

Sydenham Parish Council

Minutes of Parish Meeting of the Parish Council 9th October 2017

Present: Rachel Blake (RB) - Chair
 Janet Potts (JP)
 David Wilkins (DW)
 Mike May (MM)
 Stephanie Johns (SJ - Clerk)

Apologies: Alison Isherwood (AI)
 D/Cllr Ian White

1 member of the public was welcomed to the meeting.

<u>Matters Arising</u>		
Members' declaration of interests (for items on the agenda)	No interests declared	
Approval of minutes	The minutes of the previous meeting were approved and signed.	
	D/Cllr White sent his report to the meeting (attached to these minutes).	
Planning P17/S3422/O	P17/S3422/O Land adjoining Park Villa, Sydenham Road, Sydenham, OX39 4LH <i>Parish Council Recommendation – To be discussed w/c 16/10/17. It was noted that the plans were slightly wrong as there is land in between Park Villa & the proposed development. SJ will query this with the Planning Officer. SJ will also alert the Community to the application via Sydenham Mail.</i>	All
P17/S0591/HH & P17/S0592/LB	Ryders Barn, Sydenham Road, Sydenham, OX39 4LR <i>SODC Decision: Granted 22nd September - Noted</i>	
Finance	The following items were approved for payment: £ 3.07 to SSE for Defibrillator £309.09 Clerk Salary £ 28.00 PAYE £156.00 BDO Audit Payment £600.00 Annual grant for Sydenham Newsletter £500.00 Annual grant for Sydenham OSR £180.00 OSR Hall rental 2016/2017 £180.00 OSR Hall rental 2017/2018 £ 12.56 SODC Dog Bin Emptying (July – Sep 2017) £315.34 Ashridge Nurseries (New hedge outside the OSR) A cheque from Sydenham Fayre was handed to the Clerk which is a donation for the new hedge due to be planted outside the OSR. (see above) Audit Report: It was noted that the audit has now been approved by BDO and the summary report is on the Noticeboards. A recommendation was given that a written report should be obtained from the internal auditor in the future.	

Signed Date

	Budget 2018 / 2019: The Clerk will email a copy of the current budget to the Councillors so that consideration can be given for next year's precept.	
NatWest Current a/c: b/f £2,019.83	<p><i>September</i></p> <p>Payments:</p> <p>£ 3.07 Southern Electric – defibrillator supply</p> <p>£ 309.09 Clerk's Salary</p> <p>£ 28.00 PAYE</p> <p>Receipts:</p> <p>£5,000.00 Precept, first instalment</p>	Closing balance at 29/09/17 £6679.67
Natwest Reserve a/c: b/f £14,102.62	<p>Receipts:</p> <p>£0.11 September Interest received</p>	£14,102.73
SSE electricity supply	Work is continuing from Millfield Gardens to the humpback bridge. The road round to Holliers Close is considered too narrow for traffic lights so the road will need to close for approximately 2 weeks. Date to be confirmed.	MM
Emergency plan and funds for resilience grant	The Generator will be properly installed in the cellar of The Crown Pub in the next couple of weeks. RB will send SJ an updated version of the emergency plan which will be emailed to the County Emergency Planning Officer & held on file.	DW/RB
Footpaths, TOE2	The styles will be replaced with gates week commencing 16/10/17 & will take about 2 days. JP will take photos and send them to TOE2. Once the job is complete, Buryhook (Contractors) will invoice the Council. This will then be reimbursed by TOE2 (Trust for Oxfordshire Environment 2).	JP
Speeding	The average speed taken from the VAS data download for August was 33.97mph, slightly up from July's figure of 33.4mph (Speeds under 20mph were not included in the average as they are probably cyclists). No quotes have yet been received from Keith Stenning for the permanent Pinchpoint or white lines though he has promised to advise as soon as he has them. SJ will email again asking him to present the figures at the November meeting if they are available.	AI / SJ
Playing Field Project	RB advised that the A Frame will be paid for directly from the Fayre. Another Sydenham Mail will go out at the end of October and RB will draft an extra note for inclusion regarding the 'village spruce up' on 5 th November. The Council approved a request to purchase wood treatment.	RB
Road Drainage & Potholes	The contact we had for the draining issue has now left and there is not yet news of a replacement. DW has had no success contacting Keith Stenning though he had been advised that work would start imminently. Ongoing. There was a discussion about whether the Parish Council could commission their own pothole filling. This will be revisited once the SSE work is completed.	DW
Grass Cutting	Will Munday will be clearing the ditches & will submit an invoice for the work.	DW
Matters Arising	The SSE contract for electricity supply to the defibrillator has been extended for 2 years. This was noted & approved. The National Highway Transport Public Satisfaction Survey (Member consultation) will be completed by DW & forwarded to SJ to email & file.	

Signed Date

	Historic rights of way: In 2026, any historic footpaths/rights of way or ancient lanes that are not on the County Council's Definitive Maps will be lost forever. Everyone is encouraged to seek out these routes. A parishioner was identified to help with monitoring footpaths and SJ will email them to ask for their help. JP to be copied on the email.	
Correspondence	No Correspondence	SJ
Any Other Business	RB mentioned that she would like to run a stall at the Christmas Fayre on behalf of the Parish Council. A budget of £20 was agreed towards prizes on the stall.	RB
<p>There being no other business the meeting closed at 8.00pm. The next meeting will be held on Thursday 2nd November 2017 at 7.30pm in the Old School Room.</p>		

Signed Date