

**CHATSWORTH BUSINESS IMPROVEMENT DISTRICT
BOARD OF DIRECTORS-MEETING MINUTES
March 20, 2017**

Board Members

Present: RON SCHULKIN, MARIAN GORMAN, JULIE LEWIS, SHEKHAR
CHIKHALIKAR, NICK MONTANO and RON BERNHEIM

Absent: STEVEN MURO

Next meeting: April 17, 2017 11:30am

A. CALL TO ORDER

Called to order by RON SCHULKIN at 11:43 am

B. Board Agenda:

1. Public Stakeholder Forum & Comment

Introductions around the table.

Stakeholder-Timothy Hebert from Clark Seif Clark, Inc. (CSC) came to the meeting to sit in and get to know what the Chatsworth BID does for the stakeholders.

2. President's Report- RON SCHULKIN

- a. Approval of minutes from February 13, 2017 meeting- NICK MONTANO moves to approve, RON BERNHEIM 2nd/unanimous (PASS).
- b. A stakeholder contacted RON SCHULKIN to thank him for the BID moving the trash can and bench from in front of his business.

3. FINANCIAL REPORT UPDATE-JULIE LEWIS

- a. Julie-all outstanding invoices have been taken care of.
- b. Discussion regarding the purchase of a laptop computer and programs needed to operate the administration office. Not to exceed \$750 for laptop, external hard drive and programs (software). NICK MONTANO moves to approve, RON SCHULKIN 2nd, unanimous (PASS).
- c. Handed out the budget proposal for 2017-2018. NICK MONTANO moves to approve, SHEKHAR CHIKHALIKAR 2nd, unanimous (PASS).

4. ADMINISTRATION REPORT-MARIAN GORMAN, Admin

- a. Chatsworth/Porter Ranch Chamber of Commerce invoice for membership dues. Discussion regarding if the membership needs to be renewed. RON SCHULKIN, SHEKHAR CHIKHALIKAR, NICK MONTANO (excused from voting-chamber members)/MARIAN GORMAN, JULIE LEWIS and RON BERNHEIM (non chamber members). MARIAN GORMAN moves, JULIE LEWIS 2nd, 2 against renewal and one abstained. (PASS to not renew membership at this time)
- b. Administrator does not have access to QuickBooks. JULIE LEWIS will do another computer search at the Chamber of Commerce (past admin).

5. OLD BUSINESS:

- a. DIG committee- Previous approved contract with 11:11 has been re-signed. 9 boxes have been identified on the corridor. Contract to be completed with the locations and issue deposit check.

6. NEW BUSINESS:

NONE

RON SCHULKIN motion to adjourn @ 12:36 PM, MARIAN GORMAN 2nd (PASS).