

PAULDEN COMMUNITY SCHOOL 24850 Naples Street PO Box 940 Paulden, Arizona 86334 Phone (928) 636-1430 / Fax (928) 636-3087

**SY 2017/18** PLEASE CHECK THE GRADE LEVEL FOR WHICH YOU ARE APPLYING: KG 01 02 03 04 05 06 07 08

# **STUDENT ENROLLMENT APPLICATION**

	STUDENT'S LAST	Î NAME:	FIRST NAME:			MIDDLE NAME:			GENDER:	MALE     FEMALE		
Z	PHYSICAL ADDRI	ESS:			CITY:		STATE	ZIP CODE:				
IATIO	MAILING ADDRE	ESS IF DIFFERENT FROM ABOVE:				CITY:		STATE	ZIP CODE:			
INFORMATION	STUDENT'S BIRT	HDATE:			ARE THERE ANY CUST IF YES – PROVIDE COU			PHONE (REQ	<b>(UIRED):</b> HOME □ WORK			
NTN	NAME OF LAST S	SCHOOL ATTENDED:		SS OF LAST SCHOOL ATTEN								
E I			NOTE:	: THIS INFORMATION IS RE	EQUIRED B	Y THE U.S. DE	PARTMENT OF EDUCA	TION				
STUDENT	ETHNICITY: (CHE	ECK ONLY ONE) TINO 🔲 NOT HISPANIC/LATINO					ECK ONE OR MORE, REG CAUCASIAN HAWAIIAN/OTHER PACI AN INDIAN/ALASKAN N	IFIC ISLANDER	NICITY) BLACK/AFRICA ASIAN	AN AMERICAN		
		INT EVER RECEIVED SPECIAL EDUCATION SERV	VICES?	IS THERE A CURRENT IE	P FOR THIS	S STUDENT?		HAS THIS STUD	DENT RECEIVED ANY		DWING SERVICES?	
	CONTACT	RELATIONSHIP TO STUDENT: (CHECK ONE)			EOSTER D/			GENDER	□ MALE □ FEM			
N	CONTACT THIS PERSON				1							
KINATIC	□ 2ND □ 3RD	ADDRESS:  SAME AS STUDENT					PREFERRED EMAIL ADDRESS					
9 9	CONTACT	RELATIONSHIP TO STUDENT: (CHECK ONE)		NT GRANDPARENT	□ FOSTER PARENT □ GUARDIAN □ OTHER GEN			GENDER:	GENDER: 🗆 MALE 🗆 FEMALE			
ANIN	THIS PERSON	NAME: PH				CELL CH	IOME 🗆 WORK	ALTERNA	TE PHONE:  CELL		I WORK	
PARENT/GUARDIAN INFORMATION	□ 2ND □ 3RD	ADDRESS:  SAME AS STUDENT					PREFERRED EMAIL ADDRESS					
9	CONTACT	RELATIONSHIP TO STUDENT: (CHECK ONE)		NT GRANDPARENT	RENT D FOSTER PARENT D GUARDIAN D OTHER			GENDER:	GENDER: 🗆 MALE 🔲 FEMALE			
AREN	THIS PERSON	NAME:			PHONE: CELL HOME WORK ALTERI		ALTERNA	RNATE PHONE: CELL HOME WORK				
6	☐ 2ND ☐ 3RD	ADDRESS:  SAME AS STUDENT						PREFERRE	ED EMAIL ADDRESS	6		
ļ	LOCAL FRIEND O	DR RELATIVE (CONTACT 1ST)	RELATI	TIONSHIP TO STUDENT	PHONE:  CELL  HOME  WORE		JRK	ALTERNATE PHO	ONE: CELL C	] HOME □ WORK		
EMERGENCY	LOCAL FRIEND O	DR RELATIVE (CONTACT 2ND)	RELATI	TIONSHIP TO STUDENT		PHONE: [			ALTERNATE PHONE: CELL HOME WO		] HOME □ WORK	
EMER	LOCAL FRIEND O	DR RELATIVE (CONTACT 3RD)	RELATI	TIONSHIP TO STUDENT		PHONE: [	PHONE: CELL HOME WORK		ALTERNATE PHONE: CELL HOME WORK		] HOME □ WORK	
	PHYSICIAN:			РНС		PHONE:	PHONE:		HOSPITAL PREFERENCE:			

I affirm all enrollment and emergency information on this form is accurate and I have read and understand the information provided to me regarding student health conditions, Opt-Out options, and attendance (see page 2).

