00	\$49,400°		70.695.	100%		17,08950

AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 • 1992 EDITION • AIA* • 1992 • THE AMERICAN INSTITUTE OF ARCHITICAN, 1755 NEW YORK WENLEN W. (MASHINGTON, Dr. 2000) 5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G703-1992

MINUTES OF THE MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE KNOX COUNTY HOUSING AUTHORITY May 28, 2013

The regular meeting of the Board of Commissioners of the Knox County Housing Authority was held at William Moon Towers. Roll call was taken and the following Commissioners were present:

PRESENT: Lomac Payton

Roger Peterson Dale Parsons Paul Stewart Thomas Dunker Wayne Allen Ben Burgland

Also present were Derek Antoine, Executive Director; Cheryl Lefler, Assistant Director; Lee Lofing, Finance Coordinator; Roger Williamson, KCHA Attorney; ****, The Register Mail; Will Stevenson, WGIL Radio; and Robert Lapping, Moon Towers tenants.

Vice-Chairperson Peterson called the meeting to order at 10:00 a.m. in the temporary absence of Chairperson Payton. Vice-Chairperson Peterson then asked if there were any additions or corrections to the previous meetings' minutes. Hearing none, he declared the minutes approved as received.

There were no Financial Committee reports as staff is still working on fiscal year-end.

OLD BUSINESS

There was no old business.

NEW BUSINESS

First, Mr. Antoine requested the Board review and approve Resolution 2013-09 for SEMAP Certification/Submission FYE 03/31/2013. After brief discussion, Commissioner Stewart made a motion to approve Resolution 2013-09 for SEMAP Certification/Submission FYE 03/31/2013; Commissioner Parsons seconded. Roll call was taken as follows:

Commissioner Peterson - aye Commissioner Parsons - aye Commissioner Stewart - aye Commissioner Dunker - aye Commissioner Allen - aye Commissioner Burgland - aye Motion Carried, 6-0.

Next, Mr. Antoine requested the Board to review and approve Pay Request #2 from CAD Construction, Inc. for Scattered Sites Roofing Project for \$29,879.34. After brief discussion, Commissioner Stewart made a motion to approve Pay Request #2 from CAD Construction; Commissioner Parsons seconded. Roll call was taken as follows:

Commissioner Peterson - aye Commissioner Parsons - aye Commissioner Stewart - aye Commissioner Dunker - aye Commissioner Allen - aye Commissioner Burgland - aye Motion Carried, 6-0.

Next, Mr. Antoine requested the Board to review and approve the selection of Contractor for Exterior Renovations at Bluebell Tower. Eight bids were received with big variances in project costs. After brief discussion, Commissioner Parsons made a motion to approve R.L Vollintine Construction as the Contractor for Exterior Renovations at Bluebell Tower in the amount of \$95,550; Commissioner Stewart seconded. Roll call was taken as follows:

Commissioner Peterson - aye Commissioner Parsons - aye Commissioner Stewart - aye Commissioner Dunker - aye Commissioner Allen - aye Commissioner Burgland - aye Motion Carried, 6-0.

Next, Mr. Antoine requested the Board to review and approve Selection of Attorney to Provide Legal Services. Mr. Antoine recommended that Jack Ball be retained for a one year contract with 2 one-year renewal options in the amount of \$600 per month. After discussion, Commissioner Allen recommended that Jack Ball be retained as the KCHA attorney for a one-year contract in the amount of \$600 per month; Commissioner Parsons seconded. Roll call was taken as follows:

Commissioner Peterson - aye Commissioner Parsons - aye Commissioner Stewart - aye Commissioner Dunker - aye Commissioner Allen - aye Commissioner Burgland - aye Motion Carried, 6-0.

Next, Mr. Antoine requested the Board to review and approve Selection of Insurance Brokers to give oral presentations to the Board at a June work session. Mr. Antoine advised that three brokers had submitted requests for proposal for consideration—Linden Group Health Services, Envision Insurance Group and Ruhl & Ruhl Insurance. By consensus, the Board decided to invite all three brokers to give oral presentations to the Board on Thursday, June 20 starting at 10:00 a.m.

REPORTS

Occupancy Report disclosed the following:

Moon Towers A 88	7 0 0 0	Efficiencies 1 Bedroom 2 Bedroom Accessible	Total: Occupied:	7 92%
Moon Towers B 89	4 2 0 0	Efficiencies 1 Bedroom 2 Bedroom Accessible	Total: Occupied:	6 93%

Family 190		3 1 1 1		Bed Bed	droom droom droom droom	Total: Occupied:	6 97%
Bluebell 51		0			droom droom	Total: Occupied:	0 100%
PH Totals:	418 units	19	vaca	nci	es	Occupied: Vacancy:	95% 5%
Brentwood 72	Manor			0	Vacancies	Total: Occupied:	0 100%
Prairielan 66	d Townhouse:	3		4	Vacancies	Total: Occupied:	4 94%
A.H.P Totals:	138 units		4	va	cancies	Occupied: Vacancy:	97% 3%
KCHA TOTALS:	556 units		23	3 va	acancies	Occupied: Vacancy:	96% 4%

This represents a 96% occupancy rate across all KCHA programs. Further, this represents 4.0% vacancy rate across all programs. Vice-Chairperson Peterson declared the Occupancy Report approved as presented.

OTHER BUSINESS

Mr. Antoine introduced Pete Schwiegeraht of Miller Valentine to give a presentation on tax credit housing. Miller Valentine is a Cincinnati, Ohio development company seeking to partner with KCHA and the City of Galesburg to develop 40 single homes on the east side of Galesburg. The Board took no action at this time.

Next, Mr. Antoine showed the Board the KWQC news segment that aired on KCHA going smoke-free.

Next, Mr. Antoine updated the Board on the Scattered Sites Roofing Project that was held on 5/15/2013. Commissioner Payton and Commissioner Stewart were in attendance along with Derek Antoine, Rita Hall and Mark LeBlang. Notes from the site visit were included in the Board packet.

Next, Mr. Antoine announced the Family Sites will have a REAC Physical Inspection on 7/8/2013 and 7/9/2013.

Next, Mr. Antoine informed the Board about the Transfer of Investment Account Money in the amount of \$117,476 to the COCC checking account and \$499,802 to the Low Rent checking account.

Commissioner Payton expressed his concern about the duplication of copies for Board packet information.

Commissioner Stewart asked for an update to be provided about the terms of Commissioners and their phone numbers.

Commissioner Peterson expressed appreciation to Roger Williamson

for his years of service as the KCHA attorney.

