

# HEFFERNAN MEMORIAL



## HEALTHCARE DISTRICT

President  
Sylvia Bernal  
Vice-President  
Gloria G. Romo  
Treasurer  
Hector Martinez  
Secretary  
Rodolfo Valdez  
Trustee  
Norma M. Apodaca

*601 HEBER AVE.  
CALEXICO, CALIFORNIA 92231*

General Counsel  
Eduardo Rivera

Board Clerk  
Brenda Ryan

**NOTICE OF SPECIAL MEETING  
ON  
FRIDAY, NOVEMBER 17, 2017**

**THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
WILL CONDUCT A  
SPECIAL MEETING**

**THE MEETING WILL BEGIN AT  
3:00 P.M.**

**AT  
THE BOARD'S REGULAR MEETING PLACE  
601 HEBER AVE.  
CALEXICO, CA. 92231**

### **AGENDA**

In compliance with the Americans with Disability Act, if special assistance is needed to participate in the Board meeting, please contact the District Office during regular business hours 3:00 P.M. to 5:00 P.M. PPT, Monday through Friday (holidays excepted) in person, by phone (760)357-6522 or email [info@heffernanmemorial.com](mailto:info@heffernanmemorial.com) at least 2 hours before meeting time. Notification received as indicated will enable the District to make reasonable accommodations.

**1. CALL TO ORDER**

**2. ROLL CALL-DETERMINATION OF QUORUM**

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDER APPROVAL OF AGENDA**

**5. PUBLIC COMMENT TIME**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time

allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

**6. DISCUSSION/ACTION ITEMS:**

- a. Discussion and/or action on purchasing Meridian Financial & Insurance Services.

**7. ADJOURNMENT**

- a. Regular Board meetings are held on the first and third Wednesday of each month
  - b. The next regular meeting of the Board will be held at 5:30 P.M., December 6, 2017.
  - c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours.
- 

**CERTIFICATION OF DELIVERY**

I, Brenda Ryan, Board Clerk of the Heffernan Memorial Healthcare District, hereby certify that I caused to be delivered a copy of the foregoing Notice of Special Meeting to all persons entitled thereto at least 24 hours prior to the date and time of such meeting, in accordance with Govt. Code Sec. 54956.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Secretary

**CERTIFICATION OF POSTING**

I, Brenda Ryan, Board Clerk of the Heffernan Memorial Healthcare District, hereby certify that I posted a copy of the foregoing Notice of Special Meeting at the following locations in the Heffernan Memorial Healthcare District: (include specific addresses or locations)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ at  
least 24 hours prior to the date and time of such meeting, in accordance with Govt. Code Sec. 54956.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Secretary