I (the parent/guardian) affirm tl an Arizona resident: 🛛 YES		Signature Parent/Guardian	n Date					
	ENROLLMENT DATE:		ENROLLMENT CODE:	DATE ENTERED IN SIS:	INITIALS			
OFFICE USE ONLY	RECORD	IS REQUEST SENT TO:	DATE 1ST REQUEST SENT	DATE 2ND REQUEST SENT	DATE 3RD REQUEST SENT			

HEALTH CONDITIONS	STUDENT HEALTH CONDITIONS: (CHECK ALL THAT APPLY)         HEART       ASTHMA         DIABETES       HEARING         SPECIFY HEALTH PROBLEMS OR ANY SEVERE ALLERGIES:         IS YOUR CHILD ON DAILY MEDICATION?       YES         PLEASE SPECIFY:         DO YOU AUTHORIZE THE OFFICE TO GIVE YOUR CHILD ACETAMINOPHEN (NON-ASPIRIN SUBSTITUTE)?         YES       NO         LIST ANY RECENT SURGERIES, ACCIDENTS OR SERIOUS ILLNESSES (PAST YEAR):	<ul> <li>medical/de school.</li> <li>I understan ambulance, home, whic</li> <li>I understan school, I mu</li> <li>I understan changes to</li> <li>I understan</li> </ul>	ntal coverage for d I am financially , or other health c :h might occur as d if my child neec ust make arranged d it is my respons the above inform id it is my respons	unity School does not provide accident students for injuries/illnesses occurring at responsible for any medical, dental, care expenses or transportation of my child a result of such illness or injury. Is medication or other health services at ments with the school's office. ibility to notify the school in writing of any ation. sibility to notify the school if my child needs ay for appointments or other circumstances.	
	Has this student ever been suspended from school?	□ Yes	□ No	Date:	
Π	Has this student ever been expelled from school?	□ Yes	□ No	Date:	
PLIN	Has either action ever been recommended for this student?	🗆 Yes	🗆 No	Date:	
DISCIPLINE	Length of suspension/expulsion:	🗆 1-5 days	🗆 6-10 days	□ More than 10 days	
D	Reason for suspension/expulsion:				
	Has this student ever attended school at a correctional facility?	□ Yes	□ No	Date:	

	TRANSPORTATION						
Transportation to and from school will be:	🗆 Bus	□ Walking	Parent will transport				
If you are requesting transportation by bus, list the two major cross roads closest to your home:							

## STUDENT HANDBOOKS AND BEHAVIOR GUIDELINES

During the first week of school, your child will be given classroom rules, a student handbook including student behavior expectations to bring home and share with you. If you do not receive this from your child within the first two weeks of school, or if you need more information, please contact the school office.

## **OPT OUT OPTIONS**

#### STUDENT INTERNET ACCESS

Paulden Community School provides students Internet access to support academic activities. Teachers provide guidance and direction on the appropriate use of the Internet. In accordance with the federal Child Internet Protection Act (CIPA), the school uses filters to block access to Web content that is inappropriate. Home filtering and monitoring is the responsibility of the parent/guardian.

#### SCHOOL AND NEWS MEDIA COVERAGE

Your child may be interviewed, photographed, or audio- or video recorded by the news media or school staff for print, radio, television, Internet content or other medium.

#### DIRECTORY INFORMATION

The school may disclose information that is generally not considered harmful or an invasion of privacy if the primary purpose is to allow the school to include this type of information in certain school publications, such as yearbooks, newsletters, playbills or honor rolls. Directory information includes the student's name, address, email address and telephone number; the parent's names, addresses and telephone numbers; the student's photograph; date and place of

birth; class/grade level; enrollment dates; weight and height if the student is a member of an athletic team; awards received; and extracurricular participation. The school will not disclose directory information unless the school will use the information in a publication or a third party has requested the information for a reason that, in the judgment of the school, serves the student's best interests. For example, the school will comply with directory information requests from another school in which a student seeks to enroll, universities and colleges, law enforcement and Child Protective Services. The school will provide directory information for commercial purposes only if beneficial to students, such as vearbook or class ring sales.

#### HOW TO OPT OUT

- You may opt out of school and news media coverage or directory information releases by completing an Opt Out form and submitting it to the school office within the first two weeks of school or enrollment, whichever is later.
- You may opt out of student Internet access by completing an Opt Out form and submitting it to the school office anytime during the school year.
- This form must be resubmitted at the beginning of each school year.

The Opt Out form is available in the school office. Please also share your opt out selections with your child's teacher.

#### ATTENDANCE

We count on parents to ensure that children attend school and arrive on time.