ADJOURNMENT

Commissioner Stewart then made a motion to adjourn; Payton seconded. Roll call was taken as follows: Commissioner Payton - aye Commissioner Peterson - aye Commissioner Stewart - aye Commissioner Allen - aye Commissioner Burgland - aye	Commissioner
Motion Carried, 5-0.	
The meeting adjourned at 11:34 A.M.	
Respectfully submitted,	
Secretary	



216 W. Simmons St., Galesburg, IL 61401 Telephone 309-342-8129, Ext. 223 Fax 309-342-7206

Email: dantoine@knoxhousing.org

Lomac Payton, Chairman
Roger Peterson, Commissioner
Dale Parsons, Commissioner
Thomas Dunker, Commissioner
Wayne Allen, Commissioner
Paul Stewart, Commissioner
Ben Burgland, Commissioner
Derek Antoine, Exec. Director, Secretary
Jack P. Ball, Attorney

Monday, June 24, 2013 4:09:54 PM

Mr. Greg Bacon, Chairperson Knox County Board Knox County Court House 200 S. Cherry St. Galesburg, IL 61401

Mr. Bacon:

CC:

Scott Erickson Knox County Clerk

Mr. Lomac Payton is currently serving on the Knox County Housing Authority's Board of Commissioners as Chairperson, and his current term expires in May of 2013. Through a poll of commissioners, it was a unanimous decision to recommend the re-appointment of Lomac Payton to fill the next five-year term on the Knox County Housing Authority Board of Commissioners. The term would expire in May of 2018.

Respectfully,	
Roger Peterson, Vice Chairperson	Dale Parsons, Commissioner
Paul Stewart, Commissioner	Thomas Dunker, Commissioner
Wayne Allen, Commissioner	Ben Burgland, Commissioner

FINANCE COMMITTEE NOTES FOR:

Tuesday, March 19, 2013

COCC

	Apr-13	Current YTD	Out of the ordinary:
Operating Income	\$31,480.14	\$31,480.14	
Operating Expenses	\$36,556.96	\$36,556.96	
Net Revenue Income/(loss)	(\$5,076.82)	(\$5,076.82)	

If shows a loss, loss will be funded by COCC's reserve.

COCC's Reserve \$0.00 moved to cash per board (rfp sent out)

MOON TOWERS

	<u> Apr-13</u>	Current YTD	Out of the ordinary:
Operating Income	\$61,237.81	\$61,237.81	
Operating Expenses	\$40,637.68	\$40,637.68	Paid utilities
Net Revenue Income/(loss)	\$20,600.13	\$20,600.13	

Operating in Black for month & YTD

MT's Income will help cover some of Family's Loss.

Moon Tower's Reserve \$0.00 moved to cash per board (rfp sent out)

FAMILY

	Apr-13	Current YTD	Out of the ordinary:
Operating Income	\$61,481.67	\$61,481.67	
Operating Expenses	\$60,401.95	\$60,401.95	Nothing out of the Ordinary
Net Revenue Income/(loss)	\$1,079.72	\$1,079.72	
•			Operating in Black for month & YTD
	MT's Income	\$20,600.13	
	BB's Income	-\$4,752.33	
Fam	ily's remaining loss	\$16,927.52	Loss will be funded by Family's reserve
I	Family Reserve	\$322,958.20	moved to cash per board (rfp sent out)
-			

BLUEBELL

	<u> Apr-13</u>	Current YTD	Out of the ordinary:
Operating Income	\$17,211.32	\$17,211.32	MSI - installed back flow preventer \$6,688.26
Operating Expenses	\$21,963.65	\$21,963.65	
Net Revenue Income/(loss)	(\$4,752.33)	(\$4,752.33)	

In red due to above

BB's Income will help cover some of Family's Loss

Bluebell's Reserve \$120,740.24 moved to cash per board (rfp sent out)

FINANCE COMMITTEE NOTES FOR:

Tuesday, March 19, 2013

BRENTWOOD

<u>Apr-13</u>	Current YTD	Out of the ordinary:
 4	4.00 0 00	

 Operating Income
 \$120,677.69
 \$120,677.69

 Operating Expenses
 \$18,942.36
 \$18,942.36

Net Revenue Income/(loss) \$101,735.33 \$101,735.33

Received ECRM #@ Grant for \$93,000 to cover prior exspenses

Operating in Black for month and YTD

Operating in Black for month and YTD

Brentwood's Reserve/Cash \$342,231.00

PRAIRIELAND

 Apr-13
 Current YTD

 Operating Income
 \$24,009.39
 \$24,009.39

 Operating Expenses
 \$17,575.81
 \$17,575.81

 Net Revenue Income/(loss)
 \$6,433.58
 \$6,433.58

Out of the ordinary:

Prairieland's Replacement Reserve \$114,096.04

Residual Receipts \$74,264.08

HOUSING CHOICE VOUCHERS

Admin.	<u> Apr-13</u>	Current YTD	Out of the ordinary:
Operating Income	\$8,788.63	\$8,788.63	
Operating Expenses	\$11,052.63	\$11,052.63	Paid inspections
Net Revenue Income/(loss)	(\$2,264.00)	(\$2,264.00)	

<u>HAP</u>	<u> Apr-13</u>	Current YTD	Out of the ordinary:
Operating Income	\$82,506.50	\$82,506.50	Paid Landlords for Sec 8 rents
Operating Eupenses	¢70.70F.00	¢70.70F.00	

Operating Expenses \$79,785.00 \$79,785.00

Net Revenue Income/(loss) \$2,721.50 \$2,721.50 Spent less this month then received (not Ideal)

Restricted Net Assets (NRA) \$31,079.00 as of 3-31-13

NRA \$33,800.50 YTD

Created by Lee Lofing, Finance Coordinator, KCHA

MINUTES OF THE MONTHLY MEETING OF THE FINANCE COMMITTEE OF THE KNOX COUNTY HOUSING AUTHORITY June 21, 2013

ROLL CALL

The regular meeting of the Finance Committee of the Knox County Housing Authority was called at 2:00 by Commissioner Allen. Attendance for the meeting was as follows:

KCHA Commissioners:

Present: Wayne Allen

Excused: Tom Dunker and Ben Burgland

Housing Authority Members:

Present: Derek Antoine, Executive Director

Lee Lofing, Finance Coordinator

FINANCIAL REPORT

The only item on the agenda was to review April 2013 Financial Reports. The committee received the operating statements for COCC, Moon Towers, Family, Bluebell, Brentwood, Prairieland, and Housing Choice Voucher. The committee then had a brief questioning and answering discussion of each of these statements (see the "Notes" attachment). After the discussion and review of the financial reports, they were said to look good and that nothing out of the ordinary stood out.

