

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, January 30, 2018, 6:00 P.M.

A REGULAR MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Meyer on Tuesday, January 30, 2018, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Meyer presiding with Commissioners Timothy Downing, Jordan Huizenga, Bill Wells, Michelle Williams, City Manager David Johnston, and City Solicitor Frank Warnock, present.

MOTION of Commissioner Huizenga, seconded by Commissioner Williams to dispense with the reading of and approve the minutes of the January 16, 2018, meeting.

Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

PRESNETATION

- Fiscal Year 2017 Covington Comprehensive Annual Financial Report (CAFR) presented by Heather Cochran, RFH, PLLC

NEW BUSINESS – CONSENT AGENDA ITEMS

COMMISSIONERS' ORDER NO. ORD-22-18

AN ORDER APPROVING THE EMPLOYMENT OF TWO PART-TIME CODE ENFORCEMENT INSPECTORS.

COMMISSIONERS' ORDER NO. ORD-23-18

AN ORDER APPROVING THE APPOINTMENT OF DAWN BAYLESS TO THE POSITION OF BUSINESS ANALYST/EXECUTIVE ASSISTANT, IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE JANUARY 31, 2018.

COMMISSIONERS' ORDER NO. ORD-24-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH EATON POWERWARE FOR EMERGENCY POWER SUPPLY AT THE POLICE DEPARTMENT, IN AN ANNUAL AMOUNT OF \$2,691.00, PAYABLE FROM GENERAL FUND.

COMMISSIONERS' ORDER NO. ORD-25-18

AN ORDER AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE RECONSTRUCTION OF RIVERCENTER BOULEVARD AND JOHNSON STREET.

COMMISSIONERS' ORDER NO. ORD-26-18

AN ORDER ACCEPTING THE RESIGNATION FOR RETIREMENT OF TAX AUDITOR FAY SIEGEL FROM THE COVINGTON FINANCE DEPARTMENT, EFFECTIVE JANUARY 31, 2018.

COMMISSIONERS' ORDER NO. ORD-27-18

AN ORDER AUTHORIZING THE COMMUNITY DEVELOPMENT MANAGER TO ADVERTISE A LEGAL NOTICE AND THIRTY DAY PUBLIC COMMENT PERIOD ON PROPOSED AMENDMENTS TO THE 2017-2018 HUD ANNUAL ACTION PLAN.

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COMMISSIONERS' ORDER NO. ORD-28-18

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH HOUSING OPPORTUNITIES OF NORTHERN KENTUCKY, INC. FOR THE REHABILITATION OF A SINGLE-FAMILY HOME LOCATED AT 1934 GLENWAY AVENUE, COVINGTON, KENTUCKY, IN AN AMOUNT NOT TO EXCEED \$89,893.00, PAYABLE FROM PROGRAM YEAR 2017 COVINGTON HOME CHDO DEVELOPMENT PROJECT FUNDS.

COMMISSIONERS' ORDER NO. ORD-29-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT BETWEEN THE CITY OF COVINGTON AND BB RIVIERBOATS, INC. ALLOWING BB RIVERBOATS, INC TO TEMPORARILY DOCK FLOATING FACILITIES IN THE OHIO RIVER ADJACENT TO THE AREA KNOWN AS THE COVINGTON LANDING.

COMMISSIONERS' ORDER NO. ORD-30-18

AN ORDER AUTHORIIZING APPROVAL OF A SETTLEMENT AGREEMENT AND EXECUTION OF A DISTRIBUTION AGREEMENT RELATED TO LEGAL CLAIMS FOR PAST DUE PAYROLL TAXES FROM CERTAIN BEER DISTRIBUTORS.

COMMISSIONERS' ORDER NO. ORD-31-18

AN ORDER ACCEPTING THE RESIGNATION FOR RETIREMENT OF RISK MANAGER BOB STARK, EFFECTIVE JANAUARY 24, 2018.

COMMISSIONERS' ORDER NO. ORD-32-18

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH AMEC FOSTER WHEELER FOR ENVIRONMENTAL CONSULTING SERVICES ASSOCIATED WITH THE COMPLETION OF A FIVE-YEAR REVIEW AT 2125-2141 DONALDSON AVENUE, IN AN AMOUNT NOT TO EXCEED \$3,000.00, PAYABLE FROM GENERAL FUND.

