



Enrolment Form

Personal Information about the Child:

Forename _____ Surname _____

Middle name(s) if any: _____ Sex: Male Female

Date of Birth: _____ Nationality: _____

Address: _____

Postcode: _____

Position in the family (eg 2nd child) _____ Age of other children: _____

Child's First spoken/written language: _____ Any other language _____

If English is not child's first language, will this be child's first experience of being in an English speaking environment?
 Yes No

Parent/Guardian Details:

Parent / Guardian Details (1)	Parent / Guardian Details (2)
Forenames (Mr/Mrs./Miss/Ms)	Forenames (Mr/Mrs./Miss/Ms)
Surname	Surname
Address (if different from above)	Address (if different from above)
Postcode	Postcode
Home tel. no: Office tel. no.: Mobile:	Home tel. no.: Office tel. no.: Mobile:
Email address (please write clearly)	Email address (please write clearly)
Does this parent have parental responsibility? <input type="checkbox"/> Yes <input type="checkbox"/> No Does this parent have legal access to the child? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does this parent have parental responsibility? <input type="checkbox"/> Yes <input type="checkbox"/> No Does this parent have legal access to the child? <input type="checkbox"/> Yes <input type="checkbox"/> No
Relationship to the above child	Relationship to the above child
Occupation	Occupation

Additional Setting information:

Does your child attend another nursery or preschool or childminder: Yes / No (please circle)

If yes, then confirm the following details:

Provider's name: _____ Contact Name: _____

Address: _____

Postcode: _____ Tel. No. _____

Schedule at additional setting: _____

Ethnic Origin:

White

- British
- Irish
- Traveller of Irish heritage
- Gypsy/Roma
- Any other white background

Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

Mixed

- White or Black African
- White or Black Caribbean
- White and Asian
- Any other mixed background

Black or Black British

- Caribbean
- African
- Any other Black background

Any other ethnic background:

Where did you hear about the nursery?

Enrolment: I apply to enrol my child starting from: _____ (DD/MM/YYYY)
 Kindly put a "tick" against your preferred sessions in the table below. Please note that your child will need to attend a **minimum of 25 hours per week**. For free entitlement places please speak to the manager.

Day of the Week	Full Day 8 am - 6pm	Full Day Early pick up 8am - 5pm	Full Day Early pick up 8am - 4pm	Morning sessions only 8am - 1pm	Afternoon sessions only 1pm - 6pm
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

Fees: I understand that fees are payable one month in advance and must be paid on the first day of each calendar month. All late fee will be subject to a late payment surcharge of £30.00 from the 8th day of the month. For further information check our nursery website, "Timings and fee".

Notice of Withdrawal: I understand that I need to give a full month's **written** notice of withdrawal for my child, or else I will lose my deposit and will have to pay one full month's fee in lieu of notice. Notice of withdrawal by post must be by "Registered delivery" only. Kindly retain proof of posting until final disbursements have been settled. Notice of withdrawal via email will not be acceptable.

Please confirm your acceptance of the above by signing this form. You must keep a photocopy of the signed form.

Print name: Relationship to the child:

Signature: Date:

Please send the form with the non refundable fee of £50.00 paid by cash (delivered by hand only) or by direct transfer to Little Munchkins Montessori's bank account:
HSBC Bank: Sort code: 404508 Account number: 32478951

For office use only: Place reserved: Waiting list: Confirmed: