



TAMCANA PROPERTIES

GUIDELINES FOR VACATING TENANTS

IMPORTANT INFORMATION – PLEASE READ

Please be advised that, after notice of termination is given, we will begin to show your suite to prospective tenants. The Residential Tenancies Act provides for the landlord to have access, within reasonable hours, without notice.

54 (1) Landlords right to enter rental unit

A landlord shall not enter a rental unit occupied by a tenant under a tenancy agreement except where

(c) the landlord shows the rental unit to a prospective tenant after notice of termination is given under this Act but before the tenant has vacated the unit;

This is also a reminder of some of your responsibilities with regards to vacating your suite. Please note that you are responsible for leaving your suite clean and removing all garbage, refuse, unwanted items when you move out. Charges will apply if you leave items in your suite. You are responsible for the cost of repairing any damage caused. Below you will find a cleaning guideline for your reference.

It is your responsibility to contact us prior to your move out date to arrange a time when your suite can be inspected, a move out form completed and your keys returned. If you fail to arrange for this inspection, a condition report may be done in your absence and a delay in returning your security deposit could result. Security deposits (less any deductions) shall be returned within 14 days after the date of termination of the tenancy.

CLEANING GUIDELINES

WINDOWS AND PATIO DOORS:

Glass, frames and sills to be cleaned inside and out

KITCHEN

Clean vent above stove

Clean stove

 Pull out, wash and clean behind, underneath and outside

 Remove and clean elements and pans

 Clean oven and all racks – remove burned on grease

 Clean stove drawer

 Clean range hood, remove and wash filter

Clean fridge

 Pull out, wash and clean behind, underneath and outside

 Defrost – DO NOT use sharp objects to scrape off ice

 Clean complete inside (fridge and freezer)

Clean dishwasher inside, doors and edges

Clean cupboards and drawers inside and out – remove all shelf paper

Clean counters, sink and faucet

BATHROOM

Clean sink, toilet, bathtub, shower, cabinets, vanity and mirror

Remove any discoloration inside and outside the toilet bowl

Clean vent

WALLS

Wipe all walls

Wash baseboards and clean top of heaters

FLOORS

Wash all floors

CARPETS

Carpets must be vacuumed and cleaned

CLOSETS

Closets to be cleaned out, shelves dusted, coat hangers removed

FIREPLACE

Fireplace cleaned and any ashes removed

LIGHT FIXTURES

Must be cleaned inside and out
Burned out light bulbs must be replaced

BLINDS AND WINDOW COVERINGS

Must be cleaned

PATIOS, DECKS, BALCONIES

Must be washed and cleaned

STORAGE LOCKERS

Must be cleaned, emptied and lock must be removed

BULK ITEMS, GARBAGE

All furniture, garbage and unwanted items **MUST** be removed

DAMAGES: In addition to any cleaning fees, the resident shall pay for any charges incurred by the owner to correct any damages