

Minutes of April 6, 2020 Budget Meeting of Sherman Township

The 2020-21 budget meeting for Sherman Township was held on April 6, 2020 at 7 pm through electronic format of zoom. Members present (Karen Berens, Doug Berens, Ken Smalligan, Roman Miller and Jamie Kukal) Also present was Karen Koproloes and Stan Stroven. There was a motion by K Smalligan and 2nd by K Berens to approve the agenda. Roll call vote was taken; Yes; K Berens, D Berens, R Miller, K Smalligan, J Kukal No; none Motion passed.

Motion was made by K Berens and 2nd by D Berens to approve the minutes for the March 2, 2020 regular board meeting with the one correction of roll off truck in the junk drive bill. Roll call vote was taken; Yes; K Berens, D Berens, R Miller, K Smalligan, J Kukal No; none Motion passed.

Motion was made by K Smalligan and 2nd by D Berens to approve the minutes form the Special Closing Budget meeting of March 30,2020. Roll call vote was taken; Yes; K Berens, D Berens, R Miller, K Smalligan, J Kukal No; none Motion passed.

For public comment Karen Koproloes explained some of the issues that caused the Board of Review to have extra hours this year. She feels that everything was eventually handled and should be completed at this point. R Miller commented that he has a meeting the next day, with the county to turn over his minutes for this year.

Clerk-Kukal lead the discussion and disposition of the 2020-21 Budget work session. The consensus of the board was to be very conservative with both income and expenses due to the fluid economy concerning the COVID-19 issues. That being said the key focus is to finish phase 2 of the cemetery, scale way back on road work for the year and not rely on the revenue sharing to sustain us.

General Fund Income	
Category	20-21 Proposed
CATV	\$6,000
Inves/Intrest	\$200
Permits	\$15,000
Misc	\$6,000
Township Cut of property tax	\$99,000
Hall Rent	\$2,000
Rev. Sharing	\$150,000
Total	\$278,200

Balance as of April 6, 2020 \$ 88,003.96

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General Fund Expenses	
Category	20-21 Proposed
Assessor	\$16,000
Bd or Rev	\$2,500
Clerk	\$8,200
Contingencies	\$1,500
Elections	\$5,000
Fire Billing	\$500
Income tax	\$15,000
Inspectors	\$18,000
Ins/retirement	\$14,000
Misc	\$10,000
Parks	\$3,000
Planning	\$6,000
Supervisor	\$9,000
Twp board	\$18,000
Twp hall	\$20,000
Treasurer	\$15,000
Bank fees	\$500
Sexton Wages	\$3,500
Zoning	\$12,000
Professional Services	\$5,000
Junk Drive	\$3,000
Total	\$185,700

Township General Fund Transfers	
Category	20-21 Proposed
Road fund	\$55,000
Cap acq	\$-
Cem	\$5,000
Total	\$60,000
Total General Fund Expenses	\$245,700

Robinson Lake Special Assessment Income	
Category	20-21 Proposed
tax ass collected	\$11,000
Total	\$11,000

Balance as of April 6, 2020 \$41,782.92

Robinson Lake Special Assessment Expenses	
Category	20-21 Proposed
PLM	\$19,000
State of Mich	\$800
Total	\$19,800

Crystal Lake Special Assessment Income	
Category	20-21 Proposed
tax ass collected	\$21,000
Total	\$21,000

Balance as of April 6, 2020 \$57,551.03

Crystal Lake Special Assessment Expenses	
Category	20-21 Proposed
PLM	\$14,000
Progressive AE	\$7,000
Total	\$21,000

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Mayo Dr Special Assessment Income	
Category	20-21 Proposed
tax ass collected	\$6,000
Total	\$6,000

Balance as of April 6, 2020 \$10,118.36

Mayo Dr Special Assessment Expenses	
Category	20-21 Proposed
Brine	\$1,000
Grading (Jahrs)	\$6,000
Snow Plowing	\$3,000.00
Total	\$10,000