ADJOURN

2:38

Respectfully submitted,

Lee J Lofing
Finance Coordinator

Date: 6/24/2013 Time: 11:06:20 AM

Knox County Housing Authority CLAIMS REPORT TOTALS April, 2013

Current Period Last Year Same P

Page: 1
Rpt File: f:\hms\reports\\G

Current Year

Variance

TOTALS	;

LOW RENT				
AMP001 - MOON TOWERS	40,637.68	34,817.77	5,819.91	40,637.68
AMP002 - FAMILY	60,401.95	50,576.31	9,825.64	60,401.95
AMP003 - BLUEBELL	21,963.65	14,063.46	7,900.19	21,963.65
COCC	35,349.16	27,295.83	8,053.33	35,349.16
TOTAL LOW RENT	158,352.44	126,753.37	31,599.07	158,352.44
A.H.P.				
BRENTWOOD	13,812.69	9,726.67	4,086.02	13,812.69
PRAIRIELAND	12,703.28	23,447.83	-10,744.55	12,703.28
TOTAL A.H.P.	26,515.97	33,174.50	-6,658.53	26,515.97
HOUSING CHOICE VOUCHER - HCV HCV (Administrative Only) TOTAL HCV	10,442.78	7,781.27 7,781.27	2,661.51 2,661.51	10,442.78
<u>GRANTS</u>				
CAPITAL FUND GRANT '09	0.00	0.00	0.00	0.00
CAPITAL FUND GRANT '10	0.00	1,453.48	-1,453.48	0.00
CAPITAL FUND GRANT '11	0.00	8,137.00	-8,137.00	0.00
CAPITAL FUND GRANT '12	4,173.96	0.00	4,173.96	4,173.96
ROSS SC GRANT '11	4,785.92	3,191.61	1,594.31	4,785.92
TOTAL GRANTS	8,959.88	12,782.09	-3,822.21	8,959.88
TOTAL CLAIMS FOR MONTH	204,271.07	180,491.23	23,779.84	204,271.07

Date: 6/24/2013 Time: 10:50:51 AM

Knox County Housing Authority CLAIMS REPORT - LOW RENT April, 2013

Page: 1Rpt File: f:\hms\reports\\G

	Current Period	Last Year Same P	Variance	Current Year
AMP001 - MOON TOWERS				
Salaries	20,815.37	13,582.48	7,232.89	20,815.37
Employee W/H Payments	0.00	0.00	0.00	0.00
Management Fees	8,825.00	7,962.50	862.50	8,825.00
Administrative Expenses	1,250.93	520.98	729.95	1,250.93
Teneant Services	0.00	0.00	0.00	0.00
Utilities	-25.97	56.90	-82.87	-25.97
Maintenance Supplies/Contracts	3,823.92	4,932.87	-1,108.95	3,823.92
Mileage	0.00	254.10	-254.10	0.00
General Expenses	5,862.01	7,507.94	-1,645.93	5,862.01
Non-Routine Expense	86.42	0.00	86.42	86.42
TOTAL MOON TOWERS CLAIMS	40,637.68	34,817.77	5,819.91	40,637.68
AMP002 - FAMILY	40,057100	34,017177	3,017,71	40,057.00
Salaries	40,145.82	33,133.40	7,012.42	40,145.82
Employee W/H Payments	0.00	0.00	0.00	0.00
Management Fees	9,696.60		1,019.10	9,696.60
	,	8,677.50 639.84	,	· · · · · · · · · · · · · · · · · · ·
Administrative Expenses Teneant Services	2,468.53		1,828.69	2,468.53
Utilities	0.00	93.10	-93.10	0.00
	-82.02	1,129.01	-1,211.03	-82.02
Maintenance Supplies/Contracts	3,060.62	2,373.52	687.10	3,060.62
Mileage	0.00	0.00	0.00	0.00
General Expenses	5,112.40	4,529.94	582.46	5,112.40
Non-Routine Expenses	0.00	0.00	0.00	0.00
TOTAL FAMILY CLAIMS	60,401.95	50,576.31	9,825.64	60,401.95
AMP003 - BLUEBELL				
Salaries	8,473.54	6,018.45	2,455.09	8,473.54
Employee W/H Payments	0.00	0.00	0.00	0.00
Management Fees	2,677.50	2,534.70	142.80	2,677.50
Administrative Expenses	988.84	369.15	619.69	988.84
Teneant Services	0.00	0.00	0.00	0.00
Utilities	0.00	2,331.72	-2,331.72	0.00
Maintenance Supplies/Contracts	1,001.31	875.06	126.25	1,001.31
Mileage	37.68	144.10	-106.42	37.68
General Expenses	2,096.52	1,790.28	306.24	2,096.52
Non-Routine Expenses	6,688.26	0.00	6,688.26	6,688.26
TOTAL BLUEBELL CLAIMS	21,963.65	14,063.46	7,900.19	21,963.65
COCC				==,= =====
Salaries	29,675.08	22,986.12	6,688.96	29,675.08
Employee W/H Payments	-1,207.80	-982.72	-225.08	-1,207.80
Management Fees	143.51	0.00	143.51	143.51
Administrative Expenses	4,111.77	4,507.90	-396.13	4,111.77
Teneant Services	0.00	30.00	-30.00	0.00
Utilities	0.00	0.00	0.00	0.00
Maintenance Supplies/Contracts	488.67	5.54	483.13	488.67
Mileage	0.00	0.00	0.00	0.00
		748.99		
General Expenses	2,137.93		1,388.94	2,137.93
Non-Routine Expenses	0.00	0.00	0.00	0.00
TOTAL COCC CLAIMS	35,349.16	27,295.83	8,053.33	35,349.16
COMBINED - AMP1, AMP2, AMP3, & COCC				
Salaries	99,109.81	75,720.45	23,389.36	99,109.81
Employee W/H Payments	-1,207.80	-982.72	-225.08	-1,207.80
Management Fees	21,342.61	19,174.70	2,167.91	21,342.61
Administrative Expenses	8,820.07	6,037.87	2,782.20	8,820.07
Teneant Services	0.00	123.10	-123.10	0.00
Utilities	-107.99	3,517.63	-3,625.62	-107.99
Maintenance Supplies	8,374.52	8,186.99	187.53	8,374.52
Mileage	37.68	398.20	-360.52	37.68
General Expenses	15,208.86	14,577.15	631.71	15,208.86
Non-Routine Expenses	6,774.68	0.00	6,774.68	6,774.68
TOTAL LOW RENT CLAIMS	158,352.44	126,753.37	31,599.07	158,352.44
			=======================================	

