

MARION TOWNSHIP SUPERVISORS REORGANIZATION MEETING
January 2, 2018 Township Building

Present: Archie Gettig, Tanner Day, John (Rick) Dillon, and Louise Biancuzzo

Guests: Herb Chapman, Brian McCauley, Mason Aber, Randy Neff, Jr., Linda Neff, Erika Evey, James Neff, Sarah Neff, Greg Day, Carol Day, Randy L. Neff, Sr., Ken Roan, Marti Roan, Steve Barner Tim Weight, Jim Sampsell

Chairman Gettig called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

Biancuzzo proceeded with the swearing in Oath of Office of Elected or Appointed Township Officials of Brian McCauley and Tanner Day. Biancuzzo notarized Oath of Office documents for both persons.

1. Appoint Temporary Chairman: Dillon made a motion to appoint Louise Biancuzzo as Temporary Chairman. Gettig seconded the motion. All voted in favor of the motion. 3-0
2. Appoint Temporary Secretary: Gettig made a motion to appoint Louise Biancuzzo as Temporary Secretary. Day seconded the motion. All voted in favor of the motion. 3-0
3. Temporary Chairman receives nominations for permanent position as Chairman; after Chairman is elected by quorum, he should conduct the remainder of the meeting. Biancuzzo asked for nominations for Chairman. Dillon nominated Archie Gettig to act as Chairman. Dillon made a motion that Archie Gettig will act as Chairman. Day seconded the motion. All voted in favor of the motion. 3-0
4. Nominate and elect Vice-Chairman: Gettig nominated John (Rick) Dillon to act as Vice-Chairman. Gettig made a motion that John (Rick) Dill will act as Vice-Chairman. Day seconded the motion. All voted in favor of the motion. 3-0
5. Appoint Secretary/Treasurer and establish compensation (**currently Angel Emery**): Dillon made a motion to appoint Angel Emery Secretary/Treasurer and Records Officer with a raise in compensation of .50 cents per hour for the upcoming 2018 year. The new compensation for 2018 will be \$16.00 per hour. Day seconded the motion. All voted in favor of the motion. 3-0
6. Appoint Planning Commission Secretary and establish compensation (**currently Louise Biancuzzo**): Gettig made a motion to appoint Louise Biancuzzo as Planning Commission Secretary with a compensation of \$40.00 per month regardless of whether a meeting is held or not with Emery as back up for the Planning Commission. Day seconded the motion. All voted in favor of the motion. 3-0

7. Appoint or reappoint employees who are **NOT** elected officials (**JAN 1-2**)

- a. Road Masters - Herb Chapman Barry Barner
 Jim Sampsell Brian Hovies
 Toby Kunes

Dillon made a motion to appoint the above listed persons as Road Masters with a raise in compensation across the board of .50 cents per hour. Day seconded the motion. All voted in favor of the motion. 3-0

b. Zoning Officer - Tim Weight

Gettig made a motion to retain Tim Weight as Zoning Officer with the same compensation scale of \$13.25/hour and \$463.75 per month for 35 hours worked per month. Day seconded the motion. All voted in favor of the motion. 3-0

c. Collector of Local Tax Enabling Act Taxes - Centre Tax Agency

Gettig made a motion to retain Centre Tax Agency. Day seconded the motion. All voted in favor of the motion. 3-0

8. Set wages on an hourly, weekly, or yearly basis for employees who are **NOT** elected officials (as listed in #7) See listing of all wages currently paid to employees (**JAN 3**): Motion was made and passed in #7 a. of a raise in compensation across the board of .50 cents per hour.

