



Woodbury Old-City Restoration Committee

IT PAYS TO BE \$INGLE

Application

**A program of Woodbury Old City Restoration Committee
In Partnership with the City of Woodbury**

Applicant: _____

Co-Applicant: _____

Address: _____

_____ **Phone #** _____

Property Address: _____

PLEASE CHECK ALL ANSWERS THAT APPLY REGARDING PROPERTY:

Owner Occupied _____

Investment Property _____

Current # of Units _____

Proposed # of Units _____

Estimated Cost of Conversion and Repair _____

Brief Description of Work to be done:

Signature of Applicant: _____

Signature of Co-applicant: _____

Date of Application: _____

Send to: Woodbury Old-City Restoration Committee
938 Locksley Lane, Woodbury, NJ 08096 ● 856.845.9322



GRANT PROGRAM

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Applicant property must have been a single-family dwelling and currently be a multi-family dwelling. An allowable exception would be in the case of structural twins. The home must currently be zoned for multi-family use.

Please complete and send application to Woodbury Old-City Restoration Committee (WORC) 938 Locksley Lane, Woodbury, NJ 08096. Our grant committee will review your application. A committee member will contact you to set up an appointment to see the property, and this member will make a report to the Woodbury Old-City Restoration Committee regarding your project. The awarding of these grants is at the sole discretion of the WORC Board of Trustees. WORC is under no obligation to accept an application that does not meet our criteria. A scoring system will be used to award the grants.

Credit will be given for:

- Reduction of housing density. In all cases kitchen facilities must be removed.
- Elimination of nuisance homes, which are defined as properties in substantial disrepair and/or have been sources of neighborhood complaints.
- Dollars to be spent on property's conversion. Labor costs can be included.
- Current residents of the City of Woodbury. Outside investors are still eligible.
- Additional consideration for owner occupied properties.

Woodbury Old-City Restoration Committee will award up to \$15,000 per unit removed from a property. The City of Woodbury provides a waiver of permit fees up to \$500. WORC will reimburse all qualified applicants 50% of any permit fees above \$500, up to a maximum of \$250. This benefit will be provided to all qualified applicants regardless of grant approval.

After a project has received approval and the property owner has been notified, the property owner has one year in which to complete the conversion. Extensions can be approved on a case-by-case basis. All converted apartments must be removed from the city rolls. When the renovation is completed and the city inspector has issued a certificate of occupancy, Woodbury Old-City Restoration Committee will disburse all approved grant funds to the property owner.

Any disputes will be addressed within 10 business days.