

# Approved Minutes

EVERETT TOWNSHIP  
SPECIAL BUDGET/PUBLIC HEARING BOARD MEETING  
March 28, 2019

1. **Call to Order:** In the absence of Supervisor Maike, Clerk Pam Chaffee called the meeting to order at 3:07 pm
2. **Roll call:** All Board Members present with the exception of Supervisor Judy Maike.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Curt Chaffee supported by Trustee Richard Long to approve the agenda with the addition of “2019/20 Budget Resolutions” to New Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of March 19, 2019 -** Motion by Trustee Chaffee supported by Trustee Long to approve the minutes with one correction. Ayes all. So passed.
6. **Public Comment** (limit to 3 minutes each regarding agenda items). – none present
7. **Public FY 2019/20 Budget Hearing:** Clerk Chaffee opened the Public Hearing at 3:18 pm. She closed the Public Hearing at 3:19 pm as there were no attendees from the public.
  - A. After a short discussion Trustee Chaffee made a motion to pass the FY 2019/2020 Budget as presented. The motion was supported by Trustee Long. Roll Call vote: ayes – Trustee Chaffee, Trustee Long, Treasurer Fleming, & Clerk Chaffee. The Clerk declared the FY 2019-2020 Budget passed.
8. **Bills & Financials:**
  - A. **Clerk Presents Township Bills:** Amount \$4,693.27 total payments. Check numbers presented: # 11144 – 11156 & E336 – E341. Treasurer Fleming made the motion to pay the Township’s bills as presented, supported by Trustee Long. Ayes all, motion passed.
  - C. **Budget Review:** Reports distributed and reviewed. The Clerk presented Budget Resolution 2019-02 which would bring all of the General Fund accounts back into balance and also adjust the 204 account to reflect the actual amount paid for brining. Trustee Chaffee moved to approve the Resolution as presented with support by Trustee Long. Roll Call vote: ayes – Trustee Chaffee, Trustee Long, Treasurer Fleming, & Clerk Chaffee. So moved, the Resolution was passed.
8. **Unfinished Business:**
  - A. none
9. **New Business:**
  - A. **Resolutions to the FY 2019/2020 Budget –**
    - a. Trustee Long moved to approve FY 2019/2020 Resolution 2019-03 “To Establish Employee Compensation and Reimbursement Rates”. The motion was supported by Trustee Chaffee. Roll Call Vote: ayes – Trustee Chaffee, Trustee Long, Treasurer Fleming, & Clerk Chaffee. Resolution 2019-03 was adopted.
    - b. Trustee Long moved to approve FY 2019/2020 General Appropriations Act –General Fund Resolution 2019-04. Support was offered by Trustee Chaffee. Roll Call Vote: ayes – Trustee Chaffee, Trustee Long, Treasurer Fleming, & Clerk Chaffee. Resolution 2019-04 was adopted.
    - c. Trustee Chaffee moved to approve FY 2019/2020 General Appropriations Act – Road Fund Resolution 2019-05. Support was offered by Trustee Long. Roll Call Vote: ayes – Trustee Chaffee, Trustee Long, Treasurer Fleming, & Clerk Chaffee. Resolution 2019-05 was adopted.
    - d. Trustee Chaffee moved to approve Resolution 2019-06 “...To Establish Salaries for the Township Board of Trustees”. Support was offered by Trustee Long. Roll Call Vote: ayes – Trustee Chaffee, Trustee Long, Treasurer Fleming, & Clerk Chaffee. Resolution 2019-06 was adopted.
    - e. Trustee Long moved to approve Resolution 2019-07 “General Appropriations Act – Fire Fund” and the motion was supported by Trustee Chaffee. Roll Call Vote: ayes – Trustee Chaffee, Trustee Long, Treasurer Fleming, & Clerk Chaffee. Resolution 2019-07 was adopted.

f. Trustee Chaffee moved to approve Resolution 2019-08 “General Appropriations Act – Cemetery Fund”. The motion was supported by Treasurer Fleming. Roll Call Vote: ayes – Trustee Chaffee, Trustee Long, Treasurer Fleming, & Clerk Chaffee. Resolution 2019-08 was adopted.

**10. Adjournment:** The meeting was adjourned at 3:55 pm.

Respectfully submitted by Clerk Pam Chaffee