9. Affirm those Supervisors who are also employed by the Township as Head Road Master, Road Master #1 and Road Master. Establish rates to recommend to the elected auditors. (Usually the same as wages set in #8):

Dillon made a motion to appoint Archie Gettig as Head Road Master with a .50 cent increase per hour. Day seconded the motion. All voted in favor of the motion. 3-0

Gettig made a motion to appoint Jim Sampsell as Road Master #1. Day seconded the motion. All voted in favor of the motion. 3-0

10. Establish amount of Treasurer's bond (Current \$200,000): Gettig made a motion to set Emery's bond a \$200,000. Day seconded the motion. All voted in favor of the motion. 3-0

11. Appoint Township's Legal Counsel, set compensation or fees. (**JAN 4**) (**Currently Louis Glantz**): Gettig made a motion to retain Louis Glantz as Solicitor and approve his fee schedule. Day seconded the motion. All voted in favor of the motion. 3-0

12. Appoint Township's Engineer, set compensation or fees. (**JAN 5-6**) (**Currently Don Franson**): Dillon made a motion to retain Donald Franson as Township Engineer and retain the fee schedule. Day seconded the motion. All voted in favor of the motion. 3-0

13. Appoint Township's SEO and Alternate SEO, set compensation or fees. **Stan Wallace current SEO, Jeffery Kreger current alternate SEO, Sean Kreger current 2nd alternate** (**JAN 7-10**): Gettig made a motion to retain Stan Wallace as Township SEO and approve his fee

schedule. Day seconded the motion. All voted in favor of the motion. 3-0
Gettig made a motion to retain Jeffery Kreger as alternate SEO and Sean Kreger 2nd alternate.
Day seconded the motion. All voted in favor of the motion. 3-0

14. Appoint Township residents to fill vacancies and expired terms: **See listing with term expirations (JAN 11).**

a. **Park and Receptions Board: Currently Mark Holloway, Orié Hanley and Tanner Day**) Dillon made a motion for Tanner Day to fill in the vacancy of Park and Receptions Board and to appoint Orié Hanley on the Park and Receptions Board. Gettig seconded the motion. All voted in favor of the motion. 3-0

b. **Zoning Hearing Board: (Currently Ed Poorman, no response from Sam Haesler)**
Gettig announced that if anyone wants to be on the Zoning Hearing Board let the Supervisors know for the next months meeting.

c. **EMC Officer** yearly reappointment: **Currently Rich Moyle**
Gettig made a motion to appoint Rich Moyle as EMC Officer. Day seconded the motion. All voted in favor of the motion. 3-0

d. **Planning Commission:** Currently Christie Holloway, Rick Dillon and Jim Sampsell.
This was already done at the Planning Commission.

e. **Nittany Valley Joint Planning Commission:** Currently Christie Holloway and Archie Gettig. Gettig made a motion to retain Christie Holloway and Archie Gettig as NVJP representatives. Day seconded the motion. All voted in favor of the motion. 3-0

f. **Vacancy Board:** Currently Christian Vinten-Johansen. Gettig made a motion to retain Christian Vinten-Johansen. Dillon seconded the motion. All voted in favor of the motion. 3-0

g. The CPA firm of Baker, Tilly, Virchow, Krause LLP has been appointed to audit the 2017 records per resolution 2018-1 to be approved at this meeting (original to be signed in Secretary's folder): Gettig made a motion to accept resolution 2018-1 naming Baker, Tilly, Virchow, Krause LLP. Dillon seconded the motion. All voted in favor of the motion. 3-0

Elected/Appointed Auditors: Currently Ken Roan, 2 more need appointed. Dillon made a motion to retain Ken Roan and appoint Herb Chapman and Tracy Miller as Auditors. Gettig seconded the motion. All voted in favor of the motion. 3-0

15. Select Depositories for Township funds. Jersey Shore State Bank is currently used. Gettig made a motion to retain Jersey Shore Bank as depository. Dillon seconded the motion. All voted in favor of the motion. 3-0

Also, Gettig read a letter drafted to change the check signer adding Tanner Day. Dillon made a motion to approve the letter and take to Jersey Shore State Bank. Gettig seconded the motion.

