

**Village of Hanover
Council Meeting Minutes
January 10, 2018**

Mayor Chad Waters called the Village of Hanover Council Meeting to order at 6:30pm. He gave the invocation and led us in the Pledge of Allegiance.

Village Law Solicitor David Morrison swore in the newly elected officials: Jeff Collins- Mayor, Brandon Hale- Councilman, Melissa Hottinger- Councilwoman, Sue Spaulding- Councilwoman, Donna Renicker- Councilwoman, Nicole Gieseler- Clerk/Treasurer, and Mike Spaulding – Board of Public Affairs.

Mayor Jeff Collins nominated Scott Ball to fill Darla Cozzens' council seat. Councilwoman Spaulding made a motion for Scott Ball to be appointed. Second by Councilwoman Donna Renicker. Vote by Roll Call: Hottinger- Yes, Hale- Yes, Spaulding- Yes, Renicker- Yes.

Mayor Jeff Collins nominated Chester Flowers to fill the vacant council seat. No other nominations. Vote by Roll Call: Hottinger- Yes, Hale- Yes, Spaulding- Yes, Renicker- Yes.

Mayor Jeff Collins nominated Jim Brooks to fulfill the duties of the Village Zoning Inspector. No other nominations. Vote by Roll Call: Hottinger- Yes, Hale- Yes, Spaulding- Yes, Renicker- Yes, Flowers- Yes, Ball- Yes.

Councilwoman Renicker nominated Brandon Hale as Council President, second by Councilman Flowers, Vote by Roll Call: Hottinger- yes, Spaulding- yes, Renicker- Yes, Flowers- Yes, Ball- Yes.

ROLL CALL:

Jeff Collins:	Present	Melissa Hottinger:	Present
Sue Spaulding:	Present	Chester Flowers:	Present
Brandon Hale:	Present	Scott Ball:	Present

MINUTES:

The Minutes of the Dec 13th meeting were reviewed and discussed. Being no corrections or additions, a motion to accept the minutes was issued by Councilman Hale, 2nd by Councilwoman Spaulding. All Ayes.

LETTERS AND CORRESPONDENCE:

Mayor Collins advised the following items were received:

Christmas cards, GAS bills will increase by less than 3%, Proof of Insurance for WM, Information on Salt Tax changes, Census solicitation.

CLERK TREASURER'S REPORT: -

Clerk/Treasure Nicole Gieseler provided the following updates:

Processes are being completed to close out fiscal year 2017.

All money for the month of December has been accounted for and bank statement has been reconciled.

W-2's and 1099's will be by the end of the month.

The December sewer bills were torn at the post office, which meant that many residents did not receive a bill or it came in sections. A conversation did take place between the village and the post office and from here on out the postcard bills will be sorted out by hand to prevent this in the future.

A letter of notice was received from LCounty advising that 1.5 Mill Fire/EMS Renewal Levy will need to go on the ballot Nov 2018.

The village insurance provider will be present at the next council meeting, 1-24-18, to give an explanation of coverage. Clerk Gieseler will be attending a records management training Friday, 2-9-18. There will be no public hours on this day. This will meet the necessary requirement of a one village government representative completing the training for this year, 2018.

FINANCE COMMITTEE REPORT:

Councilman Chester Flowers reported the finances appear in good standing.

READING OF PAYMENT OF BILLS FOR December 2017.

Councilman Flowers made a motion to send the bills to finance, second by Councilwoman Spaulding. All Ayes. Motion to pay the bills made by Councilman Flowers, second by Councilwoman Spaulding. Vote by Roll Call, all Yes.

CITIZENS REPORT:

Jeff Hanger proposed to council renting a Sunbelt street sweeper to clean off sidewalks. Cost is \$325.00. This was approved. Hanger notified that the new village signs have arrived and will be put into place.

Councilman Flowers suggested adding an additional Hanover Corp Limit/mayor sign near the WWTP on Marne Rd. Don Flowers was present to offer a snow removal option of brine to reduce the Village's snow removal expenses.

LAW DIRECTOR'S REPORT:

Law Solicitor David Morrison advised that no additional work had taken place on the Paper Township as he is working on the proposed resolution that will be submitted to the commissioners. He will have an updated at the next meeting.

