

## **Jackson Board of Fire Commissioners, District 2**

### **Minutes of May 12, 2011**

ATTENDANCE: John Poppe Jr., Jay Symons, Mike McLaughlin, Chuck Bunnell, attorney, Rich Braslow

ABSENT: Jim Hammond

Others present: Chief Alchevsky, Asst. Chief Poppe, FF Joe Mergner, FF John Poppe III

Pursuant to the open public meetings act, this meeting was duly advertised in the Tri town news and provided to the Township Clerk all within 48 hours prior to the meeting.

Called to order at 7:00 p.m. By attorney Braslow.

#### **ATTORNEY'S REPORT:**

Attorney Braslow reported that the county is happy to accept the proposal to the property at the dam. Attorney Braslow requests permission to sign off on the two letters. First letter is to the County real estate office the property to Ocean County. The county will draft the deed and will provide a right of entry form. Second letter is the Right of Entry permit, allowing entry on the property with a hold harmless agreement. Motion to allow Mr. Braslow to proceed with these letters. AYE: Commissioners Poppe, Symons, McLaughlin and Bunnell.

Attorney Braslow discusses the Bureau transfer. He has received the time frames outlined by Lou Kilmer. The Board should temporarily appoint an individual's name to the position until July 1<sup>st</sup> when the transfer can be made by resolution. Motion by Commissioner Poppe, seconded by Commissioner Symons to appoint Frank McDonnell temporarily to the position. **VOTE: AYES: Poppe, Symons and Bunnell. NAY: None. ABSTAIN: McLaughlin**

Attorney Braslow advised of updates with DCA and the changed rules. We will now have to go to the local finance board for major purchases and they will be reviewing our fiscal review as well as equipment from surrounding areas, prior to approval for purchasing.

There are detailed discussions of consolidation of fire districts. The DCA is in a massive push to consolidate and have no fire districts at all. All aspects of the Board's operations will be reviewed including the amount of equipment out there, how we put our specs together, etc. Mr. Braslow will keep the Board advised as changes are being made at the state level.

The Board is looking into the fire truck purchase. They are looking to sell the 2004 Chevy blazer. Interested in using Gov. Deals to sell it. Issues regarding the use of Dave's old truck. Not all Board members are in favor of selling the blazer.

#### **SECRETARY'S REPORT:**

It was noted that John Poppe III has reached his one year as of May 1, 2011. Motion by Commissioner Bunnell to have John Poppe III brought up to permanent status, seconded by Commissioner Symons. ALL AYE, Commissioner Poppe abstains from the vote. A letter will be placed in Poppe III's file. It was noted that Chief supported the permanent Status of John Poppe III.

It was noted that a bill for the chief's lights was submitted three months ago and has yet to be paid. It was turned into Firefighter Joe Mergner who gave it to Ginny. Board advises that it will be placed on the top of the pile and will be paid in June.

#### **CHIEF'S REPORT:**

Chief advises that he met with Ed Zacker. Cooperative draft never given to him, working on getting a copy of the agreement. Meeting was very productive. Security escort into park, very little delay – going well.

Chief advises that there may not be a parade by the township nor VFW. Fire departments are planning to set up road blocks and handle the parade.

Chief requests to purchase the graphics for the Yukon. Commissioners agree.  
Chief has turned in overdue invoice for the special marker lights installed on apparatus. Everything is just about done, waiting for the radio installer. District 2 is next in line. Truck is in service and running fine.

#### **ASSISTANT CHIEF'S REPORT:**

Firehouse Expo all set up, hotel is on the Firehouses card. Check mailed out to them for the 10 guys for training.

Asst. Chief advises that the battery is two years old and needs to be replaced along with the cross over cables for a cost of approximately \$400.00. Board approved.

Discussion regarding the contract with the alarm company. Chuck is having Joe check into it. Joe has spoken with two other companies today. Waiting for email to come back. Should be done by next week. There will be no events in the hall until the alarm is up and running.

Discussion regarding French and Perrillo to top off line for their generator. They will be responsible for repairing any landscaping. Motion to approve by Poppe, seconded by McLaughlin. **VOTE: AYES: Poppe, McLaughlin, Symons and Bunnell. NAY: None.**

Permission requested to reimburse the fire company the firehouse expo expenses so they can all get locked into their classes. Motion to approve by Poppe, seconded by Symons. **VOTE: AYES: Poppe, McLaughlin, Symons and Bunnell. NAY: None.**

Discussion regarding Time clock. Motion to issue check for the time clock by Poppe, seconded by Symons. **VOTE: AYES: Poppe, McLaughlin, Symons and Bunnell. NAY: None.**

Discussion regarding the consolidation of computer systems and sharing District 3's server. Total cost to be approximately \$6,000 – there is a questionnaire to be filled out. Attorney believes this will need two other quotes. FF Mergner to handle the questionnaire, Commissioner Bunnell to handle this project.

Note received from Ginny regarding the key to volunteer mailbox out front. Mail being held for two weeks. Fire Company empties the box on a regular basis and Ginny has access to the key. Just this last time there was bureau mail in the volunteer box. Further discussion regarding the mailbox. Commissioner Bunnell to speak with her. No extra key will be given.

Discussion regarding computers. Board to look into the state bid and specs. Permission to find price below \$2,000. Motion to purchase, Board voted aye. The computer will go to Kevin to get programmed to protect the system and to get backed up properly and to go right into District 3's system.

**TREASURER'S REPORT:**

Discussion regarding vouchers for Ginny and Wally. Holding Ginny's check, will pay Wally's check now. New information and copy of her contract.

Motion to approve all the bills by Commissioner Poppe, seconded by Commissioner Symons. **VOTE: AYES: Poppe, McLaughlin, Symons and Bunnell. NAY: None.**

**CAREER STAFF REPORT:**

FF Mergner advised that he is obtaining quotes for the Scott pak service checks. He sent two pagers out to repair to Midstate. He is obtaining an estimate for the Argus camera in 56. 5605's 2 ½ intake has a crack in it. Brian is ordering the plate to cover it for now. 5621 has a problem with the water in the transfer case. Brian says seals need to be replaced.

Discussion regarding the boiler. Waiting on specs. Will keep the board advised.

Discussion regarding the light over the time clock. The breaker kept tripping. Replaced the outlet by the soda machine, no problem since.

Joe provided the Board with a letter of recommendation regarding John Poppe III's one year service. Board will place the letter in FF Pope's file.

Resolution to close the public portion of the meeting at 7:55 p.m. and to go into executive session for the purpose of discussing personnel and/or litigation. Motion by Commissioner Poppe, seconded by Commissioner Symons. **VOTE: AYES: Poppe, McLaughlin, Symons and Bunnell. NAY: None.**

Executive session: 7:55 p.m. to 8:26 p.m.  
Personnel matters discussed

**PUBLIC SESSION:**

Discussion regarding brake repairs. Board feels that this should be done by a professional and not in house. Sensors and coils can be done in house.

Discussion regarding old gear. Company wants to get rid of the old gear. Asst. Chief Poppe to look into it. Five Jackets to be utilized for skiing. All tags and names to be removed. Write on it "Not to be used for fires".

Motion to adjourn by Commissioner Poppe, seconded by Commissioner Symons. Meeting closed at 8:32 p.m. **VOTE: AYES: Poppe, McLaughlin, Symons and Bunnell. NAY: None.**