**AGENDA OF EXTRA-ORDINARY MEETING of**

**Brimpsfield Parish Council to take place at**

**The Village Hall on Wednesday 1st of December 2021 at 7.30pm**

**The Chair of Council to open the meeting**

1. **Record of attendance to be recorded (anticipated) Parish Councillors Tom Overbury, Roger Lock, Claire Jardine, Michael McWilliam, Jane Parsons, Archie Larthe, District Councillor Julia Judd,**
2. **Apologies for absence to be recorded**
3. **Declarations of Interest on items on the Agenda to be invited -**
4. **Council to approve the minutes of the Parish Council Meeting held on the 19th October 2021  (distributed via email on 19th October)**
5. **Public Session: at the discretion of the Chair of the meeting up to 15 minutes will be set aside and Members of the public will be invited to speak at this point**
6. **Council is asked to consider the issue of the A417 “rat run” and to agree its response to Cowley and Birdlip Parish Council correspondence as distributed via email**
7. **Planning applications - planning applications received since last meeting to be discussed**

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| application | address | summary | Received /sent to Cllrs | Closing date | PC comments |
|  21/04235/FUL | Hawcote House  | Single storey extension | 17/11/21 | 8/12/21 |  |
| 21/04236/PLP | Birdlip View | dwelling | 19/11/21 | 10/12/21 |  |
| 21/03856/FUL | The Mill House | erection of a single storey rear extension, | 21/10/21 | 30/11/21 | None received |
| 21/03725/FUL | The Old Granary | Replacement windows | 19/10/21 | 18/11/21 | None received |

1. **Council is asked to approve payment of grass cutting invoice – Mr Partridge in the sum of £1290 (in line with contract)**
2. **Council is asked to consider electronic banking (Cllr Lock)**
3. **Date of next meeting agreed as January 18th 2022 at 7.30pm-**

**Draft Minutes for Brimpsfield Parish Council Meeting**

**held on October 19th 2021**

**At the Village Hall, Brimpsfield**

**Commencing at 7.30pm**

**The Chair of Council to open the meeting**

1. **Record of attendance recorded as Parish Councillors Tom Overbury, Roger Lock, Claire Jardine, Michael McWilliam, Jane Parsons, Archie Larthe, District Councillor Julia Judd, Mikhail Mandrigin (Village Hall) and 1 member of the public. County Councillor J Harris – did not attend**
2. **Apologies for absence recorded from Parish Councillor from Cllr Eaton**
3. **Declarations of Interest on items on the Agenda were invited - none**
4. **Council approved the minutes of the Parish Council Meeting held on the 20th July 2021 with minor amendments. Going forward a copy of the draft minutes will be sent to Councillors for initial checking before the draft minutes are published.**
5. **Report from District Councillor Judd, distributed via email and updated as followed.**
* **Fly Tipping issues**
* **Tree projects for landowners**
* **Community Government review and background**
* **Councillor Lock commented on the positive feedback on Cllr Judd’s update which has been published on the Village Website**
* **Mobile connectivity to be monitored**
1. **Report from County Councillor Joe Harris -not available.**
2. **Members of the public did not wish to speak at this point**
3. **Data base flyers update *–Two requests for data base entry have been received by Clerk*.**
4. **There were no Matters brought forward from previous meeting which are not separate items on the agenda and which do not require decisions.**
5. **Village Hall update and matters relating to the Village Hall (including minutes from Village Hall Committee which have been distributed). Construction update given**
* Electrical works some progress has been made and is ongoing
* Building work is being held up by waiting for a proposal from a principal building contractor to cover Health and Safety and insurance matters
* Health and Safety Executive have been approached for advice
* Councillor Parsons asked who the electricity supplier for the village hall was. It was confirmed that E-on is the supplier
1. **Highway and PROW issues to be discussed by Council**
2. **Feedback from recent meeting held to discuss A417 Missing Link - as distributed and Cllr Overbury gave a further update.**
* **The section 6 notices have now been issued which means that the project is being looked at by the Planning Inspectorate.**
* **Brimpsfield Parish Council is registered as an interested party and receives electronic updates**
* **Option 30 and Option 12 diagrams were distributed and it was noted how the local Parishes would be affected by the different options**
1. **Brimpsfield Common Bridge works - Ref 11302064 Clerk continues to chase Glos Highways for progress report. Railings can not be re-instated until the wall is repaired which is more of a major project and is therefore waiting for funding**
2. **Ivy cottage footpath update “** a wall collapsed in 2018 alongside Public Footpath BBR 35 and next to Ivy Cottage in Brimpsfield. As a result of the wall collapse, the footpath was closed on safety grounds due to a possible landslip. We have now been able to rule out there being a landslip and therefore have been able to re-open the path for the public to use once again; the path was re-opened in June this year. We are currently in discussions with the owner of the land which the wall is part of to look at getting this repaired and the issue fully resolved” – County Councillor Harris has offered to provide some funding
3. **Correspondence from Dr Morrish /and 1 other local group calling for a “20 is plenty motion” as distributed and verbal update given on the latest news from Glos County Council. Parish Council agreed it was in favour of the “20 is plenty schemes “and the Clerk was instructed to register support for the local schemes but not to commit any financial resources.**
4. **Planning applications - planning applications received since last meeting**

