

Heywood Neighbourhood Plan

Neighbourhood Plan Steering Group

Action

Notes on meeting held on Friday 19 October 2018

Present: J Masson (chair), K Youngs, P Thompson, J Marley, B Jones
Mrs A Bizeray (secretary)

1. Apologies for absence received from E Lock, F Morland, T Griffin, S Heron.

2. **Governance:**

2.1 Grant for £1,202 has been submitted and due diligence completed. Money should be received by end of week beginning 22 October.

2.2 T Griffin will brief NPSG on the picture chosen as Neighbourhood Identity, at the next meeting.

TG

3. **Initial consultations:**

3.1 First consultation – 19 questionnaires were completed, second – 55 questionnaires. Total is approx 11% of Parish electorate, considered to be a reasonable response.

3.2 B Jones has completed the initial summary of responses, who will continue to summarise to find overall or common results.

Main aim will be to remove duplicate views, and where possible to match/include Core Strategy Points and New Planning Permission Framework (NPPF).

BJ

3.3 NPSG sign-up sheets have been completed but will be held back until member competences and requirements can be better identified.

4. **Rural Housing Needs Survey:**

Completed by Wiltshire Council, no cost to Parish Council or NPSG, and will be useful documentation to support Neighbourhood Plan. Request for Parish Survey to be submitted.

JM

5. **Local stakeholders:**

5.1 The following local stakeholders in the Parish were identified as follows:

- Royal Oak
- The Ham Stores & Post Office
- Heywood & Hawkeridge Village Hall
- Farmers (PT to find names and contact details)

Members asked to consider others to be added to the list.

PT

ALL

5.2 B Jones and J Marley to re-word questionnaire to fit around business perspective, to be sent to local stakeholders.

BJ/JYM

6. **Strategic stakeholders:**

6.1 The following strategic stakeholders were identified as being employers/representatives of 20+

Heywood Neighbourhood Plan Neighbourhood Plan Steering Group

employees, as follows:

- West Wilts Trading Estate, owner Legal & General and agents Myddelton Major
- HPH/Hawke Ridge Business Park
- Tarmac
- Heywood House

Members asked to consider others to be added to the list.

ALL

6.2 Amended questionnaires to be sent to employers/representatives. JM to contact Myddelton Major (Peter Salmon) for list of major employers on WWTE.

JM

6.3 Other bodies to be contacted:

- Historic England re listed buildings in Parish
- Woodland Trust and Natural England re ancient woodlands, bats etc
- Environment Agency re water bodies and courses
- Wiltshire Council
- English Heritage

Other bodies to be considered re archaeological areas, waste and minerals plans, to be brought up at next meeting.

ALL

6.4 JM to draft standard letter to stakeholders and organisations to see if they have any evidence or studies of the area of which the NPSG should be aware.

JM

7. Points for inclusion in Neighbourhood Plan:

7.1 Best contact for owners and/or operators of solar farms in Parish; should plan include note re no increase on current number.

7.2 Any new build housing must have solar panels and charging point.

8. Date of next meeting: Thursday 1 November 2018 at 7:00 pm, at Heywood & Hawkeridge Village Hall.

Secretary to email reminder 2 days before.

AB

Meeting closed at 8:25 pm.

EAB

22/10/2018