BOARD OF PUBLIC AFFAIRS:

Bill Fry reported:

69 people behind in payment for a total of \$10,823.40.

Plant is functioning well. Permits met and no violations.

Due to freezing temperatures, an auger was broken and is in need of replacement.

FIRE DEPARTMENT REPORT:

Councilwoman Sue Spaulding advised that there was 5 runs in the Village for December.

STREET COMMITTEE REPORT:

Streets continue to be maintained with the winter weather conditions.

PLANNING AND DEVELOPMENT:

Discussion took place of appointing a new president to planning and the process.

ZONING INSPECTOR'S REPORT:

Law Director Morrison requested that the council authorize the new zoning inspector Jim Brooks to be able to decide on taking the next step on 229 Meadow Drive zoning violation process.

Councilwoman Donna Renicker – advised nothing new to report. She will assist Brooks as he transitions into the zoning inspector roll.

STORM WATER MANAGEMENT REPORT:

Councilman Hale advised that we continue to battle the ice on S. Main Street. Further information will be provided under the engineer's report as we are evaluating the cost to repair the ditching/drainage.

ENGINEERS REPORT:

Village Engineering Consultant Jeff Carr informed that our OPWC grant application was not selected for the first round and we will have the opportunity to change our application to have it rescored. He also provided 3 proposals that pertained to the Dry Dam basin, Hainsview basin, and S. Main Street drainage improvement. A site walk did occur on 1-9-18 of the Hanover Park ground/S. Main Street drainage issue. He recommended that an easement be obtained from landowner on the east side, engineering plans and specifications be created to submit to ACOE, and create plans and specs to be used for formal and informal bidding.

GROUND DIRECTOR'S REPORT:

Nothing

GRIEVANCE COMMITTEE REPORT:

Nothing

APPEALS BOARD:

Nothing

MAYORS MINUTE:

Mayor Collins shared his appreciation for all members of Council and Planning for their willingness to be part of village government and dedicate their time and service. Thank you for being involved.

Councilman Flowers noted that the first home to be built in 2018 would be on Flowers Drive.

Clerk Gieseler advised that we continue to need to update the zoning regulations online to match the changes completed over the last 4 years. As well as our village zoning map.

Councilman Renicker offered to create a welcome package for new residents. This suggestion was well received by mayor and council.

Zoning Inspector Brooks stated he would be willing to help streamline the permit process for new builds.

OLD BUSINESS:

Ordinance 22-2017 An ordinance setting the salary for the billing clerk of the WWTP and declaring an emergency. Since the first reading took place 12-15-17, a motion was made by Councilman Spaulding to amend the ordinance to issue as an emergency and waive the 3rd reading. 2nd by Councilman Hottinger, all in favor- aye. Councilman Spaulding made a motion to adopt, 2nd by Councilman Hale, vote by Roll Call: All- Yes.

Ordinance 23-2017 An Ordinance fixing the salary for the Board of Public Affairs for the 2018 Fiscal Year for the Village of Hanover. 2nd Reading.

Ordinance 24-2017 An Ordinance fixing the salary for the Mayor for the 2018 Fiscal Year for the Village of Hanover. 2nd Reading.

Ordinance 25-2017 An Ordinance fixing the salary for the members of Village Council for the 2018 Fiscal Year for the Village of Hanover. 2nd Reading.

NEW BUSINESS:

Ordinance 1-2018 An Ordinance to turn in sewer delinquency to the County Auditor. 1st Reading.

Ordinance 2-2018 An Ordinance appointing the Zoning Inspector, setting his salary for 2018 Fiscal Year, and declaring an emergency. Councilwoman Spaulding made a motion waive the 2nd and 3rd readings, 2nd by Councilwoman Renicker, All in favor- yes. Councilwoman Spaulding made a motion to adopt, 2nd by Councilwoman Hottinger, Vote by Roll Call- All yes.

A motion to adjourn the meeting was by Councilman Flowers, 2nd by Councilwoman Spaulding, all ayes.

RESPECTFULLY SUBMITTED:

Jeff J. Collins.
Mayor

Nicole D. Gieseler
Clerk/Treasurer