Date: 6/24/2013 Time: 10:51:13 AM

Knox County Housing Authority CLAIMS REPORT - GRANT PROGRAMS April, 2013

Page: 1Rpt File: f:\hms\reports\\G

	Current Period	Last Year Same Period	Variance
CFG 2009 - \$810,612			
Fees & Costs	0.00	0.00	0.00
Site Improvements	0.00	0.00	0.00
Dwelling Structure	0.00	0.00	0.00
Dwelling Equipment	0.00	0.00	0.00
TOTAL CFG 2009 CLAIMS	0.00	0.00	0.00
TOTAL CFG 2009 CLAIMS	0.00	0.00	0.00
CFG 2010 - \$807,886			
Admin. / Operations	0.00	0.00	0.00
Fees & Costs	0.00	0.00	0.00
Site Improvement	0.00	0.00	0.00
Dwelling Structure	0.00	1,453.48	-1,453.48
Dwelling Equipment	0.00	0.00	0.00
Non Dwelling Equipment	0.00	0.00	0.00
TOTAL CFG 2010 CLAIMS	0.00	1,453.48	-1,453.48
CFG 2011 - \$671,671			
Admin. / Operations	0.00	0.00	0.00
Fees & Costs	0.00	8,137.00	-8,137.00
Site Improvement	0.00	0.00	-8,137.00
Dwelling Structure	0.00	0.00	0.00
Dwelling Equipment	0.00	0.00	0.00
Non-Dwelling Equipment		0.00	0.00
	0.00		
TOTAL CFG 2011 CLAIMS		8,137.00	-8,137.00
CFG 2012 - \$668,600			
Admin. / Operations	0.00	0.00	0.00
Site Improvement	0.00	0.00	0.00
Dwelling Structure	4,173.96	0.00	4,173.96
Dwelling Equipment	0.00	0.00	0.00
Non-Dwelling Equipment	0.00	0.00	0.00
TOTAL CFG 2012 CLAIMS	4,173.96	0.00	4,173.90
TOTAL CFG GRANT(S) CLAIMS	4,173.96	9,590.48	-5,416.52
Dwelling Equipment Non-Dwelling Equipment TOTAL CFG 2012 CLAIMS	0.00 0.00 4,173.96	0.00 0.00 0.00	
ROSS SC GRANT - \$240,000 Salaries	4,785.92	2,782.16	2,003.76
Administative	0.00	409.45	-409.45
TOTAL ROSS SC CLAIMS	4,785.92	3,191.61	1,594.31
TO THE ROOD BY CENTING	<u> </u>		1,074.0

Date: 6/24/2013 Time: 10:51:02 AM

Knox County Housing Authority CLAIMS REPORT - AHP / HCV April, 2013

Page	: 1	
Rpt File: f:\hms\reports\	\G	

	Current Period	Last Year Same Period	Variance
BRENTWOOD			
Salaries	7,691.89	5,323.82	2,368.0
Employee W/H Payments	0.00	0.00	0.0
Management Fees	3,168.00	2,808.00	360.0
Administrative Expenses	738.16	407.48	330.6
Utilities	0.00	0.00	0.0
Maintenance Supplies/Contracts	2,214.64	1,187.37	1,027.2
TOTAL BRENTWOOD CLAIMS	13,812.69	9,726.67	4,086.0
PRAIRIELAND			
Salaries	7,691.67	5,323.70	2,367.9
Employee W/H Payments	0.00	0.00	0.0
Management Fees	2,816.00	2,457.00	359.0
Administrative Expenses	558.13	227.45	330.6
Utilities	0.00	493.90	-493.9
	1 627 40	14,945.78	-13,308.3
Maintenance Supplies/Contracts	1,637.48	- 1,5 10110	
	1,637.48 12,703.28	23,447.83	-10,744.5
Maintenance Supplies/Contracts FOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries	12,703.28 15,383.56	23,447.83 10,647.52	-10,744.5 4,736.0
Maintenance Supplies/Contracts FOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments	12,703.28 15,383.56 0.00	10,647.52 0.00	-10,744.5 4,736.0 0.0
Maintenance Supplies/Contracts FOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees	15,383.56 0.00 5,984.00	10,647.52 0.00 5,265.00	-10,744.5 4,736.0 0.0 719.0
Maintenance Supplies/Contracts FOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses	15,383.56 0.00 5,984.00 1,296.29	10,647.52 0.00 5,265.00 634.93	4,736.0 0.0 719.0 661.3
Maintenance Supplies/Contracts FOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities	15,383.56 0.00 5,984.00 1,296.29 0.00	10,647.52 0.00 5,265.00 634.93 493.90	4,736.0 0.0 719.0 661.3 -493.9
Maintenance Supplies/Contracts FOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities Maintenance Supplies	15,383.56 0.00 5,984.00 1,296.29 0.00 3,852.12	10,647.52 0.00 5,265.00 634.93 493.90 16,133.15	-10,744.5 4,736.0 0.0 719.0 661.3 -493.9 -12,281.0
Maintenance Supplies/Contracts FOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities Maintenance Supplies	15,383.56 0.00 5,984.00 1,296.29 0.00	10,647.52 0.00 5,265.00 634.93 493.90	-10,744.5 4,736.0 0.0 719.0 661.3 -493.9 -12,281.0
Maintenance Supplies/Contracts FOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities Maintenance Supplies	15,383.56 0.00 5,984.00 1,296.29 0.00 3,852.12	10,647.52 0.00 5,265.00 634.93 493.90 16,133.15	-10,744.5 4,736.0 0.0 719.0 661.3 -493.9 -12,281.0
Maintenance Supplies/Contracts TOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities Maintenance Supplies TOTAL AHP CLAIMS	15,383.56 0.00 5,984.00 1,296.29 0.00 3,852.12	10,647.52 0.00 5,265.00 634.93 493.90 16,133.15	-10,744.5 4,736.0 0.0 719.0 661.3 -493.9 -12,281.0
Maintenance Supplies/Contracts TOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities Maintenance Supplies TOTAL AHP CLAIMS HOUSING CHOICE VOUCHER - HCV	15,383.56 0.00 5,984.00 1,296.29 0.00 3,852.12 26,515.97	23,447.83 10,647.52 0.00 5,265.00 634.93 493.90 16,133.15 33,174.50	-10,744.5 4,736.0 0.0 719.0 661.3 -493.9 -12,281.0 -6,658.5
Maintenance Supplies/Contracts TOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities Maintenance Supplies TOTAL AHP CLAIMS HOUSING CHOICE VOUCHER - HCV Salaries	15,383.56 0.00 5,984.00 1,296.29 0.00 3,852.12 26,515.97	23,447.83 10,647.52 0.00 5,265.00 634.93 493.90 16,133.15 33,174.50	-10,744.5 4,736.0 0.0 719.0 661.3 -493.9 -12,281.0 -6,658.5
Maintenance Supplies/Contracts TOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities Maintenance Supplies TOTAL AHP CLAIMS HOUSING CHOICE VOUCHER - HCV Salaries Employee W/H Payments	15,383.56 0.00 5,984.00 1,296.29 0.00 3,852.12 26,515.97	23,447.83 10,647.52 0.00 5,265.00 634.93 493.90 16,133.15 33,174.50 3,666.39 0.00	-10,744.5 4,736.0 0.0 719.0 661.3 -493.9 -12,281.0 -6,658.5
Maintenance Supplies/Contracts TOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities Maintenance Supplies TOTAL AHP CLAIMS HOUSING CHOICE VOUCHER - HCV Salaries Employee W/H Payments Management Fees	15,383.56 0.00 5,984.00 1,296.29 0.00 3,852.12 26,515.97 5,173.72 0.00 4,309.50	3,666.39 0.00 5,265.00 634.93 493.90 16,133.15 33,174.50	-10,744.5 4,736.0 0.0 719.0 661.3 -493.9 -12,281.0 -6,658.5
Maintenance Supplies/Contracts TOTAL PRAIRIELAND CLAIMS AHP - BRENTWOOD & PRAIRIELAND Salaries Employee W/H Payments Management Fees Administrative Expenses Utilities Maintenance Supplies TOTAL AHP CLAIMS HOUSING CHOICE VOUCHER - HCV Salaries Employee W/H Payments	15,383.56 0.00 5,984.00 1,296.29 0.00 3,852.12 26,515.97	23,447.83 10,647.52 0.00 5,265.00 634.93 493.90 16,133.15 33,174.50 3,666.39 0.00	-10,744.5 4,736.0 0.0 719.0 661.3 -493.9 -12,281.0 -6,658.5