COMMISSIONERS' ORDER NO. ORD-33-18

AN ORDER AUTHORIZING THE PURCHASE OF ONE F550 MECHANIC'S TRUCK FROM FULLER FORD, WITH ASSOCIATED EQUIPMENT FROM K.E. ROSE, AND NONE FORD SUV INTERCEPTORS FROM FULLER FORD, WITH ASSOCIATED EQUIPMENT FROM CAPM SAFETY EQUIPMENT, AND REJECTING ALL OTHER PROPOSALS FOR THE FLEET AND VEHICLE EQUIPMENT RFP.

COMMISSIONERS' ORDER NO. ORD-34-18

AN ORDER AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR CITY-WIDE WORK ORDER MANAGEMENT SOFTWARE.

COMMISSIONERS' ORDER NO. ORD-35-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH C-FORWARD FOR THE PURCHASE AND INSTALLATION OF A BARRACUDA 450 MESSAGE ARCHIVER, IN AN AMOUNT NOT TO

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EXCEED \$18,707.00, PAYABLE FROM THE COMPUTER AND SERVER REPLACEMENT INFRASTRUCTURE FUND.

COMMISSIONERS' ORDER NO. ORD-36-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AND CITY STAFF TO SUBMIT AN APPLICATION FOR A \$3,000.00 2018-2019 CERTIFIED LOCAL GOVERNMENT GRANT TO BE USED FOR THE 2019 NORTHERN KENTUCKY RESTORATION WEEKEND.

COMMISSIONERS' ORDER NO. ORD-37-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AND CITY STAFF TO SUBMIT AN APPLICATION FOR A \$10,000.00 2018-2019 CERTIFIED LOCAL GOVERNMENT GRANT TO BE USED FOR PHASE II IN THE DEVELOPMENT OF THE NATIONAL PARK SERVICES CR SURVEYOR FOR USE IN THE COMMONWEALTH OF KENTUCKY.

COMMISSIONERS' ORDER NO. ORD-38-18

AN ORDER APPROVING A REVISION TO THE 2017-2018 CERTIFIED LOCAL GOVERNMENT GRANT FOR THE DEVELOPMENT OF AN APPLICATION FOR A OBILE DEVICE OR TABLET FOR THE COLLECTION OF HISTORIC SURVEY DATA AND AUTHORIZING THE MAYOR TO EXECUTE AN UPDATED CONTRACT.

COMMISSIONERS' ORDER NO. ORD-39-18

AN ORDER DIRECTING THE CITY SOLICITOR TO REVIEW ALL CITY BOARD AND AGENCIES TO IDENTIFY ANY "GOVERNING BODIES" OF THE CITY OR CITY AGENCY WHICH ARE GOVERNED BY THE CITY'S CODE OF ETHICS.

COMMISSIONERS' ORDER NO. ORD-40-18

AN ORDER DIRECTNIG THE CITY MANAGER TO MAKE RECOMMENDATIONS TO THE BOARD OF COMMISSIONERS FOR POLICIES CONCERNING THE USE OF SPECIFIC CITY ASSETS AND TECHNOLOGY FOR PRIVATE USE AS DISCUSSED IN THE CITY'S CODE OF ETHICS.

COMMISSIONERS' ORDER NO. ORD-41-18

AN ORDER APPOINTING COMMISSIONER JORDAN HUIZENGA AS THE CITY OF COVINGTON'S ALTERNATE REPRESENTATIVE TO THE OKE EXECUTE COMMITTEE BOARD.

COMMISSIONERS' ORDER NO. ORD-42-18

AN ORDER REAPPOINTING TERRY HUGHES TO THE BOARD OF TRUSTEES FOR THE CITY EMPLOYEES RETIREMENT FUND, FOR A ONE-YEAR PERIOD, EFFECTIVE FEBRUARY 1, 2018.

Orders No. ORD-22-18 through ORD-42-18 were passed by consent agenda as follows:

MOTION of Commissioner Wells, seconded by Commissioner Williams. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

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NEW BUSINESS – ORDERS

COMMISSIONERS' ORDER NO. ORD-43-18

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH REHRIG PACIFIC FOR THE PURCHASE OF ONE HUNDRED SIXTY RECYCLING CARTS, IN AN AMOUNT NOT TO EXCEED \$19,119.57.

