

**DIXIE DEER SPECIAL SERVICE DISTRICT  
ADMINISTRATIVE CONTROL BOARD MEETING OF  
WEDNESDAY JUNE 15, 2022, at 7:00 P.M.**

1. **CALLED TO ORDER:** At 7:00 P.M. (Chairman) Jim Rowles called the meeting to order. He then led all present in the Pledge of Allegiance to the Flag. We have five Board members in attendance at tonight's meeting. (Chairman) Jim Rowles; (Vice Chairman) Jason Ranoa; (Clerk) Jan Hamilton; (Treasurer) Lauri Burris; (Director) Wes Peterson. Employees Present (Water Master) Wayne Gudgell; (Administrative Assistant) Susan Gudgell; (Scribe) Susan Gudgell.
2. **OPENED REGULAR MEETING:** (Chairman) Jim Rowles, opened regular meeting of the Administrative Control Board. He noted we have five Board members present at tonight's meeting. Welcomed Resident guests, Heather Ranoa, Rosemary DeAmotto and Justin Libeatru.
3. **CLERK'S REPORT:** Jan began her report by stating that the financials look good. (Chairman) Jim Rowles moved that they accept the clerks report. (Director) Wes Peterson seconded it. All in favor. Unanimous.
4. **TREASURER'S REPORT:** (Treasurer) Lauri Burris, began her report by stating that the General account has (\$96,020.96), the Rural Development account has (\$5,133.00), the Cap. Imp Reserves account (\$37,676.33), the Utah Division of DW Reserves has (549.10), the 10yr Pmt. Reserves P.T.I. F. accounts have (\$86,540.26), P.T. I. F. total Accounts are (\$124,765.69). For a grand total of (\$225,919.65). (Clerk) Jan Hamilton moved that they accept the Treasurer's Report. (Vice Chairman) Jason Ranoa, seconded it. All in favor. Unanimous.
5. **PREVIOUS MONTH'S MINUTES:** Board members reviewed the minutes of the May 18, 2022, Board meeting. (Chairman) Jim Rowles, moved to accept minutes, (Clerk) Jan Hamilton seconded it. All in favor. Unanimous.
6. **CHAIRMAN'S REPORT:** Jim stated that he has been spending a good deal of time helping Wayne over at the Chlorine building. Wayne thanked Jim for all his help; he also thanked Jason for his help. Wes Peterson moved to accept the Chairmans Report and Jan Hamilton seconded it. All in favor. Unanimous.
7. **VICE CHAIRMAN REPORT:** Jason began by stating he went with Wayne over to Mule Deer Circle to fix a leak. Jason stated he is learning a lot as he will continue to help Wayne. Wes Peterson moved to accept Vice Chairman's report, and Jan Hamilton seconded it. All in favor unanimous.

8. DIRECTOR'S REPORT: Wes began his report by stating that Jan has given him some instructions on the Quarterly Transparency Report, for the state. Jason Ranoa moved that the Director's report be accepted, Jan Hamilton seconded it. All in favor. Unanimous.

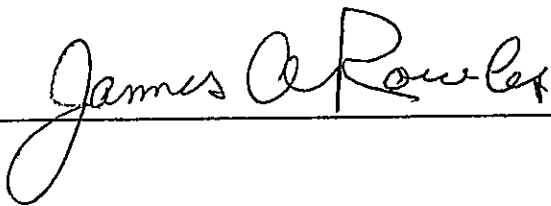
9. UPDATE P&P BIDDING CRITERIA: Chairman Jim Rowles began this discussion by stating that in 2014 criteria for bidding a job was five thousand dollars threshold but, due to the increase of the cost of parts and equipment. Jim would like to see the Board increase this to a twenty-thousand-dollar threshold. This item will be tabled for further discussion.

10.OPEN MEETING TO DISCUSS ISSUES: (Chairman) Jim Rowles, asked if there were any items for discussion. Wes stated he would like to see the Board change the milage to \$0.75 per mile. The Board agreed to up the milage to \$0.75 per mile. A resident to the meeting tonight to ask for some relief on his water bill. He read a letter to the Board explaining the reason for his request. The Board listened to his proposal and discussed it. The Board then decided they would help him with his request.

11.WATER MASTER REPORT: Wayne began his report by stating that last month they pumped 3,349,791 gallons in May which averages out to be 108,058 gallons a day. Wayne said he plans on reading meters on the 26<sup>th</sup> of June and stuff envelopes on Fri the 3<sup>rd</sup> of June. He stated that the water sample he took to St. George came back fine so we are in good shape for another month. Wayne went on to say he has Southwest Pump coming out to fix the problem on well two. They put in new fuses and everything is working fine

12. ADJOURN REGULAR MEETING: Meeting was adjourned at 7:45 p.m.

Signed



Date

7-20-22