#### ABSENCES

State law requires that parents contact the school to authorize absences before or during their children's absence. If we don't hear from parents, we will do our best to call them within two hours after the first missed class. Let us know right away if you change phone numbers. Parents should provide notes from doctors and dentists to excuse children for appointments, illnesses or injuries. If parents do not authorize absences within one day after their children return to school, absences are unexcused.

Parents who anticipate extended absences should contact the school. If they do not, children are withdrawn from school after missing 10 days in a row.

#### TARDINESS Students ar

Students are tardy if they are not seated when the bell signals the start of class.

#### TRUANCY

Attendance officers may talk to parents about legal consequences of truancy. If students are habitually truant or excessively absent, parents and students may be cited and referred to the court. Students are habitually truant if they have five or more unexcused absences. They are excessively absent if they have 18 or more excused or unexcused absences.

PRIMARY HOME LANGUAGE OTHER THAN ENGLISH (	
PRIMARY HUIVIELAINGUAGE UTHER THAN ENGLISH (	LSURVEY

These questions are in compliance with Arizona Administrative Code, R7-2-306(B)(1),(2)(a-c). Responses to these statements will be used to determine whether the student will be assessed for English Language Proficiency.					
1. What is the primary language used in the home regardless of the language spoken by the student?					
2. What is the language most often spoken by the student?					
3. What is the language that the student first acquired?					
Signature Parent/Guardian	Date				

## MCKINNEY-VENTO ELIGIBILITY QUESTIONNAIRE

This questionnaire is intended to address the McKinney-Vento Act, 42 U.S.C. 11435. The answers to this residency information help determine the services the student may be eligible to receive.							
SCHOOL NAME:	STUDENT'S DATE OF BIRTH:		STUDENT'S CURRENT AGE:				
Paulden Community School							
1. Is your current address a temporary living arranger	□ Yes	🗆 No	□ No				
2. Is this temporary living arrangement due to loss of housing or economic hardship?			🗆 No				
If you answered YES to the above questions, please complete the remainder of this section. If you answered NO, you may stop here.							
Where is the student presently living? (check one)	🗆 In a motel/hotel		In a shelter				
	$\Box$ With more than one family in	n a house or apartment 🛛 🗆 Moving from place to place			e to place		
	□ In a place not designated for	ordinary sleepi	ng accomm	nodations (example: car	, park, or campsite)		
NAME OF PARENT(S) OR LEGAL GUARDIANS:				PHONE NUMBER:			
ADDRESS	СІТҮ			STATE	ZIP CODE		
Signature Parent/Guardian Date							

I certify the above named student qualifies for the Child Nutrition Program under the provisions of the McKenny-Vento Act.				
MCKINNEY-VENTO LIAISON SIGNATURE: DATE:				

LEGAL CUSTODY AND STUDENT RELEASE INFORMATION						
Is there anyone TO whom the child should not be legally released?	□ Yes	□ No				
If you answered yes to the item above, please provide a copy of legal documentation.						
Signature Parent/Guardian		Date				

## **STUDENT MEDICAL & ALLERGY INFORMATION**

Please indicate in the space below any current allergy or medical problems which may affect the treatment of our child. If a question does not apply, please fill in the space with "N/A" or "Not Applicable".

LIST ANY CURRENT MEDIAL PROBLEMS:

LIST MEDICATIONS CURRENTLY BEING TAKEN EITHER AT HOME AND/OR SCHOOL:

LIST ALLERGIES TO ANY MEDICATIONS:

#### LIST ANY FOOD OR OTHER ALLERGIES:

LIST ANY RECENT HOPITALIZATIONS, ACCIDENT AND/OR SURGERIES:

HAS YOUR CHILD HAD ANY OF THE FOLLOWING? PLEASE CHECK (✔) YES OR NO. IF YOU ANSWER "YES" – PLEASE INDICATE AT WHAT AGE.										
Asthma:	□ Yes	□ No	Age:	Frequent Sore Throat:	□ Yes	□ No	Age:			
ADD/ADHD:	□ Yes	□ No	Age:	Heart Condition:	□ Yes	□ No	Age:			
Anemia:	□ Yes	□ No	Age:	Kidney Disease:	□ Yes	□ No	Age:			
Chest Problems:	□ Yes	□ No	Age:	Orthopedic Problems:	□ Yes	□ No	Age:			
Convulsions:	□ Yes	□ No	Age:	Rheumatic Fever:	□ Yes	□ No	Age:			
Chicken Pox:	□ Yes	□ No	Age:	Scarlet Fever:	□ Yes	□ No	Age:			
Diabetes:	□ Yes	□ No	Age:	Tuberculosis:	□ Yes	□ No	Age:			
Ear Infections:	□ Yes	□ No	Age:	Urinary Disease:	□ Yes	□ No	Age:			
Ear Tubes:	□ Yes	□ No	Age:	Valley Fever:	□ Yes	□ No	Age:			
Hearing Problems:	□ Yes	□ No	Age:	Vision Problems:	□ Yes	□ No	Age:			
Speech Problems:	□ Yes	□ No	Age:	Glasses/Contacts:	□ Yes	□ No	Age:			
Hearing Aids:	□ Yes	□ No	Age:	Past Head Trauma:	□ Yes	□ No	Age:			
Emotional Problems:	□ Yes	□ No	Age:	Motor Skill Problems:	□ Yes	□ No	Age:			
ADDITIONAL CONCERNS OR EX	PLANANTIONS?									
Are there any restrictions for your child in physical education or other physical activities?										
If you answered YES to the previous item, why and what are the restrictions?										
	gnature arent/Guardia	n		Date						
1		-								

### MEDICATION REMINDERS

1. All medicine needs to be brought to the office by a parent/guardian – Not by the student.

2. **Prescription medications** – required permission by the parent/guardian and by their physician. Forms for physician completion may be obtained in the school's office. Medication needs to be in the original container from the pharmacy that provides physician's instructions.

3. Over the counter medications – Medication must be supplied by the parent/guardian in the original, unopened container with packaging. The mediation will be administered after the proper form is completed giving written permission. If the medication is needed for more than three consecutive days, a doctor's permission form is required.

#### ARS §15-344

Medication may never be carried by the student except for asthma inhalers or epi-pens with written instructions from the physician and parent. Doctor permission and student contract forms are available in the school's office.

\_\_\_\_\_

Signature Parent/Guardian

Date

	Arizona Residency Documentation Form					
	State of Arizona					
	Department of Education Arizona Residency Documentatio					
Student's	Name:	Name of School:				
I		Paulden Community School				
	District or Charter Holder:					
	h Based Education Corporation dba Paulden Community School					
Name of	Parent or Legal Guardian:					
attestat	Parent/Legal Guardian of the Student, I attest that I am a resident of ion a copy of the following document that displays my name and y where the student resides <b>(check one and submit a copy of the docur</b>	residential address or physical description of the				
	Valid Arizona driver's license, Arizona identification card or motor vehi	cle registration				
	Real estate deed or mortgage documents					
	Property tax bill					
	Residential lease or rental agreement					
	Water, electric, gas, cable or phone bill					
	Bank or credit card statement					
	W-2 wage statement					
	Payroll stub					
	Certificate of tribal enrollment or other identification issued by a recog address	nized Indian tribe that contains and Arizona				
	Documentation from a state, tribal or federal government agency (Soc Administration, Arizona Department of Economic Security)	ial Security Administration, Veteran's				
	Signature					
1	Parent/Guardian	Date				



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# **REQUEST FOR STUDENT RECORDS**

STUDENT INFORMATION								
DATE OF REQUEST:		STUDENT'S NAME:						
STUDENT'S DATE OF BIR	TH:	STUDENT'S CURRENT AGE	:	STUDENT'S CL	JRRENT GRADI	E LEVEL:		
	SCHOOL INFORMATION							
NAME OF PREVIOUS SCH	100L:							
SCHOOL'S ADDRESS:			CITY:		STATE:	ZIP CODE:		
SCHOOL'S PHONE NUME	SFR:		SCHOOL'S FAX NUMBER:					
	ŀ	PLEASE SEND THE FOLL	OWING INFORMATION	N:				
✓ Officia	l student withdrawal for	rm						
<u> </u>	dentifying attendance a							
_	al administrative data (A		Terra Nova. etc.)					
Health/Medical and current immunization records			, ,					
Most current academic records								
All spe	cial education records							
Other								

PLEASE RELEASE RECORDS TO:

## PAULDEN COMMUNITY SCHOOL PO BOX 940 PAULDEN, ARIZONA 86334

## PARENT AUTHORIZATION FOR RELEASE OF SCHOOL RECORDS

In accordance with the Family Education Rights and Privacy Act of 1974, I hereby authorize the release to the above named school any and all of the items regarding the student names above.

Signature Parent/Guardian

Date

The Arizona Department of Education provides the following FY 2017 Income Guidelines for determining eligibility information for federal funding associated with programs funded under the Elementary and Secondary Education Act, ESEA.

Is your family at or below the current income guidelines based on the ESEA Eligibility Guideline schedule below?

