

Coleman County Medical Center District Board of Directors Meeting
January 27, 2022

Location: 310 S Pecos, Coleman, TX 76834
 Start Time: 12:04 p.m.
 Adjourn: 1:15 p.m.
 Present: Wayne Moore, Sarah Beal, Danyelle Hemphill, Linda Laws, James Pelton, Mary Griffis, J. R. Salazar
 Absent:

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 12:04 p.m.		Complete
2. INVOCATION	Clay Vogel gave invocation		Complete
3. PUBLIC COMMENTS	James Pelton, on behalf of Phil Chambers, high praise given to staff, nurses, physicians and physical therapy for care he received during his hospital stay		Complete
4. APPROVAL OF MINUTES	Consideration and approval of minutes of Board Meetings held on: A. October 21, 2021		
	Motion to approve minutes of board meetings held on October 21, 2021.	Motion: Danyelle Hemphill Second: James Pelton	Approved 6-0
5. PRESENTATION OF CCMC DISTRICT QUARTERLY FINANCIALS	Discuss and take action on presentation of CCMC District Quarterly financials.		
	Sarah Beal gave report for 1 st quarter. The finance committee met with Julia Taylor, CPA to discuss financial statements. The board reviewed the financial statements.		

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	<p style="text-align: center;">Quote: \$29,890.00 includes shipping</p> <p>Clay gave update to the board on equipment needs. AED is outdated and needed in Cardiac Rehab, defibrillator sent to be fixed due to problem with recording, EKG machine received quote to repair for \$4,000. May bring additional quotes for approval next meeting. Vital Sign machine will be ordered.</p>		
	Motion to approve purchase of furniture, fixtures and equipment as needed for the building of the CCMC New Addition.	Motion: J.R. Salazar, Jr Second: James Pelton	Approved 7-0
10. RATIFY CHANGE ORDERS	Ratify Change Orders #010 and #011 associated with ASI#08 and ASI #09		
	<p>Change Order #10 which encompasses modifications from ASI #8, including ADDITIONAL ISOLATION ANTE ROOM, HEADWALL ELEVATION ADDITION, CLARIFICATION ON BED COUNTS IN PATIENT ROOMS, VESTIBULE GLAZING AND DOOR MODIFICATIONS, LOBBY DUCT AND LIGHT LOCATIONS. As a result of the lead time on the various materials and labor included in ASI #8, the contract date was extended by an additional 42 days. There was no increase in cost associated with this change order.</p> <p>Charge Order #11 which encompasses modification from ASI #9, including med gas plumbing changes in the nursery. There was no increase in contract days or project cost as a result of this change order. Credit of \$705.00</p>		
	Motion to ratify the signed change orders	Motion: Sarah Beal Second: Danyelle Hemphill	Approved 7-0

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11. RATIFY VIVIAN PAULINE MCDONALD ESTATE	Ratify Vivian Pauline McDonald Estate and gift to Coleman County Medical Center District Foundation.		
	Motion to ratify and gift estate of Vivian Pauline McDonald to Coleman County Medical Center District Foundation	Motion: Sarah Beal Second: Mary Griffis	Approved 7-0
12. USDA PROJECT UPDATE	<p>Judy Blazek gave project update to the board. 80 percent inspection completed, went well, items mentioned were mostly reminders. Change of bed configuration due to incorrect allocation of beds, wanted to add a sink in the nurse's station. There wasn't a designated breast feeding or breast-feeding education space. Nursery requires separate exam room for baby as well as isolation room for baby, this affects HVAC and plumbing due to moving walls. May incur costs to accommodate the requirements, should be able to get completed by REES and Lott Bros. 100 percent inspection to be completed in May.</p> <p>Helipad Update – USDA provided adequate documentation to get approval. Need to reflect property in loan documents by amending Deed of Trust, being drafted by USDA, then district would need to file with the county. We are not able to allocate any USDA funds to the helipad yet, hopefully this will be resolved soon.</p> <p>A meeting was held among Foundation and Garden Club, who has agreed to design front entrance and patient garden landscaping. Construction expense does not include landscaping. Foundation is developing landscaping plan. Opportunities to purchase plants, landscape items will be made available. Foundation will be planning multiple events to obtain contributions.</p>		Complete

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13. MEDICAL STAFF REPORT	None		Complete
14. CEO REPORT	<p>Clinic update: Weather has slowed things down, but bricking has started on the west side of the building. Still diligently obtaining receipts and pictures related to pay requests.</p> <p>Savanah Reeves, FNP-C now helping cover some of the ED volume and Thursday afternoons in the clinic. Could strengthen women's health volume.</p> <p>7 Covid patient on Med/Surg, volume is up, census is up. Laboratory is short staffed. Working to alleviate this issue and get appropriate number of staff back in the department.</p> <p>Re-engaging with CNA program, applying to get license reinstated.</p> <p>SHIP Grant of \$225,000 – portable X-Ray purchase with funds, remaining \$42,000 for cantilever in front of clinic</p>		Complete
15. CNO REPORT	Not in attendance		Complete
16. PHLC REPORT	Not in attendance		Complete
17. ADJOURNMENT	Motion to adjourn meeting at 1:15 p.m.	Motion: Danyelle Hemphill Second: James Pelton	Approved 7-0



 Signature



 Signature