

MINUTES OF THE DUBUQUE SOIL AND WATER  
CONSERVATION DISTRICT COMMISSIONER'S MEETING  
EPWORTH IA  
December 5, 2017

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 5:59 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on December 5, 2017. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Charles McCullough, Jerry Ostwinkle, & Jeff Schmitt.

Adopt Agenda: The agenda was approved as presented.

17-129 Motion made by Schmitt to approve the agenda with the above additions. Motion seconded by McCullough. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the November 7, 2017 meeting minutes.

17-130 Motion made by McCullough to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Program Summary: Current FARMS '18 Account information:

Program	Balance	Program	Balance
REAPP	\$ 584.59	REAPF/NG	\$ 96.12
Cost Share	\$ 27,454.93		

Cost Share Applications:

*IFIP*

David Klein, Terrace, \$5,000 cost share

*REAP*

None

*WQI*

None

17-131 Motion made by Schmitt to approve the applications listed above. Motion seconded by McCullough. Motion carried unanimously.

Cost Share Amendments:

None

Cost Share Certifications:

See attachment for cover crop approval.  
David Klein, # 65356, \$1,777.50 cost share amount

17-132 Motion made by McCullough to approve the certification. Motion seconded by Ostwinkle. Jeff Schmitt abstained from voting. Motion carried.

Cost Share Maintenance Agreements:

David Klein, #65356, 325' terrace

17-133 Motion made by Ostwinkle to approve the maintenance agreements. Motion seconded by McCullough. Motion carried unanimously.

1M/Finance:

- November Bank Statement was available for review.
- Checks Written –
  - o #2973, Colleen Siefken – \$69.96 Women, Land & Legacy Estate Planning Wksp
  - o #2974, Theresa Weiss - \$12.59 Women, Land & Legacy Estate Planning Wksp
  - o #2975, Colleen Siefken - \$7.20 FARMS Audit postage
  - o #2976, Greenwood's Meat & Grocery - \$509.28 Women, Land & Legacy Meal
  - o #2977, City of Epworth - \$25.00 Soil Health Meeting
  - o #2978, Eric Schmechel - \$2.99 Commissioner Travel
- \$50 request to help fund an NRCS sub-area cover crop meeting in Monticello on February 8<sup>th</sup>.

17-134 Motion made by McCullough to approve the checks written. Motion seconded by Ostwinkle. Motion carried unanimously.

17-135 Motion made by McCullough to approve the \$50 donation. Motion seconded by Schmitt. Motion carried unanimously.

Correspondence Received:

- NACD Technical Assistance Grants – conservation planning and EQIP implementation assistance. 80% EQIP and 20% CTA proposed. Application received and to be submitted by November 21<sup>st</sup>. Application submitted, awaiting word on approved projects.
- CDI staff changes – word has been received that Courtney Slagle and Catherine DeLong are no longer with CDI.
- FARMS Audit (cost share) currently being conducted.

Personnel Updates:

- Stacy Kass will be returning no later than mid-January.

Meeting Updates: None

NRCS Updates: Staff is working on ranking those EQIP applications submitted prior to the October 20<sup>th</sup> deadline.

CRP Conservation Plans & Revisions/Conservation Plans:

- 2 were reviewed

17-136 Motion made by Schmitt to approve the plans. Motion seconded by Ostwinkle. Motion carried unanimously.

Treasurer's Report:

'18 1M Report.....	\$ 858.91
District Savings.....	\$ 19,563.22
District Payroll S18.....	\$ 116,009.62
District Checking.....	\$ 4,558.97
Payroll - SWCD.....	\$ 40,931.76

17-137 Motion made by McCullough to approve the Treasurer's Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

17-138 Motion made by Schmitt to adjourn. Motion seconded by Ostwinkle. Motion carried unanimously.

The meeting adjourned at 6:36 p.m.

The next meeting will be held on January 2, 2018 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

Malvin Wilgenbusch 01/02/2018  
Chairperson Date

Colleen Siffert 12/11/17  
Secretary Date



DUBUQUE SWCD	Water Quality Initiative - Statewide	62691	ANDREW WILWERT	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61695	BRADLEY MEIER	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61400	BURKLE ACRES, INC.	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61858	CHERYL SPECHT	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63453	DALE NAUMAN	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63554	DALE ROLWES	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	64528	DANIEL ELGIN	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63925	DANIEL LINK	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63451	DANIEL WEBER	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	64647	DEREK HAMMERAND	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63639	ELMER RIES	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	62757	JAMES MARKHAM	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61706	JANICE FELDERMAN	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	64493	JASON HOEGER	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63296	JEFFREY SCHMITT	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61897	JEFFREY SCHMITT	Cover Crop - 1 Year
DUBUQUE SWCD	Cost Share	66070	JONATHAN LINK	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	62052	JOSEPH SCHMITT	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63023	MARK SCHLITZER	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63294	MARTIN KALB	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61928	MARVIN FREIBURGER	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	64204	MATTHEW THEN	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	64492	MICHAEL ELGIN	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61469	MICHAEL KNIPPER	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	64497	MICHAEL LAHEY	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	64014	PATRICK KLEIN	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61602	PETER SCHUELLER	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	62814	PFEILER BROTHERS FARM, INC	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63301	PHILIP UNGS	Cover Crop - 1 Year



DUBUQUE SWCD	Water Quality Initiative - Statewide	63013	R & R COOK FARMS LLC	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61588	ROBERT LUCAS	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	62130	ROBERT ZAUCHE	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	64205	RONALD THEN	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	62906	RUSSELL BAHL	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	62578	RUSSELL FUNKE	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61859	S & N FAMILY FARMS INC.	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61379	SCHWERS BROTHERS LLC	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63291	STEVEN KALB	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63204	TODD FRASHER	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	61765	TONY COOK	Cover Crop - 1 Year
DUBUQUE SWCD	Water Quality Initiative - Statewide	63452	VIRGIL WEBER	Cover Crop - 1 Year

