

TOWN OF GREENWOOD  
MINUTES OF THE WORK SESSION  
OF THE MAYOR AND BOARD OF ALDERMEN  
Thursday, January 11, 2018-6:00 PM

Present: Mayor Frank, Reggie Ilgenfritz, Aldermen Robinson, Edwardes, Larsen, Police Chief Shayne Gibson, Town Attorney Charles Grubb, Town Clerk Veronica Brown and members of the public.

Absent: Newsom

There was a quorum

Mayor Frank called the meeting to order at 6:00 p m , Alderman Robinson then led the invocation and Pledge of Allegiance.

Staff Reports:

Utilities Superintendent, Ken Bardett, advised the Board that the water conversation request has been lifted and the waterplant has had no major issues with the inclement weather.

Police Chief, Shayne Gibson, indicated that there was no use of force incidents in the month of December. The Operation Santa Claus Program was successful and he thanked all the volunteers that made it possible and also the donations that were made. Chief also advised of three recent new hires for the Police Department (1) L. Dale Harris, Jr start date of October 23rd (2) Russel Sarpy, Jr start date November 22<sup>nd</sup> and (3) Bobby Linder, Jr start date of January 1, 2018.

Mayor Frank started his staff reports by asking for prayers for an employee, Glen Mazier, and stated that he was hospitalized. He then gave updates on various topics such as: (1) New Mack Truck Sales Facility to be located on hwy 80 & Rice Rd (2) Update on the recent P & Z case of Ms. Sandra Philyaw and the moving of the mobile home (3) Ongoing sewer issues of Greenwood resident, Justin Davis (4) Brochures that Greenwood produced in a joint venture with the Shreveport-Bossier Tourist & Convention Center and the Greenwood Chamber of Commerce (5) Open Range annual LRCA Rodeo has been scheduled for May 4<sup>th</sup> & 5<sup>th</sup>

Approval of Minutes:

Work Session Meeting –December 14, 2017

There were no questions or discussion from the Board

Public Hearing & Regular Session Meeting- December 18, 2017

There were no questions or discussion from the Board

Approval of Financial Statements- December 2017 Financials

Mayor Frank called for questions and discussion. Alderman Edwardes inquired on Water R & M expenses for the month of December , Mayor Frank and Town Clerk Veronica Brown explained several water main breaks and multiple construction jobs that needed road bores was the cause for increased expenses in water. Alderman Robinson inquired on what expenses are categorized as “other utilities” on the budget, Town Clerk Veronica Brown answered accordingly. Alderman Edwardes also inquired on the expenses for Travel in the Police Department, Chief Gibson answered accordingly. Alderman Ilgenfritz inquired on General Legal Fees and Town Attorney Charles Grubb answered accordingly. There was no further discussion.

1. Travis Morehart, Cook & Morehart CPA Firm will report results of the audit for the Town of Greenwood fiscal year ending June 30, 2016.

Mayor Frank introduced Travis Morehart, Cook & Morehart CPA Firm, and Mr. Morehart explained that the audit covered the fiscal year ending June 30, 2017. He advised that there were “No Audit Findings” for the town in this audit nor were there any Findings in the previous year. He touched base on all areas of the budget such as; General, Water and Sewer. Alderman Edwardes inquired on the necessity of an increase in the Water/Sewer Funds and Mr Morehart advised that is in the best interest of the town to have minor increases each year to cover any inflation or necessary upgrades to the infrastructure.

2. Resolution No. 1 of 2018

A Resolution authorizing the Mayor to enter into an agreement on behalf of the Town of Greenwood and to execute a professional services agreement with ARCHON INFORMATION SYSTEMS, L.L.C., D/B/A Civicsource for the administration of an online auction and sale of adjudicated properties program

Town Clerk, Veronica Brown, read the Resolution by title and Mayor Frank explained that the town currently has over 100 properties that are adjudicated to the town and are no longer on the tax roll. This sale would enable the town to collect future revenue from Ad Valorem Taxes on said properties. There was no discussion or questions from the Board.

**Public Comments:**

Mr. Clemons, Greenwood Resident, inquired on property in Cherry Hill that has property standard violations. Alderman Robinson updated Mr. Clemons on the process and all events that have occurred with said property.

**Adjourn**

There being no further business, the meeting was adjourned at 7:13 pm. Next meeting to be held on Thursday, February 15, 2018 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Tuesday, February 20, 2018 at 6:00 pm Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

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s/s Veronica Brown, Town Clerk

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s/s Frank Stawasz, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for January 11, 2018.

This the 31st day of January, 2018

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s/s Veronica Brown, Town Clerk