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| --- | --- | --- | --- | --- |
| 21/03399/FUL | **Haregrove** | **Distributed 21/9** | **Expires 12/10** | **No response from clllrs** |
| 20/04572/FUL | **The Mill House** | **Distributed 24/8** |  | **CDC Permitted** |
| 21/03670/COMPLY | **The Mill House** | **PC not consulted** |  |  |

 Council noted that 2 further applications have been received and it was advised that no decisions can be made but the Clerk has delegated authority to make submissions on behalf of the Council. The Council does not wish to arrange an additional meeting

1. **Finance reports approved (report distributed)**
2. **Payment list as attached approved**
3. **Council approved precept £6640 and budget for 2022/23 as attached**
4. **Hermits Corner update not available**
5. **Hedges /hedgerows to be discussed – Councillor Lock gave an update on the hedges between Brimpsfield and Birdlip. It was stated that hedges have been cut in such a fashion that hedges are now scratching car sides. It was discussed what was the appropriate period of cutting hedges related to bird nesting season. The hedges on Common Lane have been cut right down to the bones and encourage rat-run drivers. It was reported that emergency response vehicles had requested that the hedges be cut back. Other hedges/trees that are impeding road ways were discussed. Councillors were signposted to the duties of landowners as described on the PROW section of the Glos County Council website and the different responsibilities of landowners and District Councils. Councillor Lock asked what the legal position is, if a landowner planted a hedge outside of their boundaries but which may obstruct the view of traffic. It was confirmed that Glos Highways/PROWS Officers would have the legal power to follow up with the landowners.**
6. **Caudle Green Notice board - invoice approved for payment- The cork backing is showing signs of swelling and will need some additional work. Councillor Parsons will follow up with contractor**
7. **Village War memorial update from Councillor Lock.  Nothing to report at present time**
8. **Tree information pack - Councillor Overbury provided update -project ongoing**
9. **Town and Parish Council Forum feedback – Councillors Jardine, Lock and Parsons gave an update from the Town and Parish Council Forum meeting.**
* **Suggestions of an information sharing website**
* **Innovative Parish Councils**
* **Sharing of costs through raised precepts**
* **Local and Neighbourhood Plans were stated as being able to influence planning matters**
* **District Council planning officers do take notice of comments of Parish Councils**
* **Parish Councils were recommended to contact CDC Executive Officers if there are local issues that Parish Councils cannot resolve themselves**
* **Attendance was reported as rather poor on behalf of Parish Councils**
* **Question was asked if Parish Councillors would have more influence individually or as a Parish Council**
* **It was felt that the Parish Councils represented were of a larger size but there were some smaller parishes in attendance.**
1. **Queens Platinum Jubilee was discussed and District Councillor Judd had recommended that the District Council set aside a sum of money to help parishes to arrange something but nothing has been confirmed. It was suggested that the Parish Council liaise with the Village Hall Committee to coordinate a project. It was suggested that the Parish Council should contact County Councillor Harris to explore issues. There is an offer of Oak Trees being circulated (clerk to forward email from other Parish Councils)**
2. **Stroud and District Motor Club – Cotswold Clouds Trail 6th February 2022 – as distributed- noted**
3. **Bench on the Village green with possible adoption by the Parish Council considered as raised by Councillor McWilliam. Council discussed the financial implications and decided that due to financial restraints, the Council could not adopt at the present time**
4. **Environmental matters – Councillor Lock**
5. **Councillor Lock provided update on a vehicle that had been left in front of Bridleway 11 as discussed at previous meetings – it has been removed**
6. **fly tipping update noted- Councillor Overbury**
7. **Caudle Green Ash Trees-Councillor Parsons ongoing**
8. **3 quotations for tree surgeon report ongoing – Councillor Parsons**
9. **Councillors Tom Overbury, Roger Lock, Archie Larthe and Heather Eaton update on meeting on Brimpsfield Common to itemise the trees that need looking at. Willow Tree maintenance plan to be arranged with volunteer group. Platinum Jubilee Oak Tree could be planted near to the Silver Jubilee Oak Tree. A Silver Jubilee plaque appears to have gone missing. Land registry to be followed up with N Parsons.**
10. **Caudle Green connectivity has been discussed with Glos Wildlife Trust**
11. **Councillor Larthe will be able to produce an electronic map.**
12. **Clerk to produce historical evidence to N Parsons to support claim of Common land to be registered and wayleave payment analysis to be provided**

1. **Birdlip Neighbourhood Development Plan ongoing – Councillor Overbury. There was a preliminary discussion on whether Brimpsfield should go forward with its own plan**
2. **Update and decisions on matters concerning working parties – as previous item**
3. **Common Land Management Policy Group- Cllrs Lock, Larthe, Eaton and Parsons**
4. **Road Safety Policy Group- Cllrs Jardine and McWilliam-**
5. **Date of next meeting agreed as January 18th 2022 at 7.30pm- Clerk to inform the Village Hall Committee of meeting dates to the end of the Council year**

**Meeting closed at 21.15**