



SOULSBYVILLE SCHOOL DISTRICT

JOB OPENING

Kindergarten Teacher 2017-2018 School Year

Salary: 2017-18 Soulsbyville School Certificated Salary Schedule

Deadline: August 11, 2017 3:30 pm

Qualifications: Valid California State Teaching Credential

Job Description: Attached

Submit Application, Letter of Interest, Resume and Letters of Recommendation to the District Office.

20300 Soulsbyville Road
Soulsbyville, CA 95372
(209) 532-1419 extension 3371 or
mharper@soulsbyvilleschool.com

SOULSBYVILLE SCHOOL DISTRICT
Job Description
Certificated K-8 Teacher

Definition:

The elementary classroom teacher provides an educational program for students in grades TK through 8, or a combination thereof, and assists in other programs as assigned.

Distinguishing Characteristics

A certificated employee needs to have the ability to work with students in grades kindergarten through eight; with in depth curriculum knowledge of the grade level they are assigned. They must have the ability to support and guide adults as well as students. They should have the ability to quickly learn new technology tools and be well organized with good time management skills. A positive attitude with co-workers, students and parents is essential.

Supervision Received

The elementary classroom teacher is under the immediate supervision of the site principal or the superintendent, or other administrative designee.

Job Description (Example of Duties)

- * Teaches language arts, social science, mathematics, science, history, art, health and physical education, visual and performing arts in a classroom utilizing the course of study adopted by the Governing Board, and other appropriate learning materials and activities.
- * Instructs students in citizenship, basic communication skills, and other general elements of the course of study specified in state law and administrative regulations and procedures of the school district.
- * Creates an environment that fosters creativity and positive self-image.
- * Provides planned appropriate learning experiences in order to motivate students and appropriately utilize the available time for instruction.
- * Develops lesson plans and instructional materials and provides appropriate instruction in order to adapt the curriculum to the needs of the students.
- * Establishes and maintains standards of student behavior needed to achieve a functional and positive learning atmosphere in the classroom which is conducive to learning.
- * Evaluates student academic and social growth, keeps appropriate records, and prepares progress reports that communicate student achievement to parents/guardians.
- * Identifies student needs, and cooperates with other professional staff members in assessing and helping students solve health, motivational and learning problems.
- * Maintains professional competence through participation in staff development activities provided by the district and/or self-selected professional growth activities.
- * Translates lesson plans into learning experiences to best utilize the available time for instructions.

- * Creates and maintains an effective learning environment.
- * Performs basic attendance accounting and business services as required.
- * Communicates with parents through a variety of means. Holds parent conferences when needed to discuss the individual student progress and interpret the school program.
- * Participate cooperatively with the principal or his/her designee to mutually develop the system by which the teacher will be evaluated in conformance with the district guidelines and assessment.
- * Plan for, supervise and provide evaluative feedback for paraprofessionals and volunteers
- * Maintains appropriate confidentiality regarding students, staff and community.
- * Selects and requisitions appropriate books, instructional materials, including audio-visual and multi-media materials, supplies and maintains required inventory records.
- * Supervises students in and out of classroom activities during assigned workday. This includes but is not limited to field trips and assemblies.
- * Shares in the sponsorship of student activities and participates in faculty committees.
- * Administers group standardized tests in accordance with district testing program.
- * Actively participate in student SST and/or the IEP process.

Minimum Qualification

1. **Education:** A Bachelor degree, including all courses need to meet and maintain credential requirements.
2. **Credential:** An appropriate, valid, California State Teaching Credential
3. **Experience:** A minimum of the completion of all student teaching required for the appropriate teaching credential.
4. **Personal Characteristics:** Appearance, grooming and personality that establish a positive example for students. Better than average recommendations from student teaching supervisor or other professionals who have observed the personal characteristics, scholastic achievement, and classroom performance of the teacher.