Cemetery Fund Income	
Category	20-21 Proposed
Bases	\$1,000
Sales/open	\$5,000
Misc& (int)	\$-
From gen fund	\$5,000
Total	\$11,000

Balance as of April 6, 2020 \$32,681.95

Cemetery Fund Expenses	
Category	20-21 Proposed
MiscCPCo, gas misc	\$20,000
Lot buy back	\$500
Supplies/repairs	\$1,000
Wages	\$6,000
Total	\$27,500

Road Fund Income	
Category	20-21 Proposed
Interest	\$-
Transfer from Gen fund	\$55,000
Carryover	\$785.90
Total	\$55,786

Balance as of April 6, 2020 \$785.90

Road Fund Expenses	
Category	20-21 Proposed
Bank fees	
Brine	\$4,000
Road work	\$50,000
Total	\$54,000

Capital ACQ Fund Income & Expenses	
Category	20-21 Proposed
Interest earned	\$10
Expenses	\$-

Gerber Fire Run Savings Income	
Category	20-21 Proposed
Interest	\$2
Collections	\$4,500
Total	\$4,502

Balance as of April 6, 2020 \$ 70.81

Gerber Fire Run Savings Expense	
Category	20-21 Proposed
Trans to fire protection	\$4,500
Bank Fees	\$2
Total	\$4,502

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Fire Protection Fund Income	
Category	20-21 Proposed
tax assessment	\$60,000
Transf. from Gerber	\$4,500
Total	\$64,500

Balance as of April 6, 2020 \$24,350.40

Fire Protection Fund Expenses	
Category	20-21 Proposed
Fremont	\$38,000
White Cloud	\$21,000
Total	\$59,000

White Cloud Fire Station Fund Income	
Category	20-21 Proposed
Assessment	\$ -
Total	\$ -

Balance as of April 6, 2020 \$ 320.10

White Cloud Fire Station Fund Expenses	
Category	20-21 Proposed
WCAFD Joint Bldg. Authority	\$ -
Total	\$ -

Motion was made by K Berens and 2nd by D Berens to open the public hearing for the proposed 2020-2021 budget. Roll call vote was taken; Yes; K Berens, D Berens, R Miller, K Smalligan, J Kukal No; none Motion passed.

There was no public comment at that time. Motion was made by K Smalligan and 2nd by K Berens to close the public hearing. Roll call vote was taken; Yes; K Berens, D Berens, R Miller, K Smalligan, J Kukal No; none Motion passed.

Motion was made by K Smalligan and 2nd by D Berens to adopt the above proposed 2020-2021 budget for Sherman Township. Roll call vote was taken; Yes; K Berens, D Berens, R Miller, K Smalligan, J Kukal No; none Motion passed and budget for 2020-2021 adopted.

Treasurer-Berens announced that the monies for the township are kept in Huntington Bank and Gerber Credit Union.

Clerk-Kukal asked about advertisement for the upcoming junk drive and was directed to coordinate that with the Zoning Administrator. Kukal also reported that the township's QuickBooks accounting system would expire on May 31,2020 and asked for approval to renew it. Motion was made by K Smalligan and 2nd by K Berens to approve the renewal of the QuickBooks accounting system. Roll call vote was taken; Yes; K Berens, D Berens, R Miller, K Smalligan, J Kukal No; none Motion passed.

Treasurer- Berens reported that the final payments to close out 2019-20 budget were made and highlighted the regular payments ready for approval tonight. Motion was made by J K and 2nd by K Smalligan to approve the treasurer's report and authorize the payment of regular bills until the COVID-19 issue is resolved. Roll call vote was taken; Yes; K Berens, D Berens, R Miller, K Smalligan, J Kukal No; none Motion passed.

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Smalligan asked about future meetings and it was decided to make that decision on May 1, 2020 if a May meeting would be held or not.

For public comment Karen Koproloes informed the board that the sewer authority bib process has been opened up and will continue through May.

Meeting adjourned at 8:44pm.

Submitted by Jamie Lynn Kukal, clerk