Ö Net change by Change Orders Approved this Month previous months by Owner Change Orders approved in CHANGE ORDER SUMMARY 4. TOTAL COMPLETED & STORED TO DATE CONTRACT SUM TO DATE (Line 1 +/- 2) 2. Net change by Change Orders ORIGINAL CONTRACT SUM Continuation Sheet, AIA Document G703, is attached. Application is made for Payment, as shown below, in connection with the Contract CONTRACTOR'S APPLICATION FOR PAYMENT CONTRACT FOR: Number (Contractor) FROM: Total Retainage (Line 5a + 5b or BALANCE TO FINISH, PLUS RETAINAGE CURRENT PAYMENT DUE LESS PREVIOUS CERTIFICATES FOR TOTAL EARNED LESS RETAINAGE RETAINAGE: PAYMENT (Line 6 from prior Certificate) (Line 4 less Line 5 Total) (Column G on G703) (Line 3 less Line 6) Total of Column I of G703 (Column F on G703) (Column D + E on G703) _10___% of Stored Material _10__ % of Completed Work 508 E PEARL A-1 KNOX CO HOUSING AUTHORITY PROJECT: CAD CONSTRUCTION INC GALESBURG, IL 61401 TREMONT IN 225 WEST TOMPKINS Date Approved TOTALS TOTAL ADDITIONS \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 ≤ Ę DEDUCTIONS ARCHITECT Contractor \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 ALLIANCE ARCHITECTURE SCATTERED SITE RE-ROOFING 929 LINCOLNWAY EAST SUITE 200 KNOX CO. HOUSING AURTHORITY SOUTH BEND, IN 46601 \$17,651.98 \$0.00 \$158,867.78 \$763,806.22 \$113,034.14 \$176,519.76 \$922,674.00 \$922,674.00 \$45,833.64 \$17,651.98 \$0.00 comprising this application, the Construction Manager and Architect certify to In accordance with the Contract Documents, based on on-site and the data CERTIFICATE FOR PAYMENT My Commission OFFICE X BRENNEMAN ALEX BRENNEMAN paid by the Contractor for Work for which previous Certificates for Payment were completed in accordance with the Contract Documents, that all amounts have been CONSTRUCTION MANAGER AMOUNT CERTIFIED. Contract Documents, and the Contractor is entitled to payment of the AMOUNT has progressed as indicated, the quality of the Work is in accordance with the the Owner that to the best of their knowledge, information and belief the Work County Of TAZEWELL State of ILLINOIS CONTRACTOR information and belief the Work covered by this Application for Payment has been Contract Date: BCC PROJECT NO .: **ARCHITECT'S** PERIOD TO: APPLICATION NO .: CERTIFIED. herein is now due issued and payments received from the Owner, and that current payment shown The undersigned Contractor certifies that to the best of the Contractor's knowledge IDHA PROJECT NO. NOTARY PUBLIC - STATE OF ILLINOIS MY COMMISSION EXPIRES 4-12-2017 929 Lipcolaway East, Suite 2001e. South Bend, Indiana 46601 Alliance Architecture 6/4/2013 ယ Date: Date: 614113 CONTRACTOR ARCHITECT OWNER Distribution to:

APPLICATION AND CERTIFICATE FOR PAYMENT

APPLICATION NUMBER:

AIA Document G702, APPLICATION AND CERTIFICA

Contractor's signed Certification is attached. In tabulations below, amounts are stated to the nearest dollar Use Column I on Contracts where variable retainage for line is

ATE FOR PAYMENT, containing	APPLICATION DATE:	6/4/2013	
	PERIOD TO:	6/4/2013	
est dollar.	ARCHITECT'S PROJECT NO:	0	
for line items may apply			

