

REGULAR MEETING, TOWN OF RANDOLPH, April 10, 2024

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 10<sup>th</sup> day of April 2024.

PRESENT: Dale Senn ----- Supervisor  
John Hale ----- Council Member  
Bob Learn ----- Council Member  
Tim Beach ----- Council Member  
Cody Uhl ----- Superintendent of Highways  
Gretchen Hind ----- Clerk

ABSENT: Bridget Marshall ----- Attorney  
Nate Root ----- Council Member

OTHERS PRESENT: Don McElwain, Brett Payne -Water Dept; Harry Uhl; Elise Gorth - Randolph Register; Jason Beaver.

**CALL TO ORDER**

Supervisor Senn called the meeting to order with the Pledge of Allegiance.

Harry Uhl began meeting with a prayer.

RESOLUTION 50-2024

**MEETING MINUTES**

On a motion of Councilmember Learn, seconded by Councilmember Hale, the following resolution was

ADOPTED Ayes 4 Senn, Hale, Learn, Beach  
Nays 0

Resolved that the Board approves the meeting minutes from March 13, 2024 as submitted.

**REPORT OF TOWN OFFICIALS**

**TOWN JUSTICE**- No report

**CODE ENFORCEMENT**

March 2024 reported submitted. 5 permits issued for \$650.

**RACDC**- NO REPORT

**Monthly Report of the Supervisor** - The March 2024 Financial Report was submitted to the Board from BLB.

**CLERK** Clerk Hind also submitted the monthly report for March 2024 to the Board. The local shares were Town-\$1097.84; Supervisor - \$95.35.

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SUPERINTENDENT OF HIGHWAYS

Superintendent Uhl provided a detailed report on the activities for the month of March.

WATER/SEWER

Don McElwain reported monthly activities to the Board for March.

SAMPLE HILL

No activity.

COMMUNICATIONS

OLD BUSINESS

BICENTENNIAL

Forming a committee for the Bicentennial celebration was discussed.

NEW BUSINESS

RESOLUTION 51-2024

SEWER PROJECT: CONTRACT 1A & 1B

On a motion of Councilperson Beach, seconded by Councilperson Hale, the following resolution was

ADOPTED	Ayes	4	Senn, Hale, Learn, Beach
	Nays	0	

Resolved that the Town of Randolph approves Contract 1A – General Construction with H&K Services, Inc and Contract 1B – Electrical Construction with Gerwitz & McNeil Electric, Inc.

RESOLUTION 52-2024

SEWER PROJECT: RFQ ENGINEERING SERVICES

On a motion of Councilperson Learn, seconded by Councilperson Hale, the following resolution was

ADOPTED	Ayes	4	Senn, Hale, Learn, Beach
	Nays	0	

Resolved that after reviewing the RFQ's received, the Town approves contracting with B&L for engineering services related to the Sewer Project.

RESOLUTION 53-2024

SEWER PROJECT: BOND COUNSEL

On a motion of Councilperson Beach, seconded by Councilperson Learn, the following resolution was

ADOPTED	Ayes	4	Senn, Hale, Learn, Beach
	Nays	0	

Resolved that the Town approves contracting with Timothy McGill for Bond Counsel services for the Sewer Project.

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RESOLUTION 54-2024

**SINGLE AUDIT: RA MERCER**

On a motion of Councilperson Beach, seconded by Councilperson Hale, the following resolution was

ADOPTED      Ayes    4            Senn, Hale, Learn, Beach  
                     Nays    0

Resolved that the Town approves contracting with RA Mercer to perform the Town's Single Audit as required when expending over \$750,000 of funding in a fiscal year for the 2023 and 2024 fiscal year ends.

RESOLUTION 55-2024

**EMPLOYEE RESIGNATION – KELLY BURDICK**

On a motion of Councilperson Beach, seconded by Councilperson Hale, the following resolution was

ADOPTED      Ayes    4            Senn, Hale, Learn, Beach  
                     Nays    0

Resolved that the Town approves the resignation of Deputy Clerk #2 Kelly Burdick with regrets.

RESOLUTION 56-2024

**EMPLOYEE RESIGNATION – ASHTON O'BRIEN**

On a motion of Councilperson Beach, seconded by Councilperson Hale, the following resolution was

ADOPTED      Ayes    4            Senn, Hale, Learn, Beach  
                     Nays    0

Resolved that the Town approves the resignation of Ashton O'Brien with regret and thanks.

RESOLUTION 57-2024

**EMPLOYEE WAGE INCREASE – BRETT PAYNE**

On a motion of Councilperson Beach, seconded by Councilperson Learn, the following resolution was

ADOPTED      Ayes    4            Senn, Hale, Learn, Beach  
                     Nays    0

Resolved that the Town authorizes an increase of \$1.68 per hour to train full-time for the water and sewer department.

RESOLUTION 58-2024

**EMPLOYEE TRANSFER BETWEEN DEPARTMENTS – JASON BEAVER**

On a motion of Councilperson Hale, seconded by Councilperson Learn, the following resolution was

ADOPTED      Ayes    4            Senn, Hale, Learn, Beach  
                     Nays    0

Resolved that the Town approves the transfer of highway employee Jason Beaver to the Water and Sewer Department to take effect immediately pending his decision to accept the transfer.

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NEW HIRES

New hires for the Clerk’s office and Highway Department were discussed. A starting salary range of \$17-\$19 per hour will be offered to a new Deputy Clerk #2.

Councilman Root entered at 8:28PM.

RESOLUTION 59-2024

AUDIT OF BILLS

On a motion of Councilman Learn, seconded by Councilmember Hale, the following resolution was

ADOPTED      Ayes    5            Senn, Hale, Learn, Beach, Root  
                     Nays    0

ABSTRACT #4

General Fund	No. 81-104	\$9,565.26
Street Lighting District		1,832.1
Refuse District		0
Fire District		0
Snow Removal		0
Highway Fund	No. 44-68	83,857.78
TAP CAPITAL PROJECT	No.	
Sewer Fund	No. 28-38	1,666.08
Water Fund	No. 41-57	7,487.22

With no further business, on a motion from Councilman Beach, seconded by Councilman Hale the meeting was adjourned at 8:33PM. Carried unanimously.

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Gretchen A. Hind, RMC/CMC, Town Clerk