MOTION of Commissioner Wells, seconded by Commissioner Downing.
Passed. 4 Yeas. Commissioners Downing, Huizenga, Wells, and Mayor Meyer
1 Nay. Commissioner Williams

COMMISSIONERS' ORDER NO. ORD-44-18

AN ORDER AUTHORIZING THE CITY MANAGER TO SUBMIT A TEXT AMENDMENT APPLICATION TO PLANNING AND DEVELOPMENT SERVICES FOR A HEARING BEFORE THE KENTON COUNTY PLANNING COMMISSION TO AMEND SECTIONS 3.03.05 OF THE COVINGTON ZONING CODE TO ALLOW "RESTAURANT WITH OR WITHOUT BEER, WINE, OR ALCOHOL" AND "RETAIL SALES AND SERVICE, OTHER (NOT SPECIFICALLY LISTED ABOVE OR SPECIFICALLY EXCLUDED HEREIN)" AS CONDITIONAL USES IN THE "IL-INDUSTRIAL LIMITED" ZONE.

MOTION of Commissioner Wells, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

OLD BUSINESS – SECOND READING OF ORDINANCES

COMMISSIONERS' ORDINANCE NO. O-05-18

AN ORDINANCE ESTABLISHING THE DATES OF THE REGULAR LEGISLATIVE MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2018.

MOTION of Commissioner Williams, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-06-18

AN ORDINANCE ESTABLISHING THE DATES OF THE REGULAR CAUCUS MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2018.

MOTION of Commissioner Williams, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-07-18

AN ORDINANCE AMENDING CHAPTER 32 OF THE COVINGTON CODE OF ORDINANCES, DEPARTMENTS, BOARDS, AND COMMISSIONS, TO CREATE A NEW SUBCHAPTER TITLED THE COVINGTON MOTOR VEHICLE PARKING AUTHORITY.

MOTION of Commissioner Wells, seconded by Commissioner Huizenga.

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Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and
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COMMISSIONERS' ORDINANCE NO. O-08-18

AN ORDINANCE AMENDING CHAPTER 36 OF THE CODE OF ORDINANCES, CITY OF COVINGTON CODE OF ETHICS, TO REFLECT THE ETHICS COMMITTEE'S RECOMMENDED REVISIONS.

MOTION of Commissioner Downing, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and
Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-09-18

AN ORDINANCE AMENDING CHAPTER 31 OF THE COVINGTON CODE OF ORDINANCES, OFFICERS AND EMPLOYEES, CREATING A NEW SUBCHAPTER REQUIRING THE CITY MANAGER TO MAINTAIN A MEMBERSHIP WITH THE INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION AND BIDE BY THE ICMA CODE OF ETHICS.

MOTION of Commissioner Downing, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and
Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-10-18

AN ORDINANCE REPEALING AND REENACTING CHAPTER 35 OF THE COVINGTON CODE OF ORDINANCES, SUBCHAPTER 34.40, EMPLOYEES AND BOARD MEMBERS' RESTRICTIONS ON RUNNING FOR MAYOR OR CITY COMMISSION, TO REFLECT THE ETHICS COMMITTEE'S RECOMMENDED REVISIONS.

MOTION of Commissioner Williams, seconded by Commissioner Downing.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and
Mayor Meyer

NEW BUSINESS – FIRST READING OF ORDINANCES

COMMISSIONERS' ORDINANCE NO. O-XX-18

AN ORDINANCE AMENDING ORDINANCE 0-16-17, THE CITY'S BUDGET ORDINANCE, TO REFLECT CHANGES FOR CERTAIN REVENUE AND EXPENDITURE AMOUNTS RESULTING FROM CDBG AND HOME BUDGET REVISIONS, AND RE-APPROPRIATING AND RE-APPORTIONING THE ANTICIPATED GENERAL FUND REVENUE AND THE REVENUE OF ALL OTHER FUNDS OF THE CITY OF COVINGTON, KENTUCKY, FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2017, AND ENDING JUNE 30, 2018, AMONG THE VARIOUS DEPARTMENTS AND FOR THE GENERAL AND SPECIAL PURPOSES AS INDICATED IN THE "RECOMMENDED ALL FUNDS OPERATING BUDGET 2017/2018" TO MEET THE EXPENSES OF THE CITY OF COVINGTON, KENTUCKY, FOR THE SAID FISCAL YEAR.

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ADJOURNMENT

Mayor Meyer adjourned the meeting at 7:20 p.m.

MAYOR

ATTEST:

CITY CLERK

APPROVED:_____