																																					[ON MALI	Α
									ALLOWANCE 3 - GUTTER GU		ALLOWANCE 2 - WOOD DECK	- 1	ALLOWANCE 1 - GENERAL		PROFIT		GENERAL CONDITIONS		CLEAN GUTTERS & GABLE C	GUTTER REPAIR WORK	SOFFIT & CHUTES	THE PARTY OF THE P	MATERIALS WISPERING HOL	LABOR WISPERING HOLLOW		MATERIALS WOODLAND BEN	LABOR WOODLAND BEND		MATERIALS CEDAR CREEK	LABOR CEDAR CREEK		INSURANCE		PERFORMANCE BOND				DESCRIPTION OF WORK	В
\$922,674.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,300.00	\$0.00	\$105,600.00	\$0.00	\$30,000.00	\$0.00	\$20,392.00	\$0.00	\$29,799.00	\$0.00	\$11,098.00	\$4,712.00	\$22,320.00	\$0.00	\$55,262.00	\$80,000.00	\$0.00	\$116,049.00	\$156,600.00	\$0.00	\$107,761.00	നി	\$0.00	\$5,000.00		\$12,727.00	\$0.00		;	SCHEDULED VALUE	C
\$50,926.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$7,000.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,427.27	\$7,272.00	\$0.00	\$5,000.00	\$0.00	\$12,727.00	\$0.00	PREVIOUS APPLICATION (D+E)	FROM	WORK COMPLETED	D
\$125,593.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,262.43	\$0.00	\$17,971.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$1,472.10	\$4,188.10	\$0.00	\$0.00	\$0.00	\$0.00	\$8,764.06	\$0.00	\$0.00	\$40,153.60	\$38,782.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	THIS PERIOD	:)LETED	Е
\$0.00																																				STORED (NOT IN D OR E)	,	MATERIALS	'n
\$176,519.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,262.43	\$0.00	\$17,971.20	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$1,472.10	\$4,188.10	\$0.00	\$0.00	\$0.00	\$0.00	\$8,764.06	\$0.00	\$0.00	\$57,580.87	\$46,054.00	\$0.00	\$5,000.00	\$0.00	\$12,727.00	\$0.00	DATE (D+E+F)	AND STORED TO	TOTAL COMPLETED	9
19.13%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	27.00%	0.00%	17.02%	0.00%	0.00%	0.00%	34.33%	0.00%	21.81%	0.00%	0.00%	31.24%	18.76%	0.00%	0.00%	0.00%	0.00%	7.55%	0.00%	0.00%	53.43%	35.14%	0.00%	100.00%	0.00%	100.00%	0,00%	(G / C)		%	
\$746,154.24	\$0.00	\$0.00	\$0.00		\$0.00			\$0.00	\$25,037.57		\$87,628.80		\$30,000.00	\$0.00	\$13,392.00		\$23,299.00		\$11,0	\$3,239.90	\$18,131.90		\$55,2	\$80,000.00		\$107,2	\$156,600.00		\$50,180.13	\$85,000.00		\$0.00	\$0.00	\$0.00	\$0.00			BALANCE TO FINISH	Н
-\$17,651.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$926.24	\$0.00	\$1,797.12	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00	\$650.00	\$0.00	\$0.00	\$147.21	\$418.81	\$0.00	\$0.00	\$0.00	\$0.00	\$876.41	\$0.00	\$0.00	\$5,758.09	\$4,605.40	\$0.00	\$500.00	\$0.00	\$1,272.70	\$0.00			RETAINAGE	



(309) 925-2092 Fax (309) 925-2091

To Whom It May Concern,

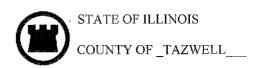
I hereby certify, to the best of my knowledge and belief, that:

- 1. The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;
- 2. Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payment covered by this certification, in accordance with subcontract agreements: and,
- 3. This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the terms and conditions for the subcontract.

Kerry Keller Martin, President CAD Construction Inc.

Date

WAIVER OF LIEN TO DATE



Gty#

Escrow#

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by KNOX COUNTY HOUSING AUTHORITY

to furnish GENERAL CONSTRUCTION / ROOF REPLACEMENT

for the premises known as SCATTERED SITE REROOFING

of which KNOX COUNTY HOUSING AUTHORITY is the owner.

THE undersigned, for and in consideration of ONE HUNDRED AND THIRTEEN THOUSAND AND THIRTY FOUR DOLLARS 14/100

(\$113,034.14) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE (13 COMPANY NAME CAD CONSTRUCTION INC

ADDRESS 508 E PEARL AN TREMONT IL 61568

+ President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF TAZWELL

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) KERRY MARTIN BEING DULY SWORN, DEPOSES

AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF

(COMPANY NAME) CAD CONSTRUCTION INC WHO IS THE

CONTRACTOR FURNISHING GENERAL WORK/ROOF REPLACEMENT WORK ON THE BUILDING

LOCATED AT SCATTERED SITE REROOFING

OWNED BY KNOX COUNTY HOUSING AUTHORITY

That the total amount of the contract including extras* is \$922,674.00 on which he or she has received payment of \$45,833.64 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
			0		
CAD CONSTRUCTION INC	LABOR	322002,00	28406.37	58,775.28	234,820.35
RP LUMBER	MATERIAL	279,072.00	17427.27	54258.86	207,385.87
STERLING COMMERCIAL ROOFING	LABOR	156600.00	0	0	156,600.00
CAD CONSTRUCTION INC	LABOR	165000.00	0	0	165,000.00
TOTAL LABOR AND MATERIAL INCLUDING EXTR.	AS* TO COMPLETE.	922,674.00	45,833.64	113.034.14	763,806.22

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 6 4 13

SIGNATURE:

11-th

DAY O

7112

NOTARY PUBLIC

SUBSCRIBED AND SWORN TO BEFORE ME THIS

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE

ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACTOFFICIAL SEAL

f.1722 R5/96

CC 1558/1560 B 33 \$202.29 CC 1546/1548 B 73 \$447.49 CC 1556/1552 C 106 \$649.78 CC 1556/1568 A 141 \$864.33 CC 1570/1572 B 106 \$649.78 CC 1574/1576 A 141 \$864.33 CC 1549/1551 C 33 \$324.89 CC 1549/1551 C 33 \$202.29 CC 1545/1547 B 53 \$324.89 CC 1544/1543 A 141 \$864.33 CC 1547/1559 A 141 \$864.33 CC 1577/1559 A 141 \$864.33 CC 1586/1588 B 33 \$202.29 CC 1586/1588 DS 88 \$539.44 CC 1590/1597 A 90 \$551.70 CC 1593/1539 A 90 \$551.70 CC 1593/1539 A 90 \$551.70 CC 1593/1539 B 3 \$202.29	House Number	Туре	Gutter Guard (LF)	Allowed Amount
1546/1548 B 73 1550/1552 C 106 1554/1556 A 141 1566/1568 B 106 1570/1572 B 106 1570/1576 A 141 1562/1564 A 141 1553/1555 B 53 1549/1551 C 33 1544/1547 B 33 1541/1543 A 141 1557/1559 A 141 1578/1580 A 141 1578/1584 B 33 1586/1588 DS 88 1590/1592 B 33 1586/1588 DS 88 1590/1591 B 33 1590/1592 B 33 1590/1593 A 90 1533/1535 C 0 1533/1539 A 0 1590/1571 C 0 1569/1573 B 0 <td>CC 1558/1560</td> <td>В</td> <td>33</td> <td>\$202.29</td>	CC 1558/1560	В	33	\$202.29
1550/1552 C 106 1554/1556 A 141 1566/1568 B 106 1570/1572 B 106 1570/1572 B 106 1570/1572 B 73 1574/1576 A 141 1553/1555 B 53 1549/1551 C 33 1545/1547 B 33 1541/1543 A 141 1557/1559 A 141 1578/1580 A 141 1578/1584 B 33 1586/1588 DS 88 1586/1588 DS 88 1590/1592 B 33 1590/1593 A 90 1509/1511 B 33 1537/1539 A 90 1533/1535 B 3 1533/1537 B 3 1569/1571 C 3 1569/1573 B 3 <td></td> <td>В</td> <td>73</td> <td>\$447.49</td>		В	73	\$447.49
1554/1556 A 141 1566/1568 B 106 1570/1572 B 106 1574/1576 A 141 1562/1564 A 141 1553/1555 B 53 1549/1551 C 33 1544/1543 A 141 1557/1559 A 141 1557/1584 B 33 1586/1588 DS 88 1590/1592 B 33 1594/1596 A 90 1509/1511 B 33 1509/1511 B 33 1537/1539 A 90 1533/1535 B 3 1529/1531 C 3 1529/1579 B 3 1569/1579 B 3 </td <td></td> <td>С</td> <td>106</td> <td>\$649.78</td>		С	106	\$649.78
1566/1568 B 106 1570/1572 B 73 1574/1576 A 141 1562/1564 A 141 1553/1555 B 53 1549/1551 C 33 1541/1543 A 141 1557/1559 A 141 1578/1580 A 141 1578/1584 B 33 1586/1588 B 33 1599/1592 B 33 1599/1593 A 141 1505/1507 A 90 1513/1519 B 33 1537/1539 A 90 1533/1535 B 33 1529/1531 C 33 1537/1579 B 33 1537/1579 B 30 1537/1573 B 30 1569/1571 C 30 1569/1571 C 30 1569/1571 C 30 1569/1573 B 30 1569/1573 <t< td=""><td></td><td>Α</td><td>141</td><td>\$864.33</td></t<>		Α	141	\$864.33
1570/1572 B 73 1574/1576 A 141 1562/1564 A 141 1553/1555 B 53 1549/1551 C 33 1541/1543 B 33 1557/1559 A 141 1557/1580 A 141 1578/1580 A 141 1582/1584 B 33 1586/1588 DS 88 1590/1592 B 33 1594/1596 A 90 1501/1503 A 90 1531/1519 B 33 1537/1539 A 90 1533/1535 B 33 1529/1531 C 1529/1531 C 5 5 1529/1531 C 6 1537/1533 A 90 1537/1533 A 90 1559/1577 B 3 1569/1571 B 3 1569/1571 C 3 1569/1573 B 3 1569/1567 B 3 1569/1563 A 4		8	106	\$649.78
1574/1576 A 141 1562/1564 A 141 1553/1555 B 53 1549/1551 C 33 1541/1543 A 141 1557/1559 A 141 1557/1559 A 141 1557/1559 A 141 1582/1584 B 33 1586/1588 DS 88 1590/1592 B 33 1590/1593 A 90 1501/1503 A 90 1501/1503 A 90 1531/1519 B 33 1537/1539 A 90 1533/1535 B 33 1529/1531 C 1529/1531 C 1529/1531 C 1529/1579 B 3 1577/1579 B 3 1569/1571 C 3 1569/1573 C 3 1569/1573 A 3 1569/1567 B 3 1569/1563 A 3 1569/1563 A 3	CC 1570/1572	σ	73	\$447.49
1562/1564 A 141 1553/1555 B 53 1549/1551 C 33 1545/1547 B 33 1541/1543 A 141 1557/1559 A 141 1557/1580 AH 52 1582/1584 B 33 1586/1588 DS 88 1590/1592 B 33 1590/1593 A 90 1509/1511 B 33 1509/1511 B 33 1537/1539 A 90 1533/1535 B 33 1529/1531 C 3 1529/1531 C 3 1529/1531 C 3 1533/1535 B 3 1529/1531 C 3 1529/1531 C 3 1537/1539 A 3 1569/1579 A 3 1569/1579 A 3 1569/1576 B 3 1569/1576 B 3 </td <td>CC 1574/1576</td> <td>Α</td> <td>141</td> <td>\$864.33</td>	CC 1574/1576	Α	141	\$864.33
1553/1555 B 53 1549/1551 C 33 1545/1547 B 33 1557/1559 A 141 1557/1559 A 141 1557/1559 A 141 1578/1580 AH 52 1586/1588 DS 88 1590/1592 B 33 1590/1593 A 90 1501/1503 A 90 1513/1519 B 33 1537/1539 A 90 1533/1535 B 3 1525/1527 B 1525/1527 B 3 1521/1523 B 3 3 1577/1579 A 3 1569/1571 C 3 1569/1571 C 3 1569/1571 B 3 1569/1571 C 3 1569/1573 B 3		Α	141	\$864.33
1549/1551 C 33 1545/1547 B 33 1541/1543 A 141 1557/1559 A 141 1578/1580 AH 52 1582/1584 B 33 1586/1588 DS 88 1590/1592 B 33 1591/1503 A 90 1505/1507 A 90 1513/1519 B 33 1537/1539 A 90 1533/1535 B 33 1525/1527 B 33 1527/1523 A 90 1537/1579 A 90 1573/1579 B 90 1569/1571 C 90 1569/1571 C 90 1569/1571 B 90 1569/1571 C 90 1569/1563 A 90		В	53	\$324.89
1545/1547 B 33 1541/1543 A 141 1557/1559 A 141 1578/1580 AH 52 1582/1584 B 33 1590/1592 B 33 1591/1596 A 90 1505/1507 A 90 1509/1511 B 33 1537/1539 A 90 1533/1535 B 1533/1535 1529/1531 C 1529/1531 1525/1527 B 1577/1579 A B 1577/1579 B B 1573/1575 B B 1569/1571 C B 1569/1571 B B 1569/1571 B B 1569/1571 B B 1569/1571 B B 1569/1573 B B 1569/1573 B B 1569/1563 B B 1569/1563 B B 1569/1563 B B 1569/1571 B B 1569/1563 B B 1569/1563 B B 1569/1563 B B <td></td> <td>С</td> <td>33</td> <td>\$202.29</td>		С	33	\$202.29
1541/1543 A 141 1557/1559 A 141 1578/1580 AH 52 1586/1584 B 33 1590/1592 B 33 1594/1596 A 90 1501/1503 A 90 1509/1511 B 33 1509/1511 B 33 1533/1535 B 33 1533/1535 B 33 1525/1527 B 33 1577/1579 A 30 1573/1575 B 33 1573/1571 C 30 1569/1571 C 30 1565/1567 B 30 1561/1563 A 30	CC 1545/1547	В	33	\$202.29
1557/1559 A 141 1578/1580 AH 52 1582/1584 B 33 1586/1588 DS 88 1590/1592 B 33 1591/1596 A 90 1505/1507 A 90 1509/1511 B 33 1513/1515 C 1513/1519 1533/1535 B B 1525/1527 B B 1525/1527 B B 1577/1579 A A 1573/1575 B B 1569/1571 C C 1569/1571 C C 1561/1563 A A	CC 1541/1543	Α	141	\$864.33
1578/1580 AH 52 1582/1584 B 33 1586/1588 DS 88 1590/1592 B 33 1594/1596 A 90 1501/1503 A 90 1509/1511 B 33 1513/1515 C 1537/1539 1533/1535 B 1525/1527 B B 1521/1523 A A 1577/1579 B B 1573/1575 B B 1569/1571 C B 1569/1567 B B 1569/1563		Α	141	\$864.33
1582/1584 B 33 1586/1588 DS 88 1590/1592 B 33 1594/1596 A 90 1501/1503 A 90 1505/1507 A 90 1509/1511 B 33 1513/1515 C 1513/1519 1537/1539 A A 1529/1531 C 1525/1527 1521/1523 A A 1577/1579 A A 1569/1571 C 1569/1571 1565/1563 A A		АН	52	\$318.76
1586/1588 DS 88 1590/1592 B 33 1594/1596 A 90 1501/1503 A 90 1505/1507 A 90 1509/1511 B 1509/1511 B B 1513/1519 B B 1537/1539 B B 1529/1531 C B 1529/1531 C B 1521/1523 B B 1577/1579 B B 1573/1575 B B 1569/1571 C B 1569/1563 B B 1569/1563 B B 1569/1563 B B 1569/1563 B B 1569/1563		В	33	\$202.29
1590/1592 B 33 1594/1596 A 90 1501/1503 A 90 1505/1507 A 90 1509/1511 B 1513/1515 1513/1515 C 1513/1539 1537/1539 A 1529/1531 1529/1531 C 1521/1523 1577/1579 A 1573/1579 1569/1571 C 1569/1571 1561/1563 A 1561/1563	CC 1586/1588	DS	88	\$539.44
1594/1596 A 90 1501/1503 A 1505/1507 A 1509/1511 B 1513/1515 C 1517/1519 B 1537/1539 A 1529/1531 C 1525/1527 B 1521/1523 A 1577/1579 A 1573/1575 B 1569/1571 C 1561/1563 A	CC 1590/1592	В	33	\$202.29
1501/1503 1505/1507 1509/1511 1513/1515 1513/1515 1517/1519 1537/1539 1533/1535 1529/1531 1529/1531 1521/1523 1571/1579 1573/1575 1569/1571 1569/1571	CC 1594/1596	Α	90	\$551.70
1505/1507 1509/1511 1513/1515 1517/1519 1537/1539 1533/1535 1529/1531 1529/1531 1521/1523 1521/1523 1577/1579 1573/1575 1569/1571 1569/1571		Α		
1509/1511 1513/1515 1517/1519 1537/1539 1533/1535 1529/1531 1525/1527 1521/1523 1577/1579 1573/1575 1569/1571 1569/1571 1561/1563		A		
1513/1515 1517/1519 1537/1539 1533/1535 1529/1531 1525/1527 1521/1523 1577/1579 1573/1575 1569/1571 1569/1571 1561/1563	CC 1509/1511	В		
1517/1519 1537/1539 1533/1535 1529/1531 1525/1527 1521/1523 1577/1579 1573/1575 1569/1571 1565/1567 1561/1563	CC 1513/1515	С		
1537/1539 1533/1535 1529/1531 1525/1527 1521/1523 1577/1579 1573/1575 1569/1571 1565/1567 1561/1563	CC 1517/1519	В		
1533/1535 1529/1531 1525/1527 1521/1523 1577/1579 1573/1575 1569/1571 1565/1567 1561/1563		Α		
1529/1531 1525/1527 1521/1523 1577/1579 1573/1575 1569/1571 1565/1567 1561/1563		В		
1525/1527 1521/1523 1577/1579 1573/1575 1569/1571 1565/1567 1561/1563	CC 1529/1531	С		
1521/1523 1577/1579 1573/1575 1569/1571 1565/1567 1561/1563	CC 1525/1527	В		
1577/1579 1573/1575 1569/1571 1565/1567 1561/1563	CC 1521/1523	Α		
1573/1575 1569/1571 1565/1567 1561/1563		Α		
1569/1571 1565/1567 1561/1563		σ		
1565/1567 1561/1563		C		
1561/1563	CC 1565/1567	В		
		Α		