## □ Yes, using Indicator 1 (R) □ Yes, using Indicator 2 (F) □ Not Eligible

Definition of Income: all items such as wages and salaries before any deductions, and other income, such as self-employment, welfare, social security, retirement benefits unemployment compensation, workers compensation, Aid for Dependent Children, alimony, child support, pensions, insurance or annuity payments, etc.

If your family qualifies, please complete the following information for each child:

Child's Name (only children ages 5-17 inclusive)	Name of School	Grade
I hereby certify that all of the above information is true and c		

I hereby certify that all of the above information is true and correct

Parent/Guardian's Signature:

Date:

NOTE: These survey forms should be retained by the school or district and kept on file for a period of 5 years. ADE Revised June 1, 2011

	Indicator 1 (Reduced Lunch Qualified)				Indicator 2 (Free Lunch Qualified)					
House-Hold Size	Yearly	Monthly	Twice per month	Every 2 weeks	Weekly	Yearly	Monthly	Twice per month	Every 2 weeks	Weekly
1	\$21,978	\$1,832	\$916	\$846	\$423	\$15,44	\$1,287	\$644	\$594	\$297
2	\$29,637	\$2,470	\$1,235	\$1,140	\$570	\$20,826	\$1,736	\$868	\$801	\$401
3	\$37,296	\$3,108	\$1,554	\$1,435	\$718	\$26,208	\$2,184	\$1,092	\$1,008	\$504
4	\$44,955	\$3,747	\$1,874	\$1,730	\$865	\$31,590	\$2,633	\$1,317	\$1,215	\$608
5	\$52,614	\$4,385	\$2,193	\$2,024	\$1,012	\$36,972	\$3,081	\$1,541	\$1,422	\$711
6	\$60,273	\$5,023	\$2,512	\$2,319	\$1,160	\$42,354	\$3,530	\$1,765	\$1,629	\$815
7	\$67,951	\$5,663	\$2,832	\$2,614	\$1,307	\$47,749	\$3,980	\$1,990	\$1,837	\$919
8	\$75,647	\$6,304	\$3,152	\$2,910	\$1,455	\$53,157	\$4,430	\$2,215	\$2,045	\$1,023
For Each Additional Household Member Add	+\$7,696	+\$642	+\$321	+\$296	+\$148	+\$5,408	+\$451	+\$226	+\$208	+\$104

## ESEA Eligibility Guidelines (July 1, 2016 to June 30, 2017)

## **TRANSPORTATION & BUS SAFETY**

We appreciate parents' support of all Paulden Community School staff members, including our bus drivers. These employees are responsible for the care and safety of your children on our roads and highways, and must have the respect and cooperation of students and parents alike. All students are expected to follow all bus safety rules anytime they are passengers on a Paulden Community School Bus in order to assure the safety of all. Transportation concerns may be addressed by calling (928) 636-1430.

If your child is in Kindergarten, please be at the designated bus stop to pick up your child. If you are not present, your child will not be let off the bus and will be returned to the school at the end of the bus route. It will then become your responsibility to pick up your child from the school.

General Bus Rules:

- 1. Riding the bus is a privilege; Paulden Community School is not required to provide bus services for students.
- 2. Be on time to catch your bus at your designated stop.
- 3. Remain seated at all times when the bus is in motion; wait until the bus comes to a complete stop and the door is opened before exiting the bus.
- 4. Keep all hands, feet, and objects inside the bus at all times.
- 5. Keep aisles clear of objects.
- 6. Use emergency equipment for emergencies only.
- 7. There is to be no use of profanity, obscene gestures, fighting, bullying, scuffling, disruptive noisemaking, or boisterous conduct on the bus.
- 8. There is to be no eating or chewing of gum on the school bus.
- 9. Students may not deny any other student the right to sit in any seat.
- 10. If a child must cross the road, he or she is to walk to the point about ten (10) steps in front of the bus, but is not to cross until the bus driver has signaled to cross. The child will walk quickly across the road, but will not run, watching to the left and right for oncoming cars.
- 11. Students may not cross behind the bus.
- 12. Bus drivers and school administrators may assign seats to students. If assigned a seat, the student must sit in his or her assigned seat.

Parents: Please review the bus rules with your child to ensure that we all have a safe school year.

STUDENT'S PRINTED NAME:

STUDENT'S GRADE LEVEL:

STUDENT ACKNOWLEDGEMENT OF BUS SAFETY RULES					
Signature of Student	Date				
	PARENT/GUARDIAN ACKNOWLEDGEMENT OF BUS SAFETY RULES				
Signature Parent/Guardian	Date				