All voted in favor of the motion. 3-0

16. Establish meeting dates, location, and time for 2018. (**JAN 12-13**) Dillon made a motion to accept the 2018 meeting dates with the following changes - February 7, July 12, November 15, October Budget Meeting - October 11, 2019 Reorganization Meeting January 7 at 6:00 p.m. and regular meeting to follow. Meeting times for the 2018 year is at 7:30 p.m. Day seconded the motion. All voted in favor of the motion. 3-0

Dillon made a motion that the Planning Commission meeting dates and time of 7:30 p.m. are approved as made by the Planning Commission. Day seconded the motion. All voted in favor of the motion. 3-0

17. Certify delegates to the State Association Annual Convention **April 22-25 2018** (one person must be chosen by the Board to serve as the voting delegate) has been paid time and mileage for own vehicle in the past. Time was for 8 hours for 4 days for a total of 32 hours paid for attendance and travel time. Gettig made a motion to appoint Tanner Day as representative for Marion Township. Dillon seconded the motion. All voted in favor of the motion. 3-0

18. Determine paid holidays for township employees and overtime payment if needed. Currently **New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, and Christmas Day** receive time and a half for emergency work ONLY if needed. Gettig made a motion to accept **New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, and Christmas Day** as holidays for overtime pay (time and ½) for emergency work ONLY if needed. Day seconded the motion. All voted in favor of the motion. 3-0

19. Review township building rental fees (**JAN 14**): Gettig made a motion to retain the current building rental fees. Day seconded the motion. All voted in favor of the motion. 3-0

20. Review Permit Fees: (These items are not numbered as they are reviewed each year and numbers would change) Please review for any discussion of each.

1. Zoning & Resolution #3 of 1992 & Resolution #2004-10
2. Timber Harvest permit fee, Ordinance #2009-61
3. Mobile Home Park & Resolution #2010-3
4. Agricultural Security Program & Resolution #2 of 1992
5. IRSIS Permit & Bond Fees Resolution #1996-3
6. Deeds of Dedication Resolution #7 updated #2004-11
7. Maintenance Bonds Resolution #2004-12

Gettig made a motion to accept the above resolutions to stay in effect. Dillon seconded the motion. All voted in favor of the motion. 3-0

21. Review Resolution #2001-2 Tax Collector Compensation & Service Fees. Getting made a motion to accept as presented. Day seconded the motion. All voted in favor of the motion.

3-0

22. Review Resolution #2004-3&4 Third Party Inspection Agency, Keystone Inspection Agency (JAN 15-16). Gettig made a motion to retain Keystone Inspection Agency and Richard Hampton as the Township's Building Code Official. Day seconded the motion. All voted in favor of the motion. 3-0

23. Resolution #2008-4 Set mileage reimbursement to IRS amount per mile. (It will be .53.5 for 2017) Gettig made a motion to accept Resolution 2008-4 on the IRS mileage rate. Day seconded the motion. All voted in favor of the motion. 3-0

24. Resolution #2012-2 HOP fee increase. Gettig made a motion to accept Resolution 2012-2 HOP fee as is. Dillon seconded the motion. All voted in favor of the motion. 3-0

25. Complete any old business.

Bob DeArmitt insurance package 2018-2019 with an increase of \$213.00 from last year (Commercial Park Policy). Gettig made a motion to retain Employers Mutual Insurance Company. Day seconded the motion. All voted in favor of the motion. 3-0

Tanner Day wants registered for Boot Camp at the Ramada Inn in State College on February 12th and also at Hershey, Pennsylvania.

26. Recognize citizens to be heard.

Ken Roan asked if the township is retaining John (Rick) Dillon as Road Master. He was answered - No. Roan asked what the Head Road Master pay per hour would be. He was told \$15.00 per hour.

Meeting was adjourned by Gettig at 7:03 p.m.

Louise Biancuzzo, temporary acting Secretary

Archie Gettig, Jr. Chairman

John (Rick) Dillon, Vice Chairman

Tanner Day