



Welcome Letter

Thank you for choosing Piece of Our Puzzle to service your family in this time of need. We look forward to working together with your family to create amazing achievements for your child. The following steps have been outlined to streamline the Intake Process:

Download and fill out the following documents found on our website www.pieceofourpuzzle.com under the FORMS tab.

- The Fillable Intake Form
- HIPPA & Consent to Treatment Form
- The Parent Handbook
- The Magellan Bill of Rights
- The Release of Information Form (one for your child's school if applicable, and one for your child's pediatrician)

You will be scheduled for a Psychological Evaluation, please have the below readily available:

- All of the completed forms from the list
- A copy of your child's diagnostic report stating your child is diagnosed with Autism Spectrum Disorder
- Your child's insurance cards

*****Important Note- If all necessary paperwork is not present upon arrival to the evaluation, the evaluation will need to be rescheduled for a later time due to the paperwork taking approximately 1 hour to review and complete, which is the length of the evaluation.***

Thank you for helping us streamline the process of getting your child started with services. If you have any additional questions, you can email afarrell@pieceofourpuzzle.com.

Sincerely,

The Piece of Our Puzzle Team