

TOWN HOUSE ESTATES OF NORTON

Board of Trustees Meeting Minutes

May 28, 2014

Present: Gary Bushey, Mark Flicop, Larry Grant, Jessica Hopkins, Amy Marsden, Mike O'Sullivan, Javier Trevino.

The meeting was called to order at 6:45pm.

1. Delinquencies

Overdue condo fees and various fines were discussed.

2. Old Business

(1) Jessica passed around the Trustees document which was signed by all of the trustees. Michael O'Sullivan was welcomed as the new member of the Board.

(2) It was reported that the landscaping company, Valley Crest, had begun the Spring clean-up and completed the mulching. First Choice will obtain a start date on the other two cleanup projects, namely, the removal of the forsythia bush near the street and of the branches behind the dumpster.

(3) It was agreed that the Hersee (H.E.I.) company did a great job fixing the pipe break on the side of Unit 141.

(4) CC&R installed a curtain drain to contain the leak that had been reported in unit 137-3 and 4.

3. New Business

(1) New concrete steps will be installed at 137 and 145 by CC&R. The Board approved the quote provided by CC&R for doing the job. First Choice will get a date for when this work is to begin.

(2) A new roof is scheduled to be installed at building 145. First Choice is now waiting for CC&R to obtain the work permit. Once a starting work date is determined, the owners at building 145 will be informed.

(3) First Choice assessed the cost of labor and materials for painting the windows located at the ends of units--about 11 windows. Owners of these units will be asked to leave the windows open on the day of painting.

(5) The floor was then open to owners wishing to query the Board on issues of concern.

(6) FC will inquire as to when Brain Mandeville of Valley Crest will do another walk through.

(7) FC will look into installing lights on message boards for better viewing at night.

The meeting was adjourned at 7:55 pm.

The next meeting is scheduled for June 25th at 6:30pm.

Respectfully submitted,
Javier Trevino