G	
Gutter	
≒	
#	
æ	
$\vec{\neg}$	
\sim	
(i)	
⊏	
Guar	
Q	
7	
_	
Q.	
5.	
nī.	
=	
llowance	
Ж.	

1597/1599 A 1593/1595 B 1589/1591 C 1585/1587 B 1598 1	\$9,262.43	1511		
1597/1599 A 1593/1595 B 1589/1591 C 1585/1587 B		-	1	CC 1598
1597/1599 A 1593/1595 B 1589/1591 C			В	CC 1585/1587
1597/1599 A 1593/1595 B			С	CC 1589/1591
1597/1599 A	- -		В	CC 1593/1595
			Α	CC 1597/1599

Cedar Creek Subdivision

	_
Ē	Cedal
Underla _\	
yme	CLEEN OUDDIANS
yment Extra	מכנו
(t ra	VIO.

Liouse Mulliper	Type	ruii sneets	F 1.	Extra Amount
CC 1558/1560	В	5	160	\$832.00
CC 1546/1548	В	10	320	\$1,664.00
CC 1550/1552	С	12	384	\$1,996.80
CC 1554/1556	A	14	448	\$2,329.60
CC 1566/1568	Β.	5	160	\$832.00
CC 1570/1572	В	0	0	\$0.00
CC 1574/1576	A	17	544	\$2,828.80
CC 1562/1564	>	11	352	\$1,830.40
CC 1553/1555	В	0	0	\$0.00
CC 1549/1551	C	4	128	\$665.60
CC 1545/1547	В	3	96	\$499.20
CC 1541/1543	Α	4	128	\$665.60
CC 1557/1559	Α	0	0	\$0.00
CC 1578/1580	АН	4	128	\$665.60
CC 1582/1584	В	0	0	\$0.00
CC 1586/1588	DS	0	0	\$0.00
CC 1590/1592	В	0	0	\$0.00
CC 1594/1596	Α	5	160	\$832.00
CC 1501/1503	Α	14	448	\$2,329.60
CC 1505/1507	Α			
CC 1509/1511	В			:
CC 1513/1515	С			
CC 1517/1519	В			
CC 1537/1539	Α			
CC 1533/1535	В			
CC 1529/1531	С			
CC 1525/1527	В			
CC 1521/1523	A			
CC 1577/1579	>			
CC 1573/1575	87			
CC 1569/1571	C			
CC 1565/1567	В			
CC 1561/1563	A			

D	* * * * * * * * * * * * * * * * * * * *
3	- 1
-	- 1
_	1
Ţ	- 1
ς.	- 1
3	- 1
ú.	
~	-
	- 1

	1	CC 1598
	В	CC 1585/1587
	С	CC 1589/1591
	В	CC 1593/1595
	Α	CC 1597/1599

Total as of 6/4/13:

\$17,